



WHAT IS FEPAAS?

FEPAAS is the Personnel Accountability and Assessment System for DoD Agencies and Activities. It is a website designed to help account for employees and their families directly affected by natural or man-made disasters.

WHAT DOES FEPAAS DO?

FEPAAS improves situational awareness for **DoD Leadership** by providing real-time accountability reports across their DoD Agencies or Activities. FEPAAS provides supervisors with a rapid view of who is OK after an event and helps narrow down who might need assistance. **Supervisors** can account for their employees, review reports, and take further action to locate any missing or unaccounted for employees.

FEPAAS enables **employees** to report their status and whereabouts, by computer or phone, even if evacuated. Employees can also use FEPAAS to:

- Update their location and contact information
- Add or update emergency contacts
- Find websites and phone numbers of other resources to meet their needs

WHAT IF I DO NOT HAVE ACCESS TO THE INTERNET?

If you are displaced from your home or office, or don't have internet access, call your supervisor, manager, or the DLA Customer Interaction Center (CIC):

TOLL-FREE: 1-800-334-3414
 COMMERCIAL: 1-269-961-7625
 DSN: 661-7625

Hearing impaired should call:

TTY: 1-866-605-6566
 COMMERCIAL: 1-269-961-7800
 DSN: 661-7800

Members should identify themselves with the following information: Name, where assigned (D/J-Code/Field Activity), phone number, e-mail address, status of family members, who has been contacted in their immediate chain of command, provide any emergency requirements, and if they are moving to another location (safe haven).



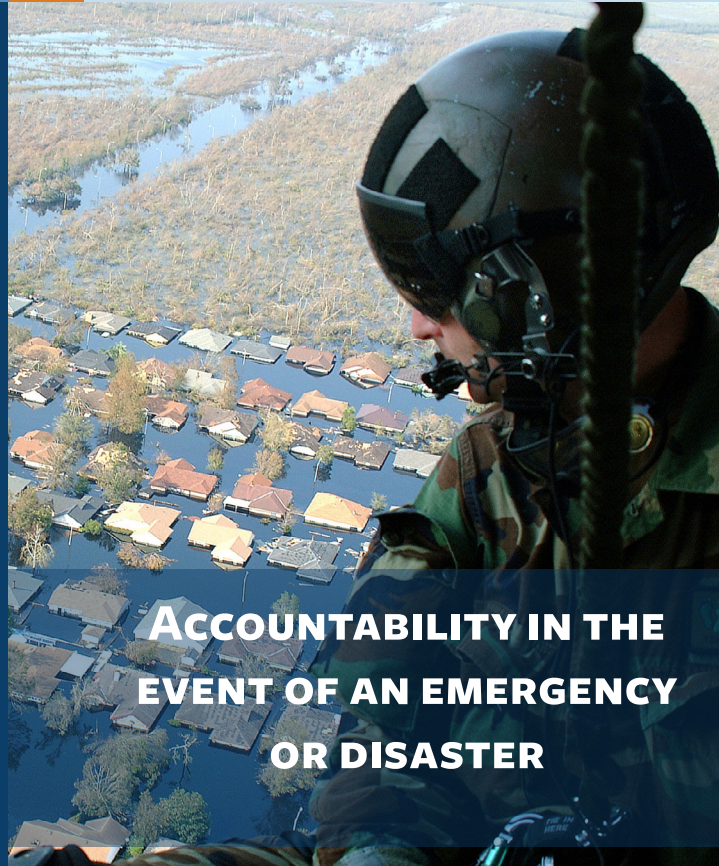
FOURTH ESTATE PERSONNEL ACCOUNTABILITY AND ASSESSMENT SYSTEM

ARE YOU AND YOUR FAMILY READY FOR A CATASTROPHIC EVENT SUCH AS A HURRICANE OR NATIONAL PANDEMIC?

- **GET A KIT**
- **MAKE A PLAN**
- **BE INFORMED**

(SEE WWW.READY.GOV FOR DETAILS)

FOR TECHNICAL ASSISTANCE, CONTACT THE
 FEPAAS HELP DESK AT:
 1-866-946-9183
 OR
 1 (619) 553-8167/DSN 553-816



ACCOUNTABILITY IN THE EVENT OF AN EMERGENCY OR DISASTER

How do I report my status?

FEPAAAS LEADS YOU THROUGH A STEP BY STEP PROCESS

STEP 1: SELF-ACCOUNT FOR EVENT

STEP 2: UPDATE LOCATION AND CONTACT INFORMATION

STEP 3: VIEW ADDITIONAL RESOURCES

START BY LOGGING IN TO FEPAAAS AT [HTTPS://FEPAAAS.WHS.MIL](https://fepaas.whs.mil)

1. CLICK THE CIVILIANS & FAMILIES “CLICK HERE” BUTTON.

2. LOGIN WITH ONE OF THE FOLLOWING:

- » SSN, DOB AND LAST NAME,
- » USERNAME AND PASSWORD
- » CAC



STEP 1: SELF ACCOUNT

(IF YOU LIVE IN OR WORK IN THE AREA OF THE INCIDENT)

THE SELF-ACCOUNTING WINDOW WILL APPEAR AUTOMATICALLY.

- CHOOSE A STATUS.
- CLICK THE SAVE BUTTON.

STATUS IS AUTOMATICALLY REPORTED UP THE CHAIN OF COMMAND.

STEP 2

VERIFY AND UPDATE CURRENT LOCATION

NOTE: CONTACT DATA FROM DEERS, OTHER DoD SYSTEMS, OR EARLIER INPUT MAY ALREADY BE DISPLAYED. UPDATE AS NECESSARY.

PROVIDE CURRENT CONTACT AND LOCATION INFORMATION. CLICK THE “SAVE” BUTTON.

STEP 3: VIEW ADDITIONAL RESOURCES

- HOME PAGE WILL SHOW TIMELY, CHANGING INFORMATION.
- REFERENCE PAGE PROVIDES EMPLOYEES WITH ACCESS TO RESOURCES (PHONE NUMBERS, WEB SITES, INSTRUCTIONS, POLICIES, ETC.).

MOBILE WEB APP



CAPABILITIES:

- WEB APP AVAILABLE THROUGH PHONE BROWSER
- SMARTPHONE FRIENDLY INTERFACE
- SIMPLE STEPS LEAD THE USER THROUGH ACCOUNTABILITY, LOCATION AND CONTACT UPDATE

LIMITATIONS

- ONLY AVAILABLE TO SPONSORS
- ONLY AVAILABLE TO PERSONNEL AFFECTED BY AN EVENT
- ONLY FOR IPHONE, ANDROID AND CERTAIN BLACKBERRY PHONES