

How to Request eDAASINQ Access

You can query DoDAACs and RICs on the DAASINQ web site at:

<https://home.daas.dla.mil/DAASINQ/default.asp> or you can perform more advanced queries using eDAASINQ. This document shows you how to request access to eDAASINQ.

You can also find a lot of information about DoDAACs and RICs at the Department of Defense Activity Address Directory (DoDAAD) Process Review Committee (PRC) Site: <http://www.dla.mil/DoDAAD>



Use this site to submit a System Access Request (SAR) to get access to eDAASINQ:

<https://home.daas.dla.mil/daashome/homepage.asp>



After proceeding through a few screens, it will bring you to the screen depicted on page 2 of this document.

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<u>DIELOG/SMTP</u>	Provides a means to send and receive transactions via the SMTP (email) protocol. Intended for very low volume users.
<u>DoDAAD</u> (for CSPs to LOAD DoDAAC data) ** CAC required ** 	Authorized ONLY for Service/Agency Central Service Points (CSPs) or those designated by CSPs. Provides real-time CSP DoDAAD updates. Ensures Transaction Services real-time validations and eliminates erroneous data. Ensures automated file synchronization process and eliminates reconciliations. Provides easy addition of DoD Component unique data elements. Provides Component applications near real-time access to authoritative source data. If you only require query capability click here to request the URL for DAASINQ via email. Or you may request the URL from the Transaction Services Help Desk at DSN 986-3247 or Commercial (937)656-3247.
<u>DSG</u> 	DAAS Single Gateway (DSG) – EDI Account provides access for Transaction Services customers to apply for both automated machine-to-machine accounts (passive/restricted/CITRIX) and for personal user accounts. The DAAS Single Gateway (DSG) user accounts provide access to a web query page used to track and verify the status of EDI transactions submitted by Transaction Services customers. Access to this page is limited to DLA ICP personnel working for either the STORES or DMLSS Prime Vendor Help Desks. Roles and permissions are set within DSG by Transaction Services eBusiness administrators to limit access for each individual account to only data/transactions directly related to their DoD customers and prime vendors.
<u>EDAASINQ</u> (use to QUERY DoDAAC data +) ** CAC required **	DAASINQ provides information on Communication Routing Identifiers (COMMRI), Distribution Codes, DoD Activity
<u>FUNDCODE</u> ** CAC required **	Transaction Services Web Fund Code application provides access for changes to the Defense Logistics Management System (DLMS), and revisions for Standard Financial Information Structure (SFIS) (Supply/Finance). Application functionality provides identifying SFIS data elements to be included in DLMS logistics transactions to support associated billing.
<u>GEX</u>	Global Exchange (GEX) provides access for Transaction Services customers to apply for both automated machine-to-machine accounts (passive/restricted/CITRIX) and for personal user accounts. The GEX personal user accounts provide access to a web query page used to

Once your access to eDAASINQ has been approved, you will be sent an email with an ID and Password. Don't delete that email. The ID and Password, along with an associated URL, are used to register your CAC. Once your CAC is registered, you will be granted access to the DAAS Web Portal: <https://portal.daas.dla.mil/portal/portal.asp>. After your CAC has been successfully registered, you can delete the e-mail with your ID and password.

We strongly recommend you create a reminder on your calendar every 2 weeks to login into both the DoDAAD Update Tool and eDAASINQ. Logging into the portal is not enough. You have to launch each tool. If you go 30 days without logging in, your account will be suspended. After 45 days, it will be revoked, and you will have to submit a new SAR to regain access. In order to get your count reinstated after being suspended, you need to contact ITOC@dlamail.

We have achieved the best results by walking CSPs through making their first few new DoDAAC creations and/or updates. For further assistance, please send an e-mail to DoDAAD@dlamail.