



**DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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CAI

**GENERAL ORDER
NO. 19-99**

July 27, 1999

I. AUTHORITY: Approval of the Chief Information Officer (CIO). This General Order is issued to correct the effective date in paragraph III of HQ DLA General Order 18-99, dated July 26, 1999, which is hereby rescinded.

II. REFERENCES:

- A. HQ DLA General Order No. 28-98, dated September 30, 1998.**
- B. HQ DLA General Order No. 1-98, dated January 6, 1998.**
- C. HQ DLA General Order No. 20-97, dated August 21, 1997.**
- D. HQ DLA General Order No. 33-96, dated October 8, 1996.**
- E. HQ DLA General Order No. 19-95, dated August 9, 1995.**

III. Pursuant to cited authority and effective August 1, 1999, changes in organizational structure and alignment of the newly realigned Chief Information Office (CI) are as follows:

A. IT Policy, Guidance, and Oversight Team (CIC) is established. Responsibilities include IT planning and investment, performance measurement and policy, and standards and architecture.

B. Corporate IT Infrastructure Team (CII) is established. Responsibilities include OS and capacity management support, systems support software, and telecommunications.

C. CI Business Management Office (CIB) is established. Responsibilities include CI budget, internal acquisition, and personnel and facilities management; QRA metrics, records management, and privacy act system. Additionally, the mission, functions, and resources (including Full Time Equivalents (FTEs) and funding) associated with records management are transferred from the Defense Automated Printing and Support Center (DAPSC) to CIB.

D. Information Assurance Team (CIS) is established. Responsibilities include information assurance planning and policy, readiness assessment, threat and vulnerability assessment, CERT, and Public Key Infrastructure (PKI). Additionally, the information assurance mission and functions, without resources, are transferred from the Staff Director, Command Security (CAAS) to CIS.

E. Y2K Program Office (CIY) is established to ensure successful Y2K conversion. This temporary office will be staffed through matrix support using CI resources.

F. The DLA Information Support Office, Ft. Belvoir (DISOF) is established as a BSU under the authority and control of the Chief Information Office (CI). BSUs receive administrative support from a support activity, but are under the direct supervision of a Deputy or Executive Director, or their designee. A BSU is responsible for its own performance plan, and FTE/budget execution identified by its parent (HQ) organization. DISOF is responsible for providing system and web application support to all DLA, and supported activities, in the Ft. Belvoir, Virginia area. The mission, objectives and resources (including FTEs and funding) of the DLA Administrative Support Center Systems Administrative Division (DASC-OA), Web and Application Support Division (DASC-OW), and the functions associated with Information Assurance and Y2K currently assigned to the Technical Operations Division (DASC-OT) are transferred to DISOF. Additionally, the mission, objectives and resources (including FTEs and funding) responsible for administrative systems are transferred from the DLA Systems Design Center Transition Management Office (TMO), DSDC-MLX to DISOF. DISOF will receive a separate budget as a BSU beginning in FY 00.

IV. The Defense Automatic Addressing Systems Center (DAASC) and the DLA Information Support Office, Columbus (DISOC) will remain BSUs as established by previous General Orders and will continue to receive separate budgets under the BSU concept.

V. Administrative support will be provided by the DLA Administrative Support Center (DASC) or through reimbursable Interservice Support agreements.

FOR THE DIRECTOR:

Christine L. Gallo

**CHRISTINE L. GALLO
Executive Director
Plans and Operations**

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