

REQUEST FOR REVIEW AND APPROVAL OF CONTRACT SOLICITATION ACTION

TO: Director, Defense Logistics Agency
 ATTN: MMPPB
 8725 John J. Kingman Road, Suite 3147
 Fort Belvoir, VA 22060-6221

FROM:

1. ACTION PROPOSED Review Required by DLAR 1.690-2(a) (_____) and/or DLAR 1.690-5, DLAR 1.690-7 <input type="checkbox"/> NEW CONTRACT <input type="checkbox"/> MODIFICATION <input type="checkbox"/> POST AWARD <input type="checkbox"/> SOLICITATION	1a. BASIS FOR MODIFICATION <input type="checkbox"/> EXERCISE OF OPTION <input type="checkbox"/> OTHER	
2. ACCEPTANCE EXPIRATION DATE (Day, Month, Year)	2a. 'X' IF APPLICABLE <input type="checkbox"/> EXPEDITED REVIEW REQUESTED BY _____ FOR REASON GIVEN IN REMARKS (16.)	3. TYPE OF CONTRACT

4. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES	4a. QUANTITY	4b. UNIT	4c. UNIT PRICE

5. <input type="checkbox"/> PR <input type="checkbox"/> MIPR	6. SOLICITATION		
a. PR OR MIPR NUMBER	b. DATE RECEIVED	a. NUMBER	b. DATE ISSUED
			c. DATE OPENED

7. NAME AND COMPLETE ADDRESS OF PROPOSED CONTRACTOR (Include Division Reference)	7a. 'X' APPLICABLE BOX <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> LARGE BUSINESS <input type="checkbox"/> LABOR SURPLUS SET ASIDE: <input type="checkbox"/> SB <input type="checkbox"/> LSA
	8. CONTRACT NUMBER
	9. TOTAL DOLLAR VALUE
	9a. AMOUNT IS <input type="checkbox"/> ESTIMATED <input type="checkbox"/> ACTUAL
	9b. AMOUNT FUNDED
	10. GOV'T PROPERTY <input type="checkbox"/> FACILITIES <input type="checkbox"/> MATERIAL <input type="checkbox"/> OTHER
	10a. DOLLAR VALUE

11. METHOD OF CONTRACTING <input type="checkbox"/> SEALED BID <input type="checkbox"/> PROPOSAL	12. PROVISION FOR COMPETITION: <input type="checkbox"/> FULL & OPEN COMPETITION <input type="checkbox"/> FULL & OPEN COMPETITION AFTER EXCLUSION OF SOURCES <input type="checkbox"/> OTHER THAN COMPETITIVE PROCEDURES: LIST EXCEPTION _____
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13. INCREASE OPTION IN CONTRACT <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, MAXIMUM % _____	14. EXTENT OF COMPETITION a. NO. SOLICITED _____ b. NO. RECEIVED _____ c. NO. RESPONSIVE _____
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15. PRICING BRIEF:

a. COST OR PRICING DATA: REQUIRED NOT REQUIRED b. AUDIT: ACCOMPLISHED WAIVED

c. PRICE ANALYSIS WAS ACCOMPLISHED BY: C&P ELEMENT CONTRACTING ELEMENT

d. RELATIONSHIP OF PROPOSED PRICE TO PRIOR CONTRACT PRICE (Details in Price/Cost Analysis)
 LOWER _____% HIGHER _____% SAME NO PRIOR CONTRACTING INFORMATION OBTAINABLE

16. REMARKS

17. TYPED NAME AND SIGNATURE OF CONTRACTING OFFICER	17a. DATE	18. TYPED NAME AND SIGNATURE OF CMDR/DEP OR SENIOR ACQ OFF	18a. DATE DISPATCHED
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19. ENCLOSURES: CONTRACT FILE WITH DLA FORM 678 HQ DLA FILE COPY

CONTRACT OR PROPOSED SOLICITATION APPROVAL/DISAPPROVAL REVIEW ACTION

TO:

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PROPOSED AWARD/SOLICITATION - SECTION I

THE PROPOSED ACTION _____ IS:

- a. APPROVED
- b. APPROVED SUBJECT TO CONDITION(S) CITED BELOW IN REMARKS
- c. DISAPPROVED FOR REASON(S) CITED BELOW IN REMARKS
- d. RETURNED FOR ADDITIONAL ACTION REQUESTED IN "REMARKS" BELOW
- e. RETURNED FOR REASON(S) CITED BELOW IN "REMARKS"

ADVICE OF THE ABOVE ACTION WAS TELEPHONED TO _____ BY _____

ON _____ COPY WAS FACSIMILED ON _____

POST AWARD - SECTION 11

CONTRACT _____ HAS BEEN REVIEWED. THE MATTERS DISCUSSED IN REMARKS BELOW ARE

FORWARDED FOR YOUR USE IN IMPROVING CONTRACTING PROCEDURES/ACTIONS.

REMARKS

TITLE

SIGNATURE

DATE

ENCLOSURE: CONTRACT FILE