Clear

INSTRUCTIONS: Requesting Activity -- Prepare an Original & 3 copies; complete all unshaded items.

1. NAME AND LOCATION OF REQUESTING ACTIVITY	2. PHONE EXT.	3. DEBIT VOUCHER NUMBER

4. STOCK NUMBER	5. UNIT OF ISSUE	6. JOB/OPERATION NO.	7. COST ACCOUNT CODE

8. ITEM DESCRIPTION/REMARKS

9. STANDARD UNIT PRICE	A. QUANTITY RETURNED X		B. TOTAL VALUE AT STANDARD *(Item 9 times item A)*	10. TURN INTO ☐ INVENTORY ☐ IDLE R & U EQUIPMENT ☐ OTHER:
	C. QUANTITY SERVICEABLE X		D. CREDIT ALLOWED *(Item 9 times Item C)*	
	E. QUANTITY REPARABLE X	F. DISCOUNT	G. CREDIT ALLOWED *(Item 9 times Item E minus Item F)*	
	H. QUANTITY NONREPARABLE	TOTAL CREDIT ALLOWED → *(Item D plus G)*	$	11. POSTED BY / DATE POSTED

12. SIGNATURE & TITLE OF REQUESTOR	DATE	RECEIVED "QUANTITY RETURNED"	13. SIGNATURE OF STOREKEEPER	DATE

DLA FORM 700, NOV 67 (EG) **REQUEST FOR TURN-IN** PDF (DLA)