

## DEFENSE LOGISTICS AGENCY PREAPPOINTMENT SECURITY CHECK

### SECTION I - REQUEST FOR SECURITY DETERMINATION CONCERNING APPLICANT FOR A SENSITIVE POSITION (To be completed by the Human Resources Office and forwarded to the Security Office)

#### A. IDENTIFYING DATA

1. NAME (Last, First, Middle)		2. ALIASES (i.e., maiden name, other names used or known by, etc.)			
3. SSN	4. DATE OF BIRTH (YYYYMMDD)	5. PLACE OF BIRTH		6. CONTINUOUS FED SVC DATE	
7. PROPOSED EMPLOYMENT		8. POSITION SENSITIVITY		9. ACCESS	
a. Job Title		Critical Sensitive (CS)		None	Secret
		Noncritical Sensitive (NCS)		Confidential	Top Secret
b. Series/Grade		10. POSITION DESCRIPTION NUMBER			
11. ORGANIZATION CODE AND PHYSICAL LOCATION					
12. REASON FOR ACTION					
a. New Hire		d. Redesignation of Position Sensitivity e. Other (Specify)			
b. Promotion					
c. Reassignment					

#### B. CURRENT EMPLOYER OR MOST RECENT FEDERAL EMPLOYER OR CLEARED CONTRACTOR INFORMATION

1. NAME OF EMPLOYER		2. ADDRESS			
3. PERIOD EMPLOYED From: _____ To: _____		4. SECURITY OFFICE TELEPHONE NUMBER			

#### C. REQUESTING HUMAN RESOURCES OFFICE OFFICIAL

1. NAME		2. TITLE		3. PHONE NUMBER	
4. SIGNATURE				5. DATE SIGNED	

### SECTION II - SECURITY CONCURRENCE (To be completed by the Security Office and returned to the Human Resources Office)

DATE RECEIVED IN SECURITY OFFICE					
1. INELIGIBLE					
a. Additional security adjudication is required. A delay is anticipated in certifying the above individual eligible to occupy a sensitive position. This office will notify the Human Resources Office of the results as soon as possible.					
b. A review of available security information disclosed no record of a basis for security clearance eligibility. Appointment should be delayed until the appropriate investigation is completed and favorably adjudicated. To initiate the appropriated investigation, request the above individual submit the following form(s):					
		SF 85P		SF 86	
		HUMAN RESOURCES		SECURITY OFFICE	
c. Submit forms to:					
d. Other					
a. SECURITY OFFICE OFFICIAL NAME			b. TITLE		
c. SIGNATURE				d. DATE	
2. ELIGIBLE. In accordance with DoD 5200.2-R, DoD Personnel Security Program, and DLAR 5200.11, DLA Personnel Security Program, applicant is eligible to occupy the sensitive position identified in Section I above based on the following information:					
a. TYPE OF INVESTIGATION:			b. DATE COMPLETED:		
c. INVESTIGATIVE AGENCY:			d. ELIGIBILITY DATE:		
ADDITIONAL COMMENTS:					
a. SECURITY OFFICE OFFICIAL NAME			b. TITLE		
c. SIGNATURE				d. DATE	