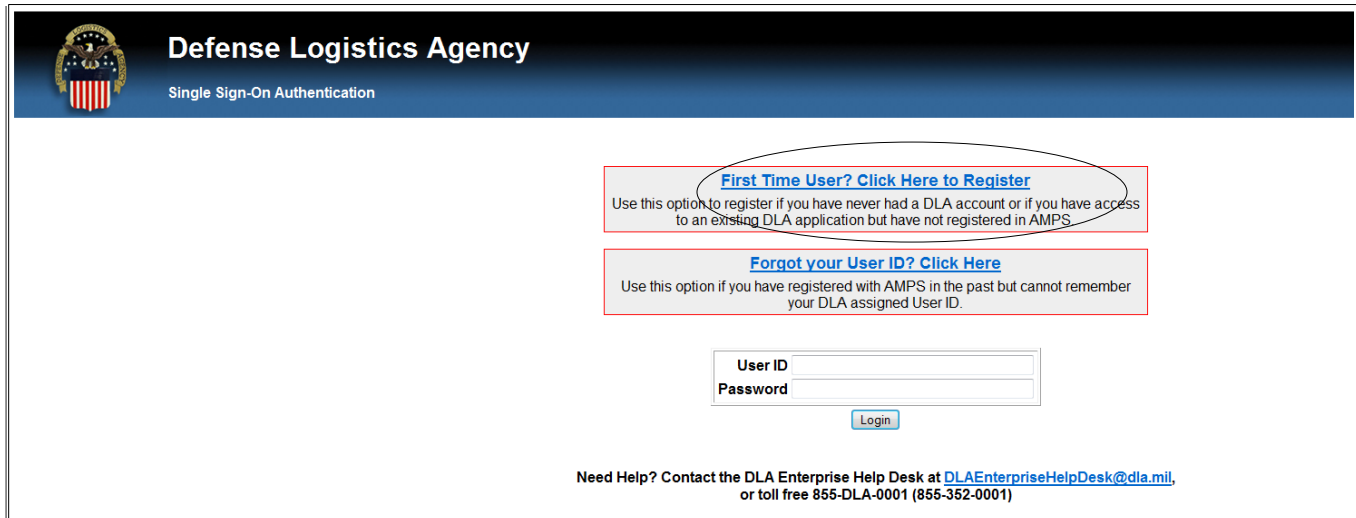


## AMPS DoD Vendor Registration

After typing <https://amps.dla.mil> into your browser, there is a small chance you will be prompted for a certificate. If this occurs, hit the Cancel button.

Click the “First Time User? Click Here to Register” Link:



The image shows the Defense Logistics Agency (DLA) Single Sign-On Authentication page. At the top left is the DLA logo. The header reads "Defense Logistics Agency" and "Single Sign-On Authentication". Below the header, there are two red-bordered boxes. The first box contains the link "First Time User? Click Here to Register" and the text "Use this option to register if you have never had a DLA account or if you have access to an existing DLA application but have not registered in AMPS." The second box contains the link "Forgot your User ID? Click Here" and the text "Use this option if you have registered with AMPS in the past but cannot remember your DLA assigned User ID." Below these boxes is a login form with fields for "User ID" and "Password", and a "Login" button. At the bottom, there is a "Need Help?" section with contact information for the DLA Enterprise Help Desk.

**Defense Logistics Agency**  
Single Sign-On Authentication

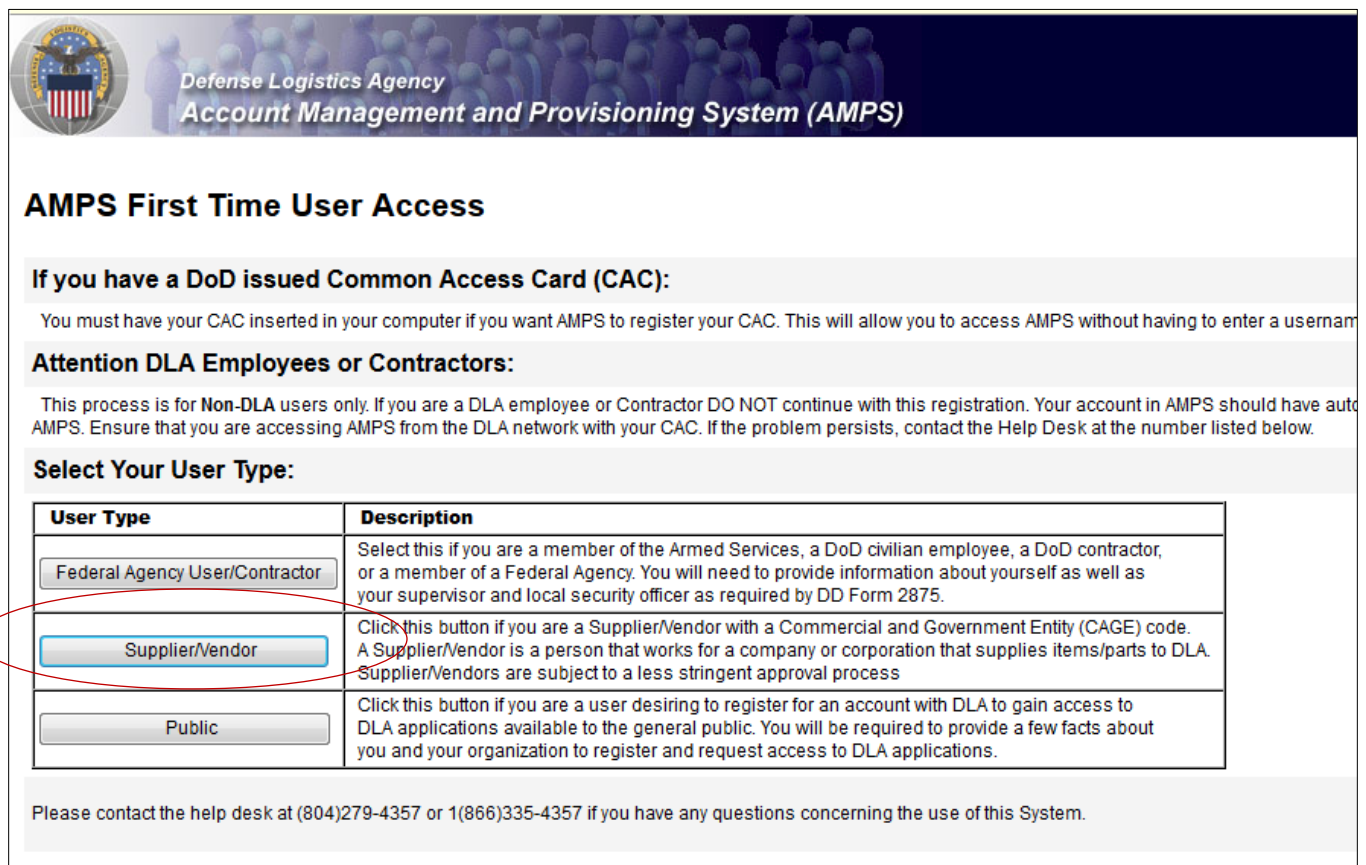
[First Time User? Click Here to Register](#)  
Use this option to register if you have never had a DLA account or if you have access to an existing DLA application but have not registered in AMPS.

[Forgot your User ID? Click Here](#)  
Use this option if you have registered with AMPS in the past but cannot remember your DLA assigned User ID.

User ID   
Password

Need Help? Contact the DLA Enterprise Help Desk at [DLAEnterpriseHelpDesk@dlamail.mil](mailto:DLAEnterpriseHelpDesk@dlamail.mil), or toll free 855-DLA-0001 (855-352-0001)

Under “User Type” click the “Supplier/Vendor” button



The image shows the "AMPS First Time User Access" page. At the top left is the DLA logo. The header reads "Defense Logistics Agency" and "Account Management and Provisioning System (AMPS)". Below the header, the title "AMPS First Time User Access" is displayed. The page is divided into sections. The first section, "If you have a DoD issued Common Access Card (CAC):", states that users must have their CAC inserted. The second section, "Attention DLA Employees or Contractors:", states that the process is for non-DLA users only. The third section, "Select Your User Type:", contains a table with three user types: Federal Agency User/Contractor, Supplier/Vendor, and Public. The "Supplier/Vendor" button is circled in red. At the bottom, there is a "Please contact the help desk" section with contact information.

**Defense Logistics Agency**  
**Account Management and Provisioning System (AMPS)**

### AMPS First Time User Access

**If you have a DoD issued Common Access Card (CAC):**  
You must have your CAC inserted in your computer if you want AMPS to register your CAC. This will allow you to access AMPS without having to enter a username and password.

**Attention DLA Employees or Contractors:**  
This process is for **Non-DLA** users only. If you are a DLA employee or Contractor DO NOT continue with this registration. Your account in AMPS should have automatically been created for you. Ensure that you are accessing AMPS from the DLA network with your CAC. If the problem persists, contact the Help Desk at the number listed below.


**Select Your User Type:**

User Type	Description
<input type="button" value="Federal Agency User/Contractor"/>	Select this if you are a member of the Armed Services, a DoD civilian employee, a DoD contractor, or a member of a Federal Agency. You will need to provide information about yourself as well as your supervisor and local security officer as required by DD Form 2875.
<input type="button" value="Supplier/Vendor"/>	Click this button if you are a Supplier/Vendor with a Commercial and Government Entity (CAGE) code. A Supplier/Vendor is a person that works for a company or corporation that supplies items/parts to DLA. Supplier/Vendors are subject to a less stringent approval process.
<input type="button" value="Public"/>	Click this button if you are a user desiring to register for an account with DLA to gain access to DLA applications available to the general public. You will be required to provide a few facts about you and your organization to register and request access to DLA applications.

Please contact the help desk at (804)279-4357 or 1(866)335-4357 if you have any questions concerning the use of this System.

## AMPS DoD Vendor Registration

Click the “New Account” button, and “Continue” past the Privacy Act Statement:



**Defense Logistics Agency**  
**Account Management and Provisioning System (AMPS)**

### AMPS First Time User Access

User Type	Description
<b>New Account</b>	Click this button if you have never registered for an account in AMPS and you do not have an existing account in one of the DLA applications listed below.
Existing Account	Click this button if you currently have an account to access one of the applications listed below. This process will verify that your account has been pre-loaded into AMPS and will allow you to update your profile information.

Applications currently supported by AMPS:

- Energy-FES
- Energy-Bulk PORTS
- Energy-FMD Express
- Energy-FMD V8 Enterprise
- Energy-Ground PORTS
- Energy-OED OGF
- Collaboration
- BSM
- CSWS
- DISP
- DLA-Map-Catalog
- Fusion
- MAPAD
- MEBS
- MSDS
- PDMI

Complete all required User Information fields (indicated by \*). Click the “Continue” button when finished.

Welcome to AMPS, DLA Account Management and Provisioning System

**User Information**

First Name \*

Last Name \*

Address \*

City/APO/FPO \*

State/AE/AP -- \*

Zip Code \*

Country -- Select -- \*

Official Email Address \*

Official Telephone Number \*

Official Fax Number 


Page will refresh after an item is selected.

Continue

Cancel

## AMPS DoD Vendor Registration


Create a password (minimum 15 chars) that meets the specified password criteria. Click “Continue” when finished:




**Defense Logistics Agency**  
**Account Management and Provisioning System (AMPS)**

### AMPS Password

Enter a password based on the profile required below. Note that you must create a password even if you are using a CAC. After this registration is complete, you will be prompted to create a password.

 Password


 Resource accounts whose password will be changed if selected.

Maximum Length: 32
Minimum Alpha: 4
Minimum Begin Alpha: 1
Minimum Length: 15
Minimum Lowercase: 2
Minimum Number of Character Type Rules That Must Pass: All
Minimum Numeric: 2
Minimum Special: 2
Minimum Uppercase: 2
Must not contain values of attributes: accountId, email, firstname, fullname, lastname
Must not contain words: &, ", /, ', ` \, [ ], ( ), %, { }, @, \$, ?

Continue

Cancel

Complete the three Authentication Questions. Click “Continue” when finished:



**Defense Logistics Agency**  
**Account Management and Provisioning System (AMPS)**

### AMPS Password

Enter answers for questions that will be used if you forget your password. These can also be changed or added after registration.

#### Authentication Questions

Please answer the following questions. Answers will be automatically converted to upper-case.



Question	Answer
What is your favorite color?	<input type="text"/>
What city were you born in?	<input type="text"/>
What is your favorite movie?	<input type="text"/>

Continue

Cancel

## AMPS DoD Vendor Registration

You will receive a confirmation screen indicating your name and User ID. Click the “Leave AMPS Registration” link to exit AMPS. You will receive a confirmation email once the account has been created.



*Defense Logistics Agency*  
*Account Management and Provisioning System*

### Inbox Item Edit

**Thank you for registering**

Last Name

First Name

Your new AMPS account will be ready momentarily. Please follow the link below to log into A

User ID

Click here to leave registration pages and log into AMPS [Leave AMPS Registration](#)