

RPPOB AMPS SUPPLIER REGISTRATION

After typing <https://amps.dla.mil/oim> into your browser, there is a small chance you will be prompted for a certificate. If this occurs, hit the Cancel button.

Log in with your DoD AMPS account credentials:

Defense Logistics Agency
Account Management and Provisioning System (AMPS)

Welcome Steve. Please select from one of the following options.

Attention:

Main Administration

Request or Update Access to an Application [Request Role](#)

Request Removal of Your Access to an Application [Remove Role](#)

Update Your AMPS Profile [Update AMPS Profile](#)

Need Some Guidance? Look at the Job Aids [View Job Aids](#)

AMPS Corner Application Roles Admin Roles Direct Reports

AMPS News: **his transition is in the Transition Box on**

Page Last Refreshed at: 04/28/2014 14:22:55 EDT

AMPS Version 13.0.4 (IDM 8.1.0.7)

Your Next Scheduled Revalidation Date is: 09/11/2014

Transition to New AMPS

DLA and the AMPS team are introducing a new, enhanced version of AMPS.

You can use the new version ONLY after your application has migrated to the New AMPS. See the list of available applications in the list on the left side below.

Use the New AMPS link ONLY if you are an authorized user of an application listed below:

The following applications are available in the New AMPS:

- BRGTS
- CERT
- COPA
- CSWS
- DASK
- DDD
- DFAS (not EBS DFAS)
- DORRA
- DRU
- EEO
- EPMT
- FUSION
- HAZMAT
- MAPAD
- MBRT
- MSDS
- NEMO
- NSN
- OZONE
- PART
- PPS
- RDT
- RHOLD
- RPPOB
- SARDATA
- SCRAT
- V-UMBRELLA
- VESTARS
- VETRAK

Perform the following tasks in the New AMPS only for the applications in the list to the left:

- Request a Role in New AMPS
- Approve a Role in New AMPS
- Remove a Role in New AMPS
- View Job Aids = AMPS Documentation in New AMPS
- Update AMPS Profile = My Information in New AMPS

I am an authorized user of an available application and therefore eligible to [use the New AMPS.](#)

STEP 1



Defense Logistics Agency

Single Sign-On Authentication

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE, or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communication and work product are private and confidential. See [User Agreement](#) for details.

OK

STEP 2



Defense Logistics Agency

Single Sign-On Authentication

[First Time User? Click Here to Register](#)

Use this option to register if you have never had a DLA account or if you have access to an existing DLA application but have not registered in AMPS.

[Forgot your User ID? Click Here](#)

Use this option if you have registered with AMPS in the past but cannot remember your DLA assigned User ID.

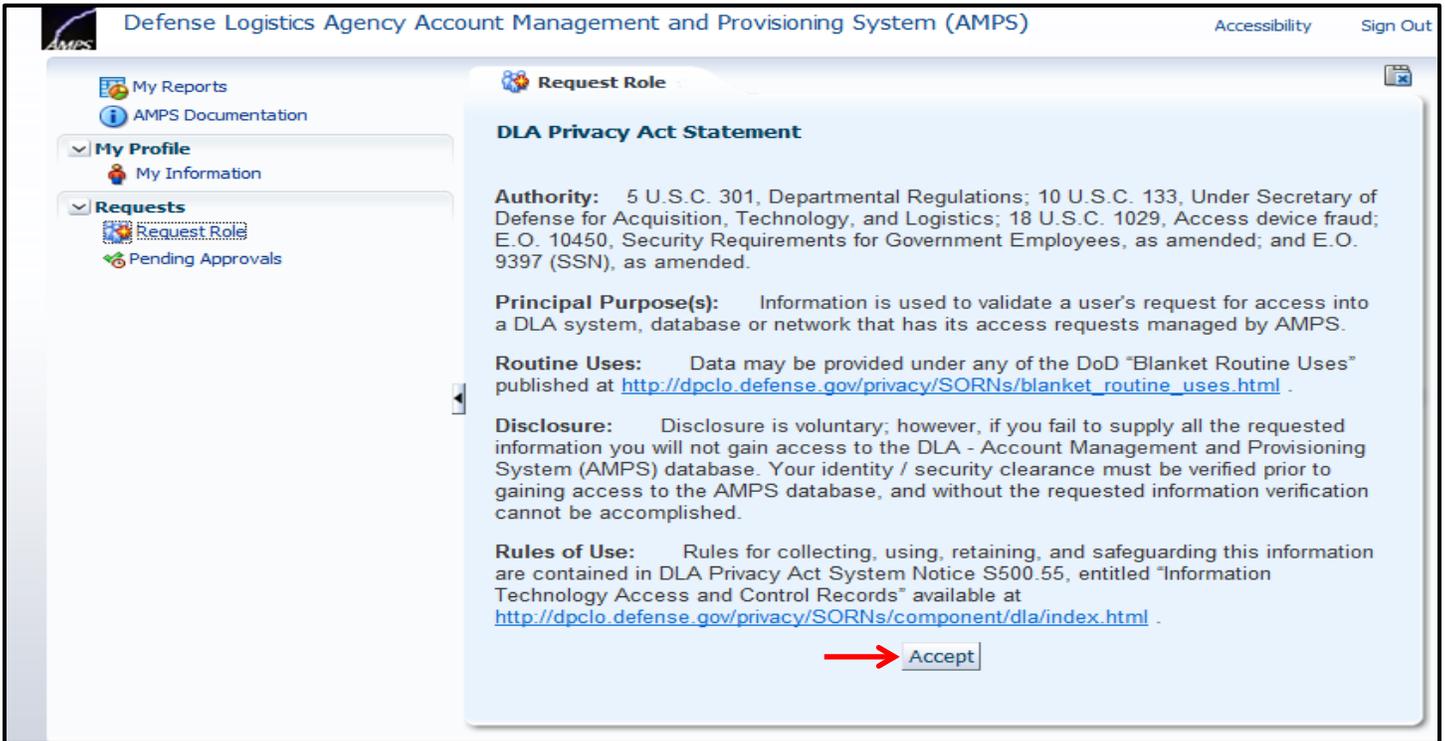
User ID	<input type="text"/>
Password	<input type="password"/>
<input type="button" value="Login"/>	

Need Help? Contact the DLA Enterprise Help Desk at DLAEnterpriseHelpDesk@dlia.mil, or toll free 855-DLA-0001 (855-352-0001)

[Accessibility Help and Information](#)

STEP 3

Review the DLA Privacy Act Statement and click “Accept” to continue.



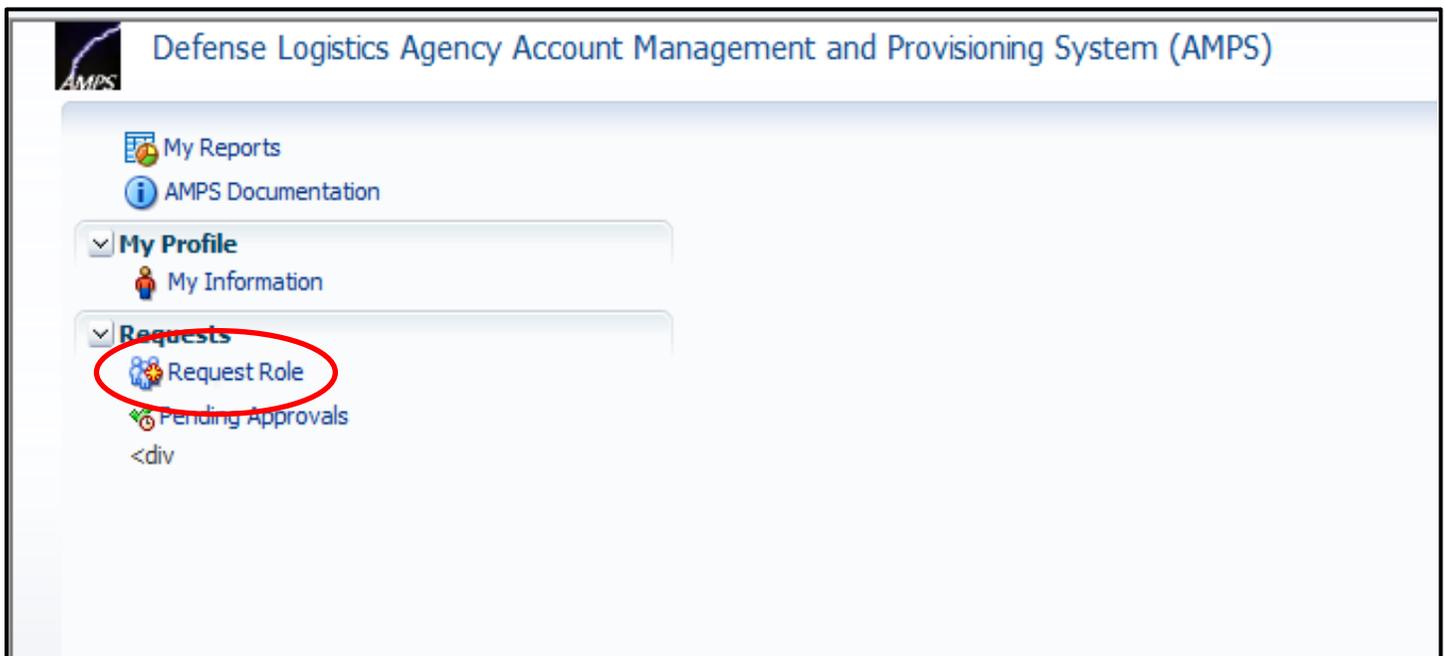
The screenshot shows the Defense Logistics Agency Account Management and Provisioning System (AMPS) interface. The page title is "Defense Logistics Agency Account Management and Provisioning System (AMPS)". In the top right corner, there are links for "Accessibility" and "Sign Out". The left sidebar contains a navigation menu with the following items: "My Reports", "AMPS Documentation", "My Profile" (expanded), "My Information", "Requests" (expanded), "Request Role" (highlighted with a red dotted box), and "Pending Approvals". The main content area is titled "Request Role" and displays the "DLA Privacy Act Statement". The statement includes the following sections:

- Authority:** 5 U.S.C. 301, Departmental Regulations; 10 U.S.C. 133, Under Secretary of Defense for Acquisition, Technology, and Logistics; 18 U.S.C. 1029, Access device fraud; E.O. 10450, Security Requirements for Government Employees, as amended; and E.O. 9397 (SSN), as amended.
- Principal Purpose(s):** Information is used to validate a user's request for access into a DLA system, database or network that has its access requests managed by AMPS.
- Routine Uses:** Data may be provided under any of the DoD "Blanket Routine Uses" published at http://dpclo.defense.gov/privacy/SORNs/blanket_routine_uses.html.
- Disclosure:** Disclosure is voluntary; however, if you fail to supply all the requested information you will not gain access to the DLA - Account Management and Provisioning System (AMPS) database. Your identity / security clearance must be verified prior to gaining access to the AMPS database, and without the requested information verification cannot be accomplished.
- Rules of Use:** Rules for collecting, using, retaining, and safeguarding this information are contained in DLA Privacy Act System Notice S500.55, entitled "Information Technology Access and Control Records" available at <http://dpclo.defense.gov/privacy/SORNs/component/dla/index.html>.

At the bottom of the statement, there is a red arrow pointing to an "Accept" button.

STEP 4

Select the “Request Role” link under the “Requests” heading:



The screenshot shows the Defense Logistics Agency Account Management and Provisioning System (AMPS) interface. The page title is "Defense Logistics Agency Account Management and Provisioning System (AMPS)". The left sidebar contains a navigation menu with the following items: "My Reports", "AMPS Documentation", "My Profile" (expanded), "My Information", "Requests" (expanded), "Request Role" (highlighted with a red circle), "Pending Approvals", and "<div".

STEP 5

Complete all required “User Information” and “Contact Information” fields. Click “Next”

Defense Logistics Agency Account Management and Provisioning System (AMPS)

Request Role

User Information Select Roles Justification Summary Cancel Next

User Information

User ID

* First Name

Middle Name

* Last Name

EDIPI

* Email

Title

Annual Revalidation Date

User Type Vendor

* Country of Citizenship

Contact Information

Official Telephone

Official Fax

DSN Phone

DSN Fax

Mobile

Site

Office/Cube

Street

PO Box

City

State

Postal Code

Country United States of America

Organization Information Update Organization

Organization Name DLA External

STEP 6

In the “Browse Roles by Application” section, click on “DLA Enterprise Applications”. The “RPPOB Prod – RPPOB Vendor RPPOB-100” role should appear at the bottom. Click the “=>” button to move the role into the “Selected Roles” area. Click “Next”.

Defense Logistics Agency Account Management and Provisioning System (AMPS)

Request Role

User Information Select Roles Justification Summary Cancel Back Next

Browse Roles by Application

DLA Enterprise Applications

Search Roles

Role Name

Role Description

Enterprise Application

Application

Environment

Primary Role

Search Reset

Select a Role

Display Admin Roles (for Supervisor and Approval Access)

Role Name

BRGTS Vendor Prod - Boeing Rights Guard Tracker for Vendors-Supplier...

CSWS Vendor Prod - Customer Service Web Site for Vendors-Supplier...

RPPOB Prod - RPPOB Vendor RPPOB-100

Selected Roles

RPPOB Prod - RPPOB Vendor RPPOB-100

STEP 7

Enter the required Justification, along with any Optional Information and attachments. *Important: A CAGE code must be entered in the 'Role Attributes' area at the bottom. Click 'Next' when finished.

Defense Logistics Agency Account Management and Provisioning System (AMPS)

Request Role

User Information | Select Roles | **Justification** | Summary

Request Justification & Supporting Details

* **Justification**

Optional Information

Attachment 1 Browse...

Attachment 2 Browse...

Attachment 3 Browse...

Attachments must be PDF files, smaller than 2MB each

Role Attributes

Role(s)	Attribute	Value	Required
RPPOB Prod - RPPOB Vendor RPPOB-100	Cage Code	<input type="text"/>	Y

STEP 8

Review the information on the "Role Request Summary" page. If all of the information is correct, click the "Submit" button to complete the role request.