

**LOCAL AGREEMENT – ARTICLE 6**  
**USE OF OFFICIAL FACILITIES AND SERVICES**  
**BETWEEN**  
**DLA ACTIVITIES**

**HART-DOLE-INOUE FEDERAL CENTER (HDIFC), BATTLE CREEK, MI**  
**(Includes all bargaining unit employees in the area)**

**AND**

**AMERICAN FEDERATION OF GOVERNMENT EMPLOYEES (AFGE), LOCAL 1626**

**Section 1: General**

- A. MLA Article 6 *Use of Official Facilities and Services* allows for local negotiation of facilities and services for Union and employee use. Accordingly, the parties agree to the use of facilities and services as set forth below.

**Section 2: Use by Union**

- A. The Employer will provide the Union with office space for the exclusive use of the Union. The office space will be easily accessible and private.
- B. If the Employer determines that the Union's office needs to be moved, the Employer will provide the Union with a new office space equivalent to the space being vacated. The Employer will provide the Union with adequate notification to make moving arrangements prior to relocation, whether the relocation is temporary or permanent in nature.
- C. IAW with MLA Article 6, the Employer will provide the Union with access to DSN and commercial phone service, lockable file cabinet(s), computer(s) with Internet access, and furniture. The Employer will also make available fax machines and lines, scanners, telephones, copiers, and supporting supplies.
- D. The Employer will provide the Union with adequate space on, and access to, all official bulletin boards.
- E. The Employer shall agree to post notice of Union meetings and other Union pertinent events in a HDIFC electronic notification system (such as ALLNEWS) as long as such notices otherwise comply with all DoD requirements for use of IT systems.

**Section 3: Use by Employees**

- A. The Employer will provide access to the HDIFC fitness center.
- B. Employees may reserve rooms for special events in accordance with existing standard process or procedures.

C. Space Allocation: When allocating new workspaces, the Employer will take employee requested desired workstation/location into consideration when practical.

- Documented medical needs or Reasonable Accommodation (RA) will take priority over other considerations.
- Highest grade will then be used as the next deciding factor.
- Highest Service Computation Date (SCD) (Annual Leave) will be used as the "tie breaker" if more than one employee of the same grade desires the same workspace.
- Placement of bargaining unit employees will have priority over contract employees.

#### Section 4: Parking

- A. The Employer will provide ten (10) designated Union parking spaces at the HDIFC. Identified spaces will be assigned at the discretion of Union leadership.
- B. The Employer will provide designated parking spaces for employees identified by the Equal Employment Opportunity (EEO) office as needed for reasonable accommodations. Additional spaces will be added if needed and identified by the EEO office.
- C. DLA Activities may identify designated parking spaces of their organization to "share" between multiple employees who telework and are not at the building on specific days of the workweek.
- D. Open (non-designated) parking spaces are available on a first come/first available basis.

For the Union:

 10 May 2023

Robin L. Nichols, President  
American Federation of Government Employees  
AFGE Local 1626

For Agency:

 10 May 23

Andre Toussaint, COL. USA  
DLA, Disposition Services-Battle Creek MI  
HDI Federal Center