DEFENSE LOGISTICS AGENCY

AMERICA'S COMBAT LOGISTICS SUPPORT AGENCY

DoD Activity Address Directory (DoDAAD) Process Review Committee (DPRC)

November 18, 2015

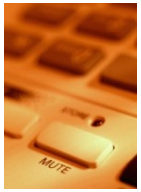
Agenda

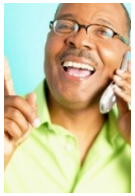
- Welcome
- DPRC 101 & Webpage
- DPAP Brief
- GSA Project Overview
- Organization Type Code (PDC 1190)
- Contractor Flag (PDC 1191)
- Purpose Codes: Procurement Authority (PDC 1192)
- Common Government-wide Accounting Classification (CGAC) Code (PDC 1195)
- FPDS Agency (SubTier) Code (PDC 1194)
- Update to User Access Roles (PDC 1193)
- Automated Request Process (PDC 1197)
- DoDAAD Output (PDC 1145)
- ADC 1116 & RICs
- CSP Tasks
- Wrap Up (1400)

Welcome

- Opening remarks
- Admin Info – DCS url, dial-in, restrooms, etc.
- Ground Rules
- Introductions

Ground Rules





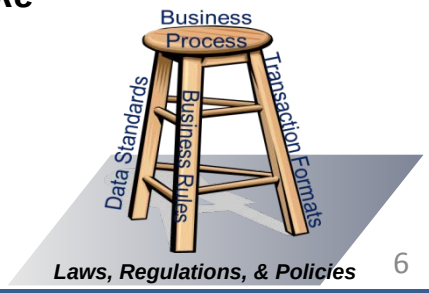
- Cell Phones on MUTE.
- For people on the phone: ***DO NOT*** put your phone on "***Hold***." Use "Mute" if you're not talking, and don't ruffle papers in the background.
- Respect the speaker: whoever is speaking, let them finish before interrupting.
- Raise your hand to interject. The chair person/facilitator will direct traffic.
- Save side-bar conversations for the breaks.
- If you object to something being discussed, ensure your response proffers a solution.
- When making a comment, state your name before doing so, out of respect for those on the phone.
- Stick to the topics of the Agenda.
- No profanity.

PRC 101

PRC 101

Why are we here?

- **DoDD 8190.1** – DoD Logistics Use of Electronic Data Interchange (EDI) Standards
  - "Use the DLMS as a process improvement enabler in new, replacement, and legacy logistics business systems as a part of the DoD Component ongoing and planned modernization programs."
  - "Report on major milestones at least semiannually…to the DLMSO on the progress migrating logistics business processes to the DLMS."
- **DoDM 4140.01** – DoD Supply Chain Materiel Management Regulation
  - **DLMSO**: "Establishes process review committees (PRC) composed of representatives from the DoD Components and participating external organizations for each of the DLMS functional areas of finance, pipeline measurement, supply discrepancy reporting, and supply (to include but not limited to requisitioning and issue procedures, physical inventory, and disposition services). Establishes PRCs for the DoDAAC, Military Assistance Program address code, and the pipeline measurement functions. Designates a chair for each PRC to serve as the DoD control point." (V8, 2a(2).
  - **DoD Components :**
    - "Assign…a representative to serve on…the PRC."
    - ***"Provides the position on DLMS matters and has the authority to make decisions regarding procedural aspects."***
    - And more…



PRC 101

Process Review Committees

INPUTS

- OMB/OSD Policy Guidance
- Service/Agency Requirements
- DLA Transaction Services' Technical Expertise

OUTPUTS

- Business Rules
- Business Objects
- Meta Data
- Functional Requirements

Proposed DLMS Changes (PDCs)

Approved DLMS Changes (ADCs)

DLA Transaction Services & Components Implement

http://www.dlmso.dla.mil/About/committees.asp

PRC 101

Policy

- **DLM 4000.25, Volume 6, Chapter 2** – DoD DoDAAD Policy and Procedures

- **Service-level Policies and Procedures:**
  - **U.S. Army**: AR 725-50
  - **U.S. Navy**: NAVSO P-1000-2-5 (SECNAVINST _____)
  - **U.S. Air Force**: AFI 24-230
  - **U.S. Marine Corps**: MCO 4420.4_
  - **U.S. Coast Guard**: COMDTINST M4000.2
  - **Defense Logistics Agency**: DLAI 1401
  - **Defense Information Systems Agency**: DISA Instruction 270-50-10

The DPRC – Who we are:

*Federal Agencies**
(GSA-managed & USCG)

Over 80 Agencies & Approximately +/- 112,000 AACs

Federal Agencies	Series
GSA - United States Congress	00
GSA - Architect of the Capitol	01
GSA - US Capitol Police	02
GSA - Library of Congress	03
GSA - Gov Printing Off	04
GSA - General Accountability Office	05
GSA - Congressional Budget Office	08
GSA - Legislative, Other	09
GSA - Judiciary	10
GSA - Executive Office of the President	11
GSA - Dept of Agriculture	12
GSA - Dept of Commerce	13
GSA - Dept of Interior	14
GSA - Dept of Justice	15
GSA - Dept of Labor	16
GSA - Dept of the Navy	17
US Postal Service	18
GSA - Dept of State	19
GSA - Dept of Treasury	20
GSA - Dept of the Army	21
GSA - Resolution Trus Corp	22
GSA - Tax Court	23
GSA - Office of Personnel Management	24
GSA - Nat'l Credit Union Admin	25
GSA - Fed Retirement Thrift Inv Bd	26
GSA - Federal Communications Commission	27
GSA - Soc Sec Admin	28
GSA - Fed Trade Com	29

Federal Agencies	Series
GSA - Nuclear Regulatory Commission	31
GSA - Synthetic Fuels Corporation	32
GSA - Smithsonian Institution	33
GSA - International Trade Commission	34
GSA - Department of Veterans Affairs	36
GSA - Merit Systems Protection Board	41
GSA - Equal Employment Opportunity Commission	45
GSA - Regional Commissions	46
General Services Administration	47
GSA - Miscellaneous Commissions	48
GSA - National Science Foundation	49
GSA - Securities and Exchange Commission	50
GSA - Federal Deposit Insurance Corporation	51
GSA - Permitting and Enforcement Federal Inspector for the Alaska Gas Pipeline	52
GSA - Federal Labor Relations Authority	54
GSA - Advisory Commission on Inter-governmental Relations	55
GSA - Central Intelligence Agency	56
GSA - Department of the Air Force	57
GSA - National Foundation on the Arts and the Humanities	59
GSA - Railroad Retirement Board	60
GSA - Consumer Product Safety Commission	61
GSA - U.S. Office of Special Counsel	62
GSA - National Labor Relations Board	63
GSA - Tennessee Valley Authority	64
GSA - Federal Maritime Commission	65
GSA - Environmental Protection Agency	68
GSA - Department of Transportation	69
GSA - Department of Homeland Security	70

Federal Agencies	Series
GSA - Overseas Private Investment Corporation	71
GSA - Agency for International Development	72
GSA - Small Business Administration	73
GSA - American Battle Monuments Commission	74
GSA - Department of Health and Human Services	75
GSA - Commemorative Commissions	76
GSA - Farm Credit Administration	78
GSA - Foreign Claims Settlement Comm. Of the U.S. (Exp. Code)	79
GSA - National Aeronautics and Space Administration	80
GSA - Federal Home Loan Bank Board	82
GSA - Export-Import Bank of the United States	83
GSA - Armed Forces Retirement Home	84
GSA - Water Resources Council	85
GSA - Department of Housing and Urban Development	86
GSA - National Archives and Records Administration	88
GSA - Department of Energy	89
GSA - Selective Service System	90
GSA - Department of Education	91
GSA - Federal Mediation and Conciliation Service	93
GSA - Independent U.S. Government Offices	95
GSA - Corps of Engineers, Civil	96
GSA - Office of the Secretary of Defense	97
GSA - United States Railw ay Association	98
GSA - District of Columbia	99
General Services Administration (GSA) & Non-DoD Federal Activities	G
US Coast Guard	Z

* Includes DoD, State/local, CTR, NGO & Foreign

The DPRC – Who we are:

*DoD Components**

Over 30 Components & Approximately +/- 214,000 DoDAACs

DoD Components	Series	
US Army	3A	
	A	
	B	*
	C	
	W	
US Navy	N	
	P	*
	Q	
	R	
	V	
US Air Force	D	
	E	
	F	
	J	*
US Marine Corps	L	
	M	
DLA	2A	
	2Y	
	3B	
	S	
	T	*
	U	

DoD Components	Series
National Security Agency (NSA)	H91
	H98
	HNS
Army & Air Force Exchange Service (AAFES)	HX
Defense Advanced Research Projects Agency (DARPA)	HR
Defense Commissary Agency (DeCA)	HQC
Defense Contract Audit Agency (DCAA)	HA
Defense Finance Accounting Service (DFAS)	HQ
Defense Information System Agency (DISA)	H91
	H98
	HC
Defense Intelligence Agency (DIA)	HH
Defense Security Service (DSS)	HS
Defense Threat Reduction Agency (DTRA)	HD
	HGD
DoD Education Activity (DoDEA) OSID	HE
DoD Inspector General	HF
Military Postal Service Agency (MPSA)	HP
Missile Defense Agency	HQ
National Geospatial Intelligence Agency (NGA)	HM

DoD Components	Series
Uniformed Services University Health Sciences (USUHS)	HU
US Central Command (USCENTCOM)	H94
US Northern Command (USNORTHCOM)	H96
US Special Operations Command (USSOCOM)	H92
US Strategic Command (USSTRATCOM)	H95
US Transportation Command (USTRANSCOM) - Acquisition	HTC
	HGA
US Transportation Command (USTRANSCOM) - Defense Courier Division	HK
Defense Contract Management Agency (DCMA)	S____A
Washington Headquarters Service - Other DoD/OASD Activities	H
	H91
	H98
	HGC
	HJ
	HL
	HPH
	HQ
	HT
	HY

* RICs only.

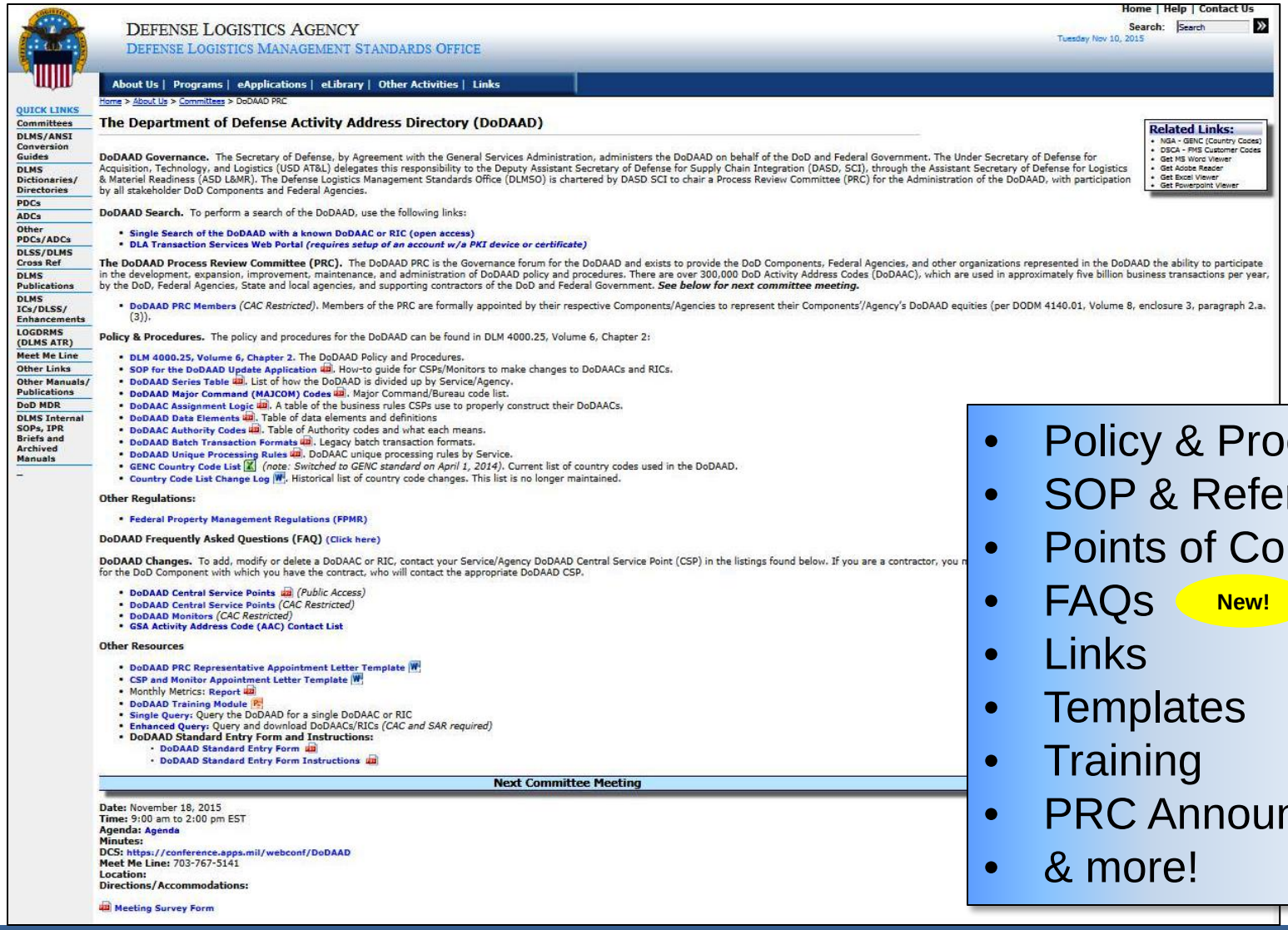
* Includes Fed, State/local, CTR, NGO & Foreign

DoDAACs: How are we using them?

Supply Pay
Financial M Billing
Accounting Shipping
Human Res quisitioning
Installations Readiness
Maintenanc Inventory
Acquisition Services
Procureme GFP
Contrac mition

ACROSS ALL DOMAINS

DPRC Webpage



DEFENSE LOGISTICS AGENCY
DEFENSE LOGISTICS MANAGEMENT STANDARDS OFFICE

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Tuesday Nov 10, 2015

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DLMS Dictionaries/ Directories
PDCs
ADCs
Other PDCs/ADCs
DLSS/DLMS Cross Ref
DLMS Publications
DLMS ICs/DLSS/ Enhancements
LOGDRMS (DLMS ATR)
Meet Me Line
Other Links
Other Manuals/ Publications
DoD MDR
DLMS Internal SOPs, IPR Briefs and Archived Manuals

Home > About Us > Committees > DoDAAD PRC

The Department of Defense Activity Address Directory (DoDAAD)

Related Links:
- NGA - GENC (Country Codes)
- DSCA - FMS Customer Codes
- Get MS Word Viewer
- Get Adobe Reader
- Get Excel Viewer
- Get Powerpoint Viewer

DoDAAD Governance. The Secretary of Defense, by Agreement with the General Services Administration, administers the DoDAAD on behalf of the DoD and Federal Government. The Under Secretary of Defense for Acquisition, Technology, and Logistics (USD AT&L) delegates this responsibility to the Deputy Assistant Secretary of Defense for Supply Chain Integration (DASD, SCI), through the Assistant Secretary of Defense for Logistics & Materiel Readiness (ASD L&MR). The Defense Logistics Management Standards Office (DLMSO) is chartered by DASD SCI to chair a Process Review Committee (PRC) for the Administration of the DoDAAD, with participation by all stakeholder DoD Components and Federal Agencies.

DoDAAD Search. To perform a search of the DoDAAD, use the following links:

- **Single Search of the DoDAAD with a known DoDAAC or RIC (open access)**
- **DLA Transaction Services Web Portal** ***(requires setup of an account w/a PKI device or certificate)***

The DoDAAD Process Review Committee (PRC). The DoDAAD PRC is the Governance forum for the DoDAAD and exists to provide the DoD Components, Federal Agencies, and other organizations represented in the DoDAAD the ability to participate in the development, expansion, improvement, maintenance, and administration of DoDAAD policy and procedures. There are over 300,000 DoD Activity Address Codes (DoDAAC), which are used in approximately five billion business transactions per year, by the DoD, Federal Agencies, State and local agencies, and supporting contractors of the DoD and Federal Government. ***See below for next committee meeting.***

- **DoDAAD PRC Members** *(CAC Restricted)*. Members of the PRC are formally appointed by their respective Components/Agencies to represent their Components'/Agency's DoDAAD equities (per DODM 4140.01, Volume 8, enclosure 3, paragraph 2.a. (3)).

Policy & Procedures. The policy and procedures for the DoDAAD can be found in DLM 4000.25, Volume 6, Chapter 2:

- **DLM 4000.25, Volume 6, Chapter 2.** The DoDAAD Policy and Procedures.
- **SOP for the DoDAAD Update Application**. How-to guide for CSPs/Monitors to make changes to DoDAACs and RICs.
- **DoDAAD Series Table**. List of how the DoDAAD is divided up by Service/Agency.
- **DoDAAD Major Command (MAJCOM) Codes**. Major Command/Bureau code list.
- **DoDAAC Assignment Logic**. A table of the business rules CSPs use to properly construct their DoDAACs.
- **DoDAAD Data Elements**. Table of data elements and definitions
- **DoDAAC Authority Codes**. Table of Authority codes and what each means.
- **DoDAAD Batch Transaction Formats**. Legacy batch transaction formats.
- **DoDAAD Unique Processing Rules**. DoDAAC unique processing rules by Service.
- **GENC Country Code List** *(note: Switched to GENC standard on April 1, 2014)*. Current list of country codes used in the DoDAAD.
- **Country Code List Change Log**. Historical list of country code changes. This list is no longer maintained.

Other Regulations:

- **Federal Property Management Regulations (FPMR)**

DoDAAD Frequently Asked Questions (FAQ) **(Click here)**

DoDAAD Changes. To add, modify or delete a DoDAAC or RIC, contact your Service/Agency DoDAAD Central Service Point (CSP) in the listings found below. If you are a contractor, you n
for the DoD Component with which you have the contract, who will contact the appropriate DoDAAD CSP.

- **DoDAAD Central Service Points** *(Public Access)*
- **DoDAAD Central Service Points** *(CAC Restricted)*
- **DoDAAD Monitors** *(CAC Restricted)*
- **GSA Activity Address Code (AAC) Contact List**

Other Resources

- **DoDAAD PRC Representative Appointment Letter Template**
- **CSP and Monitor Appointment Letter Template**
- Monthly Metrics: **Report**
- **DoDAAD Training Module**
- **Single Query:** Query the DoDAAD for a single DoDAAC or RIC
- **Enhanced Query:** Query and download DoDAACs/RICs *(CAC and SAR required)*
- **DoDAAD Standard Entry Form and Instructions:**
  - **DoDAAD Standard Entry Form**
  - **DoDAAD Standard Entry Form Instructions**

Next Committee Meeting

Date: November 18, 2015
Time: 9:00 am to 2:00 pm EST
Agenda: **Agenda**
Minutes:
DCS: **https://conference.apps.mil/webconf/DoDAAD**
Meet Me Line: 703-767-5141
Location:
Directions/Accommodations:

Meeting Survey Form

- Policy & Procedures
- SOP & References
- Points of Contact
- FAQs **New!**
- Links
- Templates
- Training
- PRC Announcements
- & more!

Defense Procurement and Acquisition Policy (DPAP)

GSA Project Overview

GSA Project

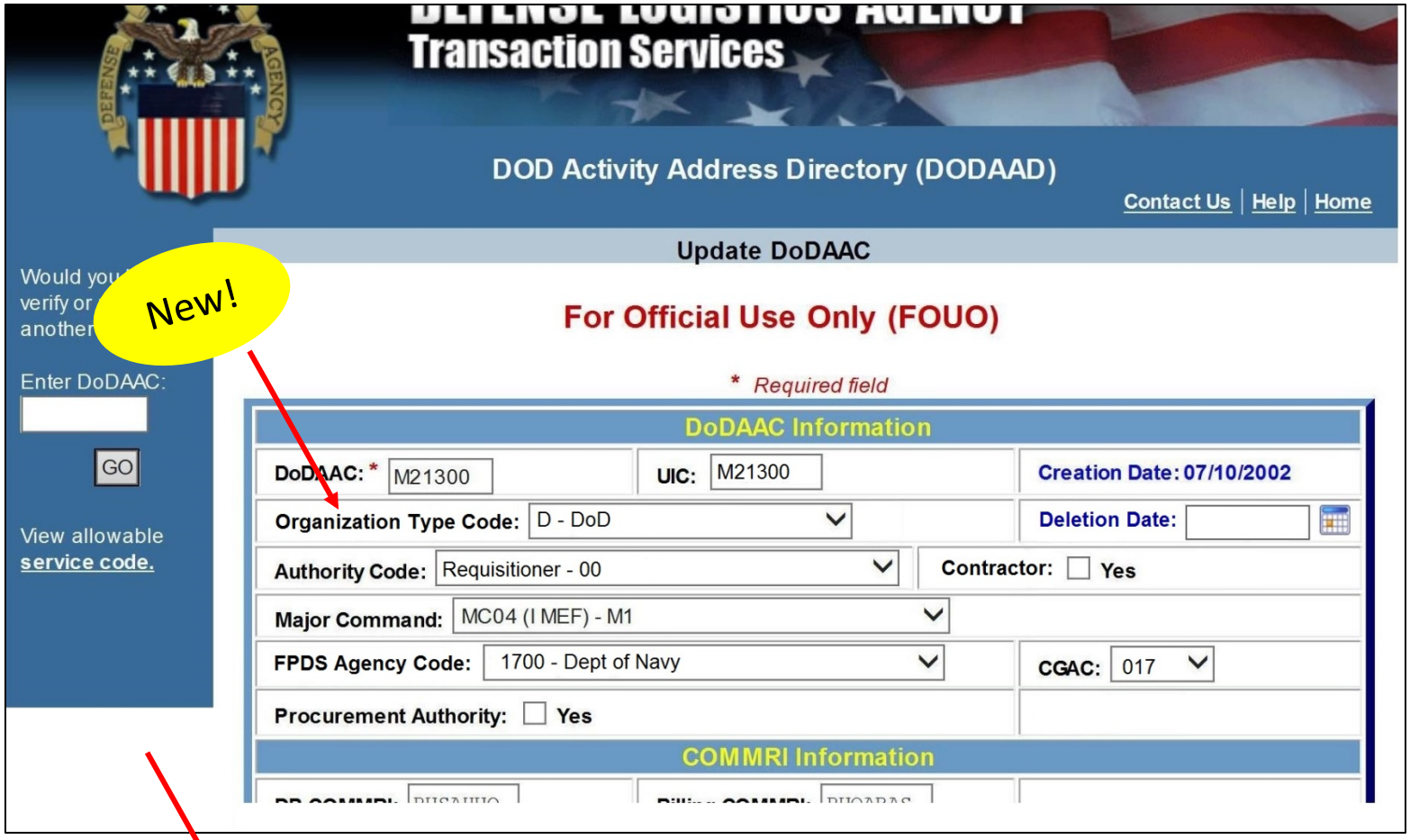
- GSA manages AACs for Federal Agency activities for Supply & Property (CFR 41, FPMR)
- 112,000+ AACs
- New Far Rules expand usage of AACs to:
  - Contracts
  - Grants
  - Funding
  - Etc.
- DATA Act also introducing changes
- 24 CFO Act Reporting Agencies/Departments
- New changes include DoD
- New data elements required
- New methodologies necessary for more effective management

Organization Type Code
(PDC 1190)

Org Type Code

- New data element (indicator).
- One character.
- Greater fidelity beyond DoDAAC Series.
- Mandatory for every record.
- Will set at enterprise level, *BUT will require CSP effort to hone to 100% accuracy.*
- Five types:
  - F = Federal
  - D = DoD
  - S = State/Local
  - N = NGO
  - X = Foreign Entity

Org Type Code



For Official Use Only (FOUO)

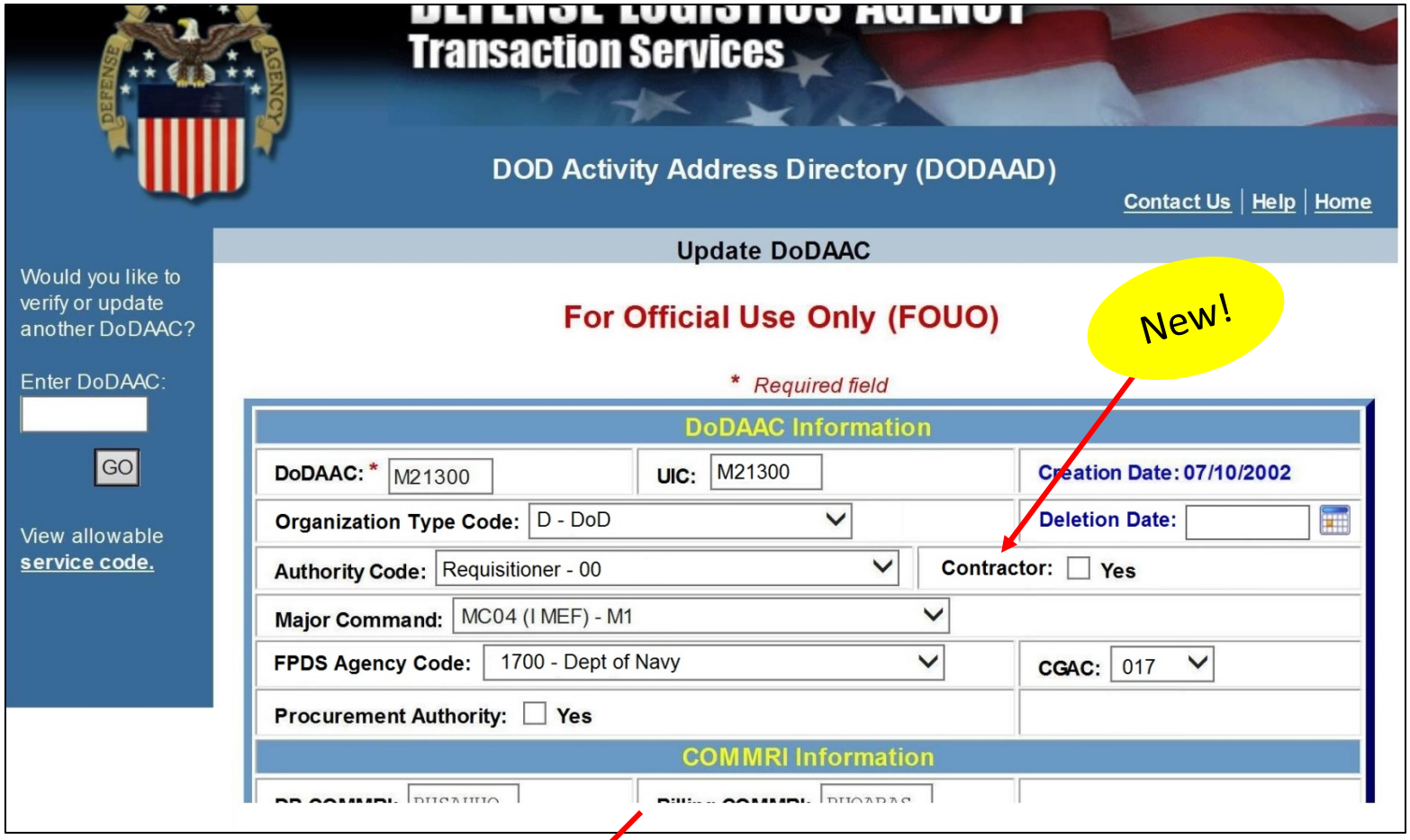
DODAAC	UIC	ORG_TYPE_CD	AUTHORITY_CODE	CTR	MAJCOM_BUREAU	CGAC	COCOM	CREATE_DTE	LAST_UPDATE	PROCUREMENT	AGCY_CD
M21300	M21300	D	00		M1	017	USNORTHCOM	07/10/2002	27-MAY-14		1700
M21310	M21310	D	00		M2	017	USNORTHCOM	04/22/2006	07-OCT-11		1700

Contractor Flag
(PDC 1191)

CTR Flag

- New data element (flag)
- Yes/no
- Principally for Federal Agencies
- Defaulted for DoD
- Will “unlock” Contract Information section
- Will set at enterprise level, *BUT will require CSP effort to hone to 100% accuracy.*
- Long-term enabler to DLMS (independence from MILS S/A code)

CTR Flag



For Official Use Only (FOUO)

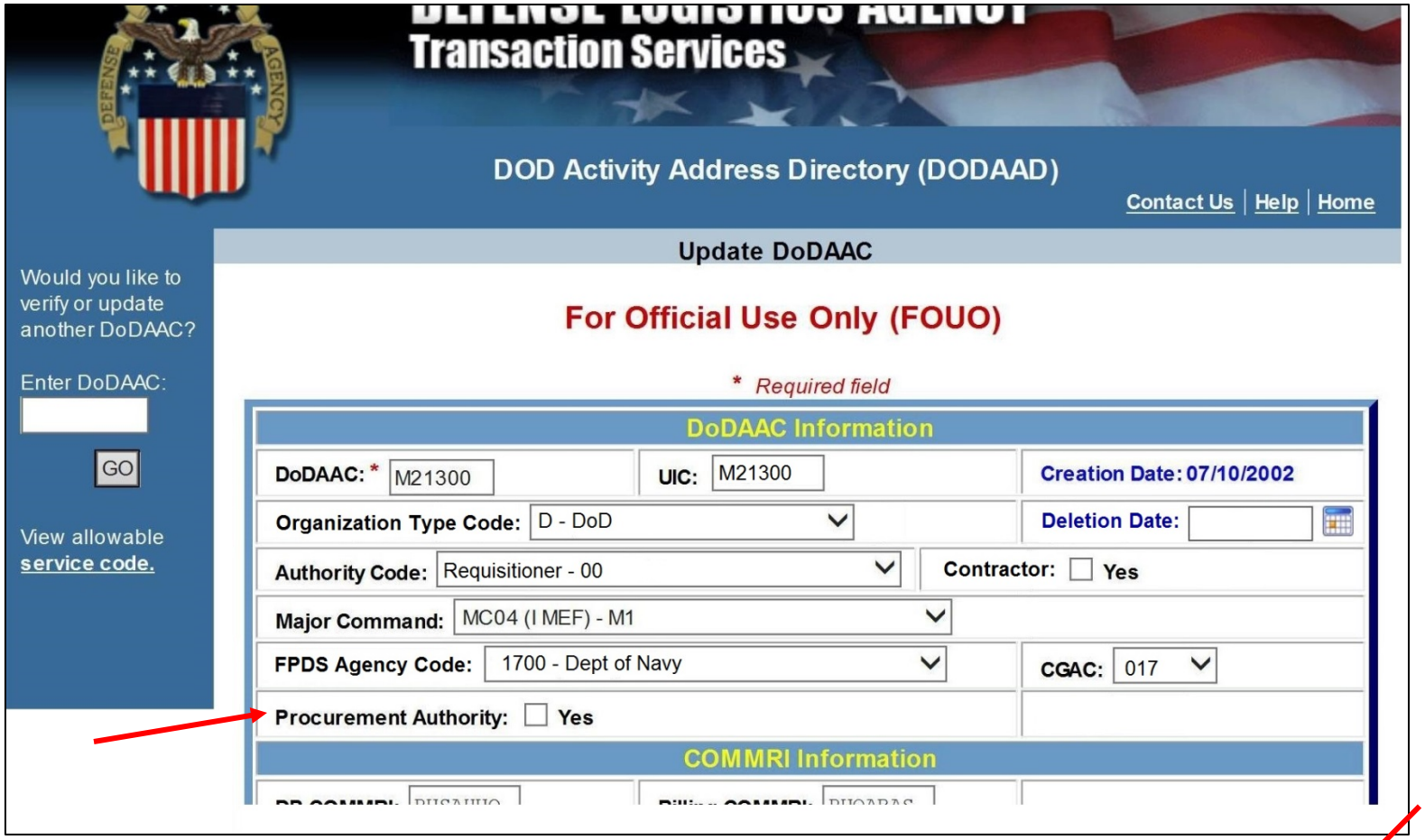
DODAAC	UIC	ORG_TYPE_CD	AUTHORITY_CODE	CTR	MAJCOM_BUREAU	CGAC	COCOM	CREATE_DTE	LAST_UPDATE	PROCUREMENT	AGCY_CD
L00061	M67004	D	01	Y	C5		USNORTHCOM	08/10/2010	30-AUG-12		
L00063	M67004	D	01	Y	C5		USNORTHCOM	08/17/2010	30-AUG-12		

Purpose Codes:
Procurement Authority
(PDC 1192)

Procurement Authority

- First in a series of forthcoming Purpose “codes” (flags)
- Established in ADC 298 w/o rules
- Yes/no indicator
- Activities authorized to write contracts
- Feed to FPDS – direct relationship
- Set at enterprise level by DPAP for DoD (GSA for Feds)
- Will set at enterprise level, *BUT will require CSP effort to hone to 100% accuracy.*
- Long-term enabler to DLMS
- *These flags will provide greater fidelity beyond current limitation of Authority Codes*

Procurement Authority



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DODAAC	UIC	ORG_TYPE_CD	AUTHORITY_CODE	CTR	MAJCOM_BUREAU	CGAC	COCOM	CREATE_DTE	LAST_UPDATE	PROCUREMENT	AGCY_CD
M29000	M29000	D	05		M3	017	USPACOM	11/01/2004	25-SEP-14	Y	1700
M29001	M29001	D	00		M3	017	USPACOM	11/01/2004	08-AUG-14		1700

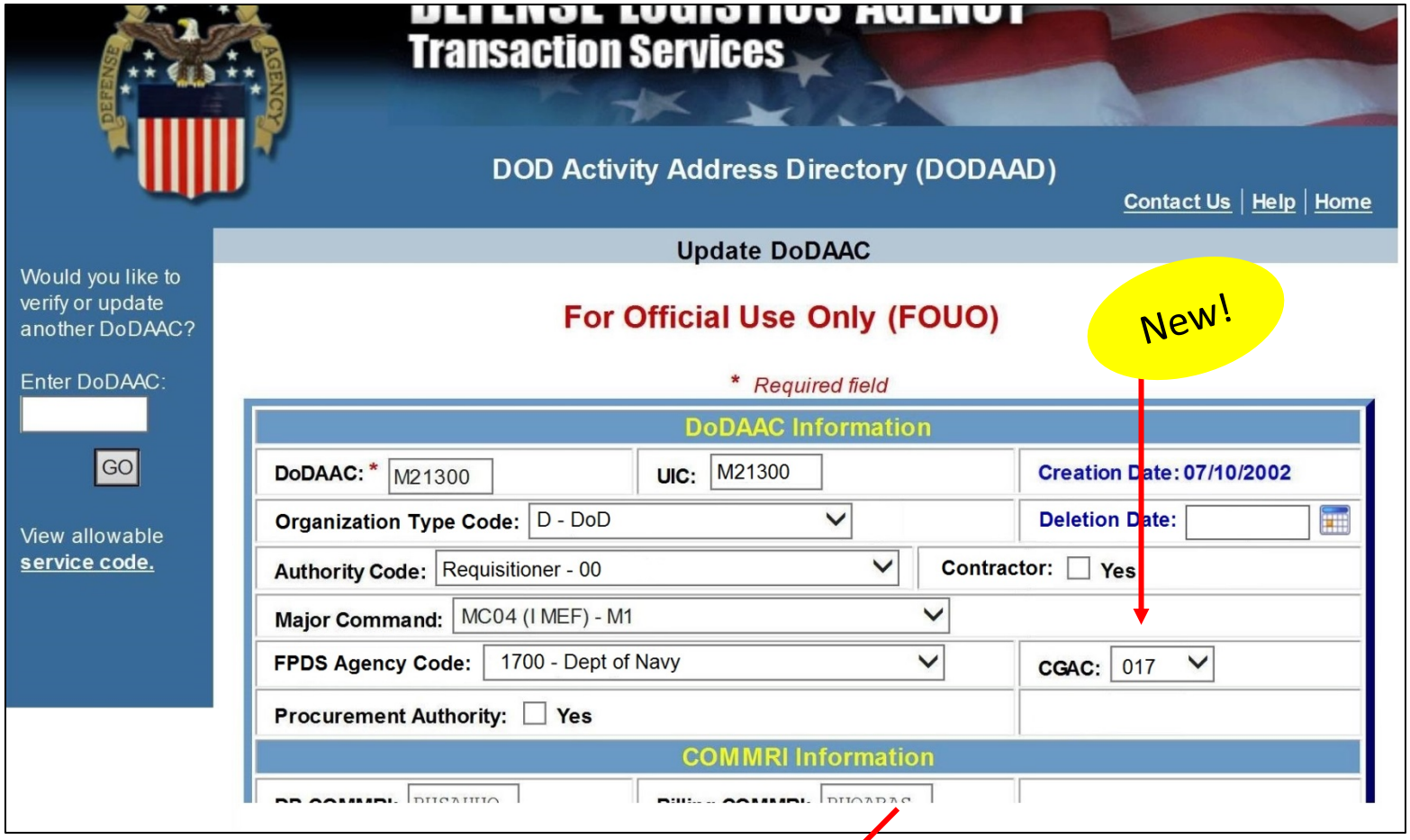
Common Government-wide Accounting Classification (CGAC) Code

(PDC 1195)

CGAC

- Highest level code for identifying an Agency
- OMB Circular A11
- Three digit.
- Mandatory.
- Set by CSP.
- Only applies to Federal (to include DoD) entities (no CTRs, State/local, NGOs, foreign).
- Will set at enterprise level, *BUT will require CSP effort to hone to 100% accuracy.*
- Enabler to DLMS and auditability/traceability.

CGAC



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DODAAC	UIC	ORG_TYPE_CD	AUTHORITY_CODE	CTR	MAJCOM_BUREAU	CGAC	COCOM	CREATE_DTE	LAST_UPDATE	PROCUREMENT	AGCY_CD
M29000	M29000	D	05		M3	017	USPACOM	11/01/2004	25-SEP-14	Y	1700
M29001	M29001	D	00		M3	017	USPACOM	11/01/2004	08-AUG-14		1700

Federal Procurement Data System (FPDS) Agency Code

(PDC 1194)

Agency Code

("SubTier")

- Used in FPDS
- Four-digit code:
  - Agency + Bureau

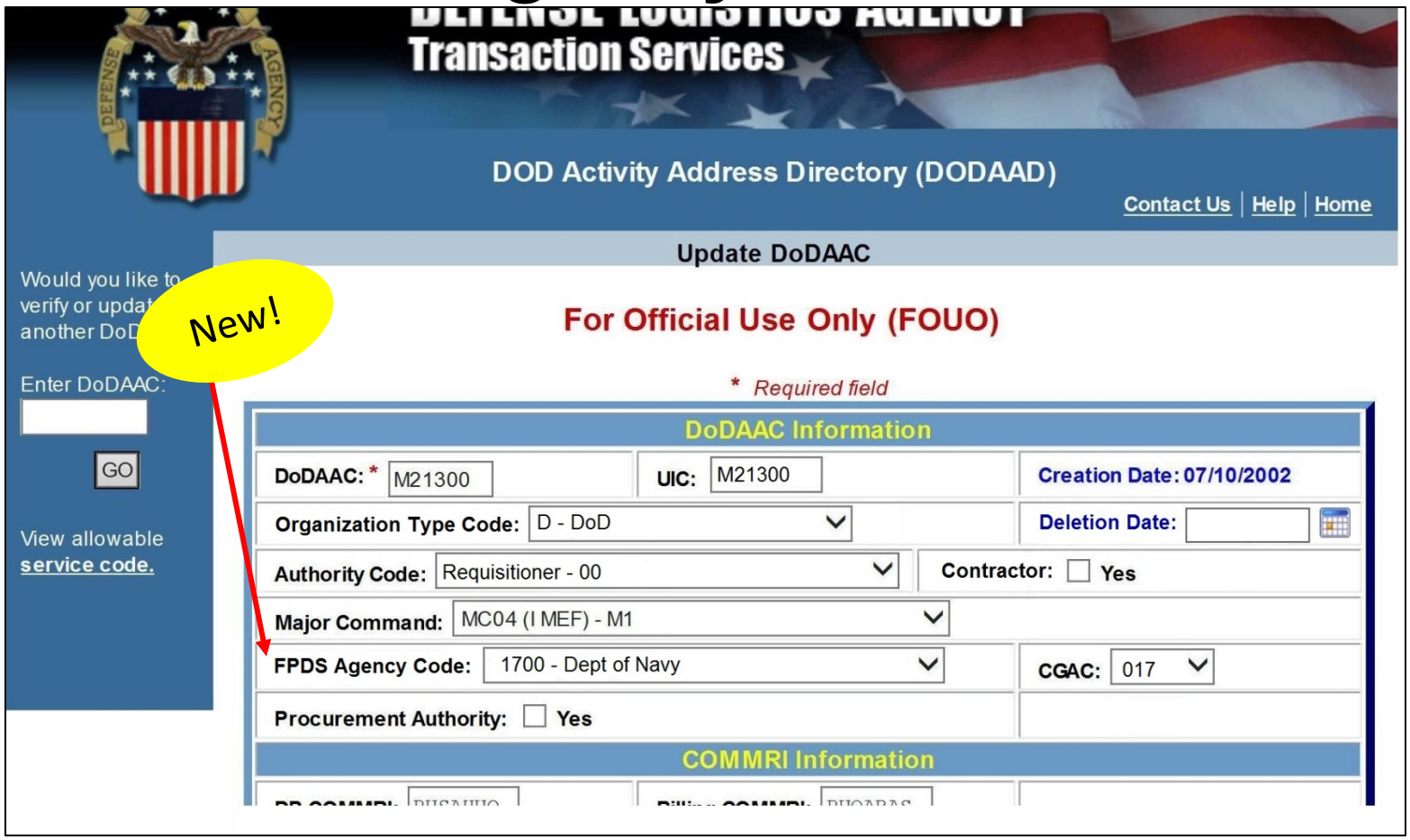
  Ex: 1207 = 12 (Agriculture) + 07 (Office of Civil Rights)

- Provides fidelity below the Agency level (Bureau – a.k.a. "Subtier")
- *Use is TBD for Federal Agencies and DoD.*
  - *Procurement only?*
  - *Funding?*
  - *Grants?*
  - *Others?*

DOD DODAACs in FPDS - 10/23/2015

Agency Code	Agency	Major Command	Sub Command1	Sub Command2	Sub Command3	DODAAC	Contracting Office	Address
2100	DEPT OF THE ARMY	AMC	ACC	EXPEDITIONARY CONTRACTING COMMAND (ECC)	PARC PACIFIC(PARC PACIFIC)	W91QVP	0413 AQ HQ HQ PARC	B STREET BLDG T 115
2100	DEPT OF THE ARMY	AMC	ACC	EXPEDITIONARY CONTRACTING COMMAND (ECC)	PARC SOUTHWEST ASIA(PARC SOUTWEST ASIA)	W56KGZ	0408 AQ HQ KUWAIT	OSC IRAQ CONTRACTING OFFICE, UN
2100	DEPT OF THE ARMY	AMC	ACC	EXPEDITIONARY CONTRACTING COMMAND (ECC)	PARC SOUTHWEST ASIA(PARC SOUTWEST ASIA)	W912D1	0408 AQ HQ	KO DIRECTORATE OF CONTRACTIN

Agency Code



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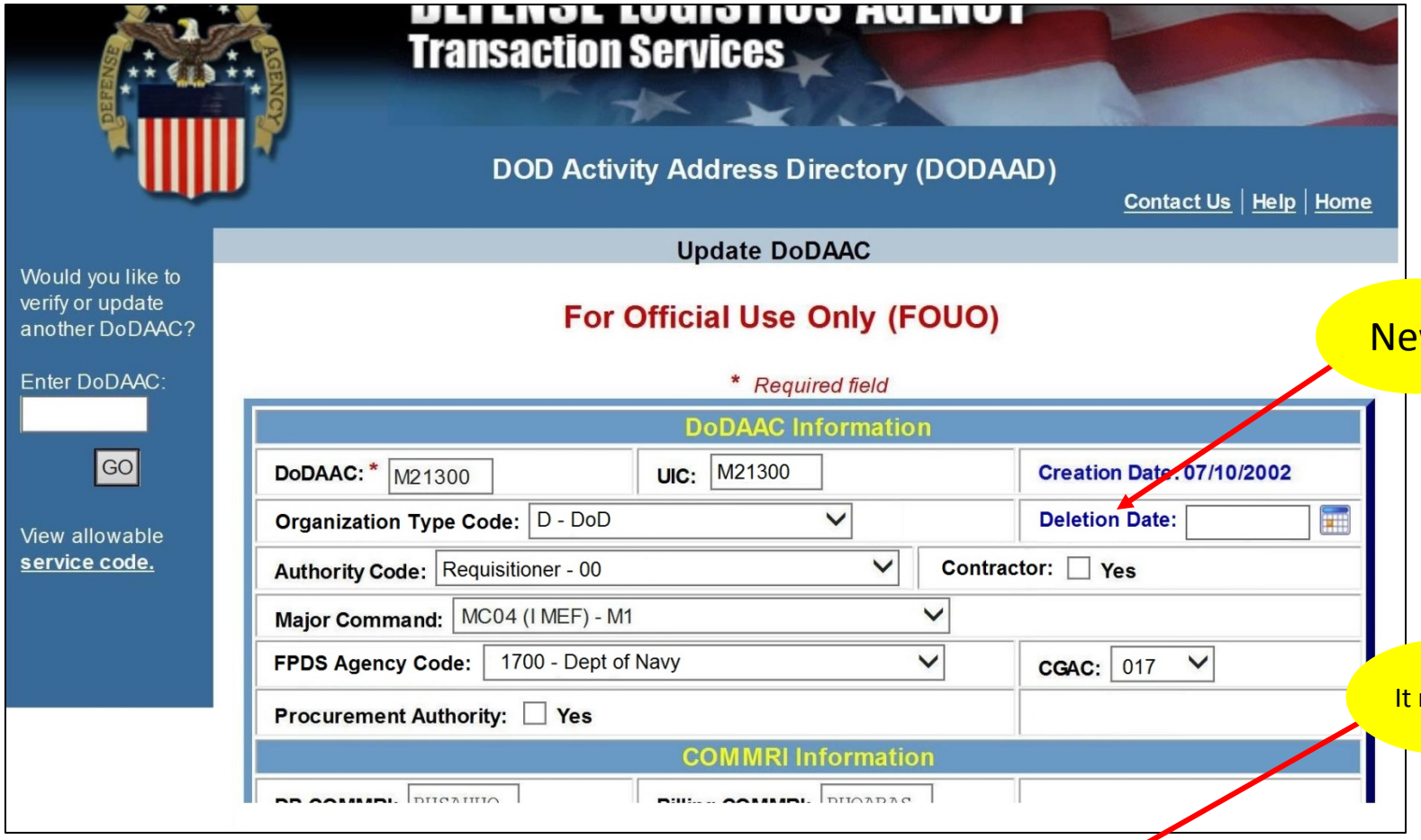
M29000	M29000	D	05		M3	017	USPACOM	11/01/2004	25-SEP-14	Y	1700
M29001	M29001	D	00		M3	017	USPACOM	11/01/2004	08-AUG-14		1700

Update to User Access Roles (PDC 1193)

Update to User Access Roles

- Requirement for further implementation of Monitors for other Services/Agencies.
- Current CSP/Monitor access based on two roles:
  - Add
  - Modify
- Modify currently includes ability to delete.
- Add and Delete functions have enterprise-level implications and should be reserved only for enterprise-level access (CSP).
- New access roles:
  - Add
  - Update
  - Delete
- Enables centralized management w/decentralized.

Update to User Access Roles



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M29000	M29000	D	05		M3	017	USPACOM	11/01/2004		25-SEP-14	Y	1700
M29001	M29001	D	00		M3	017	USPACOM	11/01/2004		08-AUG-14		1700

Automated Request Process (PDC 1197)

An enabler to centralized management and decentralized execution.

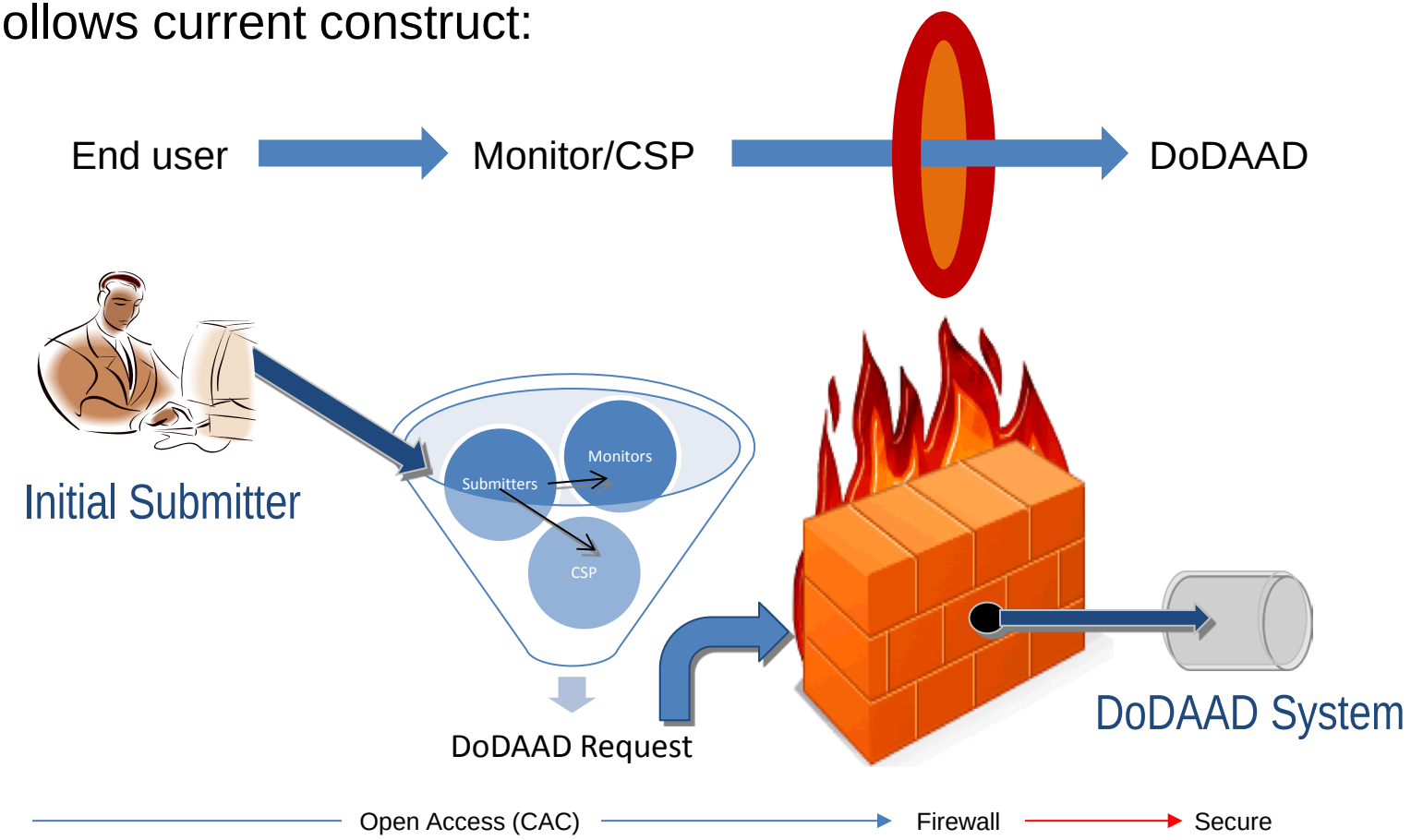
Automated Request Process

Background

- The need exists to assure data integrity and an automated means of requesting updates to the DoDAAD.
- A workflow was discussed after the 2010 PRC.
- Intent was to develop an expanded capability to existing DoDAAD update application that would allow for the routing of requests from the originator (customer) through the appropriate authorities for approval(s) to the CSP(s) for final approval and update to the DoDAAD.
- An alternative was proffered for functional monitors and is still in development.
- The fundamental requirement of automating a request still exists – especially now that Fed usage is expanding (i.e., CFR 41).
- We are still relying upon a paper-based process from the 1970s.

Automated Request Process

- Simple approach to automating front-end data entry
- Facilitates user access to CSPs/Monitors for updating data
- Follows current construct:



Automated Request Process

What does this give us?

1. Any user has the ability to create a request and provide the data at the front end.
2. Request goes to a cue based on type.
3. CSP/Monitor acts on request and “pulls” the data behind the firewall to update to the DoDAAD.
4. Automates a decades-old, paper/phone call-based process.
5. Enables users “access” to the process/system (without actually having access to the DoDAAD directly).
6. Decentralized execution (Monitors vice CSPs) for making updates.
7. More timely and accurate data in the database.

Automated Request Process

Next Steps

1. Re-validate FRD.
2. Separate User Access Roles.
3. Implement Monitors.
4. Finalize and staff requirements in PDC.
5. Formally publish ADC, program, implement.
6. Update policy and procedures.
7. Training.

DoDAAD Output

(PDC 1145)

Answering the OSD GFP Working Group Data Call

Output

How systems obtain/maintain DoDAAD data

Background

- **OSD GFP WG Data Call of 2013 identified the problem.**
- **DoDAAD data is unsecure and in the open.**
- **There are only FIVE ways of getting DoDAAD data:**
  - **Data Replication**
  - **Web Services**
  - **Secure File Transfer Protocol**
  - **eDAASINQ (TA_ & delimited downloads, manual queries)**
  - **DAASINQ (single query print)**

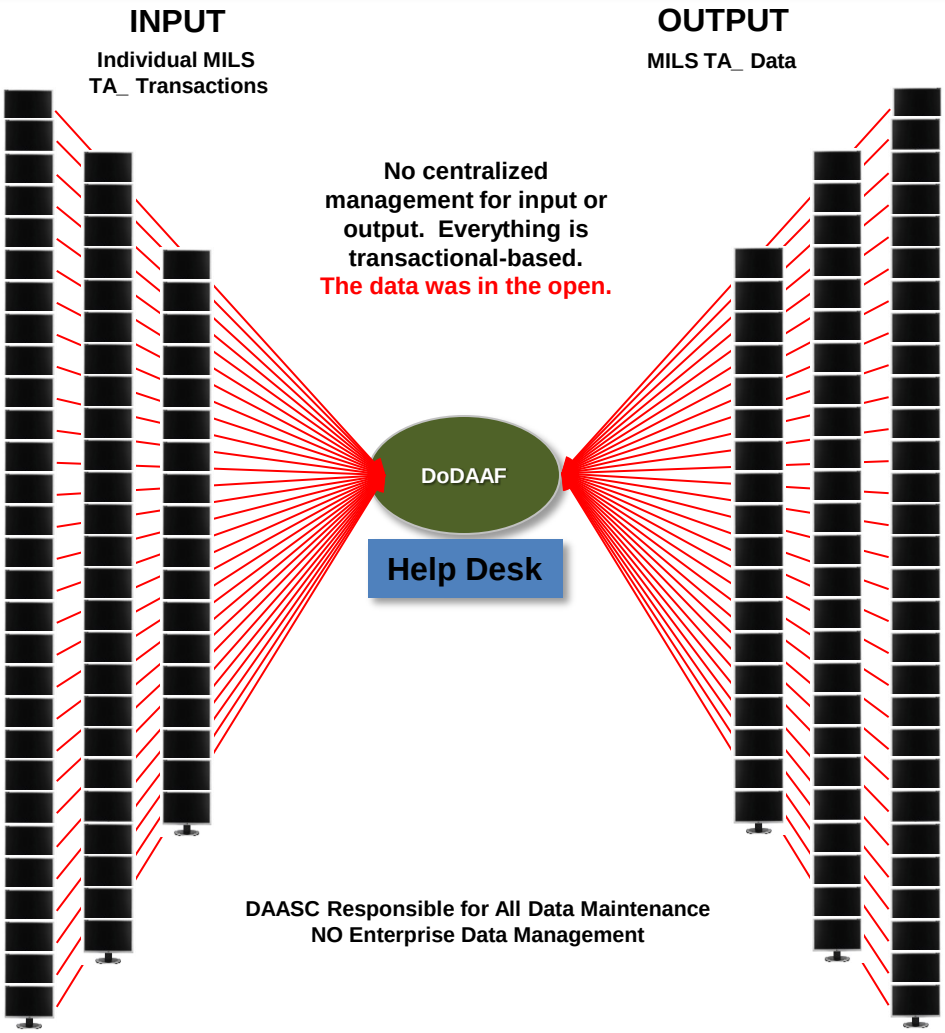
Goal: Point-to-point data management at the enterprise level.

- **Reengineering the DoDAAD (2005) was the first step.**
- **ADC 1143 was the next step.**

PDC 1145

1960's-2005

Anybody can submit update transactions.

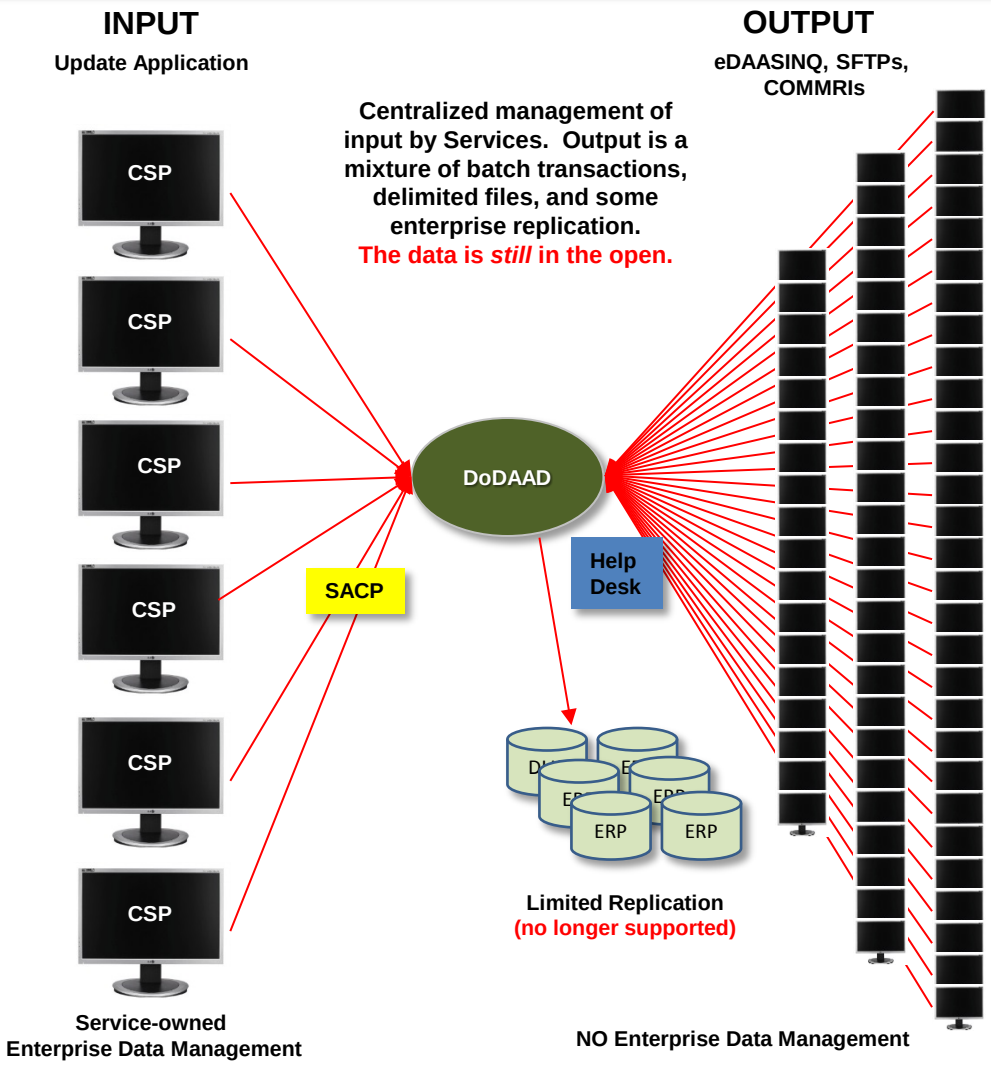


Data was in the open: users download files, save them locally, copy them, and share them via unclass with .mil and non .mil users. Nothing is marked as FOUO, and no published guidance to restrict this.

PDC 1145

2005-Present

Services control updates.



Data is ***still*** in the open: users download files, save them locally, copy them, and share them via unclass with .mil and non .mil users. Only the source is marked as FOUO, minimal guidance published to restrict this.

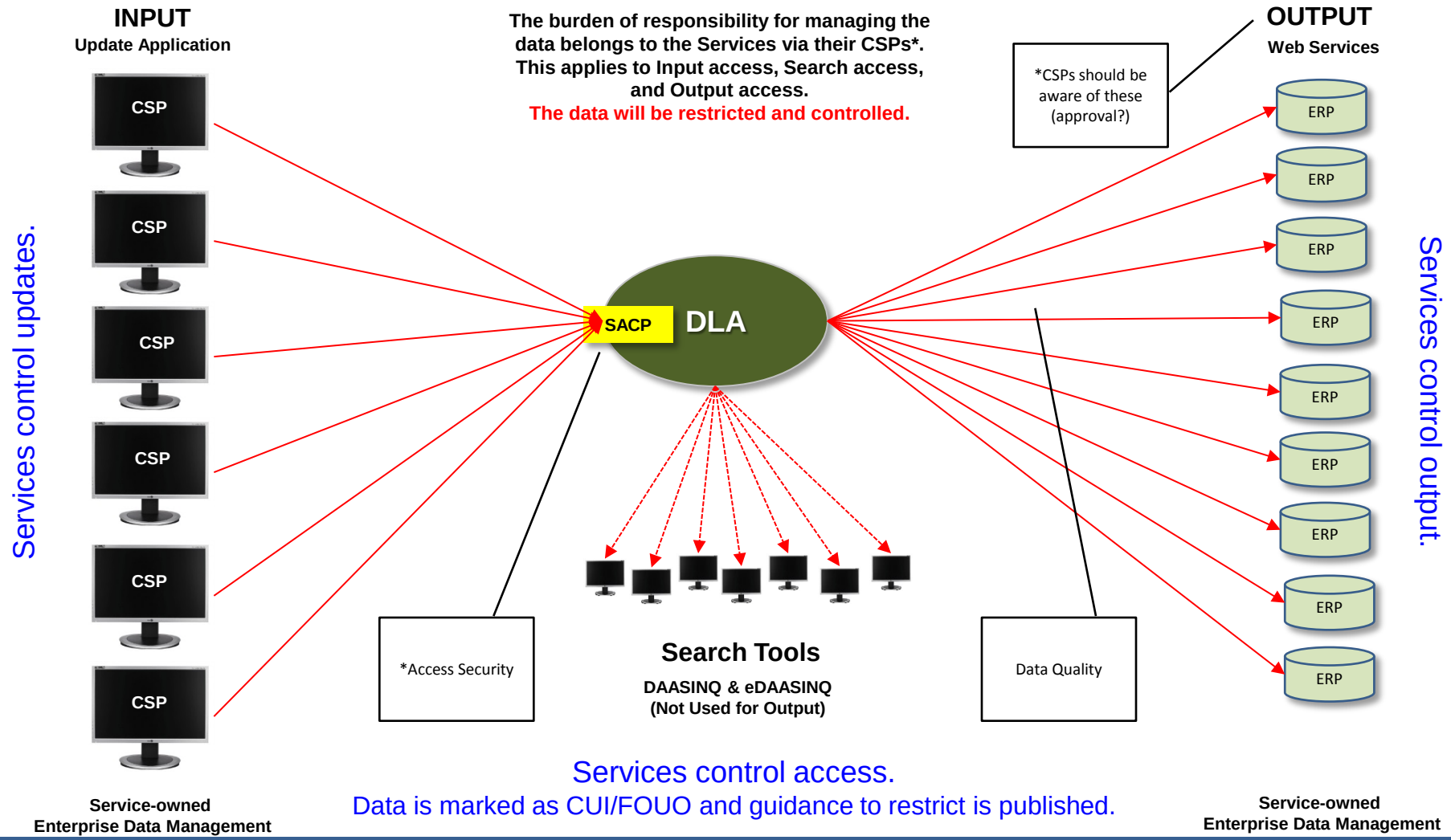
Output

How systems obtain/maintain DoDAAD data

- **Next Steps:**
  1. Identify Consumer Systems.
  2. Identify where those systems are getting the data.
  3. Identify how those systems are getting the data.
  4. Identify how those systems are maintaining the data.
  5. Create plan(s) to get data to those systems via a web service.
  6. Migration plan for existing Replication accounts to Web Services.

PDC 1145

Future



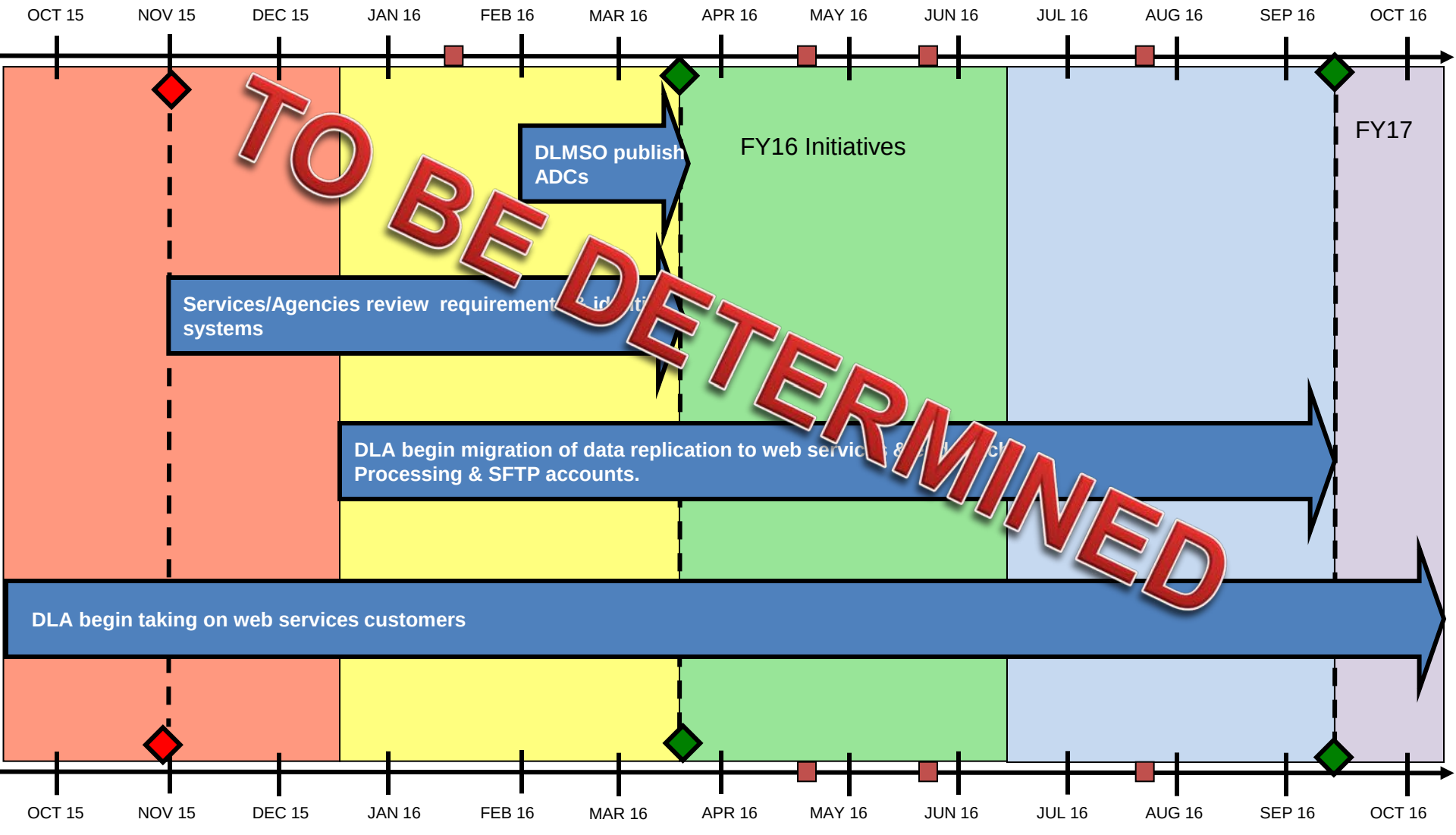
Why Should We Do It?

- **Inaccurate customer data.**
- **Incomplete customer data.**
- **Manually-maintained data.**
- **Poor data quality.**
- **Frustrated Cargo.**
- **Redundant requisitions.**
- **Unpaid Bills.**
- **Lack of traceability.**
- **Lack of auditability.**
- **Fraud, waste, & abuse.**
- **Standardization.**
- **Interoperability.**
- ***OPSEC/DATA SECURITY***

It's a FORCE MULTIPLIER!

How Do We Do It?

ADC Published



BREAK FOR LUNCH

ONE HOUR

ADC 1116 – CTR DoDAAC Unique to a Contract

ADC 1116

Background:

- Premise: A contractor (CTR) DoDAAC will be unique to a single contract number.
- Primary Goal: To allow systems to Referentially use the DoDAAC to provide visibility of USG property in the custody of contractors.
- Secondary Goal: To mitigate fraud, waste, & abuse associated to “open” and/or re-used CTR DoDAACs, post-contract.
- Rules:
  - Multiple CTR DoDAACs may be assigned to a single contract number.
  - A single CTR DoDAAC relates to only one contract number.
  - A CTR DoDAAC can NOT be re-used until *after* 6 years & 3 months *after* contract closeout.
- Limitations:
  - Applies only to newly established CTR DoDAAC assignments; existing contracts will not be modified nor will the existing CTR DoDAACs associated with them be reassigned.
  - Contract line/sub-line item number (CLIN/SLIN) not supportable.

ADC 1116

Background *(continued):*

- USAF, USN, and DLA non-concurred due to reasons linked to use of RIC.
- ADC was withdrawn due to policy gap between FAR/DFAR and DODM 4140.01, pending resolution by OSD.

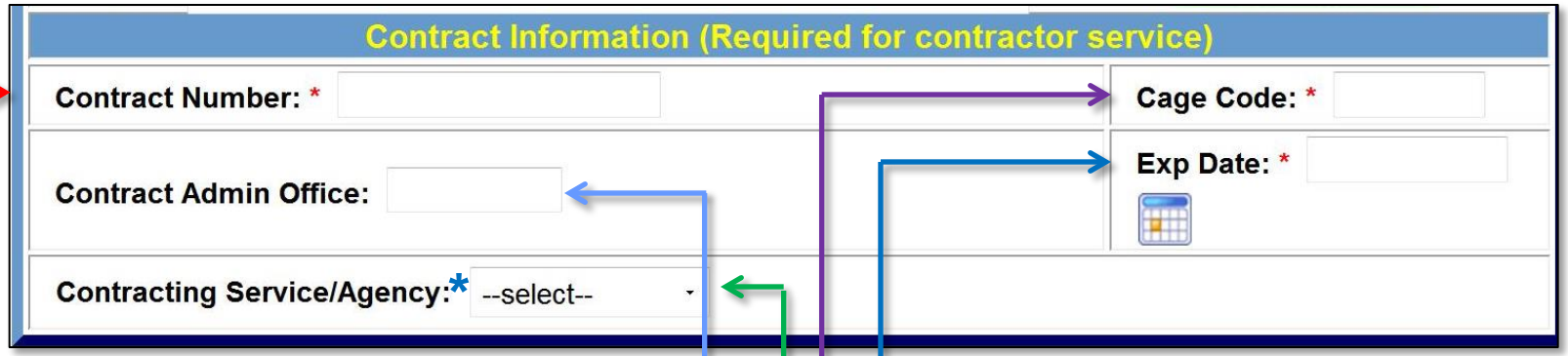
Discussion

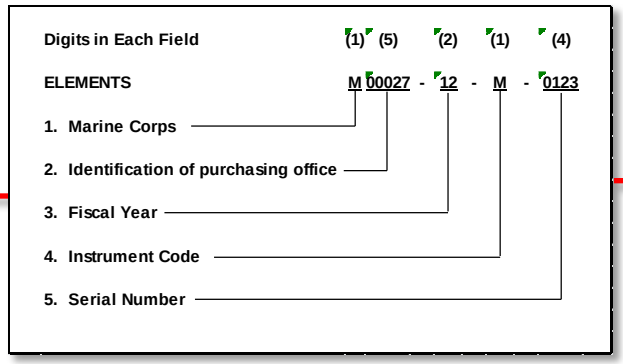
- Requirement still exists to tie a CTR DoDAAC to a single contract.
- Challenges: reliance upon the RIC
  - RICs are not to be used in place of a DoDAAC for identifying an activity.
  - RICs are for MILS routing of transactions to a “node” in an electronic process that is limited to 80-cc record formatting.
  - RICs are not a DLMS data element.
  - Every data element in a RIC is also in a DoDAAC (and more).
  - Every RIC is supposed to be associated to a single DoDAAC.
  - Services are supposed to be working to eliminate the use of RICs as part of the MILS to DLMS migration.
- Until systems use the DoDAAC, vice the RIC, modernization is not possible.

DoDAAC Contractor Data – Current

(Extract from the DoDAAD Update Application)

** Required Field*





FIELD NAME	TYPE	DEFINITION
CONTRACT_NO	VARCHAR(17)	Contract Number is filled in when the DoDAAC belongs to a contractor with an active contract.
CAGE_CODE	VARCHAR(5)	Commercial and Government Entity Code, identifies the activity.
CONT_EXP_DTE	VARCHAR(7)	Contract Expiration Date (YYYYDDD)
CONT_ADMIN_OFF	VARCHAR(6)	DoDAAC of Contract Administration Office.
CONT_SVC_AGCY	VARCHAR(9)	Identifies the service/agency that let the contract. For example, DAASC, DAPS, DCMA, DDC, etc., or DoDAAC of funding activity (USMC).

* This example is for DLA's CTR DoDAACs which are programmed to specific values for their internal agency offices (drop down menu). Others are free form.

DoDAAC Contractor Data – Proposed

(Extract from the DoDAAD Update Application)

All Fields Required

FIELD NAME	TYPE	DEFINITION
CONTRACT_NO	VARCHAR(17)	PIIN/Contract Number is filled in when the DoDAAC belongs to a contractor with an active contract. **PIIN should xref to DoDAAC w/Procurement Authority Flag; however, this rule was never enforced by DPAP. The PIIN entered has no validation; it can be any number.**
CAGE_CODE	VARCHAR(5)	Commercial and Government Entity Code, identifies the activity. **Entering CAGE code edits against a CAGE Code table maintained in DAAS from DLIS (CAGE System). It only validates if the CAGE Code is valid, but not if it is valid for the activity listed on the DoDAAC.**
CONT_ADMIN_OFF	VARCHAR(6)	DoDAAC of Contract Administration Office. **Also known as the "Admin By DoDAAC," this should be the Procurement Authority DoDAAC. It is currently used for many non-descript purposes.**
CONT_SPONSOR	**VARCHAR(6)**	**Also known as the "Issue By DoDAAC," this should be the Authority Code "00" DoDAAC of activity funding/sponsoring contract for this Service/Agency. Currently, it is haphazardly applied nondescriptly.**
CONT_POP_END_DTE	**VARCHAR(8)**	**End of Period of Performance for the contract (MMDDYYYY). Obtained from KO. Once reaching this date, authority code for DoDAAC automatically changes to 05 to allow closeout actions only.**
* **CONT_CLOSE_DTE**	**VARCHAR(8)**	**Date (MMDDYYYY) all contract actions, to include closeout, are completed. Date is entered once contract closeout is complete, and DoDAAC is effectively deleted as of this date. New deleted DoDAAC retention will be six years & three months vice the current five years & 180 days.**

ADC 1116

Current Status:

- ADC is still withdrawn at the moment.
- Working w/OSD to address policy gaps.
- Services should be working to minimize/eliminate use of the RIC in new systems.

CSP Tasks

CSP Tasks

- Old/ongoing:
  - Service Unique Processing Rules
  - COMMRI Management
  - Discrete Data
  - DoDAAC Rejects for Interfund Bills

- New:
  - DoDAAC Analysis. Identify DoDAACs for Org Type, CTR, Procurement Authority, CGAC, and SubTier:

Service-Unique Processing Rules

Service Unique Processing Rules

- Nearly every ADC that is published documents either a change to the DoDAAD database and/or changes to the DoDAAD Policy and Procedures. Since the DoDAAD is maintained through the consortium of DoD Components and Federal Agencies (i.e., the PRC), any changes that need to be made are to be vetted through the PRC.
- Sometimes, however, certain requirements are advocated for by a Component that may be unique to that Component. Those are still supposed to be vetted through the PRC process to determine if there are any inter-service impacts.
- If there are none, a Service-Unique Rule can be implemented.
- Over the years, however, many Services have contacted DAASC/DLA TS individually and asked for rules to be programmed. Many of those have been implemented without any formal documentation.
- Whenever there is a turnover of Service personnel, that documentation doesn't exist for them to use as part of their operating procedures or ability to review new PDCs for impacts.
- This is the issue we are facing today: We just don't know all of the unique rules that have been implemented, as they are not all documented.

Service Unique Processing Rules

- Documenting Service Unique Processing Rules is critical for three reasons:
  1) Turnover: Both the Army and Air Force have experienced recent turnover of “legacy” CSPs. Unique rules requested by the outgoing CSPs have not been documented.
  2) We cannot modernize without knowing what rules may potentially be impacted. The CSPs need to be able to gauge impacts for their respective Services. If they don’t know these rules exist, they cannot properly advise the PRC on impacts from PDCs.
  3) It is the responsibility of DLMSO to document these unique processing rules, as the Administrator and Chair of the DoDAAD PRC, on behalf of the PRC and the database. That is why we have a Chapter 2 to Volume 6 of DLM 4000.25, and that is why we have Standard Operating Procedures.

Service Unique Processing Rules

- What we have documented today:
  - Army:
    - Billing Address Instructions for TAC1
    - Cargo Exceptions (DNA)
  - Air Force:
    - Reiteration of Assignment Logic rules (DNA)
    - Proper addressing for USAF activities (DNA)
    - Billing Address Instructions for TAC1
  - Navy
    - Instructions about the CRIF and use of the TAC2
  - Marine Corps
    - Various (DNA)
  - Coast Guard:
    - Additional fidelity to Assignment Logic, not contained therein (DNA).

None of these are Unique Processing Rules.

Service Unique Processing Rules
Examples

- Billing Information and the ADSN/FSN
  - Army: Army uses the field and enters an FSN in it, but then they also include that same FSN as the last 5 characters in line 1 of the TAC3.
  - Navy: Navy does the same thing, but they also include the FSN as the last 6 digits of the third line of the TAC3. However, in some instances where it's not resident in the third line of the TAC3, they include a different number than what is listed in the ADSN_FSN field as the last 6 digits of the 1st line of the TAC3.
  - MDA: MDA enters it in the ADSN_FSN field and the last 6 digits of the first line of the TAC3.
  - WHS: Several of the HQ Series DoDAACs managed by WHS populate the ADSN_FSN field, but not all of them.
  - DFAS: Several of the HQ Series DoDAACs of DFAS do the same, but not all of them.
  - DARPA. DARPA has at least one DoDAAC that lists a FSN in the ADSN_FSN field, but oddly enough, they list a DLA DoDAAC as the FSN.
- There is a discrete data element dedicated to the ADSN/FSN.

The rules are all over the place, undocumented, and in many cases, don't work.

Service Unique Processing Rules

Action Item

- Need each CSP to review their policy(ies) and internal procedures for any unique processing rules that require documentation.
- If you need assistance in obtaining any of this information, please contact DLMSO and/or DLA Transaction Services.
- Suspense date: Next PRC

COMMRI Management

COMMRI Management

- Thesis: COMMRI Management is a joint responsibility of the sender and receiver. While DLA TS may assign them, it is the responsibility of the Services (the CSPs) to manage them for assignment/use.
- However:
  - Obtaining a COMMRI happens between an individual and the Help Desk. The CSPs are not involved.
  - This has been the process for decades.
  - The Service don't know what COMMRIs belong to them nor for what all of them are used.
- Goals:
  - We need to put the Services back in the game, sharing this responsibility, with the Services determining need.
  - DLA TS' role should be to assign and maintain the master list.
  - Services should know which ones exist and for what uses.

COMMRI Management

- No means of identifying Service.
- No means of identifying System.
- “Account” established for an individual.

```
COMMRI:       RUSAHUO
CUST SITE:    Global Combat Sup Sys
              2200 Lester St
POC #1:       Nhi Lo
EMAIL:        nhi.lo@usmc.mil
DSN/EXT:
FAX (DSN):
COMM/EXT:     703-441-4064
FAX (COMM):

M93501 M20400 M93510 M93518 M93521 M93526 M93513 M93544 M93523 M93511 MML223
M00011 M00013 M00016 M20460 M20470 M28331 M34015 M00510 M01146 M11330 M11340
M14030 M20195 M20199 M21300 M28336 M28339 M29060 M00029 M00036 M00039 M00526
M11400 M14040 M14210 M14214 M21310 M26381 M28349 M00825 M11104 M14101 M27101
M28355 M29070 M00051 M00830 M01480 M01490 M11120 M11130 M11140 M12009 M12101…
```

COMMRI Management

- "Dead-end COMMRIs:

```
--------------------------------------------------------------------------------
COMMRI:       RUTTTTT
CUST SITE:    INTER OFFICE PROCESSING TERMINATED
              DAYTON
              OH
POC #1:
EMAIL:
DSN/EXT:
FAX (DSN):
COMM/EXT:
FAX (COMM):

MW0006 M40407 M47146 M98351 M98353 M40091 M05161 M42613 M48001 M47695 M47899
M40263 M40021 M40086 M40180 M40353 M40488 M47001 M98290 M98294 M47025 M47399
M47015 M47428 M47856 M47861 M40005 M40006 M40094 L00399 M47898 M48002 M40179
L00451 M43530 M47400 M47889 M47890 M40681 M42573 M47013 M47391 M47900 M95323
M42204 M42974 M45017 M40243 M40400 M40260 M40007 M47026 M40264 M40318 M40081
M40133 M40175 M40177 L00433 L00435 L00058 L00056 M40020 M40027 M40008 M40080
M40085 M40181 M40169 M40083 M40371 M40146 M40364 M29014 M47019 M47029 L00052…
```

COMMRI Management
Action Item

- Services need to obtain a list of COMMRIs from DLA Transaction Services for their respective Component.
- Identify which COMMRIs are still valid and document their use.
- DLA Transaction Services develop means to formally identify and save system, service, and POC information for every COMMRI established.
- Suspense Date: Next PRC

Discrete & Enhanced Data

Moving from MILS to DLMS

Discrete & Enhanced Data

- As part of the mandate in DODD 8190.1 to migrate from legacy MILS to Electronic Data Interchange Standards, it is necessary to adapt that same migration from legacy DoDAAD data (i.e., MILS-based rules) to use of discrete data elements that enable modernization and the ability to referentially derive data.

Navy

T3_ADDR1	T3_ADDR2	T3_ADDR3		T3_ADDR4		ADSN_FSN
DEFENSE FINANCE AND ACCOUNTING SERV	CLEVELAND-CHARLESTON	P O BOX 998022	N68892	CLEVELAND	OH 44199-8022	N68892

USAF

ACCTG DISB STA NR 667100	DFAS LI JAQBDD	27 ARKANSAS RD		LIMESTONE	ME 04751-6216	_____

Army

DFAS INDIANAPOLIS (GFEBS) 21001	8899 E. 56TH STREET	INDIANAPOLIS	IN 46249-3120			21001

We need to start using discrete data fields instead of imbedding data in TAC lines.

Discrete & Enhanced Data

TA1 Output

Header	CC	Explanation
Document Identifier	1-3	TA_
Routing Identifier	4-6	RIC
Type of Address	7	TAC
Activity Address	8-13	DoDAAC
Clear-Text Name And Address	14-48	35 character line of TAC
Air Terminal	49-51	3-digit APOD
Standard Point Location Code	52-57	6-digit SPLC
Effective date	58-62	Date change to be effected
Change Number	63-66	DAASC controlled.
Break Bulk Point	67-72	DoDAAC of BBP
Port Designator	73-75	3-digit WPOD
Multiuse	76	User defined (1 digit)
Blank	77-79	Reserved for future use
Line Number	80	Enter line sequence number beginning with 1.

*There are currently **84** data elements in use by DoD.*
*Only **21** are carried in a TA1 version of DoDAAD data output.*

Here's what you're missing:

UIC, ***AUTHORITY_CODE***, MAJ_COMMAND, COCOM, CREATE_DATE, LAST_UPDATE, PROCUREMENT, ENTERPRISE, NEVER_REUSE, FREE_FORM, T1_ADDR4, T1_ADDR5, T1_CITY, T1_STATE_A, T1_STATE_N, T1_ZIP, T1_CNTRY_2, T1_CNTRY_3, T1_IPC, T1_CNTRY_MILS, T1_CNTRY_FIPS, T1_CNTRY_FMS, T2_ADDR4, T2_ADDR5, T2_CITY, T2_STATE_A, T2_STATE_N, T2_ZIP, T2_CNTRY_2, T2_CNTRY_3, T2_IPC, T2_CNTRY_MILS, T2_CNTRY_FIPS, T2_CNTRY_FMS, T3_ADDR4, T3_ADDR5, ***ADSN_FSN***, T3_CITY, T3_STATE_A, T3_STATE_N, T3_ZIP, T3_CNTRY_2, T3_CNTRY_3, T3_IPC, T3_CNTRY_MILS, T3_CNTRY_FIPS, T3_CNTRY_FMS, T4_ADDR1, T4_ADDR2, T4_ADDR3, T4_ADDR4, T4_ADDR5, T4_EFFDTE, T4_DELDTE, T4_CITY, T4_STATE_A, T4_STATE_N, T4_ZIP, T4_CNTRY_2, T4_CNTRY_3, T4_IPC, T4_CNTRY_MILS, T4_CNTRY_FIPS, T4_CNTRY_FMS, CCP, ALOC, BLOC, CONUS_OCONUS, CONTRACT_NO, CAGE_CODE, CONT_EXP_DTE, CONT_ADMIN_OFF, CONT_SVC_AGCY, POC, PHONE, EMAIL, NOTES, DELIND, DEMAND_CHAIN, DIST_CD, T1_CHGNO, T2_CHGNO, T3_CHGNO, and ALL GSA Data Elements!

Discrete & Enhanced Data

Action Item

- Services need to identify instances in their own internal processes where data is being imbedded (e.g., MILS) instead of using discrete fields, and document them as service-unique processing rules.

- Services should identify instances where discrete fields could be used.

- Services should always be actively looking at ways to modernize the DoDAAD to proffer new fields that could harness the power and functionality of the database.

- Suspense Date: Next PRC

DoDAAC Rejects for Interfund Bills

Another good reason for Output

DoDAAC Rejects for Interfund Bills

Why Do We Care?

- Indicative of systemic process and systems issues
- $$ Unrealized/delayed revenue for seller – cash flow
- $$ Delayed credit for buyer
  - Cannot re-obligate if credit is received after appropriation expires
- Manual work for buyers, sellers, DFAS (DFAS $78/hr.)
- May result in unmatched financial transactions
- May be improperly reported to Treasury
- Audit Readiness **Red Flag** - requires journal voucher entry
- Scope
  - DAAS rejects for DLA - $33M in in one calendar year
  - $7.6M in one month

We can improve this together over time

DoDAAC Rejects for Interfund Bills

DAAS Rejected Bills for DLA – 1 Year

YMM	BILLS	DETAIL	$ VALUE	Rejects	$ VALUE	Total Bills
101	153,436	3,589,217	3,888,584,819.10	150	1,363,675	153,586
102	168,555	4,304,243	4,105,744,959.48	185	1,403,413	168,740
103	214,302	5,189,140	5,024,540,151.15	213	4,304,167	214,515
104	185,883	4,433,814	4,426,591,039.94	415	7,142,349	186,298
105	191,396	4,228,023	4,236,318,775.45	408	-6,165,598	191,804
106	190,337	4,415,078	4,806,043,613.54	175	1,641,732	190,512
107	186,300	4,135,597	4,883,077,681.91	183	6,940,525	186,483
108	204,643	4,473,900	5,293,682,802.28	144	1,242,910	204,787
109	182,008	4,436,147	5,226,752,309.43	244	1,724,244	182,252
110	182,282	3,811,576	4,612,578,232.50	258	3,424,292	182,540
011	157,659	4,179,639	3,700,392,605.46	658	2,570,454	158,317
012	165,840	3,966,073	4,456,048,688.78	141	7,602,552	165,981
Total	2,182,641	51,162,447	54,660,355,679.02	3174	33,194,715	2,185,815

DoDAAC Rejects for Interfund Bills

Some Causes of Interest

- **Some Components/Agencies have not implemented processes to receive all current DoDAAD data, including authority codes.**
- Components have not implemented DoDAAC and Authority Code edits in off-line requisitioning processes, (e. g. call centers)
  - DAAS edits are performed on the front end, if sent through DAAS
- Components using DoDAACs with authority codes that do not allow requisitioning in processes linked to fuel credit cards and Vehicle Identification Link fuel processes
- Other systems/process issues (signal codes etc.)

DoDAAC Rejects for Interfund Bills

Way Ahead – Solving the Problem

- **Implement systems and process changes over time**
- **Implement Approved DLMS Changes**
  - **ADC 226, Revision of MILSTRIP, MILSBILLS and DLMS to add DODAAC Authority Code Edits**
  - **ADC 262, Deleted Department of Defense Activity Address Code (DoDAAC), Cited on Open Orders**
  - **354, DOD Activity Address Code (DoDAAC) Edits on Logistics Bills and Requisitions**
- **Identify improvement opportunities - DLMS Change**

DoDAAC Analysis

Identify DoDAACs for:

Identify DoDAACs for…

- Org Type Code: Review all your DoDAACs to determine what type they are. Are they organic to your Service/Agency? To what type do they belong:
  - Federal
  - DoD
  - State/local
  - NGO
  - Foreign Entity

Identify DoDAACs for…

- Contractor:
  a) If your Service is authorized a CTR DoDAAC Series, how many DoDAACs exist for your component that are NOT using this Series? Identify them.
  b) If your Service/Agency is NOT authorized a CTR DoDAAC Series, how many DoDAACs exist within your Series that are assigned to contractors? Identify them.

Identify DoDAACs for…

- Procurement Authority: Identify which of your DoDAACs identify activities that are legally authorized to write contracts, as delegated down from OUSD AT&L.

Identify DoDAACs for…

- CGAC: Use the analysis for Org Type Code to accomplish this. CGAC only applies to DoDAACs of activities that are organic to your Service/Agency. For instance, if the Navy has a DoDAAC created for an Army activity, it would NOT be organic to the Navy, ergo, CGAC 017 would not apply.

Identify DoDAACs for…

- Agency Code: Use the analysis for Org Type Code to accomplish this. The Agency Code only applies to DoDAACs of activities that are organic to your Service/Agency. For instance, if the Navy has a DoDAAC created for an Army activity, it would NOT be organic to the Navy, ergo, Agency Code 1700 would not apply.

DoDAAC Analysis

Manual Analysis

eDAASINQ Extract

ORG_TYPE_CD	CGAC	AGCY_CD	DODAAC	PROCUREMENT	T1_ADDR1	TA_ADDR2
D	097	9700	S12345	Y	DLA	CONTRACTING OFFICE
D	097	9700	S23456		DLA	TROOP SUPPORT
F	019	1900	S00011		DLA	STATE DEPARTMENT
N			S10000		DLA	BOY SCOUTS OF AMERI
D	097	9700	S34567		DLA	DISTRIBUTION SERVICE
S			SA2345		DLA	UTAH STATE POLICE DE
X			SF4572		DLA	GERMAN AIR FORCE

Upon completion, submit results in Excel format to DLMSO (encrypted as FOUO).

Suspense Date: 31 Dec 2015

South Korea Postal Codes

South Korea Postal Codes

- South Korea has changed their postal codes from a 6 digit to 5 digits (August 1, 2015)
- South Korea is a postal aware country and zip codes are required when we ship via Small Parcel carriers
- More information can be found at:

https://en.wikipedia.org/wiki/List_of_postal_codes_in_South_Korea

Wrap Up

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Forthcoming Changes:

- Organization Type Code (PDC 1190)*
- Contractor Flag (PDC 1191)*
- Purpose Codes: Procurement Authority (PDC 1192)
- Common Government-wide Accounting Classification (CGAC) Code (PDC 1195)*
- FPDS Agency (SubTier) Code (PDC 1194)*
- Update to User Access Roles (PDC 1193)
- Automated Request Process (PDC 1197)
- DoDAAD Output (PDC 1145)
- ADC 1116 & RICs

CSP Tasks:

- *DoDAAC Analysis
- Service Unique Processing Rules
- COMMRI Management
- Discrete Data
- DoDAAC Rejects for Interfund Bills

Points of Contact

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Thank you for coming!