**DIC FJR/FJS FORMAT**

**REPLY TO REQUEST FOR ADJUSTMENT OF FUEL BILLING AND  
REPLY TO FOLLOW-UP ON REQUEST FOR ADJUSTMENT OF FUEL BILLING**

| Field Legend | Position(s) | Entry and Instructions |
| --- | --- | --- |
| DI Code | 1-3 | Enter FJR to reply to initial or cancellation request.  FJS to reply to follow-up request. |
| RI Code | 4-6 | Perpetuate from the request (DI codes FJE, FJF). |
| Recipient of Billing Status Code | 7 | Perpetuate from the request. |
| Stock Number | 8-20 | Perpetuate from the request. |
| Blank | 21-22 | Leave blank. |
| Quantity | 23-39 | Perpetuate from the request. |
| Document Number | 30-43 | Perpetuate from the request. |
| Suffix Code | 44 | Perpetuate from the request. |
| Supplementary | 45-50 | Perpetuate from the request. |
| Signal Code | 51 | Perpetuate from the request. |
| Fund Code | 52-53 | Perpetuate from the request. |
| Bill Number | 54-58 | For billing status codes AI and DD, enter the bill number under which the adjustment or bill was processed.  Otherwise, perpetuate from the request. |
| Billing Status Code | 59-61 | Enter:  59 Blank or character significant to the billing office.  60-61 Appropriate billing status code. |
| Day of the Year | 62-64 | Enter the Julian day of the year the response is prepared. Note: The response must be forwarded within three calendar days of this day. |
| Amount | 65-73 | For billing status codes AI and DD,  65-67. Enter the year and month of credit of the bill in question.  68-79. Leave blank.  Otherwise enter the adjustment amount. |
| Unit Price | 74-80 | Perpetuate from the request |