**DIC FW1/FW2/GW1/GW2 FORMAT**

**CASH DISCOUNTS**

| Field Legend | Position(s) | Entry and Instructions |
| --- | --- | --- |
| DI Code | 1-3 | Enter  FW1 or GW1 (charge) FW2 or GW2 (credit). |
| Billing Office (RI Code) | 4-6 | Enter the RI code of the billing office. |
| Description | 7-29 | Enter descriptive phrase for the type of service. For example, CASH DISCOUNT. |
| Variable | 30-44 | From DoD BILLING OFFICES:  Enter:  30-35: the DoDAAC of the billed office  36-38: the year within decade and month of billing.  39-44: Leave blank.  From Non-DoD BILLING OFFICES:  Enter:  30-43 the document number to which the charge apply.  44 suffix, if applicable. |
| Supplementary Address | 40-50 | Leave blank. |
| Signal Code | 51 | Leave blank. |
| Fund Code | 52-53 | Perpetuate from the order or requisition. |
| Bill Number | 54-58 | Enter bill number from the SBR. |
| Blank | 59-64 | Leave blank. |
| Amount | 65-73 | Enter the amount of the charge or credit.  65-71 Dollars 72-73 Cents |
| Blank | 74-80 | Leave blank. |