

SECTION 2 - GENERAL PROCESSING

C2. PROPERTY ACCOUNTING

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SECTION 2 - GENERAL PROCESSING

C2. PROPERTY ACCOUNTING

C2.1. **General**

Property Accounting is a set of defined policies and procedures for the control of DOD Excess, Surplus, and Foreign Excess Personal Property (FEPP). It provides audit ability from receipt to final disposition.

The Defense Reutilization and Marketing Automated Information System (DAISY) is the mechanism used by DRMS as an automated property accounting and inventory management system designed to process personal property through the disposal steps. It provides visibility of property for internal and external customers.

This instruction provides guidance for property accounting procedures and the DAISY screen sequence by numerical sequence that mirrors the sequence in the system.

Property requiring special processing or special handling shall be processed using the guidance found in Section 3, Special Processing.

C2.1.1. Property Accounting System

C2.1.1.1. The system accounts for usable property by National Stock Number (NSN) or Local Stock Number (LSN) using the Federal Supply Class (FSC) plus a locally assigned number/noun name, Disposal Turn-In Document (DTID) number. The automated system will not accept duplicate DTIDs on the same database/account without assigning a Unique Control Number (UCN).

If a duplicate DTID is assigned to an HM/HW item, it will reject in BOSS. Accordingly, the Environmental Specialist must contact the generator and request a new DTID number.

C2.1.1.2. The system accounts for scrap by Standard Waste and Classification List (SCL) Code and weight.

C2.1.1.3. The system establishes and controls the accountable record for usable property by the Disposal Turn-in Document (DTID) number. The system uses the SCL Code, Site Code and Demilitarization (DEMIL) Code to establish the accountable record for scrap.

C2.1.1.4. The system does not include a complete financial accounting system and does not provide statements of account. It does not record interest, storage or liquidation charges on sales actions, only the actual proceeds from sale; however, it does maintain property disposal records in sufficient detail to support reimbursement.

C2.1.1.5. Custodial responsibility is different than accountable responsibility because DRMS does not have to have physical custody of property to account for it. Property can be

received –in-placell but accountability of the property rests with DRMS.

C2.1.1.5.1. Accountability of property is assumed when authorized personnel in the DRMO sign and date block 8 of DD Form 1348-1 or blocks 22 and 23 of the DD Form 1348-1A or DD Form 1348-2 as receiving the material. For property physically received at the DRMO, Accountability must be determined within 5 working days after property is off-loaded at the DRMO. See Section 2, Chapter 1, Logistics.

C2.1.1.6. System/Menu Changes. In FY 2003, the DAISY database was converted from UNIFY to ORACLE and made the system WEB enabled. Therefore, if using the WEB to access DAISY, use the function keys or mouse to click on the appropriate buttons.

C2.1.2. DAISY Processing

C2.1.2.1. DRMO databases update the Corporate Asset File daily. Transactions to the accountable record are transmitted electronically. In order to ensure accurate updated records, timely input of transactions is required.

C2.1.2.1.1. Receipts must be input to the accountable record within 5 working days after property is off-loaded at the DRMO. For example, if the property is received anytime on Tuesday, the receipt transaction must be input to accountable record by close of business the following Tuesday.

C2.1.2.1.2. For property received in-place, the receipt must be input to DAISY 5 workdays from the date the DTID/ETID is received/accepted.

C2.1.2.1.3. Once the DTID is on the accountable record, any transactions thereafter e.g., relocations, issues, etc., must be processed within 3 workdays from the date of the change in status of the property.

C2.1.2.1.4. Property record remains on the database 150 days from the date the record status code (RSC) is changed to Z. On Day 151, transaction history can only be researched in MIDAS.

C2.1.2.2. DRMS activities have each been assigned a three-position Routing Identifier Code (RIC), a fourth-position Property Location RIC and a Department of Defense Activity Address Code (DoDAAC). Each DRMO inventory record will be maintained separately within the system (within the Property Location RIC (PLR)) to permit input from all the DRMOs to be processed daily. A listing containing these codes is provided at the Intranet: Organization/RIC Code Listing. <<http://www.drms.dla.mil/publications/suppdocs/orgricinfo.pdf>>

C2.1.2.3. The system automatically processes property information through the disposal cycle based on approved timeframes for the accomplishment of each disposal phase.

C2.1.2.4. DRMOs and/or customers initiate all actions that affect the accountability of property in the system. The system will not automatically adjust records for a gain or loss without input of a transaction.

C2.1.2.5. The system posts transactions to the accountable record based on DRMO input or scheduled automated system processing.

C2.1.2.6. The system provides for management and accountable record data in the form of reports, placards and listings. These outputs provide DRMS activities with the information required to maintain accountable records and manage the DRMO's inventory.

C2.1.3. Special Processing

C2.1.3.1. The system provides visibility of items requiring special processing, such as Abandoned Privately Owned Property, Metalworking Machinery (MM) and other property requiring special handling. See Section 3, Special Processing.

C2.1.4. E. Codes

C2.1.4.1. The system operates on input from each DRMO containing coded data that affects the accountable record at the DRMO. The codes represent significant items of information in a concise form. Exercise care when making inputs to prevent or reduce errors to the accountable records.

C2.1.4.2. If errors are made, the system has programmed error messages to advise the user when unacceptable code combinations are used.

C2.1.4.3. The Wildcard in DAISY is the Percent Sign (%).

C2.1.4.4. CTRL U moves the cursor back one field.

C2.1.4.5. CTRL Y clears the field.

C2.1.4.6. Each PC or terminal must be key mapped to utilize the Function Key commands. See the DRMO Systems Monitor (SYSMON).

C2.1.4.7. There is information in both black bars at the top and bottom on each DAISY screen, e.g. after hitting <F3>, the top black bar will show –Finding. Once the find has finished, the top black bar will show the number of records found.

C2.1.4.8. The Codes and Terms (CAT) book, contains an alphabetical listing of the types of codes and definitions used for system transactions. See CAT Book at <<https://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf>> or go to the DRMS web, scroll to Publications; click on Publications. The CAT Book is located at the top of the page: DRMS Publications <<http://www.drms.dla.mil/publications/index.html>>. Additional codes and definitions used for system transactions are found at Section 4, Supplement 2, Chapter 2, Enclosure 12.

C2.1.5. Problem Tracking Report

C2.1.5.1. For systems issues and problems with DAISY or other IT systems, call the DRMS Help Desk at DSN 661-4999, Commercial 269 961-4999 or send an email to the DRMS Helpdesk to report the problem. Identify the specific program, the screen/report/inquiry in which the problem is occurring and as much information as will help identify the situation. The problem will be input for the appropriate systems personnel to correct the situation.

C2.2. **Prelotting**

C2.2.1. Background

C2.2.1.1. The use of the term Prelot is NOT currently applicable in DAISY. As background information, pre-lots were designed for merchandising sales items. A prelot number assignment was utilized and all DTIDs against the pre-lot were input individually.

C2.2.1.2. The pre-lot number was recorded in the storage location field. Prelot number s consisted of a Lot Designator (2 characters), an FSC or FSG plus two zeroes, (4 characters), and a serial number (3 characters), e.g., LS5105U01. Lot designators used were LA (abandoned property; LD ()); LM (MLI/CCLI - no DEMIL required); LN (non-appropriated fund property); and LS (property requiring no special handling). The first position of the serial number would begin with N (unused) U (used); or M (mixed condition).

C2.2.1.3. The same prelot number would be utilized for each DTID within the prelot. Upon the input of the Site/Location field and Storage Location (Prelot Number assignment) the user would Press <Enter> and the system would display the number of items in the prelot at the top of the screen. The prelot listing could be printed from Access reports.

C2.2.1.4. When updating the records, e.g., downgrade, DEMIL performed, A&D, sales release, individual transactions would be input for each DTID within the prelot.

C2.2.2. Restoration of Prelotting

C2.2.2.1. Should DRMS desire to re-engage the use of prelotting, coordination with systems personnel and review of current processes must be fully examined.

Some screens still show the terminology Prelot even though their use is currently unauthorized.

C2.3. Use of WebFLIS and **FED LOG**.

C2.3.1. Use of WebFLIS.

C2.3.1.1. Each DRMO will have employees who are trained and have access to WebFLIS. Access should be readily available using any Personal Computer. The WebFLIS reference guide is no longer distributed in hard copy format. It is available on-line from our WebFLIS home page. If the user wants a hard copy, it will be up to them to print it off.

C2.3.2. Use of FED LOG

C2.3.2.1. All DRMOs should receive FED LOG for National Stock Numbers and related information. FED LOG is provided monthly via a compact disc CD-ROM set or a single DVD-ROM disc. To initiate or change a subscription, contact DLIS at:

DLIS-VSS Customer Contact Center DSN: 661-7766
Defense Logistics Information Service Comm: 269-961-7766 or 1-877-352-2255
74 Washington Ave N Ste 7 FAX: 661-5305/4201 or 269-961-5305/4201
Battle Creek MI 49037-3084 Email: dli-support@dli.dla.mil

C2.4. **Accountable Records Administration**

C2.4.1. General

C2.4.1.1. This chapter contains appointment criteria for key personnel managing the accountable records of the physical inventory and in-place receipt of excess, surplus and foreign excess personal property; discovering and processing procedures for discrepancies; determination of responsibility for lost, damaged or destroyed property on the DRMO DAISY accountable record. It also provides the procedure for ensuring the transfer of accounts. This instruction does not apply to record book property, e.g., MHE, operating equipment, or personal equipment. See DLAD 5025.30, Support Equipment Operations Processing, Process 303, for guidance for record book property.

C2.4.1.2. A discrepancy exists at the point of discovery when there is a difference between the DAISY record and the related personal property in physical custody of either

DRMS or a third party in one of the following characteristics:

Figure 1 - Discrepancy Characteristics

Types of Discrepancies
NSN (National Stock Number) or LSN (FSC plus local extension)
DTID (Disposal Turn In Document) Number
Quantity
DEMIL Code
Storage Location
Unit of Issue
Hazardous Material/Hazardous Waste Code

C2.4.1.3. For the purpose of measuring inventory accuracy a discrepancy exists only after any actions that would have otherwise corrected the error have been input to DAISY. Transactions that were in the —pipelinell up to the beginning of the physical inventory will be considered sufficient to discount the discrepancy from the final accuracy results. To eliminate confusion it is recommended that all transactions affecting accountability, e.g. location changes, issue documents, etc., be current at the beginning of the inventory. If this is not possible the pending source documents will be noted and clearly annotated before the physical inventory is started.

C2.4.1.4. Transfers of Account. DRMO Chief will approve the transfer of accounts between Accountable Property Officers (APOs) of respective DRMOs.

C2.4.2. Appointments & Responsibilities

C2.4.2.1. *Approving Officer.* This appointee approves adjustments affecting the Accountable Record. The DRMO Chief, FST Chief, DRMS-OP Chief or the DRMS Executive Officer are designated as Approving Officers per the DOD 7000.14-R, Volume 12. This authority, when delegated must be in writing. The approving officer may also be the Appointing Officer or designate an appointing authority in writing.

C2.4.2.2. *Appointing Officer.* The Appointing Officer is the DRMS-OPD Chief. Responsibilities are listed in the DOD 7000.14-R, Volume 12, Chapter 7. This authority may be delegated in writing. The Appointing Officer appoints the Financial Liability Officer (FLO) as needed.

C2.4.2.3. *Accountable Property Officer (APO).* The APO maintains and ensures item and/or financial record accuracy and control of government property. See Section 4, Supplement 2, Property Accounting, Enclosure 6, for detailed information on duties.

C2.4.2.3.1. The DRMO Chief has the ultimate responsibility for the account and the property and therefore cannot be the APO or the Responsible Party Officer (RPO). The Chief appoints the APO, RPO and alternates in writing; however, at sites that are operating under an A-76 PWS, the Performing Activity (PA) will appoint the RPO and RPO duties are to be

performed by the PA pursuant to the PWS.

C2.4.2.3.1.1 The DRMO Chief can designate the Site Manager or Leader to approve DRMO adjustments only if the Manager/Leader is not the Responsible Property Officer (RPO).

C2.4.2.3.1.2 If the DRMO Chief delegates authority as Acting Chief to the RPO during absences, an alternate RPO must be appointed by the DRMO Chief for that time, if one has not already appointed.

C2.4.2.3.1.3 The DRMO Chief also initiates the transfer of accounts between APOs. See Section 4, Supplement 2, Property Accounting, Enclosure 2, for the Certificate of Transfer.

C2.4.2.3.1.4 Personnel appointed as APOs and RPOs must be Government employees. Contractors are prohibited from performing the duties of APO or RPO. Appointments for Foreign Nationals to act as an APO must be approved by the DRMO Area Manager and FST Chief/Disposal Service Director (DSD). This is not a waiver request. Area Managers will forward requests through the FST/DSD to DRMS-OP.

C2.4.2.3.2. At A-76 sites: The PA leader will provide the DRMS Contracting Officer/Equivalent or designee with an official document designating the RPO and alternate RPO names and signatures.

C2.4.2.4. *Financial Liability Officer (FLO).*

C2.4.2.4.1. A FLO (appointed by DRMS-OPD), investigates independently and objectively the circumstances surrounding a discrepancy to determine potential financial liability property loss/damage in cases of suspected fraud, theft, negligence, deliberate unauthorized use or willful misconduct. The assigned FLO should have no direct interest in the property, and be a senior in grade to the APO. The FLO reviews the Financial Liability Investigation of Property Loss (FLIPL) DD Form 200 information to determine whether the facts and circumstances support the findings and recommendation. Any Security Reports should be obtained by contacting DES Force Protection, Battle Creek.

C2.4.2.4.2. An inquiry will be initiated immediately after discovery of a discrepancy. This inquiry will be an informal proceeding designed to determine the facts and circumstances leading to the loss, damage, or destruction.

C2.4.2.4.3. The approving authority is responsible for establishing procedures and designating a person to initiate and conduct the inquiry. A financial liability officer's findings and recommendations are administrative, not judicial. Therefore, the reports are purely advisory, the opinions do not constitute final determinations or legal judgments, and the recommendations are not binding upon appointing and approving authorities.

C2.4.2.5. DRMS Adjustment Control Officer (ACO)/System Administrator (SA) monitors

the FLIPL Automated Program (FAP) for correct and timely processing, advises the appropriate personnel when timelines and procedures are not followed. DRMS ACO/SA also forwards the FLIPL via the FAP to Security and Legal, when applicable, provides monthly, quarterly and yearly reports (via the FAP) as required by DRMS and provides a yearly report to DLA according to the DLAR 7500.1.

C2.4.3. Responsibilities and Limitations of the APO

C2.4.3.1. The APO and/or alternate maintain and ensure item and/or financial record accuracy and control of government property. See Section 4, Supplement 2, Property Accounting, Enclosure 6, for detailed information on APO duties.)

C2.4.3.2. The APO and/or alternate needs access to the Special Function screens requiring input to the accountable record to correct the discrepancy. e.g., gains, losses, DTID Restarts, etc., once the research and approval have been completed. No other employee should have access granted.

C2.4.3.3. The APO can not be appointed approving authority for adjustments. The responsible property officer (RPO) is responsible for exercising care, physical custody and safekeeping of property entrusted in his/her possession or under his/her supervision. The APO and the RPO cannot be the same person. Also, neither the APO nor the RPO will approve adjustments. See Section 1, Chapter 2, General Operations Guidance, Records Maintenance, (C.1.11.) for filing instructions for administrative records, e.g., APO appointments, Certificates of Transfer, etc.

C2.4.4. Physical Inventories

C2.4.4.1. Inventories are an essential tool in measuring the effectiveness of inventory accuracy. Inventory is divided into 3 categories:

C2.4.4.1.1. Controlled Sensitive Property: property that requires a high degree of protection and control due to statutory requirements or regulations, such as drug abuse items; stock numbered or -VII coded precious metals; MLI/CCLI; and pilferable items. Property, other than Precious Metals is brought on record as a NSN or a LSN and is considered usable property.

C2.4.4.1.2. Remaining Usable Property: property not falling within the designation of Controlled Sensitive Property. Property received on the accountable record as a NSN or an LSN is considered usable property.

C2.4.4.1.3. Scrap: materiel that has little or no value, as a usable item, but is valued

for its base raw material. Material is categorized by a Scrap Classification List designation on the accountable record. Scrap is exempt from –inventoryingll under the barcoding criteria; it is –reconciledll under different procedures. See Section 2, Chapter 7, Scrap Programs.

C2.4.4.2. In addition to the cyclical and CAV inventories DRMS-OP authorizes assigned personnel to conduct a statistical sample inventory of a DRMO when:

C2.4.4.2.1. The DRMO Chief or APO is replaced and one or more of the following conditions is/are present:

C2.4.4.2.1.1 The DRMO Chief or APO is reassigned or leaves under an adverse action, resignation or other less than favorable circumstance.

C2.4.4.2.1.2 The Resolution B List equals 2% or more of the total usable inventory for 3 consecutive months.

C2.4.4.2.1.3 There are recurring losses of property over the preceding 6 month period where the acquisition value of items lost exceeds 1% of the average monthly dispositions acquisition value.

C2.4.4.2.2. The DRMO Chief requests an inventory during Corporate Assessment Visits or another type of review, when accountable property that is not on inventory is discovered in the storage area and when one or more of the conditions stated above is present. DRMS-OP may direct a DRMO to conduct a wall-to-wall inventory if less than 90% accuracy is achieved in a statistical sample inventory or if a DRMO's accuracy rating under the self-assessment program fails to meet the required accuracy rate two consecutive times for sensitive categories. An incoming DRMO Chief and/or a newly appointed APO can request a wall-to-wall inventory prior to the transfer of account.

C2.4.4.3. DRMOs directed to conduct a wall-to-wall inventory will provide a –Report of Corrective Actionsll to DRMS-OP every 30 days until all discrepancies identified during the wall-to-wall are resolved. The first –Report of Corrective Actionsll is due 30 days after the completion of the wall-to-wall. In the event that this is an A-76 Site, the PA will perform quarterly inventories as indicated below or according to the Performance Work Statement (PWS).

C2.4.5. Discovering, Researching and Reporting Missing/Trouble Property

C2.4.5.1. The Discoverer of the discrepancy is normally the person responsible for initial research and reporting of inventory discrepancies.

C2.4.5.1.1. See Inventory SOP <<https://www.drms.dla.mil/drms/intranet/ops/padiv/inventorysop.pdf>> for assistance in researching discrepancies. On the DRMS Intranet, scroll down and click on Receiving. Under Related Regulations, click on Inventory SOP.

C2.4.5.1.2. The discoverer shall input the discrepancy in DAISY From the DAISY Main Menu; select the Warehousing menu (1). Select Special Functions (5) and then select Record Discrepancy (1). Input the quantity lost or damaged;

C2.4.5.1.3. All discrepancies requiring or that may potentially require approval will be brought to the attention of the APO and the RPO.

C2.4.5.2. The APO will:

C2.4.5.2.1. Search transaction table to determine employee identification number (EIN) of the most recent transaction against the DTID and request the employee provide a statement.

C2.4.5.2.2. Screen-print the transactions related to the DTID(s) in question, attach statements and route the package to employees, requesting search/statements, as appropriate.

C2.4.5.2.3. Determine, when all employees have been queried the approval authority level required.

C2.4.5.2.4. Ensure the loss transaction has been input. From the Main Menu, select Warehousing (1), select Special Functions (5) and finally, select Gains and Losses (2) to input the gain or loss usable, controlled sensitive or scrap loss or gain. This input will suspend the item until the approval has been input.

C2.4.5.2.5. Ensure the appropriate documentation is used for all corrections and adjustments. For step by step procedures on the DRMS 39-3 and DD Form 200, see Section 4, Supplement 2, Property Accounting, Enclosures 3 & 4, for processing inventory adjustments requiring approval.

C2.4.5.2.6. Present the package to the authority for approval/elevation to the next higher level. If the adjustment is processed in the FAP (DD Form 200 or DRMS Form 39-3, the system notifies the next level and no –package must be provided in hard copy.

The APO can NOT approve adjustments to the accountable record, but will input the transactions based upon that approval, if it resides at the DRMO level.

C2.4.5.2.7. Use the FLIPL Automated Program (FAP) to input each occurrence.

C2.4.5.3. The RPO will ensure any damaged property is relocated at the point of discovery, and identified as –Under Investigation until such time as the approval has been granted.

The RPO can NOT approve adjustments.

C2.4.5.4. The DRMO Chief determines the degree of research conducted depending

upon circumstances. The DOD Financial Management Regulation, 7000.14, Vol. 12, Chap. 7 provides detailed requirements in accounting for lost, damaged, or destroyed Government Property.

When the approval is at DRMS, the Approval Authority must gain access to the DRMO account so the approval can be made in the DRMO account. Access to the account must be submitted by the DRMO TASO and granted by the DRMO Chief.

C2.4.6. Control Registers

C2.4.6.1. DLA Form 1151, Control Register for DD Forms 200 and DRMS 39-3. The DRMO will maintain this form or a data base equivalent with all the required report elements. The DRMO will maintain a separate form or a database equivalent, to record the DRMS Form 39-3.

C2.4.7. Damaged Property

C2.4.7.1. When an investigation is required, leave damaged property in its damaged state until the investigation results determine it is no longer needed for investigative purposes. DRMS freezes property under Freeze Code 8. After investigation and approval of the adjustment, cancel the freeze; process property through the system as either a usable item or as scrap, with supporting justification for the downgrade. At the point of discovery, relocate property in an area and identify it as –Under Investigation. Input a DAISY relocation transaction.

C2.4.8. FLIPL Automated Program (FAP)

C2.4.8.1. The FAP was developed to track inventory discrepancies and provide for reviews and electronic signature approvals. It provides over-age transactions as well as provides management data. Use of the FAP is mandatory for all discrepancies requiring the use of the DD Form 200, regardless of the dollar value. Based on the information input, the system notifies the appropriate signatory individual to review and/or sign or approve the FLIPL.

C2.4.8.2. The program is optional when use of the DRMS Form 39-3 is required.

C2.4.8.3. Management data can be obtained from the FAP at the DRMO, FST or DRMS level. DRMOs are limited to viewing or printing information relative only within the DRMO PLR (Property Location RIC). This information replaces the need to provide a hard copy of the quarterly report.

C2.4.8.3.1. The FAP has a filtering screen that allows sorting of the data by most fields. Reports can be run by RIC plus one digit of the 4th position of the PLR; however the entire PLR cannot be obtained in one report.

C2.4.8.3.2. Examples of –sortable fields include DTID, NSN, Loss Reason Code, Property Type Code, Approval Level, Acquisition Value parameter, date parameter; opened or

closed transactions. The exception is a sort by DEMIL Code.

C2.4.8.4. The FAP is a database and does not interface with DAISY.

C2.4.8.5. To locate the Users Guide and the Program, access the DRMS Intranet, Click on Receiving, and scroll down to Property Accounting and choose, FLIPL User Manual, or FLIPL Installation Instructions. See Receiving Home Page
<<https://www.drms.dla.mil/drms/intranet/receiving/receiving.htm>>

C2.4.8.6. The TASO must request system access. The DRMS FAP System Administrator grants access based on the area of responsibility.

C2.4.8.7. The hard copy DD Form 200 can be used as a working copy until input to the FAP is made. Another reason the hard copy version of the DD Form 200 is required, is when a discrepancy is observed by the Generating Activity when property is on the accountable record, but is received in-place by the DRMO. Under the MOU (and the DOD Financial Management Regulation), the Generating Activity is required to fill out the form and provide it to the DRMO. This can be done more easily by the use of the DD Form 200. The Generating Activity fills out through Block 12. The DD Form 200 provided by the Generating Activity must be scanned into the FAP, as it contains the signature of the responsible custodian of the property.

C2.4.8.8. The Performing Activity will, as RPO, be granted access to the FAP for the purpose of completing the DD Form 200 through Block 12.

C2.4.8.9. The hard copy form can also be used as a suspense copy, if desired.

C2.4.8.9.1. DTIDs will not be subdivided to reduce the approval level.

C2.4.8.9.2. Where a DD Form 200 is required, a separate DD Form 200 is used per line item discrepancy.

C2.4.8.9.2.1 A separate FLIPL (DD Form 200) must be input for each line item of Hazardous property reported. The DRMO/FST environmentalist must certify if the HM/HW is on the DRMS list of hazardous property approved for sales. If the items are not approved for sale, the DD Form 200 will be reviewed under the approval criteria for sensitive items.

C2.4.8.9.2.2 Input an individual line item of MLI/CCLI.

C2.4.8.9.2.3 Any discrepancy where there is an indication of fraud, theft, negligence, deliberate unauthorized use or willful misconduct requires a separate input for each occurrence.

C2.4.8.10. DRMOs may be granted prior approval from DRMS-OPD to report multiple property losses as one transaction based upon the type of property being reported and the level of approval required. Provide pertinent document, including the DEMIL Code.

C2.4.9. Documentation

C2.4.9.1. DRMS Form 39-3, Inventory Adjustment Request/Voucher is used for gains and losses.

C2.4.9.2. DLA Disposition Services Form 1983, DTID Restart Form is used to document corrections. When processing corrections to suffix the multiple DTIDs for the purpose of adding a "V and "CPCV" to the line item to place it back onto a delivery order for sales, it is acceptable to use on DLA Disposition Services Form 1983 and attach a listing of DTIDs to the form. When using a listing of DTIDs, the DLA Disposition Services Form 1983 and listing must be filed hard-copy in the DLA Disposition Services source document file instead of eDocs. Corrections may require input to one or more of the following screens: DTID Restart; Basic Accountable Record Adjustment/Correction; DTID Number Correction; Change to Quantity Available; Change to Record Status Code "Z"; XR3 Data Correction or an approval screen.

C2.4.9.3. DD 200, Financial Liability Investigation of Property Loss, is used for more serious discrepancies. This form is incorporated into the FLIPL Automated Program (FAP). Use the form only when access to the FAP is not available and/or authorized.

C2.4.9.3.1. Notify the holding activity of the requirement to prepare the DD Form 200 and to conduct investigations on DRMO accountable property in their custody, according to DOD 7000.14-R, Volume 12, Chapter 7 and DOD 4160.21-M, Chapter 3. They must provide the hard copy DD 200 for inclusion into the FAP

C2.4.9.4. DRMS Form 1978, Scrap Breakdown and SLC consolidation.

C2.4.9.5. DD Form 1348 series documents

C2.4.9.6. DRMS Form 222, Downgrade to Scrap after Receipt

C2.4.9.7. DAISY Sales Placard is used for Downgrades upon End of Screening Date (ESD).

C2.4.9.8. DAISY A&D Placard is used for Abandonment and Destruction adjustments.

C2.4.10. Inventory Discrepancies Reported by DAISY

C2.4.10.1. When an XS7 is input for a quantity that is less than the quantity recorded in the system, a screen message will appear for verification on the quantity to be issued. If the person making the input responds stating that the issue is a final, then the system automatically refers the missing quantity to the *DRMO APPROVE ADJUSTMENTS* File to await approval.

DTID or scrap records that have pending adjustments as a result of an Interim Marketing XS7 transaction cannot be deleted from the inventory with this process. (Submit a Problem Tracking Report - PTR, if the shipment was, in fact, a partial issue and not a final issue.)

C2.4.11. Data Entry of Approved Adjustments to the Accountable Record

C2.4.11.1. Once the approval has been made, the accountable record must be updated to release the DTID from —suspense.¶

C2.4.11.1.1. For those adjustments the DRMO has the authority to approve, the steps to process these are found under the Screen Sequence in this chapter. From the Main Menu, select Inventory Adjustments; then select DRMO APPROVE to finalize adjustments within the purview of the DRMO authority. The Resolution Office code is —0.¶ This approval releases the item from —suspense.¶

C2.4.11.1.2. The DRMO can also view pending DRMS and FST adjustments.

C2.4.11.2. See Section 4, Supplement 2, Property Accounting, Enclosure 1, for approval levels. Access DRMO account. Select the WAREHOUSING MENU. Next select WHSNG SPECIAL FUNCTIONS. Finally, select DRMS APPROVE ADJUSTMENTS. Press F2 to view the records pending approval (including FST or DRMS records) . Press F4 to select the record. When the correct record is displayed, press F2. Press F9 to record approval and to update the record.

C2.4.12. Processing Time Frames.

Figure 2 - FST Mgr APPROVAL TIMEFRAME (44 DAYS)

LOSS DISCOVERY	INITIATE 200	COMPLETED 200 PACKAGE TO FST Mgr	FST Mgr APPROVE
/	/	/	/
DAYS 1	5	30	44

Figure 3 - DRMS HQ APPROVAL TIMEFRAME WITH FLO (109 DAYS)

LOSS DISCOVERY	INIT 200	COMP 200	REVIEW FST Mgr	REVIEW DRMS HQ	REVIEW SECURITY	APPOINT FLO DRMS HQ	REVIEW FLO	ACTION/ APPROVE DRMS HQ
/	/	/	/	/	/	/	/	/
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DAYS 1 5 30 44 51 56 70 85 109

Figure 4 - DRMS DD APPROVAL TIMEFRAME WITH FLO (163 DAYS)

LOSS	INIT	COMP	REVIEW	REVIEW	REVIEW	APPOINT		REVIEW	REVIEW	ACTION	IMPLMT							
DISCOVERY	200	200	FST	Mgr	DRMS	HQ	SECURITY	DRMS	HQ	REVIEW	DRMS	HQ	LEGAL	DRMS	HQ	DRMS	DD	
/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
DAYS 1	5	30	44		51		56		70		85		109		114		149	163

C2.4.13. Establishment of Financial Liability.

C2.4.13.1. When pecuniary liability is established, the approving officer will provide the pertinent information to the finance officer/comptroller through Legal to initiate collection action. See DOD 7000.14-R, Volume 12, Chapter 7.

C2.4.14. Prohibited Adjustments, Corrections or Other Transactions.

C2.4.14.1. Do not process Price or lotting changes, adjustments, corrections or other transactions when property has been reported as lost, damaged or destroyed.

C2.4.14.2. Do not downgrade property that has been damaged or destroyed until the appropriate adjustment transaction has been processed into the accountable record. Using downgrade authority as a means of correcting inventory variances is prohibited.

Property referred for downgrade by personnel, must have the approval at the appropriate level in writing or according to Section 4, Supplement 2, Property Accounting, Enclosure 1.

C2.4.15. Quarterly Annual Report.

C2.4.15.1. The information that was provided in hard copy on a quarterly basis is now available in the FAP. No hard copy reporting requirement is required.

DRMS provides an annual report and a control register report to DLA.

C2.4.15.2. DTID restart.

C2.5. **Overage Property (Resolution (RESI) Functions).**

C2.5.1. RESI B and RESI I.

NOTE: The URLs for '_usersvr' do not work when executed from Word or Adobe. Therefore, users should select and copy the network path <between the angle brackets>, open your web browser or My Computer window, paste the network path into the address box and click on Go. This process should open a window to the DRMS LAN drive directory named if the viewer's PC has '_dla.mil' in their Internet Protocol (IP) address.

C2.5.1.1. RESI B consists of property within the PLR that has been in the inventory for 6 months (180 days) or more based upon the date received, not the date entered inventory. DRMOs must review and manage the property on their RESI B lists weekly, to include input and/or update of a RESI B code to indicate the correct and current status of the property. A list of RESI B codes is located in Section 4, Supplement 3.

C2.5.1.1.1. There are three parts to the RESI B:

C2.5.1.1.1.1 Part 1 shows property that requires management action by the DRMO. Input of the appropriate RESI B code moves the record to Part 2. The first time property appears on the RESI B listing it will be displayed with a code of -ZII (First time on RESI B). Property with a code of -XII has been on RESI B for more than eight days with no action taken by DRMO to input the RESI B code.

C2.5.1.1.1.2 **Part 2 shows all property on RESI B with an assigned RESI B code by the DRMO.** Part 2 allows making a change to the RESI B code if necessary to reflect the correct/current status.

C2.5.1.1.1.3 Part 3 **shows** a summary of line items on Part 1 and Part 2.

C2.5.1.1.2. When an item qualifies for RESI B, a RESI B Inventory placard is produced and provided in Access Reports. This placard can be used as a tool for performing an inventory or research on a RESI B item but is not required to be printed or maintained.

C2.5.1.1.3. The DAISY screens require review and management on a weekly basis and whenever an output card is produced in Access Reports. Examples of the DAISY screens are located at Paragraph C2.14. DRMO DAISY MENU SCREENS, section –1.6 – RESI B FUNCTIONSII, Figures 113 through 119.

C2.5.1.1.4. All Area Managers and Chiefs of Centralized DEMIL Centers (CDCs)/Controlled Property Centers (CPCs) must review and manage the RESI B, Part 1 and 2 listings, on a weekly basis. The listings will be annotated with the status and action taken. The APO will maintain the listings in the DRMO source document file (reference Section 4, Supplement 2, Chapter 2 (Property Accounting), Enclosure 6, Attachment 7, SOP for Filing of Source Documents).

C2.5.1.1.4.1 All Area Managers and Chiefs of CDCs/CPCs must certify the first RESI B (both Parts 1 and 2) of the current month for their hub/site and any feeder sites by manually signing and dating the listing. For feeder sites, they must appoint an individual at the site to perform the actual review and ensure property is still in location. A copy of the signed and dated listing must be scanned and saved per instructions in C2.5.1.1.4.5. Maintain the original completed listings in the DRMO source document file. The review/certification process is as follows:

C2.5.1.1.4.2 Conduct a physical inventory of all RESI B items on a monthly basis. Annotate the listing with status, action taken, and ensure the correct RESI B code has been assigned/updated. Initiate the input of the RESI B code to DAISY.

C2.5.1.1.4.3 The Area Manager and Chiefs of CDCs/CPCs will sign and date the first listing of the current month.

C2.5.1.1.4.4 Maintain signed copy of the completed RESI B listing in the DRMO source document file.

C2.5.1.1.4.5 A Copy of the signed page of the RESI B must be scanned and placed on the DRMS Local Area Network drive by the 15th of each month.

C2.5.1.1.4.5.1 Scan the signed page of Part 1 and Part 2 in Adobe format (.pdf). Make sure the scanned copies are legible: scanned right side up and no data cut

off at top, bottom, or sides. All pages must be scanned to one .pdf file and named as outlined in paragraph C2.5.1.1.4.5.3 (below). Note: do not scan the whole RESI B listing; only scan the signed pages for Part 1 and 2.

C2.5.1.1.4.5.2 If there are no items on Part 1 or Part 2, scan the summary (Part 3) that shows zero for this part of the RESI B. The summary (Part 3) must be uploaded in place of any blank Part 1 and/or Part 2. Note: Part 3 (summary) does not require the area manager's signature as there are no items on the report to certify. Added 21 Jul 2009.

C2.5.1.1.4.5.3 The scanned copies must be uploaded to the individual folder for the DRMO and named by using RESI B, the DRMO RIC and suffix, and date (mmddy). The following is an example of the format: —RESI B Part 1 ST1A 021508ll. Below are the instructions for uploading the scanned document:

Create a folder on the local computer to store scanned copies of the RESI B. No later than the 15th of each month, scan both pages of the signed listing into one .pdf file. Note: for any blank Part 1 or 2, the summary (Part 3 must be uploaded in place of the signed page).

Name the file using the RESI B, the DRMO RIC and suffix, and date mmddy. For example: —RESI B Part 3 SXGA 011508ll.

Go to DRMS shared network drive

—<\usersrvr\data\DRMS Special Projects\RESI LISTINGS>ll.

Select folder named —DRMS Special Projectsll.

Select folder named —RESI LISTINGSll.

Select folder for your region and site (DSD, CDC, CPC, Contingency).

Locate the folder titled —RESI B- 2008ll and select. Note that each FY the folder name will change to reflect the current FY. Scanned copies must be stored in the folder that corresponds to the current year (i.e., Oct 2007-Sep 2008 go in the RESI B- 2008 folder; Oct 2008 – Sep 2009 go in RESI B- 2009, etc.)

Copy RESI B listing from the sub folders on the local computer to appropriate subfolder on the DRMS drive. Note: Every DRMO will have a report for each month on the DRMS drive.

C2.5.1.2. RESI I consists of property within the PLR pending DEMIL for 35 days or more in Record Status Code W. This report is produced in Access Reports. Per Section 2, Paragraph C4.6.1.1.1, the RESI I report (items to be demilitarized over 35 days since ESD) is generated weekly in DRMO Reports. The DEMIL Coordinator will take action to correct any items on the RESI I report and inform the DRMO Chief of actions taken. Note: the following paragraphs on posting RESI I only apply to sites that receive demil required property. Sites that do not receive demil required property are exempt from this requirement. Added 21 Jul 2009.

C2.5.1.2.1. All Area Managers and Chiefs of CDCs/CPCs must certify the first RESI I of the month for their hub/site and any feeder sites. For feeder sites, they must

appoint an individual at the site to perform the actual review and ensure property is still in place. A copy of the signed listing must be scanned and saved per instructions in Paragraph C2.5.1.2.1.8. Maintain completed listings in the DRMO source document file.

C2.5.1.2.1.1 The review/certification process is as follows:

C2.5.1.2.1.2 Conduct a physical inventory of all RESI I items on a monthly basis. Annotate the listing with status, action taken and if the item was shipped more than 30 days prior, annotate what follow up action was taken. Ensure the correct RESI I code has been assigned/updated. Initiate the input of the RESI I code to DAISY. Examples of the DAISY screens are located at section –1.7 – RESI I FUNCTIONSII, Figures 120 and 121.

C2.5.1.2.1.3 The Area Manager and Chiefs of CDCs and CPCs will certify the first listing of the month by signing and dating the RESI I.

C2.5.1.2.1.4 Maintain the completed, signed copy of the RESI I listing in the DRMO source document file.

C2.5.1.2.1.5 Copies of the signed RESI I must be scanned and placed on the DRMS Local Area Network drive by the 15th of each month.

C2.5.1.2.1.6 Scan the signed page of RESI I in Adobe format (.pdf). Note: do not scan the whole RESI I listing.

C2.5.1.2.1.7 If there are no items on RESI I, the DRMO will create a report in DAISY showing there are no records. The report will be scanned and uploaded in place of any blank RESI I listing. To create the DAISY report showing zero records:

Navigate to DAISY and access Warehousing Menu.

Next select –7. RESI I FunctionsII.

Input DRMO 4 digit RIC and press enter.

This will cause the system to display message –No RESI I records found for RIC and SFXII.

Screen print this message, scan and upload this page to the RESI I folder.

C2.5.1.2.1.8 The scanned copy must be uploaded to the individual folder for the DRMO and named by using RESI I, the DRMO RIC and suffix, and date (mmddyy). The following is an example of the format: –RESI I ST1A 121508II. Here are the instructions for uploading the scanned document:

Create a folder on the local computer to store scanned copies of the RESI I signature pages.

No later than the 15th of each month, scan the signed listing into one .pdf file.

Note: for any blank RESI I listing, the DAISY report described in paragraph C2.5.1.2.1.7, above must be uploaded in place of the signed page.

Name the file using RESI I, the DRMO RIC and suffix plus mmdyy. For example:
—RESI I SXGA 010508II.

Go to DRMS shared network drive

—<\\usersrvr\data\DRMS Special Projects\RESI LISTINGS>II.

Select folder named —DRMS Special ProjectsII.

Select folder named —RESI LISTINGSII.

Select folder for your region and site (DSD, CDC, CPC, Contingency).

Locate the folder titled —RESI I- 2008II and select. Note that each FY the folder name will change to reflect the current FY. Scanned copies must be stored in the folder that corresponds to the current year (i.e., Oct 2007-Sep 2008 go in the RESI I- 2008 folder; Oct 2008 – Sep 2009 go in RESI I- 2009, etc.).

Copy RESI I listing from the sub folder on the local computer to appropriate subfolder on the DRMS drive. Note: Every DRMO will have a report for RESI I for each month on the DRMS drive.

C2.5.1.3. The DRMO may opt to execute a consolidated report of Items on RESI B and RESI I and import to Excel to print/work/annotate. The advantage to using a consolidated report is more fields can be selected and the report can be sorted as desired to assist in working and assigning RESI codes. This report can be used versus annotating the DAISY RESI reports, must be annotated with the action taken as stated above and RESI B and I codes assigned/updated, must match the number of items/DTIDs on the DAISY RESI reports and will be attached to the DAISY RESI reports that are filed in the source document file. The DAISY RESI signature page will be signed by the Area Manger and uploaded to the DRMS drive as stated above.

C2.6. Inventory Management

C2.6.1. General

C2.6.1.1. Use the following procedures to maintain the DRMO inventory and to improve efficiency. Except for Receipts, process all transactions on the accountable record within 3 working days following any action that affects the DRMO inventory. The list of examples is not all inclusive:

C2.6.1.1.1. Freeze actions to hold and release property for screeners.

C2.6.1.1.2. Issues.

C2.6.1.1.3. Relocations.

C2.6.1.1.4. Sales Removals.

C2.6.1.1.5. Approved Downgrades after receipt.

C2.6.1.1.6. Upgrading of scrap to usable property.

C2.6.1.1.7. Subdividing quantities on a DTID.

C2.6.1.1.8. Extending time frames for hazardous property.

C2.6.1.1.9. Processing components/parts removal from M151 vehicles and other end items.

C2.6.1.1.10. Property Returns.

C2.6.1.1.11. Data Corrections.

C2.6.1.1.12. On-line system rejects on downgrades for incorrect DEMIL Code.

C2.6.1.1.13. Property management for realignment and/or closure.

C2.6.2. Processing Freeze Actions

C2.6.2.1. Conditions that apply to freezes:

C2.6.2.1.1. A freeze has an indefinite time frame. The Freeze Codes do not expire. The freeze remains unless it is cancelled.

C2.6.2.1.2. Property in Record Status C cannot be frozen.

C2.6.2.1.3. Only usable property can be frozen.

C2.6.2.1.4. Property may be frozen immediately upon receipt.

C2.6.2.1.5. Property frozen in a particular Record Status Code (RSC) will stay in that RSC until the property is issued or the freeze is removed.

C2.6.2.2. When the freeze is removed, a DTID restart is required if the property is to continue processing through the disposal time frames. A restart is not required for the processing of an RTD issue.

C2.6.3. Upgrading Property From Scrap

C2.6.3.1. Property may be upgraded, for example, when a walk-in unit sees something in the scrap pile that is needed and provides a requisition. To upgrade scrap to an item select "WAREHOUSING MENU" from the DRMO System Menu. Next select "RECEIPT FUNCTIONS". Finally select the "UPGRADE FROM SCRAP" screen. The sequential serial number begins with "U" for upgrade. More information is provided in the screen sequence in

this chapter.

C2.6.4. Subdividing Quantities On A DTID

C2.6.4.1. If the DRMO determines that a quantity of usable property received on a single DTID should be accounted for in lesser quantities, the record may be subdivided, e.g., differing condition codes.

C2.6.5. Property Returns

C2.6.5.1. Misidentified Property Returned to the DRMO by a Requisitioner

C2.6.5.1.1. When property is returned to the DRMO by the requisitioner because it was misidentified, process the return of the item as a new turn-in. If the original DTID has Inventory on hand, The DRMO should process the items as a duplicate of the original DTID making the necessary corrections.

C2.6.6. Property Returned to the Generator

C2.6.6.1. All Return to Generator property transactions must be approved by the DRMO Chief, regardless of dollar value prior to taking action to return the property or update the accountable record. See Section 4, Supplement 2, Property Accounting, Enclosure 1.

If the property has been entered into BOSS for ultimate disposal, ensure that it is canceled from the delivery order and removed from BOSS by notifying the Contract Administration Office.

C2.6.6.2. Annotate the DTID in the source document file with the date and the reason for returning the property to the generator.

C2.6.6.3. Have the Generator sign the DRMS Form 917 for the source document file. Attach a copy to the DTID in the source document file and arrange for the property return.

C2.6.7. Data Corrections - For APO Data Entry

C2.6.7.1. General - (See S4, Supp 2, Property Accounting, Enclosure 1).

C2.6.7.2. Eight screens are available to the APO on the INVENTORY ADJUSTMENTS Menu. Seven of those screens provide for corrections by the APO. Those screens can be accessed by the APO by selecting INVENTORY ADJUSTMENTS from the APO Menu. Those screens are as follows: 1) DTID Restart 2) Basic Accountable Record Adjustment 3) DRMO Approve 4) DTID Number Correction 5) Change Quantity Available 6) Change Record Status Code To -ZII 7) Event History Comment; and 8) XR3 Data Correction.

C2.6.8. Process For Incorrect DEMIL Code on Downgrades

C2.6.8.1. When a data entry is rejected because of an incorrect DEMIL Code, the DRMO

should immediately attempt to recover the DEMIL required property from the scrap accumulation. See Section 2, Chapter 4, Demilitarization Programs.

C2.6.8.2. Complete processing for DEMIL required property that rejected because of an incorrect DEMIL Code.

C2.6.8.2.1. Item is recovered.

C2.6.8.2.1.1 Input a receipt transaction with the following exceptions

C2.6.8.2.1.2 DEMIL Field - Enter the correct code.

C2.6.8.2.1.3 SHC Field – 2

C2.6.8.2.1.4 MSC Field – X

C2.6.8.2.1.5 Action Field - Action Code A

C2.6.8.2.1.6 Accounting Field - Accounting Code A

When the receipt transaction is input, the system generates a DEMIL Placard. Process the item to DEMIL Center, Deman or PM as appropriate. Annotate the DEMIL Placard and update the inventory.

C2.6.8.2.1.7 To update the inventory, select WAREHOUSING MENU from the DRMO DAISY Menu. Next select INVENTORY MAINTENANCE FUNCTIONS. And then select DEMIL PERFORMED AFTER ESD. Follow the screen prompts and press F9 to complete the update.

C2.6.8.2.2. Item is not recovered.

C2.6.8.2.2.1 Input the receipt transaction. When the DEMIL Placard is received, annotate it, "Transaction rejected. DEMIL required item could not be recovered from scrap." Sign and date the placard. This is required to verify that the DRMO tried to retrieve the miscoded item, but did not succeed. Next update the inventory by following the procedure above with one exception in the DEMIL PERFORMED Field. Input the DEMIL Performed Code (DPC) of 9 in the DEMIL PERFORMED Field.

C2.7. Inventory Control

C2.7.1. General

C2.7.1.1. This guidance contains procedures for conducting inventories of property at a DRMO. These procedures supersede any previously documented sampling procedures issued in any DRMS disposal operating publications. The guidance on inventory control is applicable to all property recorded on the DRMO account. Completing inventories within the required

timeframes requires advance planning by the DRMO Chief.

C2.7.1.2. This complements inventory requirements outlined in the self-assessment section of DRMS-I 4155.1. All DRMOs will perform three (3) inventories per year on four (4) —controlled sensitivell categories of property and once annually on the category for -remaining usable property. The inventories will be accomplished as part of the DRMS Corporate Assessment Program and the results of the inventories will be put into the Corporate Assessment Management System (CAMS), DRMO Self-Assessment /Inventory Accuracy section. Inventories will be performed using the barcode program, equipment and labels which provide random system sampling. (See Bar Coding Operations Manual Located at: AIT Home Page <<https://www.drms.dla.mil/drms/intranet/receiving/AIT.htm>>)

C2.7.1.3. The scheduled inventories will be conducted prior to the following DRMO Self-Assessment Access Periods. DRMOs will have an access period of 15 days to input the results of the inventory into the CAMS. The CAMS database will be available for DRMO use beginning the first day of the access period. All inventory accuracy results must be input and completed by the last day of the access period. The categories of property to be inventoried are as follows.

Figure 5 Self-Assessment Access Periods

DRMO Self-Assessment Access Periods	Property Categories
Period 1: No inventory required	1) Controlled Sensitive Property 2) Remaining Usable Property.
Period 2: March31-April15 (Complete inventory)	
Period 3: June 30 - July 15 (Partial inventory)	
Period 4: September 30 - October 15 (Partial inventory)	

C2.7.2. Partial inventories

C2.7.2.1. When accomplishing the scheduled inventories for hazardous material and hazardous waste, DEMIL required, V-Coded precious metals and pilferable type property (Controlled Sensitive property), inventory all items in the sample. The expected accuracy rate is 100 percent.

C2.7.2.1.1. If the accuracy rate of the initial inventory is less than 100 percent, document the results, resolve discrepancies, update CAMS and file the report until the next scheduled inventory.

C2.7.2.1.2. If the next inventory meets the requirements, document the results and continue with the scheduled inventories. If two consecutive inventories result in accuracy rate of less than 100 percent, these conditions must be reported to the appropriate FST. The Chief and DRMS-OL personnel will collectively determine if a wall-to-wall inventory should be conducted at the DRMO. If the determination is to conduct a wall-to-wall inventory, it must be conducted within 45 days of the second reported non-compliance. Members of the inventory team must

not be from the DRMO where the wall-to-wall inventory will be conducted.

C2.7.3. Complete Inventory (Random Sampling)

C2.7.3.1. When accomplishing the annual inventory for the Remaining Usable Property, the inventory will be conducted prior to the second reporting period. The expected accuracy rate is 95 percent.

C2.7.3.1.1. If the accuracy rate of the initial inventory is less than 95 percent, document the results and file the report. Perform another inventory of the Remaining Usable Property during Self-Assessment Period 3.

C2.7.3.1.2. If the next inventory meets the requirements, document the results and file the report. If two consecutive inventories result in accuracy rate less than 95 percent, these conditions must be reported to the FST Chiefs, DRMS-OL and DRMS-OP as appropriate.

Aside from the scheduled inventory, the FST Manager or DRMS-OP can determine if a wall-to-wall inventory should be conducted at the DRMOs.

C2.7.4. Results of Inventories

C2.7.4.1. The results of all inventories will be documented, approved by the DRMO Chief, and forwarded to the FST Manager, appropriate DRMS-OL, DRMS-OP personnel, via the Self-Assessment Program. The results of inventory requirements may be reviewed as part of the DRMS Corporate Assessment Visit (CAV) Program.

C2.7.5. Discrepancies

C2.7.5.1. All discrepancies discovered during the inventories shall be researched and reported in accordance with the following two-part procedure.

C2.7.5.2. CAMS has (2) two checklists available. Checklist 1 is to be used for the results of the initial inventory check and checklist 2 is to be used only if there's a reconciliation of discrepancies to report as a result of the initial inventory. Use the Inventory SOP <<https://www.drms.dla.mil/drms/intranet/receiving/receiving.htm>>.

C2.8. Reports Requiring Certification

Reports Requiring Certification: DD 1143 Feeder Report and the Report on Generations with Extended Acquisition Value Over \$100,000.

C2.8.1. DD 1143 and -\$100,000 Report

C2.8.1.1. The DD 1143 Feeder Report reflects the inventory on hand at the beginning of the period, adjustments, generations and dispositions that occur during the period and the inventory on hand at the end of the period. This report is available from accessing the Main

DAISY screen, choosing 5, Inquiries, and choosing 9, DD Form 1143 and is generated for each DRMO on a monthly basis.

Quarterly and year-to-date reports may be generated through the **Request Process**. *Retention of hardcopy is at the discretion of the DRMO Chief.*

C2.8.1.2. The manual providing guidance on the DD 1143 is found at: DD 1143 Manual. From the DRMS Intranet, select Receiving, scroll down to Property Accounting. Under Related Regulations, select –New! 1143 Manual 10/24/05.¶
<<https://www.drms.dla.mil/drms/intranet/ops/padiv/1143%20Manual.pdf>>

C2.8.1.3. The report titled, "Generations with Extended Acquisition Value Over \$100,000" or the "\$100,000 Report" reflects all receipts with an extended acquisition value of \$100,000 or greater. This report was created to provide the DRMO Chief a tool to monitor the previous day's receipts for significant data entry errors.

C2.8.2. Production

C2.8.2.1. The DD Form 1143 Feeder Report is produced on the host store HP and is available on-line the first workday after the end of the month processing has been completed.

C2.8.2.2. The \$100,000 Report is produced on a daily basis and is available on-line for those high value receipts that processed the previous workday and that equaled or exceeded \$100,000.

C2.8.3. Review

C2.8.3.1. The DRMO Chief, or the designee, reviews the DD 1143 Reports for all sites within the activity to identify obvious errors in addition to those pointed out by the –out-of-balance¶ condition shown on the –reconciliation line¶ at the end of each section and summarized in Section J. The review of the on-line DAISY DD Form 1143 Feeder Report does not require each DRMO to maintain a separate manual accounting record.

C2.8.3.2. The DRMO Chief or the designee reviews the \$100,000 Report daily to determine if the generation entries of the previous day are correct.

C2.8.3.3. To view both reports, select **DRMO REPORTS MENU** from the DRMO Main Menu. Then select "*wide/management*" for the DD Form 1143 Feeder Report; and "*narrow/management*" for the Generations with Extended Acquisition Value Over \$100,000 Report.

C2.8.4. Deleted.

C2.8.5. Corrections

C2.8.5.1. Major corrections are considered those having a dollar value of \$100,000 or more and sales proceeds of \$10,000 or more. It is at the discretion of the DLA DISPOSITION SERVICE Chief to report other corrections; such as obvious errors in the line items, tonnage, etc.

C2.8.5.2. Errors identified in the \$100,000 Report should be corrected immediately. When the error and corrective action occur in the same month, the DD 1143 Report will be self-correcting. However, errors that occur on the last day of the month require manual corrective action to the DD 1143 Report. Advise DRMS-OPD by email of the discrepancy and Prepare and send an email to dlistdaisygroup@dla.mil providing the specific line, the TTCs involved that need correcting with a courtesy copy to DRMS-OPD.

C2.8.6. Request Process

C2.8.6.1. To access the report, select the DAISY 1143 Options Menu from the DRMO DAISY Inquiries Menu. Next, select the 1143 REPORT REQUEST option and make the following entries noted below.

C2.8.6.1.1. Enter the beginning fiscal report period in the CCYYMM format. The system will not accept a date that is more than 13 months prior to the current report date.

C2.8.6.1.2. Enter the ending fiscal report period in the CCYYMM format. The beginning and ending dates must be part of the same fiscal year. The ending date must be equal to or greater than the beginning date.

C2.8.6.1.3. The Property Location RIC (PLR) is automatically entered by the system. If the PLR displayed on the screen is not correct, input the correct PLR.

C2.8.7. Standardization of Non-Standard Locations.

C2.8.7.1. This guidance is used to identify the location of property on record that does not fit into the location guidance in current regulations. The ultimate goal is visibility and accountability of inventory while an item is out of an assigned standard location or in transit. The following provide specific direction on locating property in several conditions:

C2.8.7.2. Property Processed for Transfer to the Centralized DEMIL Center (CDC):

C2.8.7.2.1. As property is pulled with the DEMIL placards/listings, process a location change to the exact warehouse location where the property has been moved.

C2.8.7.2.2. Prior to the time the items(s) are shipped to the CDC, process the SLH transaction(s) are processed against the accountable record. The SLH must be performed 1-3 days before the property is shipped to create the report to accompany the shipment. A report of all SLH transactions will be available the next day following the evening batch. The DRMO will need to include that report with the shipment and must email/fax the report to the gaining DRMO/Demil Center.

C2.8.7.2.3. After the property has been shipped, process a relocate transaction and use a storage location of: SLH mm/dd/yy, with the last six being the last six numbers of the calendar date that the property was shipped. The relocation action must be performed within three days of when the property was actually shipped. The following will be an example only, using the date shipped of March 8, 2007: C0 SLH030807. Location changes will be processed and the site location will not include the # sign after it is shipped unless it was originally received in place. Do not change the site location to include the # sign just to indicate the property is shipped.

C2.8.7.3. RTD Items Moved to the Packing, Crating and Handling (PCH) Area:

C2.8.7.3.1. As property is pulled for RTD and moved to the area assigned for packing and crating, allocation change will be processed if the items cannot be shipped and removed from the record the same day.

C2.8.7.3.2. The storage location should consist of the following, PCH MMDDYY, the last six being the last six numbers of the calendar date that the property was staged. The following will be an example only, C0 PCH102504.

C2.8.7.3.3. If the DRMO has assigned standard locations for this property, they will not use the PCH_____location.

C2.8.7.4. DEMIL Property Shipped to the Demanufacturing (DEMAN) Contractor

C2.8.7.4.1. As property is pulled with the DEMIL placards/listing, process a location change to the exact warehouse location where the property has been moved.

C2.8.7.4.2. At the time the DEMAN DEMIL items are shipped, location changes will be processed, as these items will remain on the DRMO's inventory until confirmation of DEMIL certification is received from the COTR (Government Contracting Officer Technical Representative). The storage location must consist of the following: DEMmmddy, the last six being the date that the DEMAN Task Order was shipped. The following will be an example only, C0 DEM030807. The site location will not include the # sign as an indicator that the item is shipped.

C2.8.7.5. Property Processed for Transfer to the Controlled Processing Center (CPC):

C2.8.7.5.1. As property is pulled with the DEMIL placards/listings, process a location change to the exact warehouse location where the property has been moved.

C2.8.7.5.2. Prior to the time the items(s) are shipped to the CPC, process the SLH transaction(s) are processed against the accountable record. The SLH must be performed 1-3 days before the property is shipped to create the report to accompany the shipment.

C2.8.7.5.3. After the property has been shipped, process a relocate transaction and use a storage location of: SLH mm/dd/yy, with the last six being the last six numbers of the

calendar date that the property was shipped. The relocation action must be performed within three days of when the property was actually shipped. The following will be an example only, using the date shipped of March 8, 2007: C0 CPC030807. Location changes will be processed and the site location will not include the # sign after it is shipped unless it was originally received in place. Do not change the site location to include the # sign just to indicate the property is shipped.

C2.8.7.6. CPC Property in the Contractor's work area being processed:

C2.8.7.6.1. As property is removed from the warehouse location where it was placed awaiting inspection and verification to the contractor's work area, a location change may be processed to show it is being worked. The purpose of the location change is to keep the inventory accurate in the event an inventory is conducted while the property is not in a warehouse location.

C2.8.7.6.2. The Non-Standard location will be –C0WORKINGII. Once the property has been worked, and is returned to the warehouse location awaiting removal, another location change will be processed to move it back to a standard warehouse location.

C2.9. Reimbursements

C2.9.1. DRMS Reimbursement Tracking Program

C2.9.1.1. The DRMS Reimbursement Tracking Program is designed to help track the quantity of material each DOD generator contributes to a sale item by DoDAAC. By recording the contribution each generator makes, the system will have a record of how much each generator or general fund should receive when the property is paid for and removed by the purchaser. The procedure for using this system is provided at see Section 4, Supplement 2, Property Accounting, Enclosure 7.

C2.10. Systems Interfaces

Systems Interfaces of Receipt Transactions Affecting DAISY.

C2.10.1. General Receipts

C2.10.1.1. Generating Activities process two different Document Identifier Code (DIC) transactions to move property to disposal (excluding scrap).

C2.10.1.2. DIC AE1 is processed to the ICP when activities intend to declare property excess. AE1 provides visibility to the Generator. The AE1 transactions flow to the Pre-Receipt application.

C2.10.1.2.1. DIC AS3 flows into the Pre-positioned Material Receipt (PMR) file.

C2.10.2. Systems

C2.10.2.1. Pre-Materiel Receipts (PMR). The PMR is a repository from which several

systems, excluding RCP and SASP, provide data. It is a subset of DAISY containing pre-receipt information. From this file, DAISY extracts and pre-populates receipt data.

Figure 6 Data Fields Available in PMR

DTID	UI CD
PROP LOC RIC	SITE ID
QTY	STORAGE LOC CD
PRGM IND	DISPSL AUTH CD
POC NM	SUPLY COND CD
PHONE NBR	DISPSL COND CD
SMALL ARM CD	MATRL SCRNG CD
PILFERABLE SENSITIVE CD	ACTION CD
ITEM NAME	ACTNG CD
FSC	TRANS CD
NIIN LSN CHAR	LSNG PROP LOC RIC
NIIN ADD DATA TX	ORIG DTID
RCVD DT	EXTNL SYS INRFC CD
HAZ MATRL HAZ WASTE CD	DUE IN RPT CD IND

Figure 7 Additional Information for Data Fields in PMR

PMIC CD
ADPE CD
PROJ CD
FSCAP CD
HMIC
HAZ MATRL CD
SPCL CNTROL ITM CD
SHLF LIFE CD

C2.10.2.1.1. When the XR1/XR3 is processed, the transaction extracts information from the PMR. Concurrently, the XRI/XR3 bumps against the FLIS Plus to obtain additional NSN characteristics. The complete XR1/XR3 flows through MIDAS to clear the Intransit Control System (ICS). It also provides due-in notification to the Pre-Receipt Application of receipt or cancellation. At Day 366, the transaction drops from the record.

C2.10.2.1.2. Pre-Receipt Application. This is a DRMS web based application. Military Services/Defense agencies can research actual and potential receipts, print DD Form 1348s, and activate automated want lists for a specified time period and expand/restrict or delete the list using the following parameters:

Figure 8 - Parameters for Expanding/Restricting Pre-Receipt Application List

NIIN
FSC
Product Name
DTID
Supply Condition Code
\$ Value
Location

C2.10.2.1.3. The Customer is notified by email when a transaction matches data in The PMR.

There is no guarantee that the item will be received in DAISY.

C2.10.2.1.4. Pre-Receipt data flows to the PMR.

C2.10.2.2. The Defense Property Accounting System (DPAS). DPAS is a DoD

Windows-based system that provides on-line capability to support all functions that are associated with DoD property accountability and equipment management. Systems users include the Accountable Supply Officer and the Equipment Management Specialist. The primary system functions include all actions associated with property management, accounting, equipment utilization, and preventive maintenance schedules. The system interfaces to DoD migratory accounting systems.

C2.10.2.2.1. The system provides the accountable officer with the capability to update item authorizations, cataloging actions, accountable record processing (e.g., receipts, turn-in, and inventory tracking/status), accounting depreciation data, serial number tracking, component visibility, and an automated document register. It provides general ledger control and depreciation schedule information to accounting systems, as well as documenting the physical control of installation equipment.

C2.10.2.2.2. The system provides the equipment manager or responsible officer the ability to manage all actions associated with maintenance and equipment utilization. Work orders are automatically generated. The user can create and print trip tickets for all mobile equipment. Warranty information for equipment is tracked.

C2.10.2.2.3. DoD Equipment management data includes statistics developed for under and over utilized equipment and parts and repair costs for equipment maintenance. Data is also provided to support oil analysis programs.

C2.10.2.2.4. DLA is building DPAS functionality into Business Systems Modernization (BSM).

C2.10.2.2.5. All AS3 and certain AE1 transactions flow to the Pre-Receipt Application.

C2.10.2.3. AFEMS. The US Air Force system from which AE1 and AS3 transactions flow into Pre-Receipt Application. From the Pre-Receipt Application, AFEMS is notified of receipt. No other military service transmits directly to the Pre-Receipt Application.

C2.10.2.4. Intransit Control System (ICS). In accordance with the DoD 4000.25-1-M, MILSTRIP Manual, Chapter 3, Generating Activities must submit shipment confirmation (AS3) for property intransit to disposal. The ICS tracks materiel to a DRMO based on the total acquisition value of \$800 or greater; and/or pilferable/sensitive coding, regardless of dollar value.

C2.10.2.4.1. The AS3 provides pre-positioned materiel receipt (PMR) information to DAISY. This information aids in the receiving process by populating receipt data fields. The programming for ICS is separate from DAISY; however, receipts (XR1/XR3) and Notice of Receipt Refusal or Clear (CLR) transactions are input through DAISY. These transactions are transmitted to reconcile the ICS processing. A paper trail utilizing the DRMS Form 917 is used in conjunction with the automated system.

C2.10.2.5. Electronic Turn-in Document (ETID) Application. Generating Activities may use the DRMS web-based program, Electronic Turn-In Document (ETID), for submitting the AS3 transaction electronically. ETID accommodates generators that do not have "service-unique" automated capabilities and it eliminates the hand scribed/typewritten documents. ETID access and guidance are located on the DRMS Web Site. A password is required.

C2.10.2.5.1. If the ETD is -acceptedll by DRMS it can no longer be rejected, edited or deleted. It flows to the PMR file. Rejected ETIDs will not flow to the PMR but will produce notification to the Generating Activity.

If the ETID must be rejected after it has been accepted in ETID (for example, the Generating Activity advises the DRMO they will not be turning in the property), the DRMO must clear the intransit and PMR files by using the Receipt Refusal DAISY process in addition to the DRMS 917, Disposal Turn-In Document Reject Form.

C2.10.2.5.2. When property is received at the DRMO, it should be accompanied by the printed copy of the ETID. The DRMO will access DAISY to input the XR1/XR3 transaction. For acceptable (XR1/XR3) receipt documents, the DRMO may scan the barcode on the label or DTID and then input remaining information (i.e., disposal condition code, accumulation number, location number).

C2.10.2.5.3. DRMOs will utilize status flags in ETID to manage ETID turn-ins. The creation of the receipt (XR1 or XR3) in DAISY will update the status of the ETID from -Approvedll to -Processed into DAISYll in ETID. This will assist in managing -Approvedll ETIDs that have been processed and those awaiting receipt. DRMOs will follow up with the generating activity on ETIDs that have been approved but have not been turned-in within 60 days of acceptance and reject as necessary (ETIDs that have been approved but will not be turned-in) to clear the Intransit record using the CLR transaction.

C2.10.2.6. Generator Communication (GENCOMM). The Generator Communication server loads differing hazardous data file information into the PMR, HW information and SHIP

data.

C2.10.2.7. Computers for Learning (CFL) Generally, the Generating Activities declare their excess IT through their service related Property Accounting System, i.e., Army DPAS. This information is transmitted electronically to the Pre-Receipt application as a 'due-in' and resides there until the Generating Activity provides the turn-in document (DD 1348-1A) to the DRMO. The DRMO then inputs the XR1, which is pre-populated with the Pre-Receipt information. No special coding is needed.

C2.10.2.7.1. Prior to transmission to FEDs, a CFL MRO will be generated from the CORP DAISY to the DAILY MILSTRIP Report and is treated as any other requisition.

C2.10.2.8. Recycling Control Point (RCP). Eighteen ICPs transmit D6A1B, D8A1B transactions of qualifying property to the RCP virtual DRMO account. The following FSGs, FSCs, and Supply Condition Codes and DEMIL Codes are ineligible:

Figure 9 - Ineligible Codes for Property to Qualifying to RCP

FSGs	10, 11, 12, 13, 14, 18, 26, 68, 80, 87, 88, 89, 91, 94
FSCs	2350, 3690, 4470, 4927, 5810, 5820, 6505, 6508, 6750, 8120
Supply Condition Codes	G thru X
DEMIL Codes*	F, G and P

* Details regarding RCP Processing can be found at the DRMS Web Site <<https://www.drms.dla.mil/rtd03/documents/RCP/sop/rcp-roles.pdf>>.

C2.10.2.8.1. These transmissions create receipts automatically and by pass the PMR and flow into RCP.

C2.10.2.8.2. Ineligible property that rejects, as listed above, creates a PMR record for DAISY receiving.

C2.10.2.8.3. Once received, the assets are visible for normal reutilization transfer and donation processing. If these assets are not RTD'd, the assets roll to sales. DEMIL-required property is then shipped to one of four DEMIL Centers. The remaining property rolls to sales.

C2.10.2.9. MILSTRIP - RESERVED

C2.10.2.10. Business Systems Modernization (BSM)

C2.10.2.10.1. Once implemented, DRMS/DRMO –Use equipmentll excesses will be reported through BSM to DRMS.

C2.10.2.11. SASP - RESERVED

C2.10.2.12. BOSS (SHIP/DAISY) - RESERVED

C2.11. DAISY/BOSS/SHIP Procedures

C2.11.1. General

C2.11.1.1. Hazardous property data flow describes information processes to document disposal of hazardous property turned into DRMS by any authorized generator. These information processes are designed to assure effective controls over that property and provide a permanent record of disposal. The hazardous process has been designed to allow electronic flow of data within external and internal systems to DRMS. External data coming in electronically flows through GenComm and ETID, while paper documentation starts with DAISY. The flow of data throughout this process will include pre-receipt, receipt, inventory control, contracted disposal, manifest tracking and financial processes.

C2.11.1.2. For a flowchart showing the hazardous data process, refer to Section 4, Supplement 2, Property Accounting, Enclosure 9.

C2.11.1.3. A separate attachment is also provided detailing hazardous Record Status Codes. See Section 4, Supplement 2, Property Accounting, Enclosure 11.

C2.11.2. Definitions

C2.11.2.1. *BOSS*. The Base Operations Support System (BOSS) is a DLA-wide system used to requisition goods and services. The specific application for BOSS in the disposal program is for the disposal of hazardous property. This includes contracting, financing and manifest tracking functions.

C2.11.2.2. *GENCOMM*. The Generator Communication is an interface allowing data to be uploaded from the Generating Activities system to DRMS. Data includes DTID and Waste Profile Information.

C2.11.2.3. *SHIP*. Single Hazardous Input Program has been integrated into DAISY. SHIP facilitates the transfer of data from DAISY to BOSS, from BOSS to the SHIP database, provides a data repository for the Hazardous Waste Profile Sheets and facilitates the pickup manifest return date process by updating BOSS.

C2.11.2.4. *DRMOGEN*. DRMO to Generator Communications is an interface allowing data to be transferred from DRMS Systems to Generating Activities. This data includes contract and pickup manifest tracking information.

C2.11.2.5. *ETID (Electronic Turn-In Document)*. The Electronic Turn-In Document is a web accessible program to replace paper turn-in documents for generators without access to GenComm.

C2.11.2.6. *BOSS/DAISY Interface*. A system interface designed to provide automatic updates to the record status code(s) for property in DAISY. This is a one-way interface from BOSS to DAISY.

C2.11.2.7. *Delivery Order/Task Order*. A BOSS generated delivery order for supplies or

services. The DO is printed on DD Form 1155, Order for Supplies or Services.

C2.11.2.8. *Delivery Order Line Request (DO)*. A request for performance of hazardous waste disposal services against a specific hazardous contract and hazardous item number (HIN) as described in the contract.

C2.11.2.9. *Uniform Hazardous Waste Manifest*. A special shipping document, required by EPA (40 CFR) and DOT (49 CFR), to maintain a controlled tracking system for the movement of hazardous waste, with a defined point of origin (generator) and destination (Treatment, Storage, Disposal Facility.)

C2.11.2.10. *Modification (Mod)*. Changes to a contract or delivery order. Modifications are printed on Standard Form 30, Amendment of Solicitation/Modification of Contract.

C2.11.2.11. *RCP*. Recycling Control Point is a virtual DRMO, which processes data received from DLA Depots.

C2.11.2.12. *RSC*. Record Status Code is used to indicate the current stage of processing and/or can reflect certain special conditions imposed on property.

C2.11.2.13. *RMF*. Return Manifest - used when property is physically returned to the contracted pickup location (not to be confused with the comeback copy of the pickup manifest).

C2.11.3. Data Processing Steps

C2.11.3.1. STEP 1 - Pre-Receipt.

Electronic transmittal is the preferred method of data receipt. There are three electronic processes and one manual process for data receipt.

C2.11.3.1.1. *GenComm*. Generator Communications is an interface. Further information is available on the DRMS Environmental Web Page, under Automation. Data processes to the server, is validated and transferred to DAISY pre-receipt and SHIP Pre-DTID. The DRMO validates the data using the Due In Report.

C2.11.3.1.2. *ETID*. Generators input turn-in data (special services, hazardous material and hazardous waste) on the DRMS web application. DRMO personnel review and approve the transactions. Special Service data is transferred directly to BOSS. Hazardous material and waste data is transferred directly to DAISY.

C2.11.3.1.3. *RCP*. RCP processes hazardous material only directly to DAISY.

C2.11.3.1.4. *MANUAL*. Generators without their own automated system capable of using the GenComm interface are encouraged to use ETID. However, if that is not a viable route, manual turn-in is acceptable. Generators using manual turn-in are responsible for generating an AS3 transaction into the Intransit Control System (MILSTRIP DoD 4000.25-1-M).

C2.11.3.2. STEP 2 - DAISY Receipt Process

C2.11.3.2.1. DRMO personnel review pre-receipt data, to make a determination of the reutilization, transfer, donation, sales potential. This determination defines the path for the property: to the screening cycle or to the ultimate disposal cycle.

C2.11.3.2.2. Data received electronically pre-populates the DAISY receipt screens; however, that data can be edited/corrected by the DRMO receiver.

C2.11.3.2.3. DAISY Hazardous Material Receipt Instructions are available at: Section 4, Supplement 2, Logistics Program, Chapter 1, Enclosure 5
<<http://www.drms.dla.mil/publications/4160.14/section4/s4s2.pdf>>.

GENCOMM - As the receipt processes in DAISY, the DTID is dropped from the SHIP Due In Report.

C2.11.3.2.4. DAISY Unique Control Numbers (UCNs). DAISY assigns UCNs for DTIDs identified at receipt as duplicates and for DTIDs, which are subdivided. If a duplicate is assigned to a HM/HW item, the Environmental Specialist must contact the generator and request a new DTID number.

DAISY receipt process should not be used for 1348-1As created for contracted Special Services (examples include: sampling, over packing, expedited removal, tank cleaning, etc. A service is involved, not physical property).

C2.11.3.3. STEP 3 - Property Processes through the Screening/Sales Cycles

For procedures to issue hazardous property within the screening cycles refer to: RTD Screen Sequence for Issues.

For sales procedures for hazardous property refer to: Sales Screen Sequences for Sales.

C2.11.3.4. STEP 4 - Refer to Ultimate Disposal in DAISY

C2.11.3.4.1. Hazardous material, which fails R/T/D/S and does not meet the criteria for Return to Manufacturer, must be referred to the ultimate disposal cycle within DAISY.

C2.11.3.4.2. Take the following steps:

C2.11.3.4.2.1 Select the **MARKETING MENU** from DAISY;

C2.11.3.4.2.2 Select the **REFERRAL PROCESSES**;

C2.11.3.4.2.3 Select **REFER FOR ULTIMATE DISPOSAL** and follow the screen prompts. Finally, press <F9>. The property should now be in RSC –DII.

C2.11.3.5. It is critical that material be referred to the ultimate disposal cycle in DAISY prior to being input into BOSS, in order to populate the SHIP Hazardous Waste Log fields.

C2.11.3.5.1. Hazardous waste processed directly to the ultimate disposal cycle upon receipt has the Record Status Code set as –DII and does not require this step.

C2.11.3.5.2. Referring the property to ultimate disposal in DAISY causes the RSC to change to –DII. As a result of this change, the data will be automatically pre-positioned in the BOSS/SHIP Interface tables within BOSS, to minimize input of the HXH Record (which establishes the BOSS document number). SHIP transfers the data to the BOSS/SHIP interface, once an hour.

Data is captured in SHIP and populates the hazardous waste log (RCRA waste only). Additional information on the SHIP hazardous waste log is provided at: SHIP Instructions <<https://www.drms.dla.mil/drms/intranet/environmental/Instructions/SHIPInstructions.pdf>>.

Information on RCRA requirements for the waste log is provided at 40 CFR Subpart 264/265.7.

C2.11.3.5.3. For information on RSC changes generated by DAISY and BOSS refer to Section 4, Supplement 2, Property Accounting, Enclosure 10.

C2.11.3.6. STEP 5 - Verify Property Status & Consolidate Documentation for Preparation of Delivery Order Request

C2.11.3.6.1. Run a Consolidated Inquiry for all HM/HW by –MII and -WII and an additional report for RSC -DII (Inquiry, Consolidated Inquiry, DTID inquiry).

C2.11.3.6.1.1 Special Service requirements should not show up on the DAISY inquiry. Pull the Special Service documentation and Delivery Order file to prepare for BOSS input.

If the generator used ETID, pull the ETID report.

C2.11.3.7. **STEP 6** - Ultimate Disposal Cycle - Processing Hazardous Waste into BOSS for Contracted Disposal. **AURA request is needed to access BOSS. BOSS is CAC accessible. Edited 30 Apr 2010.**

C2.11.3.7.1. Go to the HXH screen in BOSS (instructions are provided at the Help Button in BOSS Production). Input DTID and Like Item Code (LIC) and click the DTID button. If DTID is not found, refer to Step 4.

C2.11.3.7.1.1 Data will pre-populate the fields, review data for accuracy, correct data as needed, input the customer Identification (a number designating the group of items to go on the delivery order number, this should be coordinated with the Contracting Officer), then click the process button and a popup box will display the BOSS Document Number.

C2.11.3.7.2. Proceed to next record.

C2.11.3.7.3. Manual input of data to the HXH screen is required for data not processed into DAISY or through ETID Special Services (paper 1348-1a for special services).

Special Service items input into the HXH screen require a DRMS Type Code of –Sll or -Tll.

T: DRMS funded services
S: Generator funded services

These codes will trigger pre-populated fields in the BOSS PMF screen. Using these codes correctly on the HXH screen will prevent BOSS/DAISY Interface Reject Notices.

It is critical that the DTID button is selected after inputting a new DTID, or the data from the previous DTID will remain on screen and will be saved to the record if the process button is pressed.

RSC changes to –El.

C2.11.3.8. STEP 7 - Review and Correct Delivery Order Request Data

C2.11.3.8.1. Go to the BOSS Inquiry screen, Hazardous Buyers Worksheet (HBW), review delivery order request data. This screen should be queried using the LIC and customer identification. A list of all records associated with the delivery order is provided. The screen provides amount totals for minimum or maximum delivery order requirements. A query by date range may also be selected. Clicking on the DTID in the HBW provides complete delivery order request data for that DTID. Clicking on –reprint allll will provide a report containing delivery order data for all DTIDs meeting the query parameters.

C2.11.3.8.2. To correct delivery order request data, prior to the delivery order being released, use the BOSS Hazardous Process Change (HPC) screen.

C2.11.3.8.3. The Contracting Officer must make changes after the delivery order has been released.

Report any/all modifications to the quantity that are needed after the delivery order is issued to the Contracting Office (CO) so that a quantity change can be made to the delivery order line by the CO before input to the PMF screen by the DRMO.

C2.11.3.9. STEP 8 - Contact CO/KO - Delivery Order Request Available for Release

C2.11.3.9.1. Delivery Order request is consolidated by contracting. The consolidation uses the customer identification and the LIC.

C2.11.3.10. STEP 9 - Contracting Office Issues Delivery Order Request

C2.11.3.10.1. A copy of the delivery order and continuation sheets is provided to the DRMO and the contractor via e-mail.

C2.11.3.10.2. The updated status in BOSS causes a BSC to be generated in DAISY changing the RSC from –El to –Gl.

C2.11.3.11. STEP 10 - Contractor Provides Draft Manifest for Review by COR & Schedules Pickup Date.

C2.11.3.11.1. Additional information on this step can be accessed at Section 2, Chapter 8, Disposal Contracts, C8.5.5.

C2.11.3.12. STEP 11 - Hazardous Property Pickup

C2.11.3.12.1. Hazardous property pickup is performed by the contractor under supervision of the COR and documented on a copy of the delivery order.

C2.11.3.12.2. COR also prepares the Collection Summary Report in accordance with Section 2, Chapter 8, Disposal Contracts, C8.5.5.10.2.1.

Report any/all modifications to the quantity that are needed after the delivery order is issued to the Contracting Office (CO) so that a quantity change can be made to the delivery order line by the CO before input to the PMF screen by the DRMO.

C2.11.3.13. STEP 12 - Input of Pickup Manifest to BOSS.

C2.11.3.13.1. Pickup Manifest is input to BOSS. Detailed instructions available at: Section 2, Chapter 8, Disposal Contracts, C8.5.5.11, or go to the BOSS Production Help Screen.

BOSS does not change quantities in DAISY.

When the quantity input on the PMF screen does not match the quantity on the delivery order, BOSS issues a partial pickup. The interface generates a DAISY transaction, BSC, and puts the item in M record status. A modification is needed by CO/KO, if the total quantity of the item delivered does not match the delivery order quantity. When the PMF is entered and the quantity matches the delivery order quantity, BOSS shows a total pickup and the interface generates a MUD transaction and puts the property in Z Record Status regardless of the DAISY quantity.

A special Service requirement, DRMS Type Code –SII or -TII pre-populates all fields on the PMF screen except the quantity. If special services were not coded –SII or -TII, the data including the dates must be manually entered into the PMF screen.

Items in –ZII status will remain on the SHIP Out of Date Report, until the date the return copy of the manifest was received is input.

For items received via GenComm, the PMF data will populate the DRMO Gen file, thereby providing up to date status to the generating activity.

C2.11.3.14. STEP 13 - Track Due Date for the Return Copy of the Manifest.

C2.11.3.14.1. Use the SHIP Out of Date Report to track the Due Date for the return copy of the manifest. Additional information on the SHIP Out of Date Report and set up of the Section 2, Chapter 2

defaults for that report are available on page 45 at: SHIP Instructions
<<https://www.drms.dla.mil/drms/intranet/environmental/Instructions/SHIPInstructions.pdf>>.

C2.11.3.14.2. The DAISY Aging Report, Hazardous Inventory and HW on Hand over 90 Day Report, can also be used for tracking purposes. Additional information on the DAISY reports is available on page 30 at: SHIP Instructions
<<https://www.drms.dla.mil/drms/intranet/environmental/Instructions/SHIPInstructions.pdf>>.

C2.11.3.15. STEP 14 - Return Date Input for the Pickup Manifest.

C2.11.3.15.1. Use SHIP for the PMF update function (TSDF Receipt Date and Manifest Return Date). Detailed Instructions on SHIP input available on page 26 at: SHIP Instructions
<<https://www.drms.dla.mil/drms/intranet/environmental/Instructions/SHIPInstructions.pdf>>.

C2.11.3.15.2. Query the BOSS Manifest Payment Authorization (MPA), to review and validate pickup information for a complete delivery order. In accordance with the return copy of the manifest, validate the following: manifest number, TSDF and TSDF receipt date. Verify any quantity changes as noted at pickup.

Items in –Zl status will remain on the SHIP Out of Date Report, until the date the return copy of the manifest was received is input.

C2.11.3.16. STEP 15 - Return of Hazardous Property from the Contractor to the Pickup site.

C2.11.3.16.1. Enter a RMF Record to BOSS. RMF instructions available at the BOSS Production Help Screen.

All available alternatives should be explored to avoid receiving property back from the contractor.

If hazardous property is returned to the DRMO by the disposal contractor before 150 days have passed from the date of issue, the DRMO will enter an RMF in BOSS for each line item. Contact the Contracting Office (CO) and advise them of the return. The CO takes the necessary action, according to the contract, i.e., re-issues a new delivery order, etc. The DRMO initiates a DTID restart in DAISY and changes the property to RSC D. The change to D record status must be done manually.

C2.11.3.17. Record Maintenance

C2.11.3.17.1. Record keeping and reporting of hazardous property must comply with Federal and state hazardous waste record-keeping and reporting requirements. Accomplish according to Section 2, Chapter 8, Environmental Program.

C2.11.3.17.2. Record reconciliation. Ensure that the hazardous property on the accountable record in DAISY and the records in BOSS are reconciled on a weekly basis.

C2.11.3.18. Processing Timeframes

C2.11.3.18.1. Receipt transactions post to the inventory in DAISY at time of input. Information on the transactions is available through system inquiries immediately. Receipts done directly to the ultimate disposal cycle are moved to the BOSS/SHIP Interface every hour by a batch.

C2.11.3.18.2. BOSS transactions to change the record status of HM/HW, process in the morning batch in DAISY. BOSS transactions that do not find the matching DTID in DAISY are held in a system suspense file for 2 workdays before the transactions reject.

C2.11.3.18.3. BOSS transactions including PMF data, process into SHIP every hour.

C2.11.3.18.4. GenComm data processes into DAISY in the morning batch.

C2.11.3.18.5. GenComm data processes into SHIP every hour.

GenComm files which fail to pass validation (reject), must be corrected by the generating activity and resubmitted.

C2.11.3.19. Single Hazardous Input Program (SHIP)

C2.11.3.19.1. Information on data, reports, defaults, etc for SHIP is available at: SHIP Instructions
<<https://www.drms.dla.mil/drms/intranet/environmental/Instructions/SHIPInstructions.pdf>>.

C2.12. Management Information Distribution and Access System (MIDAS)

C2.12.1. Introduction

C2.12.1.1.1. MIDAS was developed to provide a single access point to the complete DAISY inventory and to the key transactions providing an audit trail of the property/scrap movement. Users, internal DRMS and external customers can access the pre-defined reports. In many cases users can select parameters, sort data and export the results to a spreadsheet for further analysis and refinement. At this writing, several workbooks (over 40, containing over 270 reports at this writing) are available. Pre-defined reports can be established upon request.

C2.12.1.1.2. To access the workbooks, go to the DRMS Intranet site, click on -Reports/StatisticsII <<https://www.drms.dla.mil/drms/intranet/reportstats/reportstats.htm>> and click on -RTDII, or click on DAISY/MIDAS Reports by Special Listing <https://www.drms.dla.mil/discoverer/viewer?cn=cf_a105> or DAISY/MIDAS Reports by Business Unit <<https://www.drms.dla.mil/drms/intranet/General/Reports/midasreports/>>.

C2.12.1.1.3. As a general -rule of thumbII, the MIDAS database is current as of -close of businessII the previous workday. The data flows from each DRMO Accountable Record in their evening batch, loading into MIDAS during typical non-production hours. The database starts with FY95 data, or a transaction date of October 1, 1994.

C2.12.1.1.4. MIDAS utilizes an Oracle Discoverer 3i Viewer.

C2.12.1.1.5. To use MIDAS to create reports, a TASO request must be submitted. The training manual can be found at [MIDAS Training Manual](https://www.drms.dla.mil/special/combined-viewer-training-manual.pdf) <<https://www.drms.dla.mil/special/combined-viewer-training-manual.pdf>>.

C2.13. Other Web Reports, by Function

C2.13.1. Reutilization, Transfer and Donation

C2.13.1.1. Queries:

C2.13.1.1.1. *DTID History* - Provides History of property by DTID. Requires two parameters: DTID and DRMO RIC.

C2.13.1.1.2. *Ultimate MILSTRIP Search* - Where a DRMO finds out the POC for a requisition; to view how much property a particular customer has ordered from a DRMO over a defined period of time; and other historical data associated with a DTID.

C2.13.1.1.3. *MILSTRIP History Search with TCN* - A MILSTRIP History Query. Enter one or more Requisition Numbers, DTIDs or TCNs.

C2.13.1.1.4. *DoDAAC Verification* - Use to verify Department of Defense Activity Address Codes. This links into DAASC database.

C2.13.1.1.5. *Inventory Search and MILSTRIP Requisition* - Used to search for DTIDs in RSC A and option to input a MILSTRIP on behalf of the customer located at the DRMO.

C2.13.1.2. Reports:

C2.13.1.2.1. *Information Accuracy* - Required daily report. Used to determine how many Reutilization customers have submitted requests for additional information about items listed for RTD. Matches for the DRMO required action and feedback to the customer.

C2.13.1.2.2. *Automated Want Lists (Pre-Receipt)* - Required daily report. Used to determine the numbers of automated Want Lists submitted for items due in to the DRMO/RCP or currently on the inventory. Want Lists posted against Due-Ins required DRMO/RCP action.

C2.13.1.2.3. *DAISY/MIDAS Reports by function* - Various reports posted the DRMS-BBR in reference to RTD function.

C2.13.1.2.4. *MILSTRIP Reports* - Used to view specific DRMO MILSTRIPs processed and scanned into an electronic file.

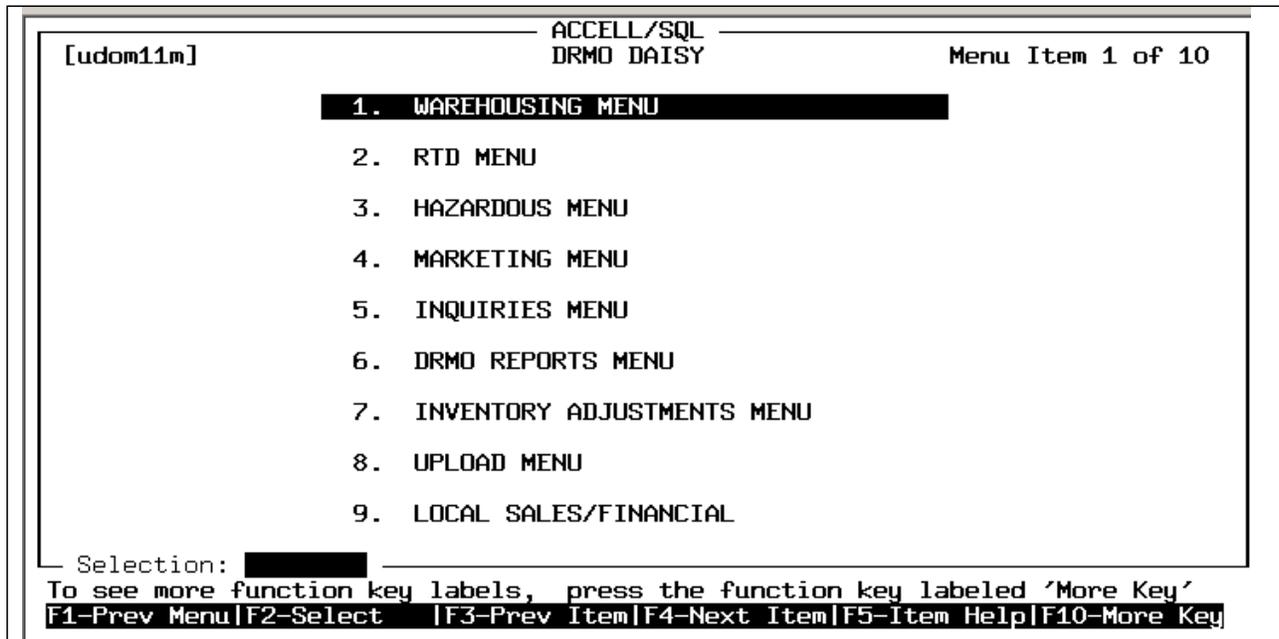
C2.13.1.2.4.1 Questionnaire Query

C2.13.1.2.4.2 MILSTRIP Query

C2.13.1.2.4.3 MILSTRIP History Application/MILSTRIP Cancellation Form with TCN.

C2.14. DRMO DAISY MENU SCREENS

Figure 10 - DRMO DAISY Menu Screen



This is the opening screen for DAISY. Most employees will have a screen that does NOT include Number 7, Inventory Adjustments Menu, or the Financial Screens included with the Local Sales Menu (Number 9). The financial screens within Number 9 are reserved for personnel that have been granted special access. From this menu, all DAISY transactions can be input to the accountable record and access reports, inquiries and placards obtained.

Select the choice by inputting the corresponding number at the –Selection prompt or scroll up or down and Press <Enter> at the highlighted menu choice.

In addition to the Reports and Inquiries available in DAISY, there are other pre-formatted reports and inquiries available at [Reports and Statistics](https://www.drms.dla.mil/drms/intranet/reportstats/reportstats.htm) <<https://www.drms.dla.mil/drms/intranet/reportstats/reportstats.htm>>.

For DAISY field codes and their complete data name, see Section 4, Supplement 2, Property Accounting, Enclosure 12.

1.—WAREHOUSING MENU

Figure 11 - Warehouse Menu

```

[udwa70go]          ACCELL/SQL          Menu Item 1 of 7
                   WAREHOUSING MENU

1. RECEIPT FUNCTIONS
2. PRE-RECEIPT FUNCTIONS
3. INVENTORY MAINTENANCE FUNCTIONS
4. STORAGE FUNCTIONS
5. SPECIAL FUNCTIONS
6. RESI B FUNCTIONS
7. RESI I FUNCTIONS

- Selection: 1
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Item Help|F10-More Key
  
```

Upon selection of 1 from the menu above, this is the screen that will appear.

1.1.—RECEIPT FUNCTIONS

Figure 12 - Receipt Selection

```

replace not stored   update   record 1 of 1
UDWA70.008          RECEIPT SELECTION          02/21/04
EIN s9d3890  PLR: SVXA : DRMO COLUMBUS          08:25

DDDDDD_
DD DD
DD DD
DD AADDAAA
DDDDD_ AA
AAAAAAA
AA AA
AA IIAA
II
_SIISSS
S II
LSIIS_ YY
YY YY
SSSSSS_YY
YY
YY
JL

RECEIPTS  NSNC
1: 0 0
2: 0 0
3: 0 0
4: 0 0
5: 0 0
6: 0 0
7: 0 0
8: 0 0
TOT: 0 0

1. USABLE RECEIPTS
2. SCRAP RECEIPTS
3. DOWNGRADES UPON RECEIPT
4. UPGRADE FROM SCRAP
5. DRMO BATCH LOTS- USABLE
6. DRMO BATCH LOTS- DOWNGRADE
7. SUBDIVIDES UPON RECEIPT
8. RECEIPT REFUSALS

<F1> EXIT

SELECTION: 1 :

ENTER RECEIPT SELECTION
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key
  
```

Upon selection of 1 from the menu above, this is the screen that will appear.

1.1.1.—USABLE RECEIPTS

Figure 13 - Usable Receipts

replace not stored update record 1 of 1									
udwa7020.091				USABLE RECEIPTS				02/21/04	
EIN s9d3890				PLR: SVXA : GENERATOR:				08:31	
DTID_NBR			STOCK ID			DT_REC	S/P	HM/HW	REIMB
*** BASIC RECEIPT *** FSC DESCRIPTION									
SWUC: :						SALD: :			
FIIG CD	DAC	FCC	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE	DML INT
QTY		UI	ITEM NAME				UNIT PRICE		
DEMIL	CHLG	PERF	SHC	MSC	ACTN ACCT	UDJC	DUP	MGT_CD	DESC N
DRMO COLUMBUS			PRELOT: :			SITE: :		LOCATION: :	
ENTER GENERATOR DoDAAC OR CTRL Y TO CLEAR OR <CR> WHEN CLEAR TO CREATE UCN.									
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key									

Upon selection of 1 from the menu above, this is the screen that will appear.

Standard Usable Receipt:

This is the screen where receipts of usable property are input. The type transaction code is XR1. The basic information on the fields is identified below. Property requiring special handling may require additional coding. Provide questions that the user must answer before proceeding. Other screens will be generated as a result of input by the user.

DTID_NBR: Only valid DoDAACs, in the DTID_NBR field, are allowed for entry. Do not suffix the generator's DTID. If DoDAAC is invalid, contact the Generating Activity for resolution. (Edited Oct 2012)

STOCK ID: The Stock ID Field includes the FSC (a four-position numeric) followed by the National Item Identification Number (NIIN). The NIIN includes the NATO Codification Bureau (NCB) Code (a two-position numeric) in the first two characters of the NIIN. This field is used for Local Stock Numbers (either created by the DRMO or found on the Disposal Turn-in Document.) Scrap receipts are not included in this process.

After inputting the Stock Identification Number, a pound sign (#) may appear. This occurs when certain NSN characteristics are incomplete or missing. Input the required information as needed. Do not change an NSN to an LSN unless the reason is annotated on the DTID, approved and initialed by the Logistics Chief or the DRMO Chief.

To construct an LSN, make the following entries: (1) FSC (a four-position numeric); (2) NATO Codification Bureau (NCB) Code (a two-position numeric; and (3) abbreviated descriptive data (descriptive data can use one to seven characters) i.e., 711000CHAIR. The DTID may not contain a numeric NCB. Alpha characters are acceptable. See Section 4, Supplement 2, Logistics Program, Enclosure 3.

DT_REC: Date of Receipt, (from block 23 of DD Form 1348-1A), i.e., 3/1/04 (March 1, 2004). This is NOT the date of input, unless the date on the DD Form 1348 series forms is the same date as the input.

S/P: Special Processing Code, as applicable. Press <F5> to view choices.

HM/HW: Hazardous Material/Hazardous Waste Code, for HM Destination, HW Destination.

REIMB: Reimbursement Code input 1, if property is considered reimbursable.

SWUC: System Wide Unacceptable Code, leave this field blank.

Fund citations must be input in the Marketing menu. If the fund cite on the DTID does not appear on the drop down list, contact the Distribution Branch for input of the fund cite before proceeding.

FIIG CD: Federal Item Identification Guide Code, this is a field that pre-populates based on NSN characteristics.

DAC: Disposal Authority Code, this is a field that pre-populates based on NSN characteristics.

Disposal Authority Code F is for property turned in by other Federal Agencies. A Memorandum of Understanding must be executed prior to receiving property. Address Activity Codes (AAC) for federal (non DOD) activities begin with a numeric character. To determine whether DRMS can accept property, see **MOAs of Acceptable Federal Agencies** <<http://www.drms.dla.mil/turn-in/fcamoa71305.pdf>>. Check the AAC and expiration date of the MOA. If the AAC is not on this list, or the MOA is expired, contact DRMS Customer Service Directorate for assistance.

FCC: Federal Condition Code, (comprised of the Supply Condition Code and the Disposal Condition Code) **CAT Book** <<http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf>>.

For property with a LSN (Local Stock Number) complete the following entries as applicable:

PMIC: Precious Metals Indicator Code (PMIC), this is a field that pre-populates based on NSN characteristics.

SHLF: Shelf Life, this is a field that pre-populates based on NSN characteristics.

PIL/SEN: Pilferable/Sensitive Code (Not entered on an LSN. Automatically entered on NSNs using the Controlled Item Inventory Code (CIIC) from FLIS.)

HAZ /CHLG: Hazardous Challenge, leave this field blank.

SAIC: Small Arms Indicator Code (SAIC), this is a field that pre-populates based on NSN characteristics.

ADPE: Automation Resources/Information Technology, this is a field that pre-populates based on NSN characteristics.

DML INT: DEMIL Integrity Code, this is a field that pre-populates based on NSN characteristics, if undergoing a challenge.

QTY: Quantity, user or PMR inputs the amount.

UI: Unit of Issue, this is a field that pre-populates based on NSN characteristics.

ITEM NAME: Item Name, this is a field that pre-populates based on NSN characteristics.

UNIT PRICE: Unit Price, this is a field that pre-populate based on NSN characteristics.

DEMIL: DEMIL Code, this is a field that pre-populates based on NSN characteristics. If the DEMIL Code in DAISY differs from the DTID, use the DAISY DEMIL Code.

DEMIL G property can only be received in place. Use # in the second position of the site location to indicate that the property was received in place. Ensure that an MOU or MOA advises the generator that the property is to be kept intact - no cannibalization, painting, etc. The property can be physically received by the DRMO, if DEMIL has been performed by the Generating Activity. Enter the correct DEMIL-performed code.

DEMIL P indicates that the property is classified and cannot be processed for disposal. Notify the DRMO Chief and host information security immediately. See DEMIL Codes **CAT Book** <<http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf>>. The property can be physically received by the DRMO, if the Generating Activity has performed declassification/DEMIL. Input the correct DEMIL-performed code - **CAT Book** <<http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf>>.

CHLG - DEMIL Challenge: Initiate a DEMIL challenge, if appropriate. This is a two-position field; (1) the first position is the DAISY DEMIL Code of Record; (2) the second position is the proposed DEMIL code. See Section 2, Chapter 4, Demilitarization Program.

When a challenge is input from a non-DEMIL-Required to a DEMIL-required code, the system will generate a Freeze-Added (FAD) TTC using a Freeze Code of X on all items in the DRMS inventory with the same NSN. This Freeze Code will also be applied to new receipts with the same NSN. A Freeze Notice will be generated in Access Reports for the affected DTIDs. When a freeze-release notice and a freeze-release transaction (FXC) are received, a DTID Restart must be processed to remove the item from the MSC Q report or Quantity Imbalance Report. See the Accountable Property Officer to have the DTID Restart input.

PERF: DEMIL Performed Code, enter appropriate code.

SHC: Special Handling Code, input appropriate code.

MSC: Material Screening Code, use MSC –J|| if the property is for retail sale. Use MSC –L|| if the property is for local sale. Use MSC –N|| if the property is for national sale. If the FSC is eligible for Commercial Venture (CV) accumulation, the system will prompt the user with the following question: *-Qualifies as CV Property Receive as CV? Y/N?||* If yes, Code –V|| is systems-assigned. Use MSC –X|| if bypassing screening only when authorized.

ACTN: Action Code, -N|| or -R|| is automatically entered for NSNs. Input –A|| to bypass screening.

ACCT: Accounting Code, –A||.

UDJC: Ultimate Disposal Justification Code, if it's hazardous waste, input appropriate code.

DUP: Depreciated Unit Price, this is a field that pre-populates based on NSN characteristics (Automatic System Calculation).

MGT_CD: Management Code, leave this field blank.

PRELOT: Leave this field blank.

DESC: Optional Description Field, Y or N, Y to input a description, N if no description required. If Y is selected, input all available descriptive data in the space provided.

SITE: The site is a two-position field. The second position must be a pound sign (#) for property received in place, otherwise use an alpha or a numeric based on the facility Planograph.

LOCATION: Storage Location is a nine-position entry, e.g., C010402C1 (Bldg – C; Bay – 01; Aisle - 04; Row – 02; Stack – C; Level – 1) which is based on the facility Planograph.

If special processing requirements, other than the standard receipt, are required, DAISY may require additional data entries before the item is added to the inventory. Additional guidance on special handling items is found below in alphabetical order.

This completes the standard usable receipt process. User must save the receipt in the system.

Abandoned, Privately Owned Property (Usable Property Receipts)

Figure 14 - Lost Abandoned Privately Owned Property

replace not stored		update		record		1 of 1			
udwa7020_095		USABLE RECEIPTS				03/03/04			
EIN s9d3052		PLR: SVQA : GENERATOR: DEF REUTILIZATION MKTG SVC				08:49			
DTID_NBR SC4402-4030-0001		STOCK ID 7110 00DRESSER		DT_REC 03/03/04	S/P A	HM/HM	REIMB 1		
ABANDONED PRIVATELY OWNED PROPERTY LAST OWNER KNOWN									
SHUC: :		ANY BODY				SALD: :			
FIIG CD	DAC N	FCC A4	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE	DML INT
QTY 1		UI EA	ITEM NAME DAK DRESSER, 3 DRAWER			UNIT PRICE 120.00			
DEMIL CHLG PERF A		SHC F	MSC X	ACTN ACCT A B		UDJC	DUP	MGT_CD	DESC N
IRMO CRANE		PRELOT: :		SITE: A0		LOCATION: JONJONJON :			
PRESS RETURN THEN <F9> TO ADD RECORD.									

Use the Abandoned Privately Owned Property window (Special Processing code A) to receive abandoned property. This screen will be used to record the receipt of property when the property owner is unknown. If the owner is known, and if a certificate of release was obtained from the owner, process the property as routine service/agency excess. To record the receipt of usable abandoned privately owned property, complete the following steps.

DAISY changes the name of the window to the Abandoned Privately Owned Property window. The LAST OWNER KNOWN field appears directly below the field label.

DAISY pre-populates the following fields:

- S/P (when the owner is unknown): A
- ACTN: A
- ACCT: B
- LAST OWNER KNOWN: Blank
- SHC: F
- REIMB: 1

1510. Aircraft, Fixed Wing. This class includes only complete aircraft. End items, assemblies, parts, attachments, or accessories for use in or on fixed wing aircraft are classified in classes other than this class.

1520. Aircraft, Rotary Wing. This class includes only complete aircraft. End items, assemblies, parts attachments, or accessories for use in or on rotary wing aircraft are classified in classes other than this class.

DAISY pre-populates the following fields:

S/P: I
 DESC: Y

After pressing <F9> to save and update the inventory, a small pop-up screen appears. This screen contains fields for the entry of the CAGE Code and the part number.

CAGE: The Commercial and Government Entity (CAGE) code, is usually a five digit number assigned to the manufacturer of an item. WebFLIS allows two (2) CAGE inquiries - (1) Enter the CAGE Code and click on the "Company only" box and the Company information is displayed through the Business Identification Number Cross-Reference System (BINCS), or (2) Enter the CAGE Code and don't click on the "Company only" box to retrieve associated Part Number(s), Item Name(s), and National Stock Number(s).

Each DRMO is **also** sent a monthly update of Federal Logistics Data (FED LOG) that contains the CAGE Codes, which cross references data two ways: by the manufacturer's name to the code and by the code to the manufacturer's name.

Part Number: Input the part number or tail number if recorded on the DTID. For additional information or assistance, contact DRMO Tucson.

Since the military services screen aircraft, the screen pre-populates with MSC -XII and Action/Accounting Codes of -AAll. The system allows bypass of the screening cycle.

Figure 17 - Additional Information for Aircraft

replace not stored		update		record		1 of		1	
UDMA7215.004				USABLE RECEIPTS				03/03/04	
EIN s9d3052				PLR: SVQA : GENERATOR: DEF REUTILIZATION MKTG SVC				12:29	
DTID_NBR SC4402-4311-2222		STOCK ID 1520 00CHOPPER		DT_REC 03/03/04		S/P I	HM/HW	REIMB	
DESCRIPTION SCREEN									
SHUC: :						SALD: :			
FIIG CD	DAC	FCC	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE	DML INT
Description Screen Cage Code: FIIIF						UNIT PRICE 150000.00			
Part Number: IKSKSK						DUP		MGT_CD	DESC
D			X	A	A				Y
DRMO CRANE		PRELOT:		:		SITE: A# :		LOCATION: AIRPRTO00 :	
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key									

Chemical Defense Equipment (CDE) (No Screen Provided)

Declared hazardous, scheduled for ultimate disposal (US) and having DEMIL requirements. (See 4160.21-M, Chapter 10 <<http://www.dla.mil/dlaps/dod/416021m/Chap10.pdf>>.)

DAISY pre-populates the following fields:

HM/HW: W
DEMIL CHLG PERF: D
SHC: Bypass this field
MSC: X
ACTN: A
ACCT: A

Do not DEMIL.

When the contractor has removed the property for UD, input the issue transaction with the following exceptions:

PERF: 4
ACTN: P
ACCT: Q

Declared hazardous, scheduled for UD with no DEMIL requirements. Input the receipt transaction, with the following exceptions:

SHC: D
MSC: P
ACTN: P
ACCT: Q

Non-hazardous and no DEMIL required. Input the XR1 as a standard usable receipt.

Captured (Enemy) Property (Usable Property Receipts) (No Screen Provided)

Create a Local Stock Number LSN using the most appropriate FSC. Coordinate with turn-in activity to assign a proper DEMIL code.

S/P: _____(to be determined once systems change request is complete)

DTID should contain statement: –Captured Property||

Appropriate certifications, inert, declassification, radiological, etc.

Coalition (Allied) Property (Usable Property Receipts) (Reserved)

If a legal determination has been made that the coalition property can be taken by DRMS, use the NSN, as one may have been assigned. For a list of countries that participate in NATO, go to **NATO Sponsorship** <<http://www.dlis.dla.mil/nato/sponsorship.asp>>. If one has not been assigned, create a Local Stock Number, using the NATO Codification Bureau Code (NCBC) in the 5th and 6th positions, if the country is a participating NATO-sponsored country. The FLIS Manual, Volume 10, Table 9, has a list of countries by NCB code (characters 5-6 of NSNs).

S/P: _____ (to be determined once systems change request is complete)

Component Parts Removal from Vehicles and Other End Items (No Screen Provided)

Input an XR1 with the original DTID number to generate a UCN to link the two records for the component/part removed from the end item.

If more than one type component/part is removed from the end item, use the combined value of the removed items to reduce the acquisition value of the end item. However, process a separate XR1 for each different type component/part removed. The total acquisition value of all the XR1s must equal the acquisition value of the loss recorded on the adjustment transaction. No approval of the DRMS Form 39-3 is required to support the adjustment transaction. In the comment portion of the DRMS Form 39-3, input "Components/parts removal from vehicle/end item. ll

If a reutilization customer requests a component from an end item that may create a potential environmental problem, e.g., removal of a vehicle oil pan, the DRMO will require a requisition from the generator for the item. The DRMO may then issue the end item to the customer who will remove it from the DRMO. After the generator has removed the desired items, the end item may be returned. The DTID will be turned in with a list of the parts removed. The item should be input in the system with an NSN. Input -Y", for yes, when the screen prompt is on the DESCRIPTION Field. A one line pop-up screen appears to input the "parts missing" data.

Critical FSGs/FSCs (Buzzwords) (No Screen Provided)

For information on this type property and the information required to be present on the DD Form 1348 series document, see Section 2, Chapter 1, Logistics Program, to determine if the FSG/FSC is -critical. ll Information required to be placed by the Generating Activity on the DTID is found at C1.8.7.2. Both MLI/CCLI or non-MLI/CCLI qualifies as critical FSGs/FSCs.

Coast Guard Property (Usable Property Receipts) (No Screen Provided)

SHC: J

DWCF Fund Property (Usable Property Receipt) (No Screen Provided)

Proceeds from the sale of this property are not considered reimbursable.

REIMB: 1

Dangerous Items (Usable Property Receipts) (No Screen Provided)

Use basic Usable Receipt and input a Special Handling Code of W.

Defective Property (Usable Property Receipts) is generally identified with a Safety Alert Latent Defect (SALD) Code.

Figure 18 - Usable Receipts - SALD ITEM RCPT

replace not stored		update		USABLE RECEIPTS				03/04/04	
udwa7020.091		EIN s9d3890 PLR: SVXA : GENERATOR: DEFENSE LOGISTICS AGENCY				09:17			
DTID_NBR	STOCK ID	DT_REC	S/P	HM/HW	REIMB				
SC4402-4103-0001	7110 011883971								
*** BASIC RECEIPT ***									
OFFICE FURNITURE									
SWUC: :					SALD: E :				
FIG CD	DAC	FCC	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE	DML INT
N			A	0	U		N		
QTY	UI	ITEM NAME				UNIT PRICE			
	EA	CHAIR, ROTARY				164.19			
DEMIL	CHLG	PERF	SHC	MSC	ACTN ACCT	UDJC	DUP	MGT_CD	DESC
A									N
DRMO COLUMBUS		PRELOT:		: SITE:		: LOCATION:		:	
SALD ITEM. VERIFY RCPT/DISPOSITION INSTRUCTIONS BEFORE RCPT IS INPUT.									
F2-Nxt Form					F10-More Key				

Note the notification at the bottom of the screen. A list of SALD codes can be found in the [CAT Book](http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf) <<http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf>>.

DEMIL Property (Usable Property Receipts)

Figure 19 - DEMIL F Property

replace not stored		update		record 1 of 1				USABLE RECEIPTS		08/23/05	
udwa7020.109		EIN s9d3052 PLR: SVXA : GENERATOR: DEFENSE LOGISTICS AGENCY				07:43					
DTID_NBR	STOCK ID	DT_REC	S/P	HM/HW	REIMB						
SC4402-5304-0001	5820 012156181	08/23/05									
*** BASIC RECEIPT ***											
SWUC: :					SALD: :						
FIG CD	DAC	FCC	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE	DML INT		
N		A4	A	0	7		N	0			
QTY	UI	ITEM NAME				UNIT PRICE					
1	EA	RADIO SET				1997.00					
DEMIL	CHLG	PERF	SHC	MSC	ACTN ACCT	UDJC	DUP	MGT_CD	DESC		
F					R				Y		
DRMO COLUMBUS		PRELOT:		: SITE:		: LOCATION:		:			
DEMIL INSTRUCTIONS REQUIRED. INSTRUCTIONS RECEIVED? Y/N											
					F10-More Key						

Munitions List Items must be received as usable property.

DEMIL Code F property requires DEMIL instructions to be accompanied by the turn-in activity. The system prompts the user with the following message questioning the receipt of instructions for DEMIL. The receiver must answer the question. If the receiver answers '_YES', they are allowed to continue the receipt. If the answer is '_NO', the receipt cannot be completed.

See Section 2, Chapter 4, Demilitarization Program.

Figure 20 - DEMIL Code G

replace not stored		update		record		1 of 1			
udwa7020.109				USABLE RECEIPTS				08/11/05	
EIN s9d3052				PLR: SWXA : GENERATOR: DEFENSE LOGISTICS AGENCY				12:42	
DTID_NBR		STOCK ID		DT_REC	S/P	HM/HM	REIMB		
SC4402-5203-0001		1325 009356187		08/11/05					
*** BASIC RECEIPT ***									
SWUC: :				SALD: :					
FIIG CD	DAC	FCC	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE	DML INT
N	N	A4	A		7		N	0	
QTY		UI	ITEM NAME			UNIT PRICE			
1		EA	ADAPTER-BOOSTER,BOM			30.72			
DEMIL CHLG PERF		SHC	MSC	ACTN ACCT	UDJC	DUP	MGT_CD	DESC	
G		3	X	A A				N	
DRMO COLUMBUS		PRELOT:		:		SITE: SS :		LOCATION: SSSSSSSSS :	
PHYSICAL ACCEPTANCE OF DEMIL G IS NOT AUTHORIZED - CONTINUE? Y/N								YES	
								F10-More Key	

DEMIL Code G property can only be received in-place (with a # in the second position of the site location field). Use the appropriate DEMIL Performed Code. See the screens below. The system also prompts the user with a question regarding the inert certificate. If there is no inert certificate, the property cannot be processed further. See Section 2, Chapter 4, Demilitarization Program. Edited 23 Jul 2009.

Figure 21 - DEMIL G Property - DEMIL Performed

replace not stored update record 1 of 1										
udwa7020,109					USABLE RECEIPTS			08/11/05		
EIN s9d3052 PLR: SWXA : GENERATOR: DEFENSE LOGISTICS AGENCY					12:42					
DTID_NBR SC4402-5203-0001			STOCK ID 1325 009356187		DT_REC 08/11/05	S/P	HM/HM	REIMB		
*** BASIC RECEIPT ***										
SHUC: :					SALD: :					
FIIG CD N	DAC N	FCC A4	PMIC A	SHLF	PIL/SEN 7	HAZ /CHLG	SAIC N	ADPE 0	DML INT	
QTY 1		UI EA	ITEM NAME ADAPTER-BOOSTER_BOM				UNIT PRICE 30.72			
DEMIL CHLG PERF G		SHC 3	MSC X	ACTN ACCT A A	UDJC	DUP		MGT_CD	DESC N	
DRMO COLUMBUS			PRELOT: :		SITE: A# : LOCATION: JONJONJON :					
PRESS RETURN THEN <F9> TO ADD RECORD.										
F2-Nxt Form					F10-More Key					

DEMIL Code P indicates that the property is classified and cannot be processed for disposal.

CHLG: Initiate a DEMIL challenge, if appropriate. When a challenge is input, the system will generate a Freeze Code of X on all items in the DRMS inventory with the same NSN. This Freeze Code will also be applied to new receipts with the same NSN. See Section 2, Chapter 4, Demilitarization Program.

System rejects for incorrect DEMIL codes on Downgrades. If the item is recovered, input a XR1 with the following exceptions:

- DEMIL: input the correct code
- SHC: 2
- MSC: X
- ACTN: A
- ACCT: A

When the receipt transaction is input, the system generates a DEMIL placard. Process the item to DEMIL Center, Deman or PM as appropriate. Annotate the DEMIL Placard and update the inventory.

If the item is not recovered, input the receipt transaction. When the DEMIL Placard is received, annotate it -Transaction rejected. DEMIL required item could not be recovered from scrap. Sign and date the placard. Use DEMIL Performed Code -9.

Declassified Property (Usable Property Receipts)

Figure 22 - Usable Receipts - Declassified Property

replace not stored		update							
udwa7020_095		USABLE RECEIPTS				03/03/04			
EIN s9d3052		PLR: SVQA : GENERATOR: DEF REUTILIZATION MKTG SVC				09:07			
DTID_NBR SC4402-4133-1111		STOCK ID 7025 00COMPUTE R		DT_REC 03/03/04	S/P B	HM/HM	REIMB		
DECLASSIFIED PROPERTY									
SHUC: :				SALD: :					
FIG CD	DAC N	FCC B4	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE	DML INT
QTY 3		UI EA	ITEM NAME LAPTOP			UNIT PRICE 750.00			
DEMIL CHLG PERF P 6		SHC	MSC Z	ACTN ACCT N A		UDJC	DUP	MGT_CD	DESC N
DRMO CRANE		PRELOT:		:		SITE: A0	LOCATION: JONJONJON		:
PRESS RETURN THEN <F9> TO ADD RECORD.									
F2-Nxt Form				F10-More Key					

Use the Declassified Property window (Special Processing code B) to receive declassified property. To accept declassified property, a certificate of declassification must be attached to the property. If a certificate of declassification is not attached, the property cannot be accepted. Contact the generator and secure a certificate or return the property. To record the receipt of usable declassified property, complete the following:

- S/P: B
- DEMIL: Code from DTID
- PERF: 6 or 7

DAISY changes the name of the window to the Declassified Property window.

DAISY pre-populates the following fields:

- ACTN: N
- ACCT: A
- MSC: Z
- SHC: Blank

Complete receipt.

Federal Civil Agency (FCA) Property (Usable Property Receipts) (No Screen Provided)

When receiving property from a Federal Civil Agency, go to: [FCA MOA Status Spreadsheet](http://www.drms.dla.mil/turn-in/fcamoa6105.pdf) <<http://www.drms.dla.mil/turn-in/fcamoa6105.pdf>> to determine whether the property can be received (i.e., is listed on the MOA Spreadsheet with a valid Activity Address Code (AAC) and an expiration date greater than the date of receipt. If the property can be received, proceed. If not, contact the DRMS Customer Service Directorate for assistance.

FCA property is coded as reimbursable to the General Treasury Receipts (97R2651). The fund citation must be loaded into the Marketing Menu screen Reimbursement Tracking System.

To process the receipt into the DRMO inventory:

DTID_NBR: Activity Address Code (AAC) provided by the FCA
REIMB: 1
DAC: F

The DTID must contain an -XPI in Blocks 52/53. There is no input required in DAISY.

Flight Safety Critical Aircraft Parts (FSCAP) (Also see Aircraft, Complete) (Usable Receipts).

Figure 23 - Usable Receipts - FSCAP Unused

replace not stored		update		record		4 of 4				
udwa7020.095				USABLE RECEIPTS				03/03/04		
EIN s9d3052				PLR: SVQA : GENERATOR: DEF REUTILIZATION MKTG SVC				13:06		
DTID_NBR		STOCK ID		DT_REC	S/P	HM/HM	REIMB			
SC4402-4333-1111		1560 OOTRANSMS N		03/03/04						
*** BASIC RECEIPT ***										
SHUC: :				SALD: :						
FIIG CD	DAC	FCC	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE	DML INT	
	N	A1								
QTY		UI	ITEM NAME			UNIT PRICE				
1		EA	ACFT TRANSMISSION			3000.00				
DEMIL	CHLG	PERF	SHC	MSC	ACTN	ACCT	UDJC	DUP	MGT_CD	DESC
B				X	A	A				N
DRMO CRANE			PRELOT:		:		SITE: A0		LOCATION: JONJONJON	
PRESS RETURN THEN <F9> TO ADD RECORD.										
F2-Nxt Form						F10-More Key				

FSCAP turned in by the generator must contain the letters FSCAP in Block 27 of the DTID. The DTID must also contain one of two FSCAP Codes in Block 27, E or F.

For an easy table description of the types of FSCAP categories see Section 3, Special Processing.

FSCAP - Unused: FSCAP is considered unused if it is sealed when it is received at the DRMO.

DEMIL Required: This type property may be received for disposal processing if received in its original, sealed, undamaged packaging and the NSN, contract number, CAGE Code(s) and part number are provided. Input standard receipt transaction. No historical documents are required since the item has not been in service.

A pop-up screen will ask, "Did generator submit a Historical Use Record or Maintenance Record/Form with turn-in?" Select Y (Yes) even though there are no historical records. This is the only way the system will continue to process the receipt.

Non-DEMIL Required: This type property may be received for disposal processing if received in its original, sealed, undamaged packaging and the NSN, contract number, CAGE Code(s) and part number are provided. Input standard receipt transaction. No historical documents are required since the item has not been in service.

A pop-up screen will ask, "Did generator submit a Historical Use Record or Maintenance Record/Form with turn-in?" Select Y (Yes) even though there are no historical records. This is the only way the system will continue to process the receipt.

FSCAP - Used and Documented

DEMIL - Required: Serviceable or reparable FSCAP may be reutilized, transferred, donated or sold, subject to DEMIL requirements, provided the historical records and documentation are furnished with the parts at turn-in.

A pop-up screen will ask, "Did generator submit a Historical Use Record or Maintenance Record/Form with turn-in?" Select Y (Yes).

Non-DEMIL - Required: Can be RTD and sold without demilitarization. If the historical records and documentation are furnished with the parts at the time of turn-in, input the basic receipt.

A pop-up screen will ask, "Did generator submit a Historical Use Record or Maintenance Record/Form with turn-in?" Select Y (Yes).

Figure 24 - Usable Receipts - FSCAP

replace stored	update	record	1	records found
udwa7020.095	USABLE RECEIPTS			03/03/04
EIN s9d3052	PLR: SVQA	GENERATOR: DEF REUTILIZATION MKTG SVC		14:08

DTID_NBR SC4402-3104-0001	STOCK ID 1615 010146008	DT_REC	S/P	HM/HW	REIMB
------------------------------	----------------------------	--------	-----	-------	-------

*** BASIC RECEIPT ***

HELICOPTER ROTOR B

SWUC: :

FIG CD F	DAC	FCC	PMIC	S
QTY		UI		
DEMIL	CHLG	PERF	SHC	MSC

This item is a Flight Safety Critical Aircraft Part (FSCAP). It must be accompanied by a DA2410 Form (Historical Usage Record), AFTO Form 95 OR OTHER MILSVC maintenance or historical use record/form. If a record/form is missing, reject the turn-in and ask the generator to obtain the required information from the Managing MILSVC. Did generator submit a Historical Use Record or Maintenance Record/Form with turn-in?

DRMO CRANE PRELOT: : SITE: : LOCATION: :

ENTER Y/N F10-More Key

FSCAP - Used and Undocumented

Non-DEMIL: Must be mutilated and downgraded to SCL MFS.

Select the *DOWNGRADE TO SCRAP* Screen from the DAISY Menu and input the NSN.

A pop-up screen will ask, "Did generator submit a Historical Use Record or Maintenance Record/Form with turn-in?" Select "N" for No.

Another pop-up screen will appear requiring a response. "If downgrade to scrap is done, DRMO must mutilate property for FSCAP purposes." At the bottom of the *DOWNGRADES TO SCRAP* Screen a question asks, "Do you wish to continue with receipts? Y/N." Select "Y" for Yes.

The *DOWNGRADE TO SCRAP* Screen will now display. Input the appropriate data and input Y in the DESC Field. A pop-up screen will appear with the wording *-OPTIONAL DESCRIPTION*". Input the following description, *-Undocumented FSCAP item requiring mutilation*ll.

Complete the XR3 transaction using SCL MFS. FSCAP in this SCL will be kept separate until mutilation is completed. The residue will then be placed in the appropriate SCL based on basic material content.

DRMOs are authorized to assign SCC H to undocumented FSCAP and downgrade upon receipt without further approval.

DEMIL Required:

For FSCAP requiring DEMIL that has been demilitarized by the generator, process the property to the appropriate scrap accumulation. See Section 3, Special Processing.

For FSCAP that has not been demilitarized by the generator, the property will be processed as an XR1. Property must be demilitarized by the DEMIL Center or as a condition of sale.

When the FSCAP NSN is input on the *DAISY USABLE RECEIPTS* Screen, a pop-up screen will appear and ask, –Did generator submit a Historical Record or Maintenance Record/Form with turn-in? Select No.

Input the receipt transaction with the following exception: input MSC X and Action/Accounting Codes A/A.

Generator-Prepared Batchlots

STOCK ID: Input in the FSC, the word "BATCH", and the serial number. For example: "3030BATCH0001". After inputting the complete *STOCK ID* number and press <Enter>, "LB" will appear in the unit of issue (UI) field. (Lbs can be estimated or actual). Complete the receipt, and input the number of pounds for the (generator-prepared) batchlot in the quantity field.

The total acquisition value of an entire generator batchlot may not exceed \$2500.

Option 1: This is the most desirable method of batching. Collect by FSC, unit price of \$100 or less. Each container shall have only items of the same FSC.

STOCK ID: Predominant FSC/FSG followed by the word BATCH
UI: LB
QTY: # of Lbs. (Estimated or Actual)

Total value of the lot (not to exceed \$2500)

Option 2: This option is less desirable than Option 1 because the mixing of FSCs may reduce RTDS potential. Collect by FSG, unit price of \$50 or less. Each container shall have only items of the same FSG.

STOCK ID: Predominant FSC/FSG followed by the word BATCH
UI: LB
QTY: # of Lbs. (Estimated or Actual)

Total value of the lot (not to exceed \$2500)

Option 3: This is the least desirable option because the mixing of FSGs/commodities further reduces the potential for RTDS. Collect without regard to FSC or FSG, unit price of \$35 or less. Turn-in Activities may use this option when storage problems or processing constraints override RTDS considerations.

STOCK ID: FSC —9999" followed by the word BATCH
 UI: LB
 QTY: # of Lbs. (Estimated or Actual)

Total value of the lot (not to exceed \$2500)

Due to special processing needs, eligible Navy Supply Operations Assistance Program (SOAP) and Intra-Fleet Supply Support Operation Team (ISSOT) items shall be batched under this option in individual ship lots regardless of the number of containers/pallets involved.

A listing of property in the batchlot, including NSN, if assigned, quantity, unit price, and unit of issue, will be attached to the DTID for generator batchlots. If the value is unknown, generating activities will use \$10 per item up to \$2,500.

Hazardous Material (Usable Property Receipts)

Figure 25 - Usable Receipts - Hazardous Material Screen

replace not stored		update		record		1 of		1 added		
UDMA7081.015		USABLE RECEIPTS						03/02/04		
EIN s9d3845		PLR: SXGA		: GENERATOR:		NAME NOT FOUND		08:26		
D	Hazardous Material							IMB		
M000	DTID Number		Special Criteria Cd		State Waste Code					
	M0001240580001		█							
	Hazardous Material Description:									
SHUC:	:									
FIIG CD	PCB/PPM Con		Lab Annl		Appox Gal		Appox Gr Wt		ML INT	
	Serial No		Dimensions HxWxL		KVA		MSDS			
DEMIL	CHLG	PERF	SHC	MSC	ACTN	ACCT	UDJC	DUP	MGT_CD	DESC
A				X	A	A				N
DRMO JACKSONVILLE			PRELOT:		:		SITE: OZ		: LOCATION: A010101A0 :	
Enter Special Criteria Code										
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key										

Hazardous material may not be received direct to UD. Material with no RTDS potential should be received as HW.

Special Criteria Cd: Insert code or leave blank. Codes are found at: [CAT Book <http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf>](http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf).

State Waste Code: Leave Blank.

Hazardous Material Description: Four lines of 80 characters each line; Line one is mandatory (use description from the DD 1358-1A Add Proper Shipping Name from 49 CFR - US only).

If this item is referred to UD, the HM material description will be transferred to BOSS and goes into the descriptive area of the Hazardous contract DO.

If material is not a PCB Transformer, skip to MSDS.

Input the appropriate information and codes for the following fields:

- PCB/PPM Con:*
- Lab Annl:* Y/N. Must be less than 50 PPM to be received as HM
- Appox Gal:*
- Appox Gr Wt:*
- Serial No:*
- Dimensions HxWxL:*
- KVA:*
- MSD:* Required field for all HM

Press <F9> to save/update.

Hazardous Wastes

Figure 26 - Usable Receipts - Receiving Hazardous Wastes Screen

replace not stored		update		record		3 of 3			
udwa7020.095		USABLE RECEIPTS				03/02/04			
EIN s9d3845		PLR: SXGA : GENERATOR: NAME NOT FOUND				09:31			
DTID_NBR	STOCK ID	DT_REC	S/P	HM/HW	REIMB				
M00012-4123-0001	8010 00MSTPNT	03/02/04		H					
*** BASIC RECEIPT ***									
SHUC: :				SALD: :					
FIG CD	DAC N	FCC HK	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE	DML INT
QTY	UI	ITEM NAME				UNIT PRICE			
400	B	WASTE PAINT				0.01			
DEMIL CHLG PERF	SHC D	MSC P	ACTN ACCT P Q	UDJC Z	DUP	MGT_CD	DESC N		
A									
DRMO JACKSONVILLE		PRELOT: :		SITE: OZ :		LOCATION: C010101A0 :			
PRESS RETURN THEN <F9> TO ADD RECORD.									
F2-Nxt Form				F10-More Key					

Special Criteria Cd: Insert Code or Leave Blank. Codes are found at: [CAT Book <http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf>](http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf).

REC MANIFEST NUMBER: Only used for Receipt at a CSF
WT/VOL: Required Field
M/V: <F5> for codes
STORAGE CODE: Required Field

Figure 27 - Usable Receipts - EPA Hazardous Waste Screen

```

UDMA7084,001          USABLE RECEIPTS          03/02/04
EIN s9d3845  PLR: SXGA : GENERATOR: NAME NOT FOUND      09:31
  
```

HAZARDOUS WASTE		Storage
EPA HAZARDOUS WASTE NUMBERS		
EPA Haz Wst No	Sequence Nbr	
D001	1	
D035	2	

ENTER SEQUENCE NUMBER, THEN PRESS <F9>
 F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key

EPA Haz Wst No: Input EPA Waste Code, or Input -NONE, if non-RCRA or outside US.

Multiple waste codes may be entered.

Press <F9> to save/update.

Press <F1> to exit.

Figure 28 - Usable Receipts - State Waste Numbers

```

replace not stored      update      record 1 of 1
UDWA7086.002          USABLE RECEIPTS          03/02/04
EIN s9d3845  PLR: SXGA : GENERATOR: NAME NOT FOUND          09:31
  
```

HAZARDOUS WASTE		Storage
STATE WASTE NUMBERS		
	State Waste Number	Sequence Number
S	CA141	1
F11		
DEM		
A		

```

ENTER SEQUENCE NUMBER, THEN PRESS <F9> TO ADD /UPDATE
F1-Prv Form  F2-Nxt Form  F3-Prv Rec  F4-Nxt Rec  F5-Fld Help  F10-More Key
  
```

State Waste Number: Optional field, but mandatory in states where required.

Press Shift + <F10>, to zoom.

Multiple waste codes may be entered.

Figure 29 - Usable Receipts - Hazardous Container Information

```

replace not stored      update      record 3 of 3 records found
UDWA7088.002          USABLE RECEIPTS          03/02/04
EIN s9d3845  PLR: SXGA : GENERATOR: NAME NOT FOUND          10:00
  
```

HAZARDOUS WASTE		Storage
HAZARDOUS CONTAINER INFORMATION		
Container Number	Cntr Storage Location Cd	Cntr Wt/Vol Cntr Accumulation Start Date
S 001	A010101A0	200 02/14/04
F11 002	A010101A2	200 01/17/04
DEM		
A		

```

<F3>/<F4> TO SELECT RCD;<F9> TO UPDT;<F18> TO DELETE;<F7> TO ADD;<F1> TO EXT
F1-Prv Form  F2-Nxt Form  F3-Prv Rec  F4-Nxt Rec  F5-Fld Help  F10-More Key
  
```

Optional: Press Shift + <F10> to zoom for container screen when Generating Activity provides data.

Multiple containers may be entered.

Container Number:
 Cntr Storage Location Cd:
 Cntr Wt/Vol:
 Cntr Accumulation Start Date:

Press <F9> to save/update. Press <F1> to exit to previous screen for additional input.

Waste Profile #: Required.
 Accum Start Date: Required.

Use oldest ASD when DTID has multiple containers

ORG: Generating Activity
 BLDG:
 GENER DATA TYPE OPER: Must be consistent with HW Log Description
 NAME:
 PHONE:
 CONTENTS DESCRIPTION: Required. Must be consistent with HW Log Description
 CONTAINER DESCRIPTION: Must be consistent with HW Log Description

Press <F9> to save/update.

Figure 30 - Usable Receipts - Hazardous Waste

```

replace not stored      update      record      1 of      1
UDNA7082.026          USABLE RECEIPTS          03/02/04
EIN s9d3845  PLR: SMGA : GENERATOR: NAME NOT FOUND          10:00
  
```

HAZARDOUS WASTE						
Dtid Number	Spcl Crit	Rec Manifest Number	Ht/Vol	M/V	Storage Code	
M0001241230001	█		400	P	S01	
EPA	State	Container Number	Waste Profile #	Accum Start Date		
Haz Wst Cd	Waste Code		M000124106	01/17/04		
ORG	BLDG	Gener Data Type Oper	Name	Phone		
MALS12	300	AIRCRAFT MAINTENANCE	SGT HASSAN	269-555-1212		
Contents Description:						
WASTE PAINT, 3, UN1263, III						
Container Description:						
2 55-GL DRUMS						

```

Enter Special Criteria Code
F1-Prv Form  F2-Nxt Form  F3-Prv Rec  F4-Nxt Rec  F5-Fld Help  F10-More Ke
  
```

Information Technology (IT Formerly Automation Resources (AR)) (Usable Property Receipts) (No Screen Provided)

This is no longer a special processing item because DRMS assumed the mission from DISA. Process as a standard usable receipt.

Metalworking Machinery (MM) (Formerly Industrial Plant Equipment) (Usable Property Receipts)

S/P: C. The system changes the name of the window to the Industrial Plant Equipment window.

For MM with an acquisition cost less than \$5,000 in any Supply Condition Code

Zero-fill the DIPEC Report Number field.

Property must undergo RTD screening.

For MM with an acquisition cost of \$5,000 or greater with a Supply Condition Code of H or S,

Zero-fill the DIPEC Report Number field.

Property must undergo complete RTD screening.

For MM with an acquisition cost of \$5,000 or greater with a Supply Condition Code of A - G, property in FSC 3400 has been screened by DSCR.

Complete DIPEC Report Number field

Property must undergo Transfer and Donation screening.

Figure 31 - Usable Receipts - Metalworking Machinery

```

replace not stored      update      record 1 of 1
udwa7020.095          USABLE RECEIPTS          03/03/04
EIN s9d3052  PLR: SVQA : GENERATOR: DEF REUTILIZATION MKTG SVC          09:23
  
```

DTID_NBR SC4402-4311-1114	STOCK ID 3405 00LATHE	DT_REC 03/03/04	S/P C	HM/HW	REIMB				
INDUSTRIAL PLANT EQUIPMENT SAWS AND FILING MACHINES									
SHUC: :		DIPEC REPORT NUMBER SE430043015888		SALD: :					
FIIG CD	DAC N	FCC C4	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE	DML INT
QTY 1		UI EA	ITEM NAME LATHE			UNIT PRICE 25000.00			
DEMIL CHLG PERF A	SHC Q	MSC 5	ACTN ACCT R A	UDJC	DUP		MGT_CD	DESC Y	
DRMO CRANE		PRELOT: :		SITE: A0		LOCATION: C010101A0 :			

PRESS RETURN THEN <F9> TO ADD RECORD.

F2-Nxt Form F10-More Key

Figure 32 - Usable Receipts - MM - with Manufacturer's Serial Number

```

replace not stored      update      record 1 of 1
udwa7077 001          USABLE RECEIPTS          03/03/04
EIN s9d3052  PLR: SVQA : GENERATOR: DEF REUTILIZATION MKTG SVC          09:23
  
```

DTID_NBR SC4402-4311-1114	STOCK ID 3405 00LATHE	DT_REC 03/03/04	S/P C	HM/HW	REIMB					
INDUSTRIAL PLANT EQUIPMENT SAWS AND FILING MACHINES										
SHUC: :		DIPEC REPORT NUMBER SE430043015888		SALD: :						
FIIG CD	DAC N	FCC C4	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE	DML INT	
INFORMATION FOR METALWORKING MACHINERY										
YEAR OF MANUFACTURE:		1977								SC Y :
NAME OF MANUFACTURER:		JOHNSON & JOHNSON								
MODEL NUMBER:		M3690								
SERIAL NUMBER:		34VK44444LL								
ENTER MANUFACTURER'S SERIAL NUMBER, THEN <F9> TO UPDATE, <F1> TO EXIT										
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key										

Military Assistance Property (MAP) (No Screen Provided)

MAP is reimbursable.

The DoDAAC will begin with a B, D, K, P, or T. This designates the property as MAP. The Special Handling, MSC, Action, and Accounting Codes are automatically populated by the system.

REIMB: 1. The fund cite should be provided on the DTID. See Section 4, Supplement 2, Proceeds Disposition, Enclosure 2 for fund cite information.

Mutilation Required Property (No Screen Provided)

S/P: X

NASA Property (No Screen Provided)

S/P: L

Non-Appropriated Fund Property (Usable Property Receipts)

Any proceeds resulting from sale are reimbursable to the generator. If the DTID does not contain the fund cite or check mailing address, process as routine service/agency excess. To record the receipt of usable non-appropriated fund property, complete the following steps.

S/P: D.

DAISY places a 1 in the REIMB field and changes the name of the window to the Non-Appropriated Fund Property window.

Figure 33 - Usable Receipts - Non-Appropriated Fund Property

replace not stored update record 2 of 2									
udwa7020.095 USABLE RECEIPTS 03/03/04									
EIN s9d3052 PLR: SVQA : GENERATOR: DEF REUTILIZATION MKTG SVC 09:40									
DTID_NBR		STOCK ID			DT_REC		S/P	HM/HW	REIMB
SC4402-4303-2224		2330 00TRAILER			03/03/04		D		1
NON-APPROPRIATED FUND PROPERTY									
SMUC: :					SALD: :				
FIIG CD	DAC	FCC	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE	DML INT
N	B4								
QTY		UI	ITEM NAME				UNIT PRICE		
1		EA	TRAILER				45000.00		
DEMIL		CHLG	PERF	SHC	MSC	ACTN	ACCT	UDJC	DUP
A		E	V	A	A				
MGT_CD		DESC							
		N							
DRMO CRANE		PRELOT:			:		SITE: A0		LOCATION: JONJONJON :
PRESS RETURN THEN <F9> TO ADD RECORD.									
F2-Nxt Form					F10-More Key				

Press <F9> to save/update.

The following screen appears if the property qualifies for CV.

Figure 34 - Usable Receipts - Commercial Venture - Accumulation Number

```

replace stored/modified update      record 1 of 1
udwa7403.002      USABLE RECEIPTS      03/03/04
EIN s9d3052  PLR: SVQA : GENERATOR: DEF REUTILIZATION MKTG SVC      11:52
    
```

DTID_NBR SC4402-3104-0001		STOCK ID 7110 00LSN		DT_REC 03/03/04	S/P	HM/HW	REIMB
*** BASI				SINGLE CYCLE - COMMERCIAL VENTURE			
SWUC: :				ACCUMULATION NBR: SVQA4V01			
FIIG CD	DAC N	FCC A4	PMIC	SHLF	P		
QTY 1		UI EA	ITE TABLE			12.00	
DEMIL CHLG PERF A	SHC	MSC V	ACTN ACCT A A	UDJC	DUP	MGT_CD	DESC N
DRMO CRANE		PRELOT:		: SITE: A9		: LOCATION: JONJONJON :	

ENTER ACCUMULATION SERIAL NBR.

F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key

If the answer to –Do you want to process this property to CV? Y/N? If answer is -N,|| DAISY automatically fills in the Accounting code of –B.||

Nuclear Ordnance Property (No Screen Provided)

Use standard receipt with the following exception:

SHC: D

Possible MSC, Action and Accounting Code Combinations: XAA or PPQ for sale or UD.

If the property is DEMIL-required, it must be DEMILED prior to turn in. Use DML Performed code of 6 or 7.

Property Found in DRMO (also known as Found on Post) (Usable Property Receipts)

Figure 35 - Usable Receipts - Found on Post

```

replace not stored      update
udva7020.091          USABLE RECEIPTS          03/04/04
EIN s9d3890  PLR: SWA : GENERATOR:          09:29
  
```

DTID_NBR		STOCK ID		DT_REC	S/P	HM/HM	REIMB		
*** BASIC RECEIPT *** FSC DESCRIPTION									
SHUC: :				SALD: :					
FIIG CD	DAC	FCC	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE	DML INT
QTY		UI	ITEM NAME			UNIT PRICE			
DEMIL	CHLG	PERF	SHC	MSC	ACTN ACCT	UDJC	DUP	MGT_CD	DESC N
DRMO COLUMBUS		PRELOT: :		SITE: :		LOCATION: :			
GENERATE UCN FOR PROPERTY FOUND AT DRMO? Y/N								F10-More Key	

When processing the receipt, the DRMO DoDAAC will be used by creating a Unique Control Number (UCN). This is accomplished by pressing <Enter> in the DoDAAC field. Responding yes will create a UCN, which is used as the DTID Number for the accountable record. The DRMO DoDAAC cannot be input without using this process.

Reclamation Property (Usable Property Receipts) (No Screen Provided)

Receive property to be held for reclamation after screening is complete. To record the receipt of usable reclamation property, complete the following steps. (See DoD 4160.21-M for types of reclamation property.)

S/P: E

DAISY changes the name of the window to the Reclamation Property window.

DAISY pre-populates the following fields:

ACCT: A
SHC: 1
S/I: E
ACTN: A

If property requires DEMIL, input the code from the DTID.

Property Returned to the DRMO by a Requisitioner (No Screen Provided)

When property is returned to the DRMO by the Requisitioner because it was misidentified, search DAISY (all Record Status Codes, including RSC Z) using the

Consolidated Inquiry, or Record Status and History to find the DTID. If the DTID is found in the system, process the XR1 using the original DTID, which will create a UCN, tying the new receipt to the original DTID.

Service Peculiar Property (Usable Property Receipts) (No Screen Provided)

Use the Service Peculiar Property window (Special Processing code F) to receive property peculiar to a particular branch of service. To record the receipt of usable service peculiar property, complete the following steps. (Examples of service peculiar property might be Marine Corps sabers or Navy Bosun's whistle.) Do not screen this type property.

S/P: E

DAISY changes the name of the window to the Service Peculiar Property window.

Complete receipt.

Shelf Life Property (Usable Property Receipts)

Figure 36 - Usable Receipts - Shelf-Life Property

replace not stored		update		record		1 of 1			
udwa7020.111		USABLE RECEIPTS				09/06/05			
EIN s9d3343		PLR: SXGA : GENERATOR: NAME NOT FOUND				16:26			
DTID_NBR N00104-5023-CAR7		STOCK ID 8010 OOPAIN		DT_REC 09/06/05	S/P G	HM/HM	REIMB		
SHELF LIFE PROPERTY									
SHUC: :				SALD: :					
FTIG CD	DAC N	FCC F7	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE	DML INT
QTY 10		UI EA	ITEM NAME PAINT			UNIT PRICE 100.00			
DEMIL CHLG PERF A	SHC C	MSC X	ACTN ACCT A A	UDJC	DUP	MGT_CD	DESC N		
DRMO JACKSONVILLE		PRELOT:		: SITE: A0		: LOCATION: JONJONJON :			

Receive property with a limited shelf life. Use this screen to receive property with a shelf life code from NSN characteristics or LSN property identified by the generator as Shelf Life Property. To record the receipt of usable shelf life property, complete the following steps.

S/P: G

SHC: A,B or C

A: Shelf life property, more than 6 months before expiration.

B: Shelf life property, 3 to 6 months before expiration.

C: Shelf life property, expired or less than 3 months before expiration.

Complete the receipt.

Transfer of Usable Property from Another DRMO - DRMOs within the Same RIC or Property Location RIC (PLR)

Figure 37 - Property Transfer Within PLR

replace	not stored	update																				
udwb5051.024			DAISY	03/04/04																		
s9d3890			Property Transfer within PLR	08:47																		
<table border="1"> <tr> <td>Losing Property Ric</td> <td>SVWA</td> </tr> <tr> <td>Gaining Property Ric</td> <td>SVWS</td> </tr> <tr> <td>Dtid/SCL-SCT/Prelot Nbr</td> <td>FB20673251B310</td> </tr> <tr> <td>Stock Nbr</td> <td>6625BATCH03168N</td> </tr> <tr> <td>Item Detail Cd</td> <td>A</td> </tr> <tr> <td>Item Unit of Issue</td> <td>EA</td> </tr> <tr> <td>Item Unit Price</td> <td>20.00</td> </tr> <tr> <td>Qty Available</td> <td>250</td> </tr> <tr> <td>Qty on Hand</td> <td>250</td> </tr> </table>					Losing Property Ric	SVWA	Gaining Property Ric	SVWS	Dtid/SCL-SCT/Prelot Nbr	FB20673251B310	Stock Nbr	6625BATCH03168N	Item Detail Cd	A	Item Unit of Issue	EA	Item Unit Price	20.00	Qty Available	250	Qty on Hand	250
Losing Property Ric	SVWA																					
Gaining Property Ric	SVWS																					
Dtid/SCL-SCT/Prelot Nbr	FB20673251B310																					
Stock Nbr	6625BATCH03168N																					
Item Detail Cd	A																					
Item Unit of Issue	EA																					
Item Unit Price	20.00																					
Qty Available	250																					
Qty on Hand	250																					
ITEM HAS AN ACCUMULATION NUMBER ASSIGNED - CANNOT BE TRANSFERRED																						
F2-Nxt Form		F10-More Ke.																				

When the losing DRMO is transferring property to a DRMO within the same RIC, the losing inputs the receipt and the property is automatically added to the gaining DRMO account.

If the item has an accumulation associated with it, a DTID Restart is required to remove the accumulation number prior to executing the transaction.

Receipt of Property from Another DRMO - Not the same RIC:

Figure 38 - Usable Receipts - When Property is received at DEMIL Feeder Site

replace not stored		update		record 1 of 1					
udwa7020,091		USABLE RECEIPTS			03/04/04				
EIN s9d3890		PLR: SVXA : GENERATOR: DEFENSE LOGISTICS AGENCY			08:59				
DTID_NBR SC4402-4102-0001		STOCK ID 1560 001447130		DT_REC 03/04/04	S/P	HM/HW	REIMB		
*** BASIC RECEIPT ***									
SHUC: :				SALD: :					
FIIG CD N	DAC N	FCC A4	PMIC U	SHLF O	PIL/SEN U	HAZ /CHLG	SAIC N	ADPE	DML INT
QTY 1		UI EA	ITEM NAME DISK, POINTER, TAB CO			UNIT PRICE 27.18			
DEMIL CHLG PERF B	SHC	MSC X	ACTN ACCT A F	UDJC	DUP	MGT_CD	DESC N		
DRMO COLUMBUS		PRELOT:		:		SITE: AO : LOCATION: JONJONJON :			
PRESS RETURN THEN <F9> TO ADD RECORD.									
F2-Not Form				F10-More Key					

When property is received from a DRMO that does not have the same RIC, an XR1 is required and the Accounting Code of F is used to reflect that this is from another DRMO.

For example, when property is received at a DEMIL feeder site, it is transferred to the DEMIL Center using the Issue Property to Another DRMO process. The gaining site will process the receipt as above. Generally, the screening is performed at the feeder site prior to the transfer.

Radioactive Items:

Use standard usable receipt with the following exception:

SHC: 5.

Small Arms

Term Contract of Usable Property:

Use the standard receipt. Do not bypass screening.

1.1.2.—SCRAP RECEIPTS

Figure 41 - Scrap Receipts Screen

replace not stored update record 1 of 1				
udwa7030.013		SCRAP RECEIPTS		02/21/04
EIN s9d3890 PLR: SVXA : GENERATOR:			08:31	
SCL DESCRIPTION				
DTID_NBR ██████-██████-██████-██	SCL/SCT NBR	DT_REC	SCRAP WEIGHT	REIMB
HAZ	DEMIL /PERF	SHC	ACTN_CD K	ACCT_CD D
DRMO COLUMBUS		SITE: : LOCATION: :		
ENTER GENERATOR DoDAAC OR CTRL Y TO CLEAR OR <CR> WHEN CLEAR TO CREATE UCN.				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key				

Use the scrap receipt screen to process the XR2 transaction. This process may also be used to receive property that the CV Partner has returned. See the CV SOP for further guidance.

If high value scrap is being received, Titanium, Brass, Stainless Steel, etc., it must be weighed and the weight annotated on the appropriate document.

Scrap Classification List (SCL) –VII is accounted for in grams. All other scrap is accounted for as pounds.

Scrap Classification Term (SCT): scrap destined for a Term Sale scrap pile. When processing scrap, the SCL/SCT Number consists of:

- (Position 1) The SCL/SCT Prefix (-LII or -TII),
- (Positions 2-4) The SCL)
- (Positions 5 and 6) The SCL/SCT site code and the
- (Position 7) Scrap DEML Code

Examples:

TE1KA0A.

LD4RA0A
LCSIA0B

If a SCL/SCT has not been previously established, the system will prompt the user to verify if it should be established. See system prompt in the following screen.

Figure 42 - Scrap Receipts

replace not stored		update z000			
udwa7030.013		SCRAP RECEIPTS		03/04/04	
EIN s9d3890		PLR: SVWA : GENERATOR: DEFENSE LOGISTICS AGENCY		11:04	
STAINLESS STEEL ALLOY GROUP 1, 7-13% NI, 17-19% CR					
DTID_NBR SC4402-4313-1114	SCL/SCT NBR LS01ADQ	DT_REC	SCRAP WEIGHT	REIMB	
HAZ	DEMIL /PERF	SHC	ACTN_CD K	ACCT_CD D	
DRMO COLUMBUS		SITE:	: LOCATION:	:	
SCL/SCT Number Not Found - Do You Wish To Continue? Y/N					
F10-More Key					

DTID_NBR: DTID number.

SCL/SCT NBR:

Input L or T.

Input the three-position SCL/T Code. Must be a valid SCL/SCT Code.

Input the two-position Site Code.

Input the DEMIL Code.

DT_REC: eight-position date of receipt

SCRAP WEIGHT: Input the weight using up to eight positions.

REIMB: 1, if the property is reimbursable. If it is not reimbursable, bypass the entry by pressing <Enter>.

DEMIL /PERF: DEMIL Code from the DTID, except for the following property:
(See DoD [4160.28-M](#) for additional information.)

Input expended artillery cartridge cases as DEMIL B.

Input expended small arms cartridge cases as DEMIL E.

CONUS activities are authorized to use DEMIL Performed Code 9 for small arms cartridge cases (DEMIL E). Overseas activities are required to DEMIL small arms cartridge cases.

If the DRMO desires to commingle scrap in one SCL Code accumulation that is both DEMIL Code B - MLI, DEMIL not required and DEMIL Code A - non-MLI - then the XR2(s) for the non-MLI must be identified as DEMIL Code B.

SHC: Input the code as needed. If no SHC applies, press <Enter> to bypass this field.

ACTN_CD: K

ACCT_CD: Normally D, however input F if receipts are from another DRMO, or G, gain to inventory, if receipt is for VSF from recovery of SCL P06, hypo solution.

SITE: Two-position entry.

LOCATION: If not already displayed, input up to nine positions.

REIMB: 1, if the property requires reimbursement, which will display a *FUND CITE* screen. Make the following entries:

FUND CITATION: input either the fund citation provided by the generator, or input the check mailing address for the generator in the following *CHECK MAILING ADDRESS* field.

After the system has accepted all the data entries, the scrap moves directly to sales. For each individual pile or bin of scrap, prepare a sign or placard showing the scrap record under which that particular pile of scrap is recorded in the accountable record (e.g., SCL: D1D - Scrap Classification; **A1** - Site/Location Code; **A** - DEMIL Code).

Ensure that all scrap material turned in is accompanied by proper turn-in documentation; however, the Scrap Tally-In can be used for small quantities of salable scrap turn-ins. See Section 2, Chapter 1, Logistics Program.

1.1.3.—DOWNGRADES UPON RECEIPT

Figure 43 - Downgrades to Scrap

replace not stored update record 1 of 1									
udwa7020.091					DOWNGRADES TO SCRAP			02/21/04	
EIN s9d3890 PLR: SVXA : GENERATOR:					08:32				
DTID_NBR		STOCK ID			DT_REC	S/P	HM/HW	REIMB	
BASIC DOWNGRADE FSC DESCRIPTION									
SWUC: :					SALD: :				
FIIG CD	DAC	FCC S	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE	DML INT
QTY UI		ITEM NAME				UNIT PRICE			
DEMIL CHLG PERF		SHC	MSC	ACTN ACCT E C	UDJC	DUP	MGT_CD	DESC N	
DRMO COLUMBUS		PRELOT: :			SITE: :		LOCATION: :		
ENTER GENERATOR D=DAAC OR CTRL Y TO CLEAR OR <CR> WHEN CLEAR TO CREATE UCN.									
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key									

The downgrade upon receipt must be approved at the level commensurate with the value of the property. Section 4, Supplement 2, Property Accounting, Enclosure 6, Attachments 2 & 3.

Property turned in with Supply Condition Code -QII, regardless of dollar value, will be downgraded to scrap upon receipt (XR3) using SCL/SCT CSI and will be mutilated.

Utilize this process for property returned by the CV Partner when the original DTID is known. For more information, see the CV SOP.

Property turned in with Supply Condition Codes -FII, -GII, or -HII, regardless of dollar value, may be downgraded to scrap provided it meets the following requirements:

- It was turned in under an identifiable NSN or LSN;
- It does not require special handling e.g., hazardous or DEMIL, not selected for HAP and,
- It is either obsolete or printed material having no utilization or donation potential and has value **only** as scrap.

Figure 44 - Downgrades to Scrap

```

replace stored/modified update record 1 of 1
udwa7031.011 DOWNGRADES TO SCRAP 03/04/04
EIN s9d3890 PLR: SVXA : GENERATOR: DEFENSE LOGISTICS AGENCY 11:23
    
```

DTID_NBR SC4402-4303-3333	STOCK ID 7110 00DESK	DT_REC 03/03/04	S/P	HM/HW	REIMB
------------------------------	-------------------------	--------------------	-----	-------	-------

BASIC DOWNGRADE
WOOD SCRAP

SWUC: : SALD: :

FIIG CD	DAC N	FCC FS	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE	DML INT
---------	----------	-----------	------	------	---------	-----------	------	------	---------

QTY 5	UI EA	ITEM NAME COMPUTER DESK	UNIT PRICE 700.00
----------	----------	----------------------------	----------------------

DEMIL CHLG PERF A	SHC	MSC	ACTN ACCT E C	UDJC	DUP	MGT_CD	DESC N
----------------------	-----	-----	------------------	------	-----	--------	-----------

SCL/SCT NBR: F01A02 : SITE: AD : LOCATION: S01111111 : WEIGHT: 2800 :

ENTER SCRAP WEIGHT AND PRESS <F9> TO UPDATE.

F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key

1.1.4.—UPGRADE FROM SCRAP

Figure 45 - Upgrade From Scrap

```

replace not stored update zoom record 1 of 1
udwa7020.091 UPGRADE FROM SCRAP 02/21/04
EIN s9d3890 PLR: SVXA : GENERATOR: 08:32
    
```

DTID_NBR SX1465-4052-U384	STOCK ID	DT_REC	S/P	HM/HW	REIMB
------------------------------	----------	--------	-----	-------	-------

*** BASIC RECEIPT ***
FSC DESCRIPTION

SWUC: : SALD: :

FIIG CD	DAC	FCC	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE	DML INT
---------	-----	-----	------	------	---------	-----------	------	------	---------

QTY	UI	ITEM NAME	UNIT PRICE
-----	----	-----------	------------

DEMIL CHLG PERF	SHC	MSC	ACTN ACCT	UDJC	DUP	MGT_CD	DESC N
-----------------	-----	-----	-----------	------	-----	--------	-----------

DRMO COLUMBUS PRELOT: : SITE: : LOCATION: :

ENTER FEDERAL SUPPLY CLASS

F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key

This process is typically used when a –walk-inll screener sees some material in a scrap pile that appears to have value as a usable item. Prepare a DTID for the source document file.

The system automatically assigns a DTID Number with the DRMO's DoDAAC, the Julian date and a sequential serial number. The sequential serial number begins with "U" for upgrade.

Make the following entries to the UPGRADE FROM SCRAP Screen:

Input the appropriate information and codes for the following fields:

STOCK ID: As appropriate.

FSC: Input the appropriate FSC and then displays a noun name for the item.

NIIN or LSN: Input as appropriate. If a valid NIIN is entered, the system displays data in the following fields: (2)(e) through (2)(h) and (2)(j) through (2)(n). However, if an LSN is entered, the following fields may require entries by the DRMO: (2)(a) through (2)(s).

HM/HW	ITEM NAME
REIMB	UNIT PRICE
DAC	DEMIL PERF
FCC	SHC
PMIC	MSC
SHLF	ACTN
SAIC	ACCT
ADPE	DUP
QTY	DESC
UI	SITE

LOCATION: As appropriate. After this entry is made, press <F9> to save/update. The system then displays the following fields:

SCL/SCT NBR: L or T

DEMIL Code:

WEIGHT: As appropriate. After this entry, press <F9> to upgrade transaction.

Additional windows may be displayed depending upon the entries to the system. Windows for additional data entry are:

Unique Reportability Item Description and/or DEMIL Instructions window, or
Serial Number Window, or
DTID Reimbursement Window, or
Hazardous Material or Hazardous Waste Window, or
Description Window. When all required data entries are made, press <F9> to complete the upgrade transaction.

1.1.5.—DRMO BATCH LOTS - USABLE

Figure 46 - DRMO Batch Lots - Usable

replace not stored update record 1 of 1									
udwa7021.034					DRMO BATCH LOTS- USABLE			02/21/04	
EIN s9d3890					PLR: SVXA : GENERATOR:			08:32	
DTID_NBR		STOCK ID			DT_REC	S/P	HM/HW	REIMB	
[REDACTED]		BATCH							
*** BASIC RECEIPT ***									
FSC DESCRIPTION									
SWUC: :					SALD: :				
	DAC	FCC	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE	
QTY		UI	ITEM NAME				UNIT PRICE		
		EA							
DEMIL CHLG PERF		SHC	MSC	ACTN ACCT	DUP		MGT_CD	DESC N	
DRMO COLUMBUS			PRELOT: :		SITE: :		LOCATION: :		
ENTER GENERATOR DoDAAC OR CTRL Y TO CLEAR OR <CR> WHEN CLEAR TO CREATE UCN.									
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key									

This process is used ONLY for DRMO-prepared batchlots. Generator-prepared batchlots must be received in Usable Receipts, 1.1.1.

DRMO-Prepared Batchlots: DRMOs may batchlot property upon receipt, in accordance with DRMS operating guidance.

Normally, property with an extended line-item value of \$800 or less, in Supply Condition Codes A - H, or property that does not contain a Pilferable/Sensitive, or a Controlled Item Inventory Code (CIIC), may be batchlotted.

UI: EA
QTY: 1 per DTID

1.1.6.—DRMO BATCH LOTS - DOWNGRADE

Figure 47 - DRMO Batch Lots - Downgrade

replace not stored update record 1 of 1									
udwa7021.034					DRMO BATCH LOTS- DOWNGRADE			02/21/04	
EIN s9d3890 PLR: SVXA : GENERATOR:					08:33				
DTID_NBR		STOCK ID BATCH			DT_REC	S/P	HM/HW	REIMB	
BASIC DOWNGRADE FSC DESCRIPTION									
SWUC: :					SALD: :				
DAC	FCC S	PMIC	SHLF	PIL/SEN	HAZ /CHLG	SAIC	ADPE		
QTY		UI EA	ITEM NAME			UNIT PRICE			
DEMIL	CHLG	PERF	SHC	MSC	ACTN E	ACCT C	DUP	MGT_CD	DESC N
DRMO COLUMBUS		PRELOT: :			SITE: :		LOCATION: :		
ENTER GENERATOR DoDAAC OR CTRL Y TO CLEAR OR <CR> WHEN CLEAR TO CREATE UCN.									
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key									

Property that is eligible for batchlotting, <\$800, but has only scrap value (Supply Condition Codes F, G or H), can be batched and the batch downgraded upon receipt.

Completing XR3 transactions using batchlot does not relieve the receiver of obtaining the down grade authority/approval. The DRMO Chief or designee must sign the cover document.

Make the following entries to the *SUBDIVIDE USABLE PROPERTY* Screen:

Make entries as appropriate. All fields may not require entries.

- FCC*: Input the DCC
- SHC*: As appropriate
- MSC*: As appropriate
- QTY*: Of this subdivision, then press <Enter>
- DMP*: Input the DEMIL Performed Code, as appropriate
- DUP*: If pressing <Enter>, the system calculates the adjusted unit price (AUP)
- ACTN*: Change, if needed
- ACCT*: As appropriate
- MGT*: Bypass
- DESC*: If not required, input N. If required, input Y.
- SITE*: As appropriate
- STOR LOC*: As appropriate

Press <F9> to save/update.

Repeat data entries b1 through b11 until the subdivision is complete.

When the Unique Control Numbers (UCNs) are generated for the subdivided quantities, linking them to the original DTD, record them on all copies of the DTID.

1.1.8.—RECEIPT REFUSALS

Figure 49 - Receipt Refusal

replace	not stored	update	record	1												
udwa7104.009				RECEIPT REFUSAL												
EIN s9d3890 PLR: SVXA : GENERATOR:				02/21/04 08:34												
<table border="1"> <tr> <td>DTID NUMBER:</td> <td>██████████</td> <td>:</td> </tr> <tr> <td>STOCK ID:</td> <td></td> <td>:</td> </tr> <tr> <td colspan="3" style="text-align: center;">FSC DESCRIPTION</td> </tr> <tr> <td>DATE REFUSED</td> <td>QTY</td> <td>PROP LOC SITE DRMO COLUMBUS</td> </tr> </table>					DTID NUMBER:	██████████	:	STOCK ID:		:	FSC DESCRIPTION			DATE REFUSED	QTY	PROP LOC SITE DRMO COLUMBUS
DTID NUMBER:	██████████	:														
STOCK ID:		:														
FSC DESCRIPTION																
DATE REFUSED	QTY	PROP LOC SITE DRMO COLUMBUS														
ENTER DTID NUMBER.																
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key																

This process is used to input the CLR transaction when property scheduled for turn-in is not received (ETID). This transaction transmits the AS3 to clear Intransit Control System.

1.2.—PRE-RECEIPT FUNCTIONS

Figure 50 - Pre-Receipt Functions

```
[udwd30go]          ACCELL/SQL          Menu Item 1 of 8
                   PRE-RECEIPT FUNCTIONS

                   1. VIEW/UPDATE PROPERTY ESTIMATES
                   2. PRE-RECEIPT IN PMR BY PLR
                   3. OFFSITE INSPECTIONS
                   4. MAP PROPERTY PENDING INSPECTIONS
                   5. PRE-RECEIPTS IN PMR BY GEN. DODAAC
                   6. GENERATE INSPECTION REPORT
                   7. DELETE MAP PROPERTY
                   8. REQUEST NIIN CHARACTERISTICS

- Selection: ██████████
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Item Help | F10-More Key
```

This menu appears after inputting 2 from the Warehousing menu.

1.2.1.—VIEW/UPDATE PROPERTY ESTIMATES

Figure 51 - Unprocessed Property Estimates - View/Update Property Estimates

```
replace | not stored | update | | |
UDWD3001.002  Unprocessed Property Estimates          02/21/04 - 09:24

Property Location RIC: SVXG
Input or View:

Enter ric suffix for input/view or enter blank to view all rics.
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key
```

1.2.2.—PRE-RECEIPT IN PMR BY PLR

Figure 52- Unprocessed Receipts in PMR by PLR

replace	stored	update	record	1 of 1872	records												
UDWD0201 005 Unprocessed Receipts by PLR in PMR					02/21/04												
<table border="1"> <tr> <td>In-place unprocessed line items ---</td> <td>0</td> </tr> <tr> <td>Map pending line items -----</td> <td>7</td> </tr> <tr> <td>AS3 line items -----</td> <td>1819</td> </tr> <tr> <td>NSN Searched line items -----</td> <td>32</td> </tr> <tr> <td>Total PMR line items -----</td> <td>1858</td> </tr> <tr> <td>Generators in PMR -----</td> <td>685</td> </tr> </table>					In-place unprocessed line items ---	0	Map pending line items -----	7	AS3 line items -----	1819	NSN Searched line items -----	32	Total PMR line items -----	1858	Generators in PMR -----	685	
In-place unprocessed line items ---	0																
Map pending line items -----	7																
AS3 line items -----	1819																
NSN Searched line items -----	32																
Total PMR line items -----	1858																
Generators in PMR -----	685																
Press <Prv Form> to return to menu																	
C2.14.1.1.1. F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-																	

1.2.3.—OFFSITE INSPECTIONS

Figure 53 - In Place Unprocessed Property - Off Site Inspections

replace	not stored	update																																							
udwd1001.012 In Place Unprocessed Property					02/21/04 - 09:30																																				
<table border="1"> <tr> <td>DTID</td> <td>Rect Dt</td> <td>HMHW</td> <td>Stock ID</td> <td></td> <td></td> </tr> <tr> <td>Qty</td> <td>UI</td> <td>Pil/Sen</td> <td>DMIL</td> <td></td> <td></td> </tr> <tr> <td>UP</td> <td>SAIC</td> <td>Item Name</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Daisy Poc</td> <td></td> <td>Dsy Poc</td> <td>Tele Number</td> <td></td> <td></td> </tr> <tr> <td>Site Loc</td> <td>Stor Loc</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>#</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>						DTID	Rect Dt	HMHW	Stock ID			Qty	UI	Pil/Sen	DMIL			UP	SAIC	Item Name				Daisy Poc		Dsy Poc	Tele Number			Site Loc	Stor Loc					#					
DTID	Rect Dt	HMHW	Stock ID																																						
Qty	UI	Pil/Sen	DMIL																																						
UP	SAIC	Item Name																																							
Daisy Poc		Dsy Poc	Tele Number																																						
Site Loc	Stor Loc																																								
#																																									
Enter DTID Number																																									
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key																																									

1.2.4.—MAP PROPERTY PENDING INSPECTIONS

- This is not working in DAISY.

Figure 54 - Map Pending Inspection

```

replace not stored update
udwd1101.012 Map Pending Inspection Screen 02/21/04 - 09:38
    
```

DTID	Stock ID	Dt Rcvd	HMHW
Qty	UI	Item Name	DMIL
UP	SAIC	Pil/Sen	
Site Loc #	Stor Loc	Daisy Poc	Tele Number

```

Enter DTID Number
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Keu
    
```

1.2.5.—PRE-RECEIPTS IN PMR BY GEN. DODAAC

Figure 55 - Unprocessed Receipts by Generator

```

replace not stored update
UDWD0101 001 Unprocessed Receipts by Generator 02/21/04 - 09:40
    
```

Generator DoDAAC:	
Generator Name :	
Total line items:	0

```

ENTER GENERATOR DODAAC AND PRESS <ENTER> TO CONTINUE
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Keu
    
```

This process was developed as a planning tool, but has become outdated with the advent of the Pre-Receipt Application.

1.2.6.—GENERATE INSPECTION REPORT

Figure 56 - Pending Inspection Report

	<table border="1"> <tr> <td>replace</td> <td>not stored</td> <td>update</td> <td></td> <td></td> </tr> <tr> <td>UDWD2001 008</td> <td colspan="3">Pending Inspection Report</td> <td>02/21/04 -</td> </tr> </table> <div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 80%;"> <table> <tr> <td style="text-align: center;">RIC</td> <td style="text-align: center;">Option</td> </tr> <tr> <td style="text-align: center;">█</td> <td></td> </tr> </table> <p style="text-align: center;">Available Options</p> <p>A= Map Pending and In-Place Unprocessed B= Map Pending Only C= In-Place Unprocessed Only</p> </div> <p style="text-align: center;">Enter Property Location RIC or Region RIC</p> <table border="1"> <tr> <td>F1-Prv Form</td> <td>F2-Nxt Form</td> <td>F3-Prv Rec</td> <td>F4-Nxt Rec</td> <td>F5-Fld Help</td> <td>F10-</td> </tr> </table>	replace	not stored	update			UDWD2001 008	Pending Inspection Report			02/21/04 -	RIC	Option	█		F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-
replace	not stored	update																			
UDWD2001 008	Pending Inspection Report			02/21/04 -																	
RIC	Option																				
█																					
F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-																

C2.14.1.1.2.
 C2.14.1.1.3.

1.2.7.—DELETE MAP PROPERTY

Figure 57 - Delete Map Pending

	<table border="1"> <tr> <td>replace</td> <td>not stored</td> <td>update</td> <td></td> <td></td> </tr> <tr> <td>UDWD1201.004</td> <td colspan="3">Delete Map Pending Screen</td> <td>02/21/04 - 09:45</td> </tr> </table> <div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 80%;"> <table> <tr> <td style="text-align: center;">DTID</td> <td style="text-align: center;">Map Receipt Denial Code</td> </tr> <tr> <td style="text-align: center;">█</td> <td></td> </tr> </table> <p style="text-align: center;">1 Property Not Physically at Location 2 Misidentified Property 3 Unacceptable Property</p> </div> <p style="text-align: center;">Enter DTID Number</p> <table border="1"> <tr> <td>F1-Prv Form</td> <td>F2-Nxt Form</td> <td>F3-Prv Rec</td> <td>F4-Nxt Rec</td> <td>F5-Fld Help</td> <td>F10-More Key</td> </tr> </table>	replace	not stored	update			UDWD1201.004	Delete Map Pending Screen			02/21/04 - 09:45	DTID	Map Receipt Denial Code	█		F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key
replace	not stored	update																			
UDWD1201.004	Delete Map Pending Screen			02/21/04 - 09:45																	
DTID	Map Receipt Denial Code																				
█																					
F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key																

1.2.8.—REQUEST NIIN CHARACTERISTICS

Figure 58 - Request for NIIN Characteristics

replace	not stored	update			
udwd40	003	REQUEST FOR NIIN CHARACTERISTICS		02/21/04	09:46

Select one of the following items

1. Enter NIIN manually.
2. Scan NSN with bar code reader.
3. Exit the application.

ENTER SELECTION:

Use the up or down arrows or enter a number; Press MENU SELECT or RETURN

F1-Menu Can	F2-Menu Sel			F10-More Key
-------------	-------------	--	--	--------------

1.2.8.1.—INPUT THE NIIN MANUALLY

Figure 59 - Request for NIIN Characteristics - Input NIIN Manually

replace	not stored	update			
UDWD4001.009		REQUEST FOR NIIN CHARACTERISTICS		02/21/04	09:54

NIIN:

Enter NIIN for which characteristics are needed.

F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key
-------------	-------------	------------	------------	-------------	--------------

This process can be used to request NIIN Characteristics, if the NSN is not resident in the NSN Characteristics file. This process can also be performed in the receipt process.

1.2.8.2.—SCAN NSN WITH BAR CODE READER.

Figure 60 - Request for NIIN Characteristics Search

```
replace not stored update
UDWD4002.008 REQUEST FOR NIIN CHARACTERISTICS 02/21/04 09:54

      FSC/NIIN
      NSN: ██████████

Scan NSN for which characteristics are needed.
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key
```

If the DTID has the NSN bar coded, a portable input device may be used to scan the NSN to request characteristic search.

1.3.—INVENTORY MAINTENANCE FUNCTIONS

Figure 61 - Inventory Maintenance Functions

```
[udwb20go]          ACCELL/SQL          Menu Item 1 of 6
INVENTORY MAINTENANCE FUNCTIONS

  1. DEMIL PERFORMED AFTER ESD
  2. DOWNGRADE AFTER RECEIPT
  3. ABANDONMENT & DESTRUCTION
  4. TRANSFER PROPERTY
  5. ISSUE PROPERTY MENU
  6. RETURN OF PROPERTY

Selection: ██████████
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Item Help | F10-More Key
```

1.3.1.—DEMIL PERFORMED AFTER ESD

Figure 62 - DEMIL Performed After ESD

```

replace | not stored | update |
udwb2052.010          DAISY          02/21/04
s9d3890              DEMIL PERFORMED AFTER ESD      10:03

  DTID/SCL-SCT/PRELOT NBR

ENTER DTID/SCL/SCT NUMBER
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Keu
  
```

Figure 63 - DEMIL Performed After ESD - Screen 1

```

replace | not stored | update |
udwb20aa.040          DAISY          0
s9d3890              DEMIL PERFORMED AFTER ESD      1

  DTID/SCL-SCT/PRELOT NBR FB606131361000

  QTY AVAILABLE 1          CIRCUIT CARD ASSEMB          FIIG CD X
STOCK IDENTIFICATION      DEMIL      DEMIL PERFORMED      PMIC
5998 004383317           D          1          A
SCL/SCT  DEMIL QTY  DEMIL WT  SITE/STORAGE LOCATION
LE1KA0B   1          1          AO          SATOSAT00

ARE ALL ENTRIES CORRECT? Y/N
C2.14.1.1.4.
  
```

The item must be in RSC -W. Use the appropriate DEMIL Performed Code - see [CAT Book](http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf) <<http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf>>.

For DEMIL-Required Circuit Boards, when the 1348-1 is returned from the refiner, input DTID Number and DEMIL Performed Code 4, appropriate scrap site, weight, qty. etc. Use SCL -P8E as collection pile for downgrade action after DEMIL performed. (The site location for the P8E-DEMIL will be different than the site location for the scrap P8E). Then go to Issue Precious Metals to Contractors and input the information from the delivery order.

Figure 64 - DEMIL Performed After ESD - Screen 2

```

replace | not stored | update |
udwb20ac.012          DAISY          03/08/04
s9d3890              DEMIL PERFORMED AFTER ESD      14:19

      DTID/SCL-SCT/PRELOT NBR FB606131362000

      ENGINE, DIESEL
      QTY AVAILABLE 1
      STOCK IDENTIFICATION DEM 20 SITE/STORAGE LOCATION N
      2815 013354579      C      JONJONJON      PMIC
      SCL/SCT DEMIL QTY DEM      A
      1                                ATION

ENTER SITE LOCATION CODE.
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key
    
```

When the remaining property, after the demilitarization has been performed, is still usable, follow the instructions below to maintain visibility of the item.

SCL/SCT: L or T, or press <F10> to zoom to Site/Storage Location

1.3.2.—DOWNGRADE AFTER RECEIPT

Figure 65 - Downgrade After Receipt

```

replace | not stored | update |
udwb6055.049          DAISY          02/21/04
s9d3890              DOWNGRADE AFTER RECEIPT      10:05

      DTID/PRELOT NO: ██████████

      STOCK IDENTIFICATION  QUANTITY  UI  HM/HW  PMIC  DEMIL  DEMIL PERFORMED

      DOWNGRADE JUSTIFICATION:  ITEM NAME:

      SCL/SCT  DWNGRD WT  DWNGRD QTY  SITE/STRG LOCATION  FIIG CD

ENTER DISPOSAL TURN-IN DOCUMENT NUMBER (DTID NO)
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key
    
```

The downgrade placard is used in conjunction with this screen. The Employee Identification Number (EIN) of the person authorizing or requesting the downgrade is located in the top-right corner of the placard. If the EIN is NOT the approving authority or designee, the approving authority or designee must initial the placard.

Prior to taking this action, ensure that the downgrade was appropriately approved. Approval is either the EIN or the initials of the approving authority or his/her designee.

Figure 66 - Downgrade After Receipt

	<pre> replace not stored update udyb6055,049 DAISY 03/ s9d3890 DOWNGRADE AFTER RECEIPT 14: </pre>
	<pre> DTID/PRELOT NO: FB206720301231 STOCK IDENTIFICATION QUANTITY UI HM/HW PMIC DEMIL DEMIL PERFO 7110 00FURN 100 EA A DOWNGRADE JUSTIFICATION: A ITEM NAME: CHAIR SCL/SCT DNGRD WT DNGRD QTY SITE/STRG LOCATION FIG C LE1KA0A 92000 100 AO JONJONJON </pre>
C2.14.1.1.5.	<pre> PRESS <F9> TO ADD/UPDATE F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-M </pre>

1.3.3.—ABANDONMENT/DESTRUCTION

Figure 67 - Abandonment/Destruction

```

replace | not stored | update |
udwb8053.006          DAISY          02/21/04
SVXA                ABANDONMENT/DESTRUCTION 10:06

      DTID/SCL-SCT/PRELOT NO

ENTER DTID OR SCL/SCT NO.
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key
    
```

Figure 68 - Abandonment/Destruction

```

replace | stored | update | zoom | record | 1 of 1 |
udwb80aa.014          DAISY          03/04
SVXA                ABANDONMENT/DESTRUCTION 14:33

      DTID/SCL-SCT/PRELOT NO  FB20671296L059

      STOCK IDENTIFICATION  QUANTITY  UI  DEMIL  DEMIL PERFORMED
      8010013055550        1        KT   A

      SITE/STRG LOCATION
      AO  B01234567

      A&D QTY/WT  A&D REASON  SERVICE CONTRACT
      1          CA

PRESS RETURN AND THEN F9 TO ADD/UPDATE
F2-Nxt Form | F10-M
    
```

C2.14.1.1.6.

This process is used to refer property for Downgrade. These actions require approval prior to input. The codes are listed in the [CAT Book](http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf) <<http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf>>.

1.3.4.—TRANSFER PROPERTY

Figure 69 - Transfer Property

replace	not stored	update		
udwb5051.024		DAISY		02/21/04
s9d3890		Property Transfer within PLR		10:07

Losing Property Ric SVXA

Gaining Property Ric SVX

Dtid/SCL-SCT/Prelot Nbr

Stock Nbr

Item Demil Cd

Item Unit of Issue

Item Unit Price

Qty Available

Qty on Hand

Enter the new property location ric suffix.

F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Keu
-------------	-------------	------------	------------	-------------	--------------

Figure 70 - Property Transfer within PLR

replace	not stored	update		
udwb50aa.018		DAISY		03/08/04
s9d3890		Property Transfer within PLR		14:42

Losing Property Ric SVXA

Gaining Property Ric SVMS

Dtid/SCL-SCT/Prelot Nbr FB20673168NH04

Stock Nbr 340500LATHE

Item Demil Cd A

Item Unit of Issue EA

Item Unit Price 5431.50

Qty Available 1

Qty on Hand 1

PRESS F9 TO ADD/UPDATE

F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key
-------------	-------------	------------	------------	-------------	--------------

This process is used to transfer property within the same database (same three-digit RIC). If there is an accumulation number associated with the DTID, it must be removed by performing a DTID Restart prior to executing this action.

1.3.5.—ISSUE PROPERTY MENU

Figure 71 - Issue Property Menu

```

    [udwb51go]          ACCELL/SQL          Menu Item 1 of 2
                      ISSUE PROPERTY MENU

    1. ISSUE PROP>ANOTHER DRMO/PM SHIPMENT
    2. ISSUE PRECIOUS METAL TO CONTRACTORS

    Selection: ██████████

    To see more function key labels, press the function key labeled 'More Key'
    F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Item Help | F10-More Key
    
```

1.3.5.1.—ISSUE PROP>ANOTHER DRMO/ PM SHIPMENT

Figure 72 - Issue Prop>Another DRMO/PM Shipment

```

    replace not stored update ██████████ ██████████
    udwb5154.031          DAISY          02/21/04
    s9d3890          ISSUE PROPERTY TO ANOTHER DRMO / PM SHIPMENTS 10:11

    DTID/SCL-SCT/PRLT  QTY/WT ISSUED  REQUISITION NO  GAINING PROP RIC
    ██████████          0
    INV ITEM NAME / SCRAP NAME

    QTY/WEIGHT ON HAND 0
    NSN/LSN

    ENTER DTID OR SCL/SCT NO.
    F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key
    
```

Figure 73 - Issue Property to Another DRMO/PM Shipments

replace	not stored	update			
udwb5154.031			DAISY		03/09/04
s9d3890	ISSUE PROPERTY TO ANOTHER DRMO / PM SHIPMENTS				09:48

DTID/SCL-SCT/PRLT	QTY/WT ISSUED	REQUISITION NO	GAINING PROP RIC
FB63213012B699	21	SG401043090010	SEP
INV ITEM NAME / SCRAP NAME			
BLDG CONST MATERIALS			
QTY/WEIGHT ON HAND 21			
NSN/LSN 5340 BATCH0301			

ENTER GAINING PROP RIC AND PRESS F9 (ADD)					
F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key

This process is used for shipments of property to another DRMO that does not have the same three-position RIC (outside the PLR). The same screen can be used to —issuel scrap to another DRMO.

This DAISY process tracks DEMIL and mutilation-required property (and scrap) and usable precious metal property shipped from one DRMO to another DRMO. Resulting TTCs are SLH and SLI. New DAISY screens and reports have been developed. Property shipped does not automatically drop off of the losing organization’s records (RSC Z) until the property has been received at the gaining organization and an XR1 successfully processes in DAISY.

This process is not for shipments within the same RIC and outside of DRMS, e.g., demanufacturing contractor, PM contractor, etc.

Losing DRMO: The losing DRMO will now have two methods to issue property to another DRMO - (1) by a single issue or (2) bulk issue. Procedures for the losing DRMO to use when preparing property to ship to a DEMIL Center are as follows:

The "W" Status listing can still be used to inventory the items. Once the property has been inventoried and packed for shipment, the DRMO will input the SLH transaction 1-3 days prior to shipment. When the SLH is input, DAISY will automatically generate a requisition number. A report of all SLH transactions will be available the next day following the evening batch. The DRMO must include that report with the shipment and must email/fax the report to the gaining DRMO/DEMIL Center. The items will remain on the losing DRMO inventory until the gaining DRMO processes the XR1 Transaction.

Reports include (1) a listing of all "issued" transactions that were generated daily; (2) any SLH rejects; and (3) a report of any SLH transactions without an XR1 Over 30 Days.

It is extremely important that the losing DRMO provide the Property Issued by SLH Transactions Report to the gaining DRMO. This is the only report available that lists both the original DTID number and the associated requisition number.

A new Reason Code "VII (awaiting verification of receipt of property at the DEMIL center) will appear in the RESI I listing.

Gaining DRMO/DEMIL Center: When the property is received by the gaining DRMO/DEMIL Center, the receiver will inventory the items by utilizing the SLH Property Due In Report (screen #udwb5910.001) from the web to scan the DTID for input of the XR1s. The screen will pre-populate the screen with the associated data except storage location and quantity. The receiver will also need to print and attach a new barcode label for each of these items. DEMIL Centers will apply a new barcode label that will distinguish this property from the barcode label of the losing organization, e.g. different color label, etc.

Input of the XR1 will generate a TTC/SLI transaction to the losing organization. If the XR1 is not input within 30 days, SLHs Without XR1s Over 30 Days Report (UDAC7510.001) will be generated at both the losing (UDAC7510.001) and gaining (UDAC7520.001) organization. Utilize SLH Property Due In Report (screen #udwb5910.001) from the web to scan the DTID for input of the XR1s.

Any property not listed on the accompanying SLH Transaction Report, must not be input into DAISY until resolved with the losing DRMO.

Procedure: When the user inputs the DTID Number for the record being issued, the —Qty/Wt Issued|| is displayed. Also being displayed is the —Inventory Item Name||, —Qty/Weight on Hand||, —Qty/Weight On Hand||, and the —NSN/LSN||. The user can press <Enter> on the —Qty/Wt Issued|| field to accept the shown quantity or it can be changed. Once the user presses <Enter> on the —Qty/Wt Issued|| field and the cursor moves to the —Requisition Number||, the —Requisition Number|| is automatically generated. This —Requisition Number|| is made up of the DRMOs DoDAAC, current Julian date and the next available serial number. The cursor then moves on to the —Gaining Prop RIC|| for the user to input. After the user inputs the —Gaining Prop RIC||, the cursor moves to the —Reason Code|| field. To view the allowable -Reason Codes||, press <F20>. Select the desirable —Reason Code|| and press <F1>. This will bring the —Reason Code|| back to the input screen along with the —Reason for Issue||.

If the —Reason Code|| needed is known, it can be typed in, rather than pressing the <F20>. After the —Reason Code|| has been input and <Enter> has been pressed, press <F9> to add/update the record.

The Requisition Number is automatically generated so each number will be unique. This SLHB data is then sent daily to the corporate database. When the Gaining DRMO does a Useable Receipt (XR1) using the Requisition Number as the DTID Number, the asset is pulled in the evening batch and sent to Corporate. A Corporate process will then match the XR1 asset with the SLHB data and create the SLI data which is sent to the losing DRMO. When the morning

batch runs, it will process this SLI data and produce the SLI TTC. When the record has been updated, a TTC –SLHBI will write to the losing DRMO.

Figure 74 - Request For Bulk Issue Of Property To Another DRMO

replace	stored	update	record	1 of	4	records found
udwb5310.005			DAISY			08/27/04
nfa2054			REQUEST BULK ISSUE OF PROPERTY TO ANOTHER DRMO			13:34

DTID NUMBER: W24L9M4170NM05	DRMO RIC: SXG
NSN/LSN: 3110009910913	DRMO RIC SFX: A
NAME: BEARING,BALL,ANNULA	RECORD ISSUED:
IFB NO:	DEMIL CD: C
IFB ITEM NO:	DEMIL PRFMD CD:
SALES REF NO: SXGA	MOEC:
SLS REF ITM NO:	MMC:
BID OPEN DATE:	UDJC:
DT DWNGRD RQST:	FCC: D7
QTY RECEIVED: 50	HM/HW:
QTY AVAIL: 50	UI: EA
QTY ON HAND: 50	MSC: X
UNIT PRICE: 37.00	SHC:
ACTN/ACCT CD: M/A	REIMB CD:
GAINING RIC:	REASON CD:
RSN:	
	SITE LOCATION: NM
	STORAGE LOCATION: NMNM04170
	RECORD STATUS CD: W
	DATE ENTERED STAT: 06/18/04
	PREV RECORD STATUS CD:
	DWNGRD JUSTN CD:
	DATE RECEIVED: 06/18/04
	DATE ENTER INV: 06/18/04
	END FES: 06/18/04
	MPD: 06/18/04
	TO GSA:
	ARD: 06/18/04
	ESD: 06/18/04

DO YOU WANT TO ISSUE ALL SELECTED RECORDS (4)? Y/N

F10-More Key

Above, is the new screen for -Bulkll Issues, where the user can input search criteria that will find all matching records. The following data elements can be queried:

- | | |
|----------------------------------|---|
| <i>DRMO RIC</i> (mandatory) | <i>RIC SFX</i> (mandatory) |
| <i>DTID NUMBER</i> (optional) | <i>NSN/LSN</i> (optional) |
| <i>INV ITEM NAME</i> (optional) | <i>IFB NO</i> (optional) |
| <i>SALES REF NO</i> (optional) | <i>BID OPEN DATE</i> (optional) |
| <i>UNIT PRICE</i> (optional) | <i>DEMIL CD</i> (optional) |
| <i>FCC</i> (optional) | <i>HM/HW</i> (optional) |
| <i>UI</i> (optional) | <i>MSC</i> (optional) |
| <i>SHC</i> (optional) | <i>RECORD STATUS CD</i> (default NOT Z, do NOT allow Z) |
| <i>DATE RECEIVED</i> (optional) | <i>PREV RECORD STATUS CD</i> (optional) |
| <i>DATE ENTER INV</i> (optional) | <i>ESD</i> (optional) |

A forthcoming change will be to allow the user to query by site location and storage location.

Once the records are found, the system will allow the user to issue all the records at one time or singly. If the user chooses to issue all the records at once, the bulk issue transactions will be processed in the DAISY evening batch.

Figure 75 - Daily Report of Issued Transactions

```

^&l110^&l18D^&k2S^(s0P^(s13H
udwb5810.01
                                DAISY
                                PAGE 1
                                PROPERTY ISSUED BY SLH TRANSACTIONS REPOR
                                DATE 08/27/04
SXGA
T - DRMO   DRMO JACKSONVILLE
                                GAINING DRMO RIC/SFX: SVQE   GAINING DRMO NAME: DRMO CRANE DEMIL
                                DTID NO      NSN/LSN      REQUISITION NO  DML  QUANTITY  ACQ VALUE  HM/  S
                                ITE  STORAGE    NOUN NAME
                                CD   LOCATION
W24L9M4170NM20 4920011820405 SY231442400001  D   3   14730.00
NM   NMNM04170  CABLE,SPECIAL,ASSEM
W24L9M4170NM07 1005013819513 SY231442400002  C   4   3810.00
NM   NMNM04170  ROTOR,BASE END
TOTAL RECORDS FOR SVQE :      2
Select  PRESS <ENTER> TO CONTINUE, P FOR PREVIOUS SCREEN
        [+|-]n FOR [+|-]n SCREENS, Q TO QUIT DISPLAY.
Selection: 
Number of Pages 1 Screen 1 of 3
    
```

At the Issuing DRMO, an evening batch report will be generated that will show all the —Issued Transactionsll generated for that day. This report is found in DRMO Access Wide Reports. Above is a sample of that report.

Figure 76 - Report of Rejected Property

```

UDWB5521.002
                                DAISY
                                SLH REJECTS
                                PAGE: 1
                                DATE: 08/31/04
DRMO  DTID NUMBER  RSC  QTY  DML  DTID  RSN FOR  USER-ID  REJECT
RIC/SFX          AVAIL  CD   HM/HW  ISSUE CD
S9WE              0
S9WE              0
TOTAL REJECTED SLHs FOR S9WE:      2
S9WL  SC440241890085  B   0   B           A   s9d3051  2
TOTAL REJECTED SLHs FOR S9WL:      1
Select  PRESS <ENTER> TO CONTINUE, P FOR PREVIOUS SCREEN
        [+|-]n FOR [+|-]n SCREENS, Q TO QUIT DISPLAY.
Selection: 
Number of Pages 1 Screen 1 of 3
    
```

The report above is generated for records that do not process in the Issue Bulk Property to Another DRMO.

Each record contains a reject code and the user can check the legend at the end of the report, which identifies the problem that the program encountered.

Figure 77 - Reject Code Key

```

TOTAL REJECTED SLHs FOR ALL SITES:          3          ^

```

REJECT CODE KEY

REJECT CODE	REJECT CODE DESCRIPTION
1	RECORD IS IN Z STATUS
2	QUANTITY AVAILABLE = 0
3	ERROR ON THE INPUT RECORD
4	SEQ NBR ON THE TYPE 2 RECORD DOES NOT MATCH THE TYPE 1 RECORD
5	DTID NUMBER NOT FOUND
6	ERROR IN ACCESSING DTID NUMBER RECORD
7	REQUIRED RECORD NOT FOUND ON udwrzrdt
8	UPDATE OF udwrtdtid WAS UNSUCCESSFUL
9	ERROR WHILE WRITING THE TTC
10	UPDATE OF udwrs1hr WAS UNSUCCESSFUL

Select XXXXXXXXXX PRESS <ENTER> TO CONTINUE, P FOR PREVIOUS SCREEN
 [+|-]n FOR [+|-]n SCREENS, Q TO QUIT DISPLAY.

Selection: XXXXXXXXXX

Number of Pages 1 Screen 2 of 3

Figure 78 - SLH Property Due-In Report

```

udwb5910.001          DAISY          PAGE: 1
SVQE          SLH PROPERTY DUE IN REPORT DRMO CRANE DEMIL          DATE: 07/19/05

```

LOSING DRMO RIC/SFX: S9WE LOSING DRMO NAME: DRMS NORFOLK

BAR CODE	DTID NO	DTID NO	NSN/LSN	DML CD	HM/ HW	QUANTITY	ORIG DTID NO	NOUN NAME
~&bcS<SC44025196600B >~&bcE								
SC44025196600B	5841004431535		D		1	SC440251100023	SWITCH	DRVR ASSY

TOTAL RECORDS FOR S9WE : 1

At the gaining DRMO, a SLH Property Due In Report (udwb5910) will be produced every day to show the SLH property that is due in. This report is available on web reports. The DTID Number will be bar-coded, so this report can be used during the receipt process to scan in the DTID Number on the receipt screen.

A forthcoming change will be to remove the Acquisition Value and add the Original DTID Number (the DTID Number at the Losing/Issuing DRMO).

Figure 81 - SLHs Without XR1's Over 30 Days (for Losing DRMO)

```

^&110^&18D^&k2S^(sOP^(s13H
UDAC7510.001
Page: 1
DRMO RIC/SFX SXGA SLHs WITHOUT XR1s OVER 30 DAYS -- DRMO JAC
KSONVILLE DATE 08/29/2004
GAINING DRMO RIC/SFX:SVQA GAINING DRMOs NAME DRMO CRANE
DTID NO NSN/LSN NOUN NAME DML HM/ QUANTITY
ACQ VALUE SITE STORAGE DAYS NO XR1 CD HW
CD LOCATION
FB200641600001 5820010362760 RECEIVER,RADIO C 2
12,263.18 SS SSSSSSSSS 38
FB200641600003 5821011665016 RECEIVING SET,RADIO D 1
30,320.00 SS SSSSSSSSS 38
FB200641620001 5996008325285 AMPLIFIER SUBASSEMB C 5
5,030.60 SS SSSSSSSSS 40
FB200641620002 5895006320854 RECORDER,VIDEO D 1
Select [REDACTED] PRESS <ENTER> TO CONTINUE, P FOR PREVIOUS SCREEN
[+|-]n FOR [+|-]n SCREENS, Q TO QUIT DISPLAY.
Selection: [REDACTED]
Number of Pages 5 Screen 1 of 29

```

A weekly report (UDAC7510, SLHs Without XR1's Over 30 Days) generated for the **Losing** DRMO. It displays items issued that do not have a XR1 transaction matching the SLHB data at Corporate. This report is found in DRMO Access Wide Reports. Above is a sample of that report.

Figure 82 - SLHs Without XR1's Over 30 Days (for Gaining DRMO)

```

^&110^&18D^&k2S^(sOP^(s13H
UDAC7520.001
Page: 1
DRMO RIC/SFX SVQE SLHs WITHOUT XR1s OVER 30 DAYS -- DRMO CRA
NE DEMIL DATE 08/29/2004
LOSING DRMO RIC/SFX: S9WM LOSING DRMO NAME DRMS MECHANICSBURG
DTID NO NSN/LSN NOUN NAME DML HM/ QUANTITY
ACQ VALUE SITE STORAGE DAYS NO XR1 CD HW
CD LOCATION
SC440241660001 4140001039314 SHIRT,WOMAN'S C 101
1,004.95 A# SW3100SAC 75
SC440241660002 5895001039387 FREQUENCY MULTIPLIE D 102
164,016.00 A# SW3100SAC 75
SC440241660003 5998001039425 CIRCUIT CARD ASSEMB D 103
10,403.00 A# SW3100SAC 75
SC440241660004 5998001039431 CIRCUIT CARD ASSEMB D 104
Select [REDACTED] PRESS <ENTER> TO CONTINUE, P FOR PREVIOUS SCREEN
[+|-]n FOR [+|-]n SCREENS, Q TO QUIT DISPLAY.
Selection: [REDACTED]
Number of Pages 2 Screen 1 of 8

```

The weekly report (UDAC7520, SLHs Without XR1's Over 30 Days) shown above, is generated for the **Gaining** DRMO. It displays items issued to the gaining DRMO that have not had an XR1 transaction accomplished that matches the SLHB data at Corporate. This report is found in DRMO Access Wide Reports.

1.3.5.2.—ISSUE PRECIOUS METAL TO CONTRACTORS

Figure 83 - Issue Precious Metal to Contractors

replace	not stored	update		
UDRM0100.003		DAISY		02/23/04
s9d3890		ISSUE PRECIOUS METAL TO CONTRACTORS		10:13

Select one of the following items

- 1. Issue Usable Precious Metal**
- 2. Issue Scrap Precious Metal
- 3. Exit the application.

ENTER SELECTION:

Use the up or down arrows or enter a number; Press MENU SELECT or RETURN

F1-Menu Can	F2-Menu Sel			F10-More Key
-------------	-------------	--	--	--------------

1.3.5.2.1.—ISSUE USABLE PRECIOUS METAL

Figure 84 - Issue Usable Precious Metal

replace	not stored	update		
udrm0111.003		DAISY		02/23/04
s9d3890		ISSUE USABLE PRECIOUS METAL TO A CONTRACTOR		10:13

DTID NO: XXXXXXXXXX

ENTER DTID_NO

F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key
-------------	-------------	------------	------------	-------------	--------------

Figure 85 - Issue Usable Precious Metal to a Contractor - Reclamation of PM

replace	stored	update	record	1 of	1
udrm0101.007		DAISY			03/09/04
s9d3890		ISSUE USABLE PRECIOUS METAL TO A CONTRACTOR			09:57

DTID NO: SC440241030001

NIIN/LSN: 010690298
 ITEM NAME: CONNECTOR,PLUG,ELEC
 QUANTITY AVAILABLE: 12
 QUANTITY ON HAND: 12

 QUANTITY ISSUED: 12

 REQUISITION NUMBER: SC440343082228

 CONTRACT NUMBER: SC4400-04-D-0301

 DELIVERY ORDER NUMBER: 0001

 CLIN: 0001

Enter Contract Line Number. Then F9 to update

F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key
-------------	-------------	------------	------------	-------------	--------------

This process is used to issue property to a Precious Metals Contractor for the reclamation of precious metals. The Precious Metals Program Manager at HQ DRMS will provide the Requisition Number, Contract Number DO, and CLIN.

1.3.5.2.2.—ISSUE SCRAP PRECIOUS METAL

Figure 86 - Issue Scrap Precious Metal to a Contractor

replace	not stored	update		
udrm0112.003		DAISY		02/23/04
s9d3890		ISSUE SCRAP PRECIOUS METAL TO A CONTRACTOR		10:13

SCRAP ID: SVX

ENTER RIC SUFFIX

F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key

Figure 87 - Issue Scrap Precious Metal to a Contractor

replace	not stored	update		
udrm0112.003		DAISY		02/23/04
s9d3890		ISSUE SCRAP PRECIOUS METAL TO A CONTRACTOR		10:13

SCRAP ID: SVX

ENTER RIC SUFFIX

F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key

Figure 88 - Issue Scrap Precious Metal to a Contractor

replace	stored	update	record	1 of	1
udrw0102.007			DAISY		03/09/04
s9d3890		ISSUE SCRAP PRECIOUS METAL TO A CONTRACTOR			09:57

SCRAP ID: SWALP8EA1B

SCRAP NAME: SORTED ELC./ELECTRONIC SCRAP CONTAINING PREC. MET COP
SCRAP WEIGHT: 323
WEIGHT ISSUED: 323
REQUISITION NUMBER: SC440343082229
CONTRACT NUMBER: SC4400-04-D-0301
DELIVERY ORDER NUMBER: 0001
CLIN: 0002

PRESS <F9> TO UPDATE OR <F1> TO EXIT WITHOUT UPDATING.
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Ke

This process is used to issue scrap to a Precious Metals Contractor for the reclamation of precious metals. The Precious Metals Program Manager at HQ DRMS will provide the Requisition Number, Contract Number DO, and CLIN.

Figure 89 - Return of Property

replace	not stored	update			
udwb70.005			DAISY		03/09/04
s9d3890		RETURN OF PROPERTY			10:05

1. Return to Generator
2. Return to Manufacturer

Option: 1

F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Ke

Option 1 is available to allow the user to return the property to the Generating Activity, for example, if the Generating Activity advises that they transferred the property to the DRMO in error. Do not use Option 2 to Return to Manufacturer. Use Referral for

Abandon/Destroy Screen and the A or D Reason Code —MCI for Return to Manufacturer.
Option 2 is currently under construction and not for use.

1.3.6.—RETURN OF PROPERTY TO THE GENERATOR

When you have a Return to Generator (RUG), enter this DAISY transaction for rejects and record/report rejects in the DRMS 917 database. RCP discrepancies to include rejects require you to input an SDR. Process the 917/SDR then print off the system generated reports. Web DOC the 917/SDR information printed as supplements to the source document/DTID.

Figure 90 - Return of Property to the Generator

replace	not stored	update		
udwb7010.003		DAISY		02/21/04
s9d3890		RETURN PROPERTY TO GENERATOR		10:18

DTID_NO/SCL-SCT	
-----------------	--

ENTER EITHER A DTID NO. OR A SCRAP ID; PRESS <RETURN>

F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key
-------------	-------------	------------	------------	-------------	--------------

Figure 91 - Return Property to Generator

replace	stored	update	record	1 of	1
udwb7020.006			DAILY		03/09/04
s9d3890			RETURN PROPERTY TO GENERATOR		10:05
DTID_NO/SCL-SCT FB634130735985					
QUANTITY RETURNED:	897	NSN/LSN	:	8030	00WD00694
DATE RETURNED	: 03/09/04	HM/HW CODE	:	H	
GENERATOR DODAC	: FB6341	QUANTITY ON HAND	:	897	
ITEM NAME	: AG3024 WATER,PARTS WASHER WST				
PRESS <F9> TO ADD/UPDATE					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

This procedure will also be used to return property (including RCP) that was erroneously turned in to the DRMO or where property has failed RTDS and there is an in-place receipt MOU that allows return. This screen may be used to return usable or scrap to the Generating Activity.

In the first screen, input the DTID_NO/SCL-SCT.

On the second screen, basic information about the record appears. Verify that the correct record is being processed. If the wrong DTID, SCL or SCT is entered, press <F1> to back out immediately. If the correct record appears, input the quantity returned and Press <Enter>. Next, input the date the property was returned by using the following format - mm/dd/yy and press <Enter>. Press <F9> to complete the entry and update the inventory.

If the property is hazardous waste, a manifest screen appears. The manifest screen must be filled out before the transaction is accepted by the system. When the data entry is complete, press <F9>, to update the inventory.

If the property has been input into BOSS for ultimate disposal, ensure that it is canceled off the delivery order and cancelled out of BOSS by notifying the Contract Administration Office.

Annotate the DTID in the source document file with the date and the reason for returning the property to the generator. Have the generator sign the DRMS Form 917 to acknowledge receipt. WEBDOC the DTID/917 and arrange for the property return.

MIDAS RUG Report can be located under this hyperlink
http://www.drms.dla.mil/discoverer/viewer?&cn=tm4i_connection1&us=%7E27DISWEB%7E27&db=midas.prod.drms&lm=discoverer&eul=EUL51&nsl=en-us&wbk=ELEMENT6&wsk=113 and used as a management tool to review Return to

Generator transactions. Additionally, the WEBDOC DTID can be viewed for validation by management.

When property is not received, a CLR transaction in DAISY must be entered into the system in order to maintain the Pre-positioned data in (PMR), ETIDs or Gen Com systems. Complete the DRMS 917, make sure the reason for reject is annotated, have the generator sign and date the 917 for acknowledgement of receipt. When there is an RCP discrepancy to include rejects, shipping, overage, shortage, non-receipts or mis-shipments, refer to the RCP SDR process and input an SDR accordingly. Web Doc the 1348-1a as source document and make the DRMS 917/SDR a supplement.

MIDAS Return to Generator transactions (RUG) Report can be located on the MIDAS preformatted reports page
<https://www.drms.dla.mil/discoverer/viewer?cn=cf_a105>, GAO then under GET RUG'S. Additionally, the DRMS Form 917 can be viewed on Web DOCS by DTID number for validation by management.

1.4.—STORAGE FUNCTIONS

Figure 92 - Storage Functions

```
[udwb91go]                ACCELL/SQL                Menu Item 1 of 3
                        STORAGE FUNCTIONS

1.  ADD STORAGE LOCATION
2.  RELOCATE PROPERTY
3.  SCRAP BREAKDOWN

Selection: _____
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Item Help | F10-More Key
```

This screen appears after inputting -4|| on the Warehousing Menu.

1.4.1.—ADD STORAGE LOCATION

Figure 93 - Add Storage Location Scree

replace	find		
udwb9113.017	DAISY		02/21/04
s9d3890	Add Storage Location Screen		10:24

PLR: SVXA	SITE NAME:		
DTID	STOCK ID	QTY	PROCESS DT

Enter DTID and Press <Find> or Press <Find> for All

F1-Prv Form	F2-Nxt Form	F3-Find	F5-Fld Help	F10-More Key
-------------	-------------	---------	-------------	--------------

Figure 94 - Add Storage Location Screen

```

replace | not stored | update | record 1 of 1 |
udwb91ah.014          DAISY          03/09/04
s9d3890              Add Storage Location Screen 10:14

  PLR: SWA  SITE NAME: DRMO COLUMBUS

  DTID      STOCK ID      QTY      PROCESS DT
  FB230030300001

  DTID NO: FB230030300001
  Site Storage
  Loc Location
  AD JONJONJON  █

PRESS <F9> TO ADD/UPDATE
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key
    
```

This process is used to record the storage location if one was not assigned at the time of receipt and was placed in a suspense location —SS SSSSSSSS.

1.4.2.—RELOCATE PROPERTY

Figure 95 - Relocate Property

```

replace | not stored | update | record 1 of 1 |
udwb1041.009          DAISY          02/21/04
s9d3890              RELOCATE PROPERTY SCREEN 10:25

  Dtid/Scl/Sct/Prelot Number █
  Qty On Hand
  Inv. Item Name
  Stock ID

ENTER DTID OR SCL/SCT OR PRELOT NUMBER
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key
    
```

Figure 96 - Relocate Property Screen

replace	stored	update	record	1 of	1
udwb10aa.027			DAISY		03/09/04
s9d3890			RELOCATE PROPERTY SCREEN		10:20

Dtid/Scl/Sct/Prelot Number FB606130680001
 Qty On Hand 1
 Inv. Item Name TEST STORAGE LOCATION
 Stock ID 518000LSN

Site/Storage Location
 A0 BMBMBMBMB

PRESS <F9> TO UPDATE

F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key
-------------	-------------	------------	------------	-------------	--------------

This process is used to relocate from its current location to a new location. It can also be used to record multiple locations for one DTID; however, in Consolidated Inquiries the first location is the only location visible. Input the new location in place of the existing location. If multiple locations are listed for a record in error, highlight the erroneous record locations and press <F18> to delete them.

1.4.3.—SCRAP BREAKDOWN

Figure 97 - Scrap Breakdown

replace	not stored	update		
UDWCB081 010		SCRAP BREAKDOWN		02/21/04 10:26

SCL/SCT NUMBER	CURRENT WEIGHT	LOSING WEIGHT
		0

Please enter SCL/SCT Prefix <L or T>.

F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key
-------------	-------------	------------	------------	-------------	--------------

Figure 98 - Scrap Breakdown - Segregate Scrap Accumulation

replace	not stored	update			
UDWCBOAA 016		SCRAP BREAKDOWN		03/09/04 10:51	
SCL/SCT NUMBER LE1KA0A		CURRENT WEIGHT 286	LOSING WEIGHT 100		
GAINING SCL/SCT LD1DA0A	SITE/STRG LOC AO BMBMBMB	GAINING WEIGHT 10	TOT WGHT 0	REMAINING	

Enter Gaining Weight; Then press <F9> to update
 F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key

This process is used to segregate scrap accumulation into the appropriate SCL ID. These examples show segregation of brass and iron aluminum found in the E1K accumulation. User inputs the losing weight from the existing accumulation and distributes the weight to the appropriate scrap ID. These are most commonly used for H24 and P24 un-segregated scrap piles.

Figure 99 - Scrap Breakdown

replace	not stored	update			
UDWCBOAA 016		SCRAP BREAKDOWN		03/09/04 10:51	
SCL/SCT NUMBER LE1KA0A		CURRENT WEIGHT 276	LOSING WEIGHT 100		
GAINING SCL/SCT LD2EA0A	SITE/STRG LOC AO BZBZBZB	GAINING WEIGHT 20	TOT WGHT 10	REMAINING 90	

Enter Gaining Weight; Then press <F9> to update
 F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key

This screen displays the subsequent distributions for the remaining weight.

1.5.—SPECIAL FUNCTIONS

Figure 100 - Special Functions

```

      ACCELL/SQL
[udwc30go]          SPECIAL FUNCTIONS          Menu Item 1 of 7

  1. RECORD DISCREPANCY
  2. GAINS & LOSSES
  3. VIEW RPLD
  4. VIEW DRMR/DRMS ADJUSTMENTS
  5. LOCAL DODAAC ADDRESSES
  6. INITIATE DEMIL CHALLENGE
  7. PROCESS RCP CUSTOMER SHIPMENTS

Selection:
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Item Help|F10-More Key

```

1.5.1.—RECORD DISCREPANCY

Figure 101 - Record Discrepancy

```

replace | not stored | update |
udwc30aa 003          RECORD DISCREPANCY          02/21/04 10:34

  PLR          DTID - SCL/SCT
  SVXA

Enter Property Location Ric
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Fld Help |F10-More Key

```

Figure 102 - Record Discrepancy - Quantity Shortage/Overage

replace	not stored	update		
udwc3010	006	RECORD DISCREPANCY		03/02/04 14:25

PLR	DTID - SCL/SCT
SVQA	FB613132199000

QTY AVAIL	QTY ON HAND	OBSERVED QTY	DISCOVERY DT
4	4		

ENTER OBSERVED QUANTITY

F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key
-------------	-------------	------------	------------	-------------	--------------

The Record Discrepancy Process is used by whoever discovers that there is a quantity shortage/overage. This process must be performed whenever a discrepancy is observed and further research is required. Immediately contact the Accountable Property Officer (APO) for further guidance.

1.5.2.—GAIN AND LOSS ADJUSTMENTS

Figure 103 - Gain and Loss Adjustments

replace	not stored	update		
udwc5370	006	GAIN AND LOSS ADJUSTMENTS		02/21/04 10:35

PROPERTY LOCATION RIC	ADJUSTMENT CODE
SVXA	

ENTER PROPERTY LOCATION RIC

F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key
-------------	-------------	------------	------------	-------------	--------------

When the system displays the *Property Location RIC* (PLR), press <Enter>. After the system displays *ADJUSTMENT CODE*, input -G|| or -L||, as appropriate.

At this time, the system will display a pop-up screen on the right, *DTID - SCL/SCT* window for records that are pending acceptance for a quantity or weight difference (see Figure 99).

Use this screen to delete a record that has been reported in error by pressing <F18>. The user can also add by pressing <F7>, viewing by pressing <F2>, or updating by pressing <F2>, those records where an inventory discrepancy has been discovered. Follow the screen prompts as appropriate.

When a record is deleted, an event history transaction will be written.

For adjustments reported automatically by an Interim XS7 Marketing transaction, use the following procedure for each individual record:

Press <F2> to view the record(s) and press <F9> to move the record(s) to the *DRMO APPROVED AJUSTMENTS* File.

Press <F7> and input the following entries:

DTID - SCL/SC: Input the DTID or the SCL/SCT for the property record that needs to be reported. If the system cannot locate the record, it states, *-Not found, press <Enter> to continue* or *-Not on file for this property location RIC*. If the record is on file, the system will ask for additional information.

ADJ QTY/W: Input the quantity to be added to the record, if the error was a gain, or, if the error was a loss, input the amount to be subtracted from the record (7 characters). The system adds or subtracts that quantity and displays the result in the *NEW QTY/WT Field*. The system also calculates the adjusted value for gains/losses and displays it in the *ADJ VALUE Field*.

DISCOVERY D: If the record does not show a discovery date, input the date the discrepancy was known as mm/dd/yy (8 characters).

CIRCUMSTANCES: Input the reason for the gain or the loss (3 lines of 60 characters each).

Press <F9> to complete the addition of a record.

Discovery dates are after research has been performed by the APO and NIL confirmed. 30 days is the maximum time allowed for research between observed discrepancy and discovery date. The records requiring approval will now appear in the DRMO APPROVE ADJUSTMENTS File to await input of approval.

Figure 104 - Gain and Loss Adjustments - Select RCD

replace	stored	update	record	1 of	1	records found
udvc53aa	012	GAIN AND LOSS ADJUSTMENTS			03/02/04	14:35

PROPERTY LOCATION RIC	ADJUSTMENT CODE
SVQA	L

DTID - SCL/SCT	DESC
FB613132199000	DLU
-	-
-	-
-	-
-	-
-	-
-	-
-	-

PRESS <F4> TO SELECT RCD, THEN <F18> TO DELT, <F2> TO CONT, <F7> TO ADD RCD
 F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key

Figure 105 - Gain and Loss Adjustments - Used by APO for Verified Discrepancy

replace	stored/modified	update	record	1 of	1	
UDMC5330	027	GAIN AND LOSS ADJUSTMENTS			03/02/04	14:35

PROPERTY LOCATION RIC	ADJUSTMENT CODE
-----------------------	-----------------

DTID - SCL/SCT	DISCOVERY DT	QTY/WT ON HAND	ADJ QTY	NEW QTY/WT
FB613132199000	03/02/04	4	2	2

UNIT PRICE	ADJUST VAL
100.00	200.00

STOCK ID: 7110 00BOOKCAS INV ITEM NAME: BOOK CASE

CIRCUMSTANCES:
 WHILE LOCATING PROPERTY FOR ISSUE, THE LOSS WAS DISCOVERED

ENTER CIRCUMSTANCES, THEN <F9> TO UPDATE
 F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key

The Gain and Loss Adjustment Process is used by the APO when the discrepancy has been verified and the appropriate paperwork has been completed. This process places the record in suspense until final approval is granted.

Figure 106 - View Adjustments - Select Record and Obtain Approval APO

replace	stored	update	record	2 of	2
UUDND6020	022	VIEW ADJUSTMENTS			03/02/04 14:49
PROP LOC RIC SVQA					
DTID/SCL-SCT	ADJ	ADJUST	UNIT PRICE	ADJ VALUE	DISCOVERY DATE
FB613132199000	L	2	100.00	200.00	03/02/04
STOCK ID	INV ITEM NAME				
7110 00BOOKCAS	BOOK CASE				
CIRCUMSTANCES: WHILE LOCATING PROPERTY FOR ISSUE, THE LOSS WAS DISCOVERED					
PRESS <F4> TO SELECT RECORD; THEN <F2> TO APPROVE OR <F18> TO DELETE.					
F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key

The Approving Official, depending on the level of approval, e.g. DRMO Chief/DRMO Designee, DRMS Commander/Designee, etc., will use this process to finalize the adjustment to the accountable record.

Figure 107 - Approve Adjustments - Update

replace	stored/modified	update	record	1 of	1
UUDND6030	034	APPROVE ADJUSTMENTS			03/02/04 14:49
PROP LOC RIC SVQA					
DTID/SCL-SCT	ADJ	ADJUST	UNIT PRICE	ADJ VALUE	DISCOVERY DATE
FB613132199000	L	2	100.00	200.00	03/02/04
STOCK ID	INV ITEM NAME				
7110 00BOOKCAS	BOOK CASE				
CIRCUMSTANCES: WHILE LOCATING PROPERTY FOR ISSUE, THE LOSS WAS DISCOVERED					
APPROVE LOSS					
TPC	LRC	NEG	APPROVING	DISPOSITION	RESOLUTION
A	G	N	EIN DATE	CODE	OFFICE CODE
			s9d3052 03/02/04	L	0
GPLD/ROS					
DATE					
3/2/04					
ENTER DATE, OR LEAVE BLANK IF NO GPLD OR ROS; PRESS <F9> TO UPDATE					
F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key

The appropriate Type Property, Loss Reason, and Resolution Office Codes must be entered by the approving authority/designee.

Resolution Office Codes (ROC) and Approval Authorities are as follows:

- O: Approval by DRMO or Designee, FST Chief, Area Manager or Designee
- R: Approval by HQ DRMS Operations Director or Designee
- S: Approval by HQ DRMS Command or Designee

1.5.3.—VIEW RPLD

Figure 108 - GPLD/ROS - View RPLD

replace	not stored	update			
UDWC6476	1.3	GPLD/ROS		02/21/04	10:40
PROP LOC RIC <input type="checkbox"/>					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Keu					

This process is used by DRMO/FST/DRMS to view unapproved adjustments. The data elements include DTID, Number, NSN, Quantity, Level of Approval, etc.

RPLD: Report Property Lost or Damaged. GPLD: Government Property Lost or Damaged.
ROS: Report of Survey.

1.5.4.—VIEW DRMS ADJUSTMENTS

Figure 109 - View DRMS Adjustments

replace	find	no records four
UDWC6520 003	VIEW DRMR/DRMS ADJUSTMENTS	02/21/04 10:42

DTID/SCL-SCT	QTY/WT	UNIT PRICE	LOSS VALUE	DISCOVERY DATE			
CIRCUMSTANCES:							
TPC	LRC	NEG	EIN	DRMO RVU DATE	DISPOSITION CODE	RESOLUTION OFFICE CODE R	GPLD/RDS DATE

PRESS <F4> FOR NEXT RECORD, <F3> FOR PREVIOUS RECORD, <F1> TO EXIT

F1-Prv Form	F2-Nxt Form	F3-Find	F5-Fld Help	F10-More Key
-------------	-------------	---------	-------------	--------------

1.5.5.—LOCAL DODAAC ADDRESSES

Figure 110 - Local DoDAAC Activity Addresses

replace	not stored	update	record	1 of	1
udwe3001.002	Local DoDAAC Address				02/21/04 - 10:43

DODAAC:	
Address of Generator	
Name:	
Street:	
City, State, Country	
ZIP/APO/FPO Code	-

Enter DoD Activity Address Code

F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key
-------------	-------------	------------	------------	-------------	--------------

This process is used when a receipt refusal (CLR) is processed and the message –Invalid DoDAACII appears. This screen must be completed to provide the DoDAAC information.

1.5.6.—INITIATE DEMIL CHALLENGE

Figure 111 - Initiate DEMIL Code Challenge (Stand-Alone)

replace		find		
udpd2010.009		DAISY		02/21/04
s9d3890		INITIATE DEMIL CODE CHALLENGE (STAND-ALONE)		10:44

PLR: FSC/NIIN: 0000- [REDACTED] NOUN NAME:

PROPERTY DEMIL CD: DEMIL CD (recorded): PROPOSED DEMIL CD:

DEMIL CHALLENGE JUSTIFICATION: DEMIL INTEGRITY CD:

Enter Niin and <F3> to Find.

F1-Prv Form	F2-Nxt Form	F3-Find	F5-Fld Help	F10-More Key
-------------	-------------	---------	-------------	--------------

Figure 112 - Initiate DEMIL Code Challenge - Stand-Alone Justification

replace	not stored	update	record	1 of 1
udpd2010.009		DAISY		03/09/04
s9d3890		INITIATE DEMIL CODE CHALLENGE (STAND-ALONE)		11:00

PLR: SVXA FSC/NIIN: 1680-010248736 NOUN NAME: AMPLIFIER,SIGNAL

PROPERTY DEMIL CD: DEMIL CD (recorded): D PROPOSED DEMIL CD: A

DEMIL CHALLENGE JUSTIFICATION: DEMIL INTEGRITY CD:

COMMERCIALY AVAILABLE. [REDACTED]

Enter Demil Challenge Justification and <F9> to Add.

F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key
-------------	-------------	------------	------------	-------------	--------------

This process is used to process a DEMIL Challenge. If the DEMIL Code assigned is questionable, the DRMO must initiate a DEMIL Challenge. The Property DEMIL Code is the DEMIL Code from the turn in document, and the proposed DEMIL Code is the code that the DRMO has researched and believes to be correct. It is critical that a good justification be provided to aid the DLIS DEMIL Coding Office in their decision. Items

undergoing DEMIL Challenge from a non-DEMIL required to a DEMIL Required Code will be frozen worldwide until the Challenge has been completed. The DEMIL Challenge System is resident in CORP DAISY and may be accessed to view items undergoing challenge and their status. When a challenge is processed at CORP, all of the necessary changes to records and NSN Characteristics will be processed in the batches as well as notifications generated in Access Reports worldwide.

Challenges may also be initiated from the receipt process or from CORP DAISY.

1.6.—RESI B FUNCTIONS

Figure 113 - RESI B Functions

The screenshot shows a terminal window with the following content:

```
[udwc11go]                ACCELL/SQL                Menu Item 1 of 3
                           RESI B FUNCTIONS

                           1. PART 1
                           2. PART 2
                           3. PART 3

Selection: [ ]
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Item Help | F10-More Key
```

When an item qualifies for RESI B, a RESI B Inventory placard is produced and provided in Access Reports. For more information, see Resolution Listings, this chapter. Go to this menu to initiate inputs.

1.6.1.—PART 1

Figure 114 - RESI B Part 1

replace	not stored	update	record	1 of	1
UDWC1161	1.1	RESI B PART 1			02/21/04 - 10:47
PROP LOC RIC					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

Figure 115 - RESI B Part 1 - Inventory

replace	stored	update	record	17 of	20
udwc1101	001	RESI B PART 1			06/16/08 - 22:55
DTID	STOCK ID	RCVD DT	RSC	RESI B	
FB523271571006	7240001600440	12/12/07	C	Z	
FB528472600096	53310054213655X	12/12/07	A	Z	
FB528472610185	53310070270625X	12/12/07	A	Z	
FB528472610187	53310058221335X	12/12/07	A	Z	
FB528472610189	53310058418405X	12/12/07	A	Z	
PRESS <F1> TO RETRIEVE VALUES.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

The RESI B reports property that has been on the inventory for 6 months (180 days) or more. There are three parts to the RESI B. Part 1, reflected above, shows property that requires management action by DRMO. Once research has been accomplished, annotate the appropriate reason code to move the record to Part 2.

NOTE: To display complete listing of Resi B codes, hit F20. Since more codes have been added, only the first four are shown. Use the down arrow key to view remaining codes. Below are the codes used and what is shown when using the up/down arrow keys.

Figure 116 - RESI B Part 1 - Status Codes Example

RESI B STATUS CODES	
CODE	DESCRIPTION
T	HM/HW AWAITING CONTRACT
B	MORATORIUM
C	SPECIAL FREEZE
D	HM/HW PENDING RETROGRADE

RESI B STATUS CODES	
CODE	DESCRIPTION
E	MAP
F	PCB
G	WEAPONS
H	SALES LITIGATION

RESI B STATUS CODES	
CODE	DESCRIPTION
J	SALES REOFFER
K	OTHER
L	FMS
M	DEMIL UNDERGOING CHALLENGE

1.6.2.—PART 2

Figure 117 - RESI B Part 2

replace	not stored	update			
UDWC1262	002	RESI B PART 2		02/21/04	10:48
PROP LOC RIC					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

Figure 118 - RESI B Part 2 - Change Reason Code

replace	stored	update	record	1 of	188
udwc12aa	013	RESI B PART 2		03/09/04	11:17
PROP LOC RIC SWXA					
DTID	STOCK ID	RCVD DT	RSC	RESI B	QUANTITY
36550801400003	7025 00MONITOR	01/17/03	K	H	3
INVENTORY ITEM NAME MONITOR					
A HM/HW AWAITING CONTRACT	H SALES LITIGATION				
B MORATORIUM	J SALES REOFFER				
C SPECIAL FREEZE	K OTHER				
D HM/HW PENDING RETROGRADE	W ITEM PENDING DEMIL/DEMIL				
E MAP	X ON RESI B FOR MORE THAN 8				
F PCB	Z FIRST TIME ON RESI B				
G WEAPONS					
Enter Resi B Code, then <F9> to update					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

RESI B Part 2 allows the user to change the reason code, if required.

1.6.3.—PART 3

Figure 119 - RESI B Data Part 3 Summary

replace	stored	update	record	1 of	3	records found												
udwc1363	004		RESI B DATA PART 3 SUMMARY			02/21/04 10:51												
<table border="1"> <thead> <tr> <th>DRMO/OSB PROPERTY LOCATION RIC</th> <th>PART 1 TOTAL</th> <th>PART 2 TOTAL</th> </tr> </thead> <tbody> <tr> <td>SVXA</td> <td>4020</td> <td>185</td> </tr> <tr> <td>SVXP</td> <td>1494</td> <td>101</td> </tr> <tr> <td>SVXS</td> <td>1159</td> <td>1</td> </tr> </tbody> </table>							DRMO/OSB PROPERTY LOCATION RIC	PART 1 TOTAL	PART 2 TOTAL	SVXA	4020	185	SVXP	1494	101	SVXS	1159	1
DRMO/OSB PROPERTY LOCATION RIC	PART 1 TOTAL	PART 2 TOTAL																
SVXA	4020	185																
SVXP	1494	101																
SVXS	1159	1																
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Keu																		

Figure 120 - RESI B Data Part 3 Summary

replace	stored	update	record	1 of	3	records found												
udwc1363	004		RESI B DATA PART 3 SUMMARY			03/09/04 11:19												
<table border="1"> <thead> <tr> <th>DRMO/OSB PROPERTY LOCATION RIC</th> <th>PART 1 TOTAL</th> <th>PART 2 TOTAL</th> </tr> </thead> <tbody> <tr> <td>SVXA</td> <td>4008</td> <td>188</td> </tr> <tr> <td>SVXP</td> <td>1494</td> <td>101</td> </tr> <tr> <td>SVXS</td> <td>1159</td> <td>1</td> </tr> </tbody> </table>							DRMO/OSB PROPERTY LOCATION RIC	PART 1 TOTAL	PART 2 TOTAL	SVXA	4008	188	SVXP	1494	101	SVXS	1159	1
DRMO/OSB PROPERTY LOCATION RIC	PART 1 TOTAL	PART 2 TOTAL																
SVXA	4008	188																
SVXP	1494	101																
SVXS	1159	1																
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Keu																		

RESI B Part 3 is a summary of line items on Part 1 and Part 2 by PLR.

1.7.—RESI I FUNCTIONS

Figure 121 - RESI I Visibility of Status

replace	not stored	update		of	1
UDWC1501.002		RESI I VISIBILITY OF STATUS		02/21/04 - 10:53	
PROP LOC RIC <input type="checkbox"/>					
ENTER RIC AND SFX OR <F1> TO EXIT					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

Figure 122 - RESI I Visibility of Status

replace	stored	update	record	1 of	12	records found																								
UDWC1503.002		RESI I VISIBILITY OF STATUS		03/09/04 - 11:23																										
PROP LOC RIC SWA																														
<table border="1"> <thead> <tr> <th>DTID</th> <th>STOCK ID</th> <th>RCVD DT</th> <th>RESI I</th> </tr> </thead> <tbody> <tr> <td>FB440721630054</td> <td>8405000011551</td> <td>11/12/03</td> <td>B</td> </tr> <tr> <td>FB606130650003</td> <td>4240011060485</td> <td>03/03/03</td> <td>A</td> </tr> <tr> <td>FB606131361000</td> <td>5998004383317</td> <td>05/15/03</td> <td>B</td> </tr> <tr> <td>FB606131362000</td> <td>2815013354579</td> <td>05/15/03</td> <td>R</td> </tr> <tr> <td>FB606131363000</td> <td>100500GUN</td> <td>05/15/03</td> <td>R</td> </tr> </tbody> </table>							DTID	STOCK ID	RCVD DT	RESI I	FB440721630054	8405000011551	11/12/03	B	FB606130650003	4240011060485	03/03/03	A	FB606131361000	5998004383317	05/15/03	B	FB606131362000	2815013354579	05/15/03	R	FB606131363000	100500GUN	05/15/03	R
DTID	STOCK ID	RCVD DT	RESI I																											
FB440721630054	8405000011551	11/12/03	B																											
FB606130650003	4240011060485	03/03/03	A																											
FB606131361000	5998004383317	05/15/03	B																											
FB606131362000	2815013354579	05/15/03	R																											
FB606131363000	100500GUN	05/15/03	R																											
<table border="1"> <thead> <tr> <th colspan="2">RESI I STATUS CODES</th> </tr> <tr> <th>CODE</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>ABANDONMENT AND DESTRUCTION</td> </tr> <tr> <td>B</td> <td>AWAITING SHIPMENT TO DEMAN CONTRACTOR</td> </tr> <tr> <td>C</td> <td>HQ DRMS FREEZE/HOLD</td> </tr> <tr> <td>D</td> <td>AWAITING SHIPMENT TO ANOTHER DRMO FOR DEMIL</td> </tr> </tbody> </table>							RESI I STATUS CODES		CODE	DESCRIPTION	A	ABANDONMENT AND DESTRUCTION	B	AWAITING SHIPMENT TO DEMAN CONTRACTOR	C	HQ DRMS FREEZE/HOLD	D	AWAITING SHIPMENT TO ANOTHER DRMO FOR DEMIL												
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C	HQ DRMS FREEZE/HOLD																													
D	AWAITING SHIPMENT TO ANOTHER DRMO FOR DEMIL																													
PRESS <F1> TO RETRIEVE VALUES.																														
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key																														

RESI I are items that require DEMIL that have been in RSC W greater than 35 days. This reflects property that requires management action by the DRMO. Once research has been accomplished, annotate the appropriate reason code. The reason codes are displayed after pressing <F20>. After a reason code is selected, <F9> must be pressed to save the change for that record.

2.—RTD MENU

Figure 123 - RTD Menu

```

[udri10go]          ACCELL/SQL          Menu Item 1 of 7
                   RTD MENU

1. DTID INTERROGATION REQUEST
    2. NSN INTERROGATION BY DRMO
    3. DRMO MILSTRIP TRANSACTIONS
    4. MILSTRIP DAILY WORKLIST
    5. ADD, MODIFY, AND CANCEL FREEZES
    6. CHANGE AUTOMATIC RELEASE DATE
    7. DTID SCREENING MODIFICATIONS

Selection: [ ]

To see more function key labels, press the function key labeled "More Key"
F1-Prv Form  IF2-Nxt Form  IF3-Prv Rec  IF4-Nxt Rec  IF5-Item Help IF10-More Key
    
```

New selection within the RTD Menu: Selection #7, DTID SCREENING MODIFICATIONS.

2.1.—DTID INTERROGATION REQUEST

Figure 124 - DTID Interrogation Request

```

replace [ ] find [ ]

udri1001.015          DAISY          02/21/04
s9d3890              DTID INTERROGATION REQUEST      10:56

NSN                DRMO DODAAC          PROPERTY LOC DODAAC
DTID [ ]          INTERROGATOR RIC SVXA
M R S              D
SITE S S H        QTY  QTY  UI FD R M   DEI    ESD    W/LOC    UNIT
C C C            RCVD AVAIL  CC C L      LOT/NO   PRICE

END FES  EPPL#  MPD          TO GSA    ARD    REFD  IFB  ITEM  INSP  BOD

PLEASE ENTER DTID and press <F3> FIND
F1-Prv Form  F2-Nxt Form  F3-Find          F5-Fld Help  F10-More Key
    
```

This process is used to find information about a particular DTID at the DRMO.

2.2.—NSN INTERROGATION BY DRMO

Figure 125 - NSN Interrogation by DRMO

```

replace find
udri2001.014 DAISY 02/21/04
s9d3890 NSN INTERROGATION BY DRMO 10:57

NSN DRMO RIC SVX
S
I M R F D
T S S QTY C FZ UNIT RMB M
E C C AVAIL UI C CD PRICE CD DTID STORAGE ESD L

ENTER THE FSC OF THE NSN, PRESS <RETURN>.
F1-Prv Form F2-Nxt Form F3-Find F5-Fld Help F10-More Key
    
```

This process is used to find information about a particular NSN at the DRMO.

2.3.—DRMO MILSTRIP TRANSACTIONS

Figure 126 - DRMO MILSTRIP Transactions

```

replace not stored update record 1 of 1
udrp7100.018 DAISY 02/23/04
s9d3890 DRMO MILSTRIP TRANSACTIONS 10:58

Select one of the following items

1. TRANSPORTATION (AE6 W/HY)
2. GENERATE NEW 1348-1 (AE6 W/BF)
3. SHIPMENTS - REGULAR (ARO)
4. SHIPMENTS - POST POST - USABLE (ARO WALK-IN)
5. SHIPMENTS - POST POST - SCRAP
6. DENIALS (A6A)
7. SUPPLY STATUS (AE6)
8. RESPOND TO DAILY TRANSACTIONS
9. MANIFEST RETURN DATE ENTRY

ENTER SELECTION:

Use the up or down arrows or enter a number; Press MENU SELECT or RETURN
F1-Menu Can F2-Menu Sel F10-More Key
    
```

This menu contains processes related to MILSTRIP.

2.3.1.—TRANSPORTATION (AE6 W/HY)

Figure 127 - DRMO PCH&T MILSTRIP Transactions - Transportation (AE6 W/HY)

replace	find	DAISY	02/23/04
udrp7110.020		DRMO PCH&T MILSTRIP TRANSACTIONS	10:59
s9d3890			

REQUISITION NUMBER	SUFFIX CODE	DIC	AE6
MEDIA/STATUS	STOCK-ID		
UNIT OF ISSUE	QUANTITY		
SUPPR ADDRESS	SIGNAL CODE		
FUND CODE	DISTRIBUTION CODE		
PROJECT CODE	PRIORITY CODE		
FL/CAN/DLVY DATE	SPLY/STAT/ADVC		
ITM-UP	DATE TRANS PROCS		
DATE TO PCH&T	TCN/GBL/DTID/SHP#		
EST. SHIPPING DATE	QUANTITY RELEASED		

REQUISITION NUMBER <F3 FIND> OR RETURN TO ENTER SUFFIX

F1-Prv Form | F2-Nxt Form | F3-Find | F5-Fld Help | F10-More Key

Use this process to notify the customer (using an AE6 transaction) and the system, that property has been released to the transportation office.

REQUISITION NUMBER: 14 characters, then press <Enter>.

SUFFIX: 1 character, if available.

Press <F3>. DAISY displays the Document Identifier Code of AE6 and MILSTRIP A0A information in the center box.

TCN/GBL/SHP #: 17 characters, if a Transportation Control Number (TCN) or Government Bill of Lading (GBL) number are available. If none of the above is available, press <Enter>. The system will populate the field with the requisition number.

DATE TO PCH&T: 3 characters, input the Julian date that the material was sent to Packing, Crating, Handling and Transportation.

EST, SHIPPING DATE: 4 characters, input a four-digit Julian date for the estimated date of shipping.

QUANTITY RELEASED: 5 characters, verify this.

The quantity released must match, or be less than, the quantity on the Materiel Release Order. DAISY displays the amount shown on the requisition.

If the quantity released matches the amount requisitioned, press <Enter> to skip this field.

If the quantity released does not match, type the quantity actually released, if less than that posted on the MRO and press <Enter>.

DRMO personnel are not authorized to release a quantity greater than that posted on the MRO.

Press <F9>. This adds this transaction to the DAISY system. The message *-Transaction Added* is displayed on the message line.

2.3.2.—GENERATE NEW 1348-1 (AE6 W/BF)

Figure 128 - DRMO MILSTRIP Generate New 1348

replace	not stored	update	record	1 of	1
udrp7112.009		DAISY			02/23/04
s9d3890		DRMO MILSTRIP GENERATE NEW 1348			11:01

REQUISITION NUMBER		SUFFIX CODE
--------------------	--	-------------

ENTER REQUISITION NUMBER. RETURN TO ENTER SUFFIX OR F9 TO ADD/UPDATE.
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Keu

This process is used to request a hard copy of an existing requisition /DD FORM 1348-1A. Use this process to replace a lost or destroyed 1348-1A. (If the DD Form 1348-1A was received through DAISY DRMO reports.)

REQUISITION NUMBER: 14 characters, then press <Enter>.

SUFFIX: 1 character.

Press <F9>. To print the new 1348-1A the next day, use the Access Reports process for Special Forms for printing MILSTRIP requisitions.

2.3.3.—SHIPMENTS - REGULAR (ARO)

Figure 129 - DRMO MILSTRIP Materiel Release Confirmations

replace	find		
udrp7120.053	DAISY		02/23/04
s9d3890	DRMO MILSTRIP MATERIEL RELEASE CONFIRMATIONS		11:02

REQUISITION NUMBER	SUFFIX CODE	DIC
MEDIA/STATUS	STOCK-ID (NSN)	
UNIT OF ISSUE	DTID NUMBER	
SUPPR ADDRESS	HOLD/SIGNAL CD	
FUND CODE	REIMBURSEMENT CD	
ACTION CODE	ACCOUNTING CODE	
QUANTITY SHIPPED 0	PORT OF EMBRKTN	
DATE SHIPPED	TCN/GBL/DTID/SHP#	
MODE OF SHIP	PROCEEDS AMOUNT	0.00
QTY AVAILABLE FOR SHIPMENT		

REQUISITION NUMBER <F3 FIND> OR RETURN TO ENTER SUFFIX.

F1-Prev Form | F2-Nxt Form | F3-Find | F5-Fld Help | F10-More Key

This process is used to post issues of reutilization, transfer and donation received through automated MILSTRIP. This essentially drops the record from the inventory.

Do not use this screen to process walk-in requisitions.

REQUISITION NUMBER: 14 characters, then press <Enter>.

SUFFIX CODE: 1 character.

Press <F3>. DAISY displays the Document Identifier Code of ARO and information from the A0A requisition in the remaining fields.

TCN/GBL/SHP #: 17 characters, if a Transportation Control Number (TCN) or Government Bill of Lading (GBL) number are available. If none of the above is available, press <Enter>. The system will populate the field with the requisition number.

QUANTITY SHIPPED: 5 characters.

PORT OF EMBRKTN: 3 characters, fill with Xs, if not being shipped by vessel. Embarkation is the port from which the property is being shipped.

DATE SHIPPED: 5 characters, use the Julian date the shipment was made.

MODE OF SHIP: 1 character, input the code for the mode of shipment. Use the zoom feature, <F20>, to view available codes.

Press <F9>. The record of this shipment is added to *DAISY*. The *QTY AVAILABLE FOR SHIPMENT* field is reduced by the amount input in the *QUANTITY SHIPPED* field.

2.3.4.—SHIPMENTS - POST POST - USABLE (AR0 WALK- IN)

Figure 130 - DRMO MILSTRIP Walk-In Shipments

replace	find		
udrp7130.045		DAISY	07/21/05
s9d3477		DRMO MILSTRIP WALK-IN SHIPMENTS	16:21
REQUISITION NUMBER		SUFFIX CODE	
For Donations the first character must be numeric & the 11th one a "D"			
For Transfers the first character must be numeric & the 11th one a "T"			
DTID NUMBER			
STOCK-ID (NSN)		UNIT OF ISSUE	
INVENTORY ITEM NAME		QUANTITY AVAILABLE	0
REIMBURSEMENT CODE		MODE OF SHIPMENT	X
ACTION CODE		ACCOUNTING CODE	
SIGNAL CODE		SUPPR ADDRESS	
MEDIA/STATUS		FUND CODE	
QUANTITY SHIPPED	0	DATE SHIPPED	
PROCEEDS AMOUNT	0.00		
ENTER RQNLND <F3 FIND> OR RETURN TO ENTER SUFFIX			
F1-Prv Form	F2-Nxt Form	F3-Find	F5-Fld Help F10-More Key

To process requests and create a record for property released to, and picked up by, the customer.

Do not use this screen for issues received through automated MILSTRIP.

Figure 131 - DRMO MILSTRIP Walk-In Shipments

replace	not stored	update	record	1 of	1
udrp7130.044			DAISY		03/09/04
s9d3052			DRMO MILSTRIP WALK-IN SHIPMENTS		11:49

REQUISITION NUMBER	SC440242010001	SUFFIX CODE	
DTID NUMBER	FB452830719261		
STOCK-ID (NSN)	8010-00-WD0019101	UNIT OF ISSUE	LB
INVENTORY ITEM NAME		QUANTITY AVAILABLE	20
MH3071 PAINT, PRIMER COAT		MODE OF SHIPMENT	X
REIMBURSEMENT CODE			
ACTION CODE	U	ACCOUNTING CODE	U
SIGNAL CODE	D	SUPPR ADDRESS	
MEDIA/STATUS		FUND CODE	
QUANTITY SHIPPED	20	DATE SHIPPED	04061
PROCEEDS AMOUNT	0.00		

HIT <F9> ADD/UPDATE TO UPDATE OR <RETURN> TO CONTINUE.
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key

REQUISITION NUMBER: 14 characters, then press <Enter>.

SUFFIX CODE: 1 character, if available, then press <F3>.

DTID NUMBER: 14 characters, then press <Enter>. DAISY displays information relating to the DTID and specific requisition number. Some fields display information to be verified or changed. Other fields are left blank to input information. The cursor moves to the *ACCOUNTING CODE* field.

ACCOUNTING CODE: 1 character, an accounting code of -U is the default code for this process.

SUPPR ADDRESS: 6 characters, if available, input the code for the Supplementary Address and press <Enter>. If not available, press <Enter>.

MEDIA/STATUS: 1 character, use <F20>, zoom, to see available Media/Status codes.

SIGNAL CODE: 1 character, the signal code most frequently used is -D, use <F20>, zoom, to view other available Signal Codes. Use -M when shipped to RP45-50 (Supplementary Address).

FUND CODE: 2 characters, if available, type the code for the account to be charged. If not available, press <Enter>.

QUANTITY SHIPPED: 1-5 characters, use the amount of materiel the customer removed.

DATE SHIPPED: 5 characters, use the Julian date the customer removed the materiel.

PROCEEDS AMOUNT: 1-10 characters, the cursor stops at the Proceeds Amount field when the item has a Reimbursement Code or the DODAAC indicates a FMS.

When cursor stops at Proceeds Amount, input the dollar amount of the proceeds.

Press <F9>. DAISY updates the system with the information entered. If the DTID number entered is not hazardous waste, the record is complete.

Figure 132 - Hazardous Manifest

replace	find		
udrp7135,010	DAISY		03/09/04
s9d3052	DRMO MILSTRIP WALK-IN SHIPMENTS		11:55

REQUISITION NO	SC440241030001	SUFFIX	A
ACTN/ACCT CD	U / U	DTID NO	FB452830719261
REIMBURSEMENT		PROCEEDS	0.00
QUANTITY SHIPPED	20	DATE SHIPPED	

MANIFEST DOCUMENT NUMBER [REDACTED]

US EPA TRANSPORTER ID NO.
 ADDL US EPA TRANSPORTER ID NOS.
 TSDIF STATE PERMIT NO.
 EPA HAZARDOUS WASTE NO.
 DESIGNATED FAC., US EPA ID NO.

DESIGNATED FACILITY NAME
 ADDITIONAL DATA
 SPECIFIC LOCATION
 GENERAL LOCATION/ZIP CODES

MANIFEST DOCUMENT NUMBER

F1-Prv Form | F2-Nxt Form | F3-Find | F5-Fld Help | F10-More Key

This process is used to post a shipment of hazardous waste and the corresponding HW manifest, if one is required, and will appear before the system will allow the user to save the record.

This process is not to be used for HW contract deliveries.

To complete the manifest the following entries are required:

MANIFEST DOCUMENT NUMBER: 17 characters.

US EPA TRANSPORTER ID NO.: 12 characters, input the identification number of the transporter of the hazardous property.

ADDL US EPA TRANSPORTER ID NO.: 12 characters, if additional transporters are identified on the manifest (up to two), list the identification numbers. If no additional transporters are indicated, press <Enter>.

TSDF STATE PERMIT NO.: 12 characters, input the identification number issued by the state indicating the facility handling the waste is properly licensed.

EPA HAZARDOUS WASTE NO.: 4 characters, this code identifies the type of waste by applying EPA criteria.

DESIGNATED FACILITY US EPA ID NO: 12 characters, input the identification number of the facility permitted to handle the hazardous waste indicated on the manifest.

If DAISY completes the remaining four fields with information and displays the message *-PRESS <F9> ADD/UPDATE*, verify the information is correct.

If the Designated Facility US EPA ID number is a new number, DAISY displays the message *-MANIFEST DESIGNATED FACILITY US EPA ID NUMBER. TO ADD OR UPDATE, PRESS <F20>, ZOOM.*"

Press <F20> to display an additional information entry screen for inputting the facility number information.

DAISY displays the *DESIGNATED FAC. US EPA ID NO* entered with the cursor at the beginning of the *DESIGNATED FACILITY NAME* field. Only type information about the Designated Facility US EPA ID number displayed at the top of this screen. This screen cannot be used for more than one Designated Facility US EPA ID number.

Complete the following steps to input information in the fields indicated below:

DESIGNATED FACILITY NAME: 1-35, characters.

ADDITIONAL DATA: 1-35 characters, facility address information.

SPECIFIC LOCATION: 1-35 characters, facility address information.

GENERAL LOCATION/ZIP CODES: 1-26 characters/5-9 characters, City, State, ZIP code information.

To add the information input into DAISY and return to the DRMO MILSTRIP Transactions - Manifest Entry screen, press <F9>, DAISY adds the information inputted for this requisition.

Creating a Dummy Manifest for RTD

An actual manifest is not required by the EPA if hazardous waste (HW) is not transported over a public road. (This may occur if the customer is located on the same installation as the DRMO.) However, DAISY requires that a manifest screen be filled out for every RTD shipment of HW. When there is no actual manifest, DRMO personnel should input into DAISY a dummy manifest.

Figure 133 - DRMO Manifest Sample

```

replace | not stored | update | record 1 of 1
udrp7130.045      DAISY      07/22/05
s9d3477          DRMO MILSTRIP WALK-IN SHIPMENTS      16:50
  
```

REQUISITION NUMBER	SC440052020002	SUFFIX CODE	
DTID NUMBER		W45N7V5070A001	
STOCK-ID (NSN)	8010-00-WSTPNT	UNIT OF ISSUE	DR
WASTE PAINT		QUANTITY AVAILABLE	5
REIMBURSEMENT CODE		MODE OF SHIPMENT	X
ACTION CODE	U	ACCOUNTING CODE	U
SIGNAL CODE	D	SUPPR ADDRESS	
MEDIA/STATUS		FUND CODE	
QUANTITY SHIPPED	1	DATE SHIPPED	05202
PROCEEDS AMOUNT	0.00		

HIT <F9> ADD/UPDATE TO UPDATE OR <RETURN> TO CONTINUE.
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key

When all of the fields of the MILSTRIP Walk-In Shipment Screen are filled and <F9> is pressed, the RTD Manifest Screen will automatically appear. The DAISY shipment transaction cannot be completed until the manifest information is input.

Figure 134 - DRMO MILSTRIP Sample

```

replace | not stored | update | zoom | record 1 of 1
udrp7135.010      DAISY      07/22/05
s9d3477          DRMO MILSTRIP WALK-IN SHIPMENTS      16:57
  
```

REQUISITION NO	SC440052020002	SUFFIX	
ACTN/ACCT CD	U / U	DTID NO	W45N7V5070A001
REIMBURSEMENT		PROCEEDS	0.00
QUANTITY SHIPPED	1	DATE SHIPPED	
MANIFEST DOCUMENT NUMBER	DUMMYSXGA52020001		
US EPA TRANSPORTER ID NO.	X00999999999		
ADDL US EPA TRANSPORTER ID NOS.	X00999999999		
TSDF STATE PERMIT NO.	X999		
EPA HAZARDOUS WASTE NO.	X999		
DESIGNATED FAC. US EPA ID NO.	SXGA52020001		
DESIGNATED FACILITY NAME			
ADDITIONAL DATA			
SPECIFIC LOCATION			
GENERAL LOCATION/ZIP CODES			

MANIFEST DESIGNATED TSDF EPA ID NUMBER. TO ADD OR UPDATE, PRESS <F20> ZOOM.
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key

MANIFEST DOCUMENT NUMBER: 17 characters, as shown below:

Positions 1-5: The word -DUMMY||

Positions 6-9: DRMO RIC
Positions 10-13: Julian Date
Positions 14-17: Serial Number

Input the above Dummy Manifest Number and press <F3> to find.

US EPA TRANSPORTER ID NO.: 12 characters, input -XXX999999999|| and press <Enter>.

ADDL US EPA TRANSPORTER ID NOS.: This field is skipped over.

TSDf STATE PERMIT NO.: 12 characters, input -XXX999999999|| and press <Enter>.

EPA HAZAROUS WASTE NO.: 12 characters, input -X99999999999|| and press <Enter>.

DESIGNATED FAC US EPA ID NO.: Input the Dummy Manifest Number without the word -DUMMY||, and press <F20>, zoom.

Another screen will automatically appear, and the DESIGNATED FAC US EPA ID NO will be shown at the top.

Figure 135 - DESIGNATED FAC US

```

replace |not stored |update |record 1 of 1|
udrp7126.003          DAISY          07/22/05
s9d3477              DRMO MILSTRIP WALK-IN SHIPMENTS 16:58
-----
DESIGNATED FAC. US EPA ID NO  SXGA52020001
DESIGNATED FACILITY NAME      PWC JACKSONVILLE
ADDITIONAL DATA              X00207 ██████████
SPECIFIC LOCATION
GENERAL LOCATION/ZIP CODES
DESIGNATED FAC. US EPA ID NO
DESIGNATED FACILITY NAME
ADDITIONAL DATA
SPECIFIC LOCATION
GENERAL LOCATION/ZIP CODES
DESIGNATED FAC. US EPA ID NO
DESIGNATED FACILITY NAME
ADDITIONAL DATA
SPECIFIC LOCATION
GENERAL LOCATION/ZIP CODES
GENERAL LOCATION/ZIP CODES
-----
ADDITIONAL DATA
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Fld Help |F10-More Ke
  
```

Input the name and DoDAAC of the customer (requisitioner), and press <F9>.

The previous screen will reappear with the customer's name and DoDAAC shown at the bottom.

Press <F9>, and the original Walk-In Shipment Screen will reappear.

Press <F9> again to complete the shipment in DAISY.

Exit the screen and the program will return to the DRMO MILSTRIP Transactions Menu.

Figure 136 - Manifest Return Date

replace	not stored	update	zoom	record	1 of	1	added
udrp7135,010				DAISY			07/22/05
s9d3477				DRMO MILSTRIP WALK-IN SHIPMENTS			17:00

REQUISITION NO	SC440052020002	SUFFIX	
ACTN/ACCT CD	U / U	DTID NO	W45N7V5070A001
REIMBURSEMENT		PROCEEDS	0.00
QUANTITY SHIPPED	1	DATE SHIPPED	
MANIFEST DOCUMENT NUMBER		DUMMYSXGA52020001	
US EPA TRANSPORTER ID NO.		X00999999999	
ADDL US EPA TRANSPORTER ID NOS.			
TSDF STATE PERMIT NO.		X00999999999	
EPA HAZARDOUS WASTE NO.		X999	
DESIGNATED FAC. US EPA ID NO.		<u>SXGA52020001</u>	
DESIGNATED FACILITY NAME		PWC JACKSONVILLE	
ADDITIONAL DATA		N00207	
SPECIFIC LOCATION			
GENERAL LOCATION/ZIP CODES			

MANIFEST DESIGNATED TSDF EPA ID NUMBER. TO ADD OR UPDATE, PRESS <F20> ZOOM.

F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key

On the DRMO MILSTRIP Transactions Menu, select #9. *MANIFEST RETURN DATE ENTRY.*

Input the Dummy Manifest Number, and press<F3> to find.

MANIFEST RETURN DATE: Input the date the customer removed the DTID from the DRMO, and press <F9>.

This will complete all of the DAISY requirements for a dummy manifest.

Figure 137 - DRMO MILSTRIP Walk-In Shipment Manifest

replace	find		
udrp7126.003	DAISY		03/09/04
s9d3052	DRMO MILSTRIP WALK-IN SHIPMENTS		11:56

DESIGNATED FAC. US EPA ID NO [REDACTED]
 DESIGNATED FACILITY NAME
 ADDITIONAL DATA
 SPECIFIC LOCATION
 GENERAL LOCATION/ZIP CODES
 DESIGNATED FAC. US EPA ID NO
 DESIGNATED FACILITY NAME
 ADDITIONAL DATA
 SPECIFIC LOCATION
 GENERAL LOCATION/ZIP CODES
 DESIGNATED FAC. US EPA ID NO
 DESIGNATED FACILITY NAME
 ADDITIONAL DATA
 SPECIFIC LOCATION
 GENERAL LOCATION/ZIP CODES

GENERAL LOCATION/ZIP CODES

MANIFEST DESIGNATED TSDF EPA ID NUMBER. ENTER <F3> TO FIND.
 F1-Prv Form | F2-Nxt Form | F3-Find | F5-Fld Help | F10-More Key

2.3.5.—SHIPMENTS - POST POST - SCRAP

Figure 138 - DRMO MILSTRIP Scrap Shipments

replace	find		
udrp7140.028	DAISY		02/23/04
s9d3890	DRMO MILSTRIP SCRAP SHIPMENTS		11:05

REQUISITION NUMBER	[REDACTED]	SUFFIX CODE
SCRAP IDENTIFIER		
SCRAP WEIGHT	0	REIMBURSEMENT CODE
MODE OF SHIPMENT	X	
ACTION CODE		ACCOUNTING CODE H
MEDIA/STATUS		SUPPR ADDRESS
SIGNAL CODE		FUND CODE
WEIGHT SHIPPED	0	DATE SHIPPED
PROCEEDS AMOUNT	0.00	

REQUISITION NUMBER <RETURN>
 F1-Prv Form | F2-Nxt Form | F3-Find | F5-Fld Help | F10-More Key

This process is used to create a record of scrap property to a Reutilization, Transfer or Donation customer. This process is rarely utilized. Follow the steps below:

REQUISITION NUMBER: 14 characters, press <Enter>.

SUFFIX: 1 character, if available.

SCRAP IDENTIFIER: 11 characters, DAISY displays information relating to the Scrap Identifier and specific requisition number. Some fields are displayed with information to be verified or changed. Other fields are left blank to input information. The cursor moves to the *ACTION CODE* field.

ACTION CODE: 1 character, to use –Ull, press <Enter>. If not, input the appropriate code and press <Enter>.

MEDIA/STATUS: 1 character, use <F20>, zoom, to view available Media/Status codes.

SUPPR ADDRESS: 6 characters, if available, input the code for the Supplementary Address and press <Enter>. If not available, press <Enter>.

SIGNAL CODE: 1 character, to use –Dll, press <Enter>. If not, input the appropriate code and press <Enter>. Use <F20>, zoom, to view other available Signal Codes.

FUND CODE: 2 characters, if available, input the code for the account to be charged. If not available, press <Enter>.

WEIGHT SHIPPED: 1-5 characters, use the weight of the materiel.

DATE SHIPPED: 5 characters, use the Julian date the customer removed the materiel.

PROCEEDS AMOUNT: 1-10 characters, if reimbursement is not required, the cursor skips the field.

Press <F9>. DAISY updates the system with the information entered.

If the Scrap Identifier input is not hazardous waste, the record is complete.

In the event hazardous waste is issued to the generator, see the information/instructions on the Hazardous Waste screen, DRMO MILSTRIP Scrap Shipments - Manifest Entry.

2.3.6.—DENIALS (A6A)

Figure 139 - DRMO MILSTRIP Denials

replace	find		
udrp7150.041	DAISY		02/23/04
s9d3890	DRMO MILSTRIP DENIALS		11:06

REQUISITION NUMBER	SUFFIX CODE	DIC	A6A
MEDIA/STATUS	STOCK-ID (NSN)		
UNIT OF ISSUE	QUANTITY		
SUPPR ADDRESS	SIGNAL CODE		
FUND CODE	DISTRIBUTION CODE		
PROJECT CODE	PRIORITY CODE		
SUPPLY CONDITION			
MANAGEMENT CODE	RQN QTY DENIED		

REQUISITION NUMBER <F3 FIND> OR RETURN TO ENTER SUFFIX

F1-Prv Form | F2-Nxt Form | F3-Find | F5-Fld Help | F10-More Keu

This process is used to when property is no longer available or to deny the release of all or part of the materiel requisitioned.

When a customer fails to pick up, telephone the customer and ask them to submit a cancellation.

Do not use denials when a customer fails to pick up within the removal time period. Do not co n fu se th is w ith "Cance lla tio n s."

If a denial is processed, no other automated requisition against the DTID can be processed.

REQUISITION NUMBER: 14 characters, press <Enter>.

SUFFIX: 1 character, then press <F3>.

DAISY displays the Document Identifier Code of A6A and MILSTRIP A0A information in the center box.

MANAGEMENT CODE: 1 character, use <F20>, zoom, to view a list of management codes.

Use caution when selecting the Management Code so that the Quantity Available for the asset is not mistakenly reduced. Management Code 1 does not restore the quantity denied to the Quantity Available. Improper use of Management Code 1 will create a permanent inventory imbalance for the asset. The Quantity Available and the Quantity On Hand will never match.

Use Management Code 1 only if the property is definitely not in the DRMO inventory. Management Codes 2 through 9 will restore the quantity denied to the Quantity On Hand. If the Quantity Available for an asset has been reduced as a result of the mistaken use of Management Code 1, the mistake may be corrected by using the Change Quantity Available application located under Adjustments on the DRMO Accountable Property Officer (APO) Menu.

Use caution when selecting the Management Code so that the Quantity Available for the asset is not mistakenly reduced. Management Code 1 does not restore the quantity denied to the Quantity Available. Improper use of Management Code 1 will create a permanent inventory imbalance for the asset. The Quantity Available and the Quantity On Hand will never match. Use Management Code 1 only if the property is definitely not in the DRMO inventory. Management Codes 2 through 9 will restore the quantity denied to the Quantity On Hand. If the Quantity Available for an asset has been reduced as a result of the mistaken use of Management Code 1, the mistake may be corrected by using the Change Quantity Available application located under Adjustments on the DRMO Accountable Property Officer (APO) Menu.

RQN QTY DENIED: 1-5 characters, DAISY displays the quantity shown on Materiel Release Order. To deny the amount displayed, press <Enter>. To deny a lesser amount, type the quantity.

Press <F9>.

2.3.7.—SUPPLY STATUS (AE6)

Figure 140 - DRMO MILSTRIP Supply Status

replace	find		
udrp7160.032		DAISY	02/23/04
s9d3890		DRMO MILSTRIP SUPPLY STATUS	11:07

REQUISITION NUMBER	SUFFIX CODE	DIC
MEDIA/STATUS	STOCK-ID (NSN)	
UNIT OF ISSUE	QUANTITY	
SUPPR ADDRESS	SIGNAL CODE	
FUND CODE	DISTRIBUTION CODE	
PROJECT CODE	PRIORITY CODE	
FL/CAN/DLVY DATE	SPLY/STAT/ADVC	
ITEM UNIT PRICE 0.00	DATE TRANS PROCSD	
STATUS CODE		

REQUISITION NUMBER <F3 FIND> OR RETURN TO ENTER SUFFIX.

F1-Prv Form | F2-Nxt Form | F3-Find | F5-Fld Help | F10-More Keu

This process informs the customer of the status of the requisition. This screen provides for an individual requisition number to populate.

When a customer provides notification through MILSTRIP that a requisition is modified or cancelled or requests a follow-up notification, use this process to acknowledge the request.

REQUISITION NUMBER: 14 characters, press <Enter>.

SUFFIX: 1 character, then press <F3>.

DAISY displays the information about the changed requisition in the center of the screen. The cursor displays at the *STATUS CODE* field to acknowledge the change request.

STATUS CODE: 2 characters, <F20>, zoom, to view a list of Status codes.

Press <F9>. Notify the requestor, if appropriate.

2.3.8.—RESPOND TO DAILY TRANSACTIONS

Figure 141 - DRMO MILSTRIP Transactions - Respond to Daily Transactions

replace	stored	update	zoom	record	1 of 162	records found
udrp7170.039				DAISY		02/23/04
s9d3890				DRMO MILSTRIP TRANSACTIONS		11:09

REQUISITION NUMBER	W64M5V62640510	SUFFIX CODE	DIC	AF6
MEDIA/STATUS	M	STOCK-ID (NSN)	6645-00-530-3342	
UNIT OF ISSUE	EA	QUANTITY	8	
SUPPR ADDRESS		SIGNAL CODE	D	
FUND CODE		DISTRIBUTION CODE		
PROJECT CODE		PRIORITY CODE	15	
FL/CAN/DLVY DATE		SPLY/STAT/ADVC	AR	
ITM-UP	0.00	DATE TRANS PROCS	307	
STATUS CODE	■			

RESPONSE SUPPLY STATUS CODE. ZOOM FOR VALID VALUES

F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key

This process informs the customer of the status of the requisition similar to the above process. This screen provides multiple records and the user can scroll through the records found. The *MILSTRIP DAILY Worklist* provides the same data; only it creates a listing instead of screens with individual MILSTRIP information.

When a customer provides notification through MILSTRIP that a requisition is modified or cancelled or requests a follow-up notification, use this process to acknowledge the request.

If the MRO was pending at the end of the DoD screening period, a DTID restart will be required in order to ensure that the DTID is sent to GSAXcess®.

Requisitions are presented in order by date, the oldest displayed first. Requisitions available here are also listed on the *MILSTRIP Daily Worklist*. After receipt of request to modify, cancel or follow-up:

Press <F2> as many times as necessary to locate the requisition to acknowledge. DAISY displays information about the oldest requisition requiring action in the center of the screen. The cursor displays at the *STATUS CODE* field to acknowledge the change request.

STATUS CODE: 2 characters, <F20>, zoom, to view a list of Status codes.

Press <F9>. Pull any suspended documentation and annotate accordingly. Notify requester as necessary.

2.3.9.—MANIFEST RETURN DATE ENTRY

Figure 142 - DRMO MILSTRIP Transactions - Manifest Return Date Entry

replace	find		
udrp7180.010	DAISY		02/23/04
s9d3890	DRMO MILSTRIP TRANSACTIONS		11:12

MANIFEST DOCUMENT NUMBER	:	
MANIFEST RETURN DATE	:	
TRANSFER ORDER NO.	:	TRANSFER ORDER LINE NO :
REQUISITION NO.	:	REQUISITION NO. SUFFIX :
US EPA TRANSPORTER ID NO.	:	
ADDL US EPA TRANSPORTER ID NOS.	:	
TSDf STATE PERMIT NO.	:	
EPA HAZARDOUS WASTE NO.	:	
DESIGNATED FAC. US EPA ID NO.	:	
DESIGNATED FACILITY NAME	:	
ADDITIONAL DATA	:	
SPECIFIC LOCATION	:	
GENERAL LOCATION/ZIP CODES	:	

ENTER MANIFEST DOCUMENT NUMBER; THEN FIND <F3>

F1-Prv Form	F2-Nxt Form	F3-Find	F5-F1d Help	F10-More Key
-------------	-------------	---------	-------------	--------------

This process is used to record the return copy of the HW manifest when HW is issued to RTD customer. When a manifest is returned to the DRMO, the date of return is recorded in DAISY.

MANIFEST DOCUMENT NUMBER: 11 characters, press <F3>. DAISY displays the information about the Manifest Document Number.

MANIFEST RETURN DATE: 6 characters, input the date the manifest was returned as MMDDYY and then press <F9>.

2.4.—MILSTRIP DAILY WORKLIST

Figure 143- MILSTRIP Daily Worklist Screen

```

udrpf6800.005          DAISY          07/28/05
MILSTRIP DRMO DAILY TRANSACTIONS LISTING 16:20
                                           Page    1

```

DIC	NSN	UI	QTY	RQN NO	DTID	DTE	UP
AF6	3110000879881	EA	33	WB1YR530940192	WB03Y921710009A	03126	26.93
AF6	231000SUBURBAMEA		1	M0120331330001	N6675430247394	03164	16000.00
AF6	3110014579711	EA	1	WB1YR531690071	W9046W309046T8	03202	6163.88
AF6	7710002675367	EA	1	N632303174R094	WF3MN730160001A	03205	576.00
AF6	1730000613663#EA		1	6942943189D582	FB481431380002	03220	7500.00
AF6	2320011236827	EA	1	47F31W3195D551	W90YRT31480001	03226	15751.00
AF6	232000PICKUP	EA	1	47F31W3199D012	N3923631750032	03231	1200.00
AF6	8415010350848	EA	38	H9DEB131994660	M5380031741190	03231	16.35
AF6	1095010558923	EA	1	N003833221S025	N0038932020010	03254	4590.00
AF6	1095010558923	EA	1	N003833221S026	N0038932020011	03254	4590.00
AF6	1095010537225	EA	1	N003833221S012	N0038932020021	03254	8610.00
AF6	1095010537225	EA	1	N003833221S009	N0038932020018	03254	8610.00
AF6	1095010558923	EA	1	N003833221S021	N0038932020006	03254	4590.00
AF6	1095010537225	EA	1	N003833221S008	N0038932020017	03254	8610.00
AF6	1095010537225	EA	1	N003833221S010	N0038932020019	03254	8610.00

"/tmp/abin190924881" 1061 lines, 36148 characters

This process creates a list of requisitions that the user can view on the screen or print out (including modifications, follow-ups and cancellations) and that require response by DRMO. The printed list is useful in the warehouse to match requisitions against the listing.

The Respond to Daily Transactions Screen provides the same transactions. However, it allows the user to input a response.

DAISY displays the Prepare Daily Transaction List Screen with the message "PREPARING LIST. PLEASE WAIT..." while it is assembling the list of MILSTRIP items for acknowledgement.

When the list is ready, DAISY displays a question and waits for a response.

To display the list, input -T||.

To print the list, input -S|| and press <Enter>. DAISY either displays or prints the *MILSTRIP DRMO Daily Transactions Listing*.

To leave the listing, input -Q|| and DAISY displays a message, -TO EXIT PRESS <Enter>.||

Press <Enter>.

2.5.—ADD, MODIFY, AND CANCEL FREEZES

Figure 144 - Add, Modify, & Cancel Freezes

replace	find		
udr-f2001.035	DAISY		02/23/04
s9d3890	ADD, MODIFY & CANCEL FREEZES		11:34

FREEZE ID	CUSTOMER IDENTIFIER	
	DTID NUMBER	
FREEZE CODE		INPUT RIC
QUANTITY REQUESTED		DATE OF FREEZE REQUEST
EXTEND FREEZE CODE?		FREEZE RELEASE DATE
QUANTITY AVAILABLE		
NSN / LSN		
ITEM NAME		
MILITARY PRIORITY DATE		
AUTOMATIC RELEASE DATE		
END OF SCREENING DATE		

THE CUSTOMER ID WHO IS FREEZING THE PROPERTY, PRESS <RETURN>

F1-Prv Form	F2-Nxt Form	F3-Find	F5-Fld Help	F10-More Key
-------------	-------------	---------	-------------	--------------

This process is used to keep the DTID (or a portion of a DTID) from passing to FEDS (excludes FEPP) or the sales cycle. For example, an item requested by LESO on the last day of DoD screening can be frozen so it will not transmit to FEDS. This process can also be used to modify (reduce) the quantity. Cancellation must be for the total quantity frozen. Once a freeze is input, it can be cancelled for any of the following reasons: when a customer no longer wants the item; the 14 day hold period has expired; or for Foreign Military Sales at the request of DRMS HQ FMS Staff.

If a DTID is frozen, no automated MRO processes; therefore, use this process sparingly, i.e. when it is expected that the customer will contact the DRMO prior to submitting the requisition, to allow cancellation of the freeze.

A freeze may be modified or cancelled when the DTID is in the FEDS system. Accordingly, a notification to FEDS is automatically processed to that system. If an SF 122 or 123 is received without a corresponding MRO, go to [MILSTRIP History](http://www.drms.dla.mil/milstrip.html) on the DRMS internet <<http://www.drms.dla.mil/milstrip.html>> to determine why an MRO has not been received.

If removal of the freeze is input when the property should have been in FEDS, it will not automatically transmit to FEDS. Accordingly, a DTID Restart is required to ensure the property is transmitted to FEDS with the accumulation and a complete FEDS screening is accomplished.

Freeze codes are located in the [CAT Book](http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf) <<http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf>>. Freeze code '7' is used for Reutilization customers and Freeze Code '9' is used for FMS. Freeze code '8' is directed by higher headquarters and applied for other than reutilization.

Adding a Freeze (DAISY):

Input a new freeze for the customer to keep the item from passing any further through the RTD process. To input a new freeze, complete the following steps:

CUSTOMER IDENTIFIER: 6 characters, FMS customers will have an ID. For non-FMS customers, use the DoDAAC, AAC or customer name and then press <Enter>.

DTID NUMBER: 14-15 characters, press <F3>. DAISY verifies the DTID Number is valid and displays information about the item from the DTID.

FREEZE CODE: 1 character, -7|| for standard Reutilization or -9|| for FMS.

INPUT RIC: 3 characters, input the DRMO RIC.

QUANTITY REQUESTED: 1 - 5 characters, then press <F9>. This adds the freeze and subtracts the amount frozen from the *QUANTITY AVAILABLE* field.

Modifying an Existing Freeze (DAISY):

CUSTOMER IDENTIFIER: 6 characters, FMS Customer ID, when performing a freeze for FMS. Input the revised quantity and press <Enter>.

Requestor's DoDAAC or AAC for non-FMS customers:

DTID NUMBER: 14-15 characters, press <F3>. Input new information in the following fields as required. Press <Enter> to pass fields requiring no entry.

FREEZE CODE: 1 character.

INPUT RIC: 3 characters.

QUANTITY REQUESTED: Must be less than the original quantity frozen and is 1-5 characters.

Press <F9> to update the freeze data.

To Cancel an Existing Freeze (DAISY).

Cancel a freeze at the request of the customer or DRMS. Frozen DTIDs continue to process through the DAISY screening cycle until they reach ESD. If a DTID is frozen in the DoD screening cycle, it will not transmit to FEDS. If the freeze is released and the property is not issued to a customer, perform a DTID restart. Prior to ESD, the APO must perform this function. After ESD, the system will provide the user with the DTID restart screen automatically. Use the restart function to place the DTID into a new accumulation. A physical and systems relocation must also be processed.

To cancel a freeze, complete the following steps:

CUSTOMER IDENTIFIER: 6 characters, press <Enter>.

DTID NUMBER: 14-15 characters, press <F3>. This finds the freeze to be changed and displays the current information. Check this information to verify that this is the correct record to cancel.

If so, press <F18>. The question is displayed, *-DO YOU WANT TO CANCEL THIS FREEZE?* on the message line. To cancel the freeze, input -Yll. To stop the delete process, input -Nll.

Press <Enter>.

The system displays the DTID Restart Screen and the cursor is positioned at the FSC field. *If the property is to continue processing through the disposal timeframes, the restart is required.* If there are changes needed (remaining balance), move the cursor through the fields and add/correct, as appropriate.

The system displays the following: Are all entries correct? Y or N?

After inputting a response, and no further entries for freezes are needed, press <F1> to exit.

2.6.—CHANGE AUTOMATIC RELEASE DATE

Figure 145 - Change Automatic Release Date

replace	find		
udr-f1501.002	DAISY	02/23/04	
	CHANGE AUTOMATIC RELEASE DATE	12:00	
DISPOSAL TURN-IN DOCUMENT NUMBER [REDACTED]			
REQUESTED AUTOMATIC RELEASE DATE			
REQUESTOR (D = DRMS OR G = GSA)			
NSN / LSN			
ITEM NAME			
MILITARY PRIORITY DATE			
AUTOMATIC RELEASE DATE			
END OF SCREENING DATE			
THE DTID NUMBER WHICH NEEDS AN ARD CHANGE. PRESS <F3> FIND.			
F1-Prv Form	F2-Nxt Form	F3-Find	F5-Fld Help F10-More Key

This screen is not currently available for use.

2.7.—DTID SCREENING MODIFICATIONS

Figure 146 - DTID Screening Modifications

replace	find		
udrs5210.001	DTID SCREENING MODIFICATIONS	11/30/05	10:47
EIN s9d3477			
DTID NUMBER: [REDACTED]		CLOSED ACCUMULATION NO: SXGA	
NSN/LSN: ITEM NAME: FCC: DATE ENTERED INV: HM/HM: REIMB CODE: DEMIL CODE: UNIT PRICE: QUANTITY ON HAND: QUANTITY AVAILABLE: MATERIAL SCREENING CODE:			
RECORD STATUS CODE: SITE LOCATION CODE: STORAGE LOCATION: ACCUMULATION NO: SALES RFRL ITEM NO: IFB NO: IFB ITEM NO:			
ENTER DTID NUMBER; PRESS <F3> TO FIND			
F1-Prv Form	F2-Nxt Form	F3-Find	F5-Fld Help F10-More Key

Enter DTID to be placed into a closed accumulation.

Figure 147 - Closed Accumulation Fiscal Year

```

replace | stored | update | record 1 of 1 | records found
udrs5210.001 | DTID SCREENING MODIFICATIONS | 11/30/05 10:54
EIN s9d3477

DTID NUMBER: FB303053070012          CLOSED ACCUMULATION NO: SXGA

      NSN/LSN: 991000LSN
      ITEM NAME: TEST
      FCC: F7
      DATE ENTERED INV: 11/04/05      RECORD STATUS CODE: H
      HM/HW:                               SITE LOCATION CODE: SS
      REIMB CODE:                               STORAGE LOCATION: SSSSSSSSS
      DEMIL CODE: A                          ACCUMULATION NO: SXGA6V50
      UNIT PRICE: 90.00                     SALES RFRL ITEM NO: 0000
      QUANTITY ON HAND: 33                   IFB NO: 990001
      QUANTITY AVAILABLE: 33                 IFB ITEM NO: 0001
      MATERIAL SCREENING CODE: V

ENTER CLOSED ACCUMULATION FISCAL YEAR
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key
    
```

Once the DTID is entered, the cursor will move to the Closed Accumulation No., which begins with the DRMO RIC.

Enter the Fiscal Year of the accumulation to be used.

Figure 148 - Complete Closed Accumulation Serial Number

```

replace | stored/modified | update | record 1 of 1 |
udrs5210.001 | DTID SCREENING MODIFICATIONS | 11/30/05 10:54
EIN s9d3477

DTID NUMBER: FB303053070012          CLOSED ACCUMULATION NO: SXGA6V █

      NSN/LSN: 991000LSN
      ITEM NAME: TEST
      FCC: F7
      DATE ENTERED INV: 11/04/05      RECORD STATUS CODE: H
      HM/HW:                               SITE LOCATION CODE: SS
      REIMB CODE:                               STORAGE LOCATION: SSSSSSSSS
      DEMIL CODE: A                          ACCUMULATION NO: SXGA6V50
      UNIT PRICE: 90.00                     SALES RFRL ITEM NO: 0000
      QUANTITY ON HAND: 33                   IFB NO: 990001
      QUANTITY AVAILABLE: 33                 IFB ITEM NO: 0001
      MATERIAL SCREENING CODE: V

COMPLETE CLOSED ACCUMULATION SERIAL NUMBER
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key
    
```

Once the Fiscal Year (in this example, 6 for FY06) is entered, the material screening code (in this example, V) will pre-populate.

Enter the serial number of the closed accumulation.

Figure 149 - Complete Screening Modification

```

replace | stored/modified | update | record 1 of 1
udrs5210.001          DTID SCREENING MODIFICATIONS          11/30/05 10:54
EIN s9d3477

DTID NUMBER: FB303053070012          CLOSED ACCUMULATION NO: SXGA6V52

      NSN/LSN: 991000LSN
      ITEM NAME: TEST
      FCC: F7
      DATE ENTERED INV: 11/04/05          RECORD STATUS CODE: L
      HM/HW:                               SITE LOCATION CODE: SS
      REIMB CODE:                               STORAGE LOCATION: SSSSSSSSS
      DEMIL CODE: A          ACCUMULATION NO: SXGA6V52
      UNIT PRICE: 90.00          SALES RFRM ITEM NO: 0000
      QUANTITY ON HAND: 33          IFB NO: 990001
      QUANTITY AVAILABLE: 33          IFB ITEM NO: 0001
      MATERIAL SCREENING CODE: V
    
```

DO YOU WISH TO COMPLETE THIS SCREENING MODIFICATION? Y/N YES

F10-More Key

Verify the completion of the modification.

Figure 150 - Event History

```

replace | stored | update | record 1 of 5 | records found
udvc2998 020          EVENT HISTORY          11/30/05 10:59

HIST ID FB303053070012

VIEW ID  TRX DT      EIN      TRX QTY      DTID_NO
XR1      11/04/05    nfa1996          FB303053070012
XS6      11/04/05    nfa1996          FB303053070012
ART      11/04/05    pabatch          FB303053070012
RSC      11/25/05    pabatch          FB303053070012
SMD      11/30/05    s9d3477          FB303053070012
    
```

Press <F4> to select rcd, then <F2> to view TTC; <F20> for pre-rpt/toa trx

F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key

DTID screening modifications are represented by a Type Transaction Code (TTC) of SMD.

3.—HAZARDOUS MENU

Figure 151 - Hazardous Menu

```
[udaz70go]          ACCELL/SQL          Menu Item 1 of 2
                   HAZARDOUS MENU

1. CHANGE RECORD STATUS CD
2. HAZARDOUS ULTIMATE DISPOSAL

- Selection:
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Item Help|F10-More Key
```

This menu appears after input of 3 on the Main DAISY screen.

3.1.—CHANGE RECORD STATUS CODE

Figure 152 - Change Record Status Codes - Haz/DTID/Scrap Property

```
replace not stored update record 1 of 1
udaz70.007          DAISY          02/21/04
s9d3890    CHANGE RECORD STATUS CODES- HAZ/DTID/SCRAP PROPERTY 12:03

Select one of the following items

1. Hazardous Record Status Code Change
2. Dtid Record Status Code Change
3. Scrap Record Status Code Change
4. Exit the application.

ENTER SELECTION:

Use the up or down arrows or enter a number; Press MENU SELECT or RETURN
F1-Menu Can |F2-Menu Sel |F10-More Key
```

3.1.1.—HAZARDOUS RECORD STATUS CODE CHANGE

Figure 153 - Hazardous Record Status Code Change

```
replace | stored | update | record 1 of 1 | records found
udaz7001.016          DAISY          03/02/04
s9d3845  CHANGE RECORD STATUS CODES- HAZ/DTID/SCRAP PROPERTY 10:49

  DTID-NO      NSN/LSN      RIC  STAT ON-HAND AVAIL  UI  UDJC  STATUS
                ENTRY DT
M0001240480002  8010 00MSTPNT          I  1    1    DR  Z   02/17/04

ENTER NEW RECORD STATUS CODE AND PRESS <F9> TO UPDATE
F1-Prv Form  F2-Nxt Form  F3-Prv Rec  F4-Nxt Rec  F5-Fld Help  F10-More Key
```

DAISY RSC is normally updated from BOSS; however, status can be updated manually using this screen.

DTID No.: Input number and press <F3>. Update the RSC accordingly. Record Status Codes are in the **CAT Book**
<<http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf>>.

Use this process to change a record status to -E,|| -G,|| or -M,|| In order to change the RSC to -Z,|| go to Hazardous Ultimate Disposal.

Press <F9> to save/update and <F1> to exit.

3.1.2.—DTID RECORD STATUS CODE CHANGE

Figure 154 - DTID Record Status Code Change

```

replace find
udaz7003.013 DAISY 02/21/04
s9d3890 CHANGE RECORD STATUS CODES- HAZ/DTID/SCRAP PROPERTY 12:03

DTID RECORD STATUS CODE CHANGE

DTID NUMBER:
NSN:
NAME:
RECORD STATUS CODE:
UNIT OF ISSUE:

PROPERTY LOCATION RIC:
DATE ENTERED STATUS:
QUANTITY ON HAND:
QUANTITY AVAILABLE:
PREVIOUS RECORD STATUS CODE:
NEW RECORD STATUS CODE:

'ENTER DTID NO. PRESS <F3> TO FIND, <F1> TO EXIT.'
F1-Prv Form F2-Nxt Form F3-Find F5-F1d Help F10-More Keu
    
```

3.1.3.—SCRAP RECORD STATUS CODE CHANGE

Figure 155 - Change Record Status Codes

```

replace not stored update record 1 of 1
udaz7004.012 DAISY 02/21/04
s9d3890 CHANGE RECORD STATUS CODES- HAZ/DTID/SCRAP PROPERTY 12:03

SCRAP RECORD STATUS CODE CHANGE

PROPERTY LOCATION RIC: SVXA
SCRAP ID:
SCRAP CLASSIFICATION NAME:
RECORD STATUS CODE:
DATE ENTERED STATUS:
PREVIOUS RECORD STATUS CODE:
NEW RECORD STATUS CODE:

'ENTER SCRAP ID'
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Keu
    
```

Haz/DTID/Scrap Property - Code Change.

UD QTY/WT: Quantity must be equal to, or less than, Quantity Available. This field is required.

SERVICE CONTRACT: Alphanumeric field. Example: Contract number minus the first six characters, followed by Task Order (DO) Number, followed by the Item Number (no special characters). This field is also required. Press <F9> to save/update.

4.—MARKETING MENU

Figure 158- Marketing Menu

```

      ACCELL/SQL
[udom1801]          MARKETING MENU          Menu Item 1 of 10

  1. DAISY REFERRAL PROCESSES
  2. DNSP REFERRAL PROCESSES
  3. SALES IFB PROCESS
  4. SALE/SHIPMENT PROCESS
  5. SALES REVERSAL PROCESS
  6. SALES ROLLBACK PROCESS
  7. SALES INQUIRY PROCESS
  8. REIMBURSEMENT PROCESS
  9. SUBDIVIDE AFTER RECEIPT

Selection:
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Item Help|F10-More Key

```

4.1.—DAISY REFERRAL PROCESSES

Figure 159 - DAISY Referral Processes

```

      ACCELL/SQL
[ludaz12go]        DAISY REFERRAL PROCESSES      Menu Item 1 of 9

  1. ESTABLISH/DELETE REFERRAL NUMBERS
  2. USABLE (DTID) SALES REFERRAL
  3. SCRAP SALES REFERRAL
  4. SITE/STORAGE LOCATION REFERRAL
  5. REFER FOR ABANDON/DESTROY (DTID)
  6. REFER FOR ABANDON/DESTROY (SCRAP)
  7. REFER FOR ABANDON/DESTROY (IFB)
  8. REFER FOR DOWNGRADE
  9. REFER FOR ULTIMATE DISPOSAL

Selection:
To see more function key labels, press the function key labeled "More Key"
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Item Help|F10-More Key

```

4.1.1.—ESTABLISH/DELETE REFERRAL NUMBERS

Figure 160 - Establish/Delete Referral Numbers

replace	not stored	update	record	1 of	1
UDAZ1201.008 s9d3052		DAISY		08/11/05 12:26	
Select one of the following items 1. ESTABLISH A SALES REFERRAL NUMBER 2. DELETE A SALES REFERRAL NUMBER 3. Exit the application. ENTER SELECTION:					
Use the up or down arrows or enter a number; Press MENU SELECT or RETURN F1-Menu Can F2-Menu Sel F10-More Key					

4.1.1.1.—ESTABLISH SALES REFERRAL NUMBER

Figure 161 - Establish Sales Referral Number

replace	not stored	update	record	1 of	1
UDAZ1201.008 s9d3890		DAISY		03/04/04 12:23	
ESTABLISH SALES REFERRAL NUMBER: SVXA4V01 ESTIMATED ACCUMULATION CLOSE DATE: 03/05/04					
ENTER LAST DIGIT OF CURRENT FISCAL YEAR, OR <F1> TO EXIT. F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key					

This process is used to establish an accumulation number, for receipt of property or a sales referral number.

Accumulation Number construction: e.g., SVXA4V01

3 digit RIC
1 digit RIC Suffix
Last digit of the FY'
One of the following codes:
N (National Sale), L (Local Sale), J (Retail Sale), or V (Commercial Venture)
2 digit sequence number

Accumulations Numbers are used to assign property to an appropriate accumulation. Once an accumulation has been closed, no further property can be received to the accumulation.

Sales Referral Number construction: e.g., SVXA7701

3 digit RIC
1 digit RIC Suffix
Last digit of the FY
Last digit of the FY (repeat)
2 digit sequence number

Sales Referral Number is constructed the same as an accumulation for the purpose of referring property to a national sale, except for the last three positions. The DNSP contains referrals from 1994 and does not permit duplicate referral numbers. It will reject a referral that matches an existing record, such as may have been used ten or twelve years ago.

Referral Numbers are not required for local or retail sales.

The Accumulation Close date must be a Friday.

4.1.1.2.—DELETE SALES REFERRAL NUMBER

Figure 162 - Delete Sales Referral Number

replace	not stored	update	record	1 of	1
UDAZ1205.008 s9d3890		DAISY		02/21/04 12:17	
DELETE SALES REFERRAL NUMBER : SVXA					
ENTER LAST DIGIT OF CURRENT FISCAL YEAR, OR <F1> TO EXIT.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

4.1.2.—USABLE (DTID) SALES REFERRAL

Figure 163 - Usable (DTID) Sales Referral

replace	stored/modified	update	record	1 of	1
udaz1101.057		DAISY		03/04/04 12:41	
USABLE (DTID) SALES REFERRAL					
DTID NUMBER: FB635522960256					
NSN : 5340006085057SX ITEM NAME : PLUNGER,DETENT RECORD STATUS CODE : W UNIT OF ISSUE : EA QUANTITY AVAILABLE : 14 PROPERTY LOCATION RIC : SVXA DEMIL/PERF CODE : D SALES REFERRAL NUMBER : SVXA-4-N11 SALES REFERRAL ITEM NUMBER : SITE/STORAGE LOCATION : AD A050151BA					
ENTER REFERRAL SERIAL NUMBER.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

Usable DTID Sales Referral:

Once DTID is entered, the pre-populated screen above appears with pertinent information. The following information can be changed or added: Sales Referral Number, Item Number, and Site/Storage Location.

4.1.3.—SCRAP SALES REFERRAL

Figure 164 - Scrap Sales Referral

replace	not stored	update		
udaz1000.037.a		DAISY	02/21/04	
		SCRAP SALES REFERRAL	12:21	
PROPERTY LOCATION RIC: SVXA SCRAP ID: ██████████ SCRAP CLASSIFICATION NAME: RECORD STATUS CODE: SALE REFERRAL NO: SALE REFERRAL ITEM NO: SITE/STORAGE LOCATION:				
ENTER SCRAP ID OR <F1> TO EXIT F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key				

Figure 165 - Scrap Sales Referral

replace	stored/modified	update		record	1 of	1
udaz1000.037.a		DAISY	03/04/04			
		SCRAP SALES REFERRAL	12:52			
PROPERTY LOCATION RIC: SVXA SCRAP ID: LF01A0A SCRAP CLASSIFICATION NAME: WOOD SCRAP RECORD STATUS CODE: A SALE REFERRAL NO: SVXA4N99 SALE REFERRAL ITEM NO: 1 ██████ SITE/STORAGE LOCATION: AD S01111111						
ENTER SALE REFERRAL ITEM NO. PRESS <F9> TO UPDT, OR <RETURN> TO CONTINUE. F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key						

Scrap Sales Referral.

This process is used to refer scrap for sale.

Once the SCRAP ID number is entered, the pre-populated screen above appears with pertinent information. The following information can be changed or added: SALE REFERRAL NO., SALE REFERRAL ITEM NO., AND SITE/STORAGE LOCATION.

4.1.4.—SITE/STORAGE LOCATION REFERRAL

Figure 166 - Site/Storage Location Referral

replace	not stored	update			
udaz0900.027		DAISY SITE/STORAGE LOCATION REFERRAL		02/21/04 12:25	
SITE LOCATION CODE: <input type="checkbox"/> STORAGE LOCATION CODE:					
ONLY RECORDS FOR SVXA WILL BE PROCESSED.					
PLEASE ENTER SITE LOCATION CODE OR PRESS <F1> TO EXIT.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key					

4.1.5.—REFERRAL FOR ABANDONMENT OR DESTRUCTION (DTID)

Figure 167 - Referral for Abandonment or Destruction (DTID)

replace	stored	update	record	1 of	1 records found
udaz1401.016		DAISY REFERRAL FOR ABANDONMENT OR DESTRUCTION (DTID)		03/04/04 13:07	
DTID NUMBER: FB303030710003					
ITEM NAME: TEST NSN: 991000LSN QUANTITY AVAILABLE: 12 UNIT OF ISSUE: EA DEMIL/PERF CODE: A: RECORD STATUS CODE: A SALES REFERRAL NUMBER: SVXA SALES REFERRAL ITEM NUMBER:					
PRESS <F9> TO UPDATE, <F1> TO EXIT.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key					

Referral for Abandonment and/or Destruction/Usable:

This process is used to refer property for Abandonment and/or Destruction and must be done prior to performing an actual A & D transaction.

This process changes the Record Status Code to -S.II

To remove hazardous property returned to the manufacturer/recycler/re-user from the DRMO accountable records, use the following procedures:

Select the MARKETING Menu from the DAISY Menu. Next, select the DAISY REFERRAL PROCESS. Select the REFER FOR A & D screen. Follow the screen prompts.

Select the WAREHOUSING Menu from the DAISY Menu. Next, select the A & D screen. Follow the screen prompts. Input the applicable A & D Reason Code. Input -CII for the Method Code. Press <F9> and complete the transaction.

Use the following A or D Reason Codes for specified dispositions:

- EE: Demanufacturing - Service Contract
- RE: Service Contract (UD) Overseas Category 1 CLINs
- MC: Return to Manufacturer

4.1.6.—REFERRAL FOR ABANDONMENT OR DESTRUCTION (SCRAP)

Figure 168 - Abandonment or Destruction (SCRAP)

```

replace | stored/modified | update | | record 1 of 1 | records found
-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
udaz1500.016                                03/04/04
                                           DAISY
                                           13:13
REFERRAL FOR ABANDONMENT OR DESTRUCTION (SCRAP)

PROPERTY LOCATION RIC : SVXA
SCRAP ID : TE11A02
SCRAP CLASSIFICATION NAME:
IRON AND STEEL SCRAP, MIXED WITH FOREIGN ATTACHMENTS

RECORD STATUS CODE: A
SALES REFERRAL NUMBER: SVXA
SALES REFERRAL ITEM NUMBER:

ENTER SCRAP ID. THEN PRESS <F9> TO UPDATE OR <F1> TO EXIT.
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key
  
```

Referral for Abandonment or Destruction (Scrap):

This process is used to refer scrap for Abandonment and/or Destruction and must be done before an actual A & D transaction can be performed.

This process changes the Record Status Code to -S.II

4.1.7.—REFERRAL FOR ABANDONMENT OR DESTRUCTION (IFB)

Figure 169 - Referral for Abandonment or Destruction (IFB)

replace	find			
udaz1600.016		DAISY	02/21/04	
			12:30	
REFERRAL FOR ABANDONMENT OR DESTRUCTION (IFB)				
YOU WILL ONLY PROCESS DATA FOR YOUR RIC: SVXA				
SALES IFB NUMBER : <input type="text"/>				
SALES IFB ITEM NUMBER :				
ENTER IFB NUMBER. PRESS <RETURN> TO CONTINUE OR <F1> TO EXIT				
F1-Prv Form	F2-Nxt Form	F3-Find	F5-Fld Help	F10-More Key

Referral for Abandonment or Destruction (IFB) Item Number

This process is used to refer an item number for A & D (all DTIDs in the item).

4.1.8.—REFERRAL FOR DOWNGRADE

Figure 170 - Referral for Downgrade

replace	not stored	update	record	1 of	1
udaz1300.034			DAISY		02/21/04
			REFERRAL TO SCRAP/RETAIL SALE		12:31
DTID NUMBER : <input type="text"/>					
ENTER DTID NUMBER. PRESS <RETURN> TO FIND, OR <F1> TO EXIT					
F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Keu

Referral for Downgrade

This process is used to refer an item number for A & D (all DTIDs in the item) and produces the Downgrade Placard.

This process *must only be taken after the appropriate authority has granted approval* for downgrade. See Section 4, Supplement 2, Property Accounting, Enclosure 6, Attachment 4. The approving authority can approve the downgrade by written signature on the downgrade placard **or** by inputting the transaction using his/her Employee Identification Number (EIN). For example, if the Approval Designee is an employee in the Distribution Branch, that employee can input this transaction. Once the appropriate authority has approved the downgrade, use this process.

If the EIN of the approval authority is within the Distribution Branch, for example, and inputs the transaction, prior approval is not necessary. The EIN suffices for -approvall and is used in lieu of the signature on the resulting Downgrade Placard.

Once the DTID number is selected, the Downgrade Justification Code must be input.

The Downgrade Placard will be processed to *ACCESS REPORTS*. This placard contains the scrap classification list/term one-digit code, the scrap classification list code, site location and DEMIL Code. It also contains a signature block. This block should be used by the person physically performing the actual downgrade. This employee must initial the Placard to show the action has been completed.

To input the downgrade referral transaction, first select *MARKETING* from the DAISY Menu. Then select *REFERRAL PROCESSES*. Finally select *REFER FOR DOWNGRADE*. Process the referral as follows:

DTID NUMBER: Input the DTID NUMBER. After it has been input, the system displays a screen with the basic data on that item.

JUSTIFICATION CODE: Input the Downgrade Justification Code. After this is entered and the transaction is saved, the system generates a Downgrade Request Transaction (DWR). The DTID is held in the pending file ("pend" file) until the downgrade has been completed and then the system generates a Gain from Downgrade (DWD).

The DWR transaction generates a downgrade placard during the evening batch.

4.1.9.—REFERRAL FOR ULTIMATE DISPOSAL

Figure 171 - Referral for Ultimate Disposal

replace	not stored	update			
UDAZ1800.008 s9d3890		REFERRAL TO ULTIMATE DISPOSAL	02/21/04 12:32		
DTID NUMBER: <input type="text"/>					
ENTER DTID NUMBER AND PRESS <RETURN> OR PRESS <F1> TO EXIT.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

Figure 172 - Hazardous Material for Ultimate Disposal

replace	stored	update	record	1 of	1	records found
udaz1801.019 s9d3845		REFERRAL TO ULTIMATE DISPOSAL			03/02/04 11:18	
DTID NUMBER: M0001240500001						
ITEM NAME : PAINT NSN : 801000PAINT QUANTITY AVAILABLE : 1 UNIT OF ISSUE : DR RECORD STATUS CODE : A HM/HW CODE : M UDJC :						
ENTER ULTIMATE DISPOSAL JUSTIFICATION CODE F1-Pre Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key						

Use the above screen to refer Hazardous Material to Ultimate Disposal. This will pre-populate the noun description in Base Operating Supply System (BOSS), thereby reducing data entry.

UDJC: This field is required. See

Do not perform a DTID Restart to change the code -M|| to -W.||

Press <F9> to save/update.

Figure 173 - Hazardous Waste for Ultimate Disposal

replace	stored	update	zoom	record	1 of	1	records found																	
udaz1802.007 s9d3845		REFERRAL TO ULTIMATE DISPOSAL			03/02/04 13:09																			
<table border="1"> <thead> <tr> <th>EPA HAZARDOUS WASTE ID NUMBERS</th> <th>STORAGE CODE</th> <th>CONT NO</th> <th>TOTAL WT/VOL</th> <th>M/V CODE</th> <th>ORG</th> </tr> </thead> <tbody> <tr> <td>BLDG</td> <td>GENER DATA</td> <td>TYPE OPER</td> <td>NAME</td> <td>PHONE</td> <td></td> </tr> <tr> <td colspan="6">CONTAINER DESCRIPTION:</td> </tr> </tbody> </table>							EPA HAZARDOUS WASTE ID NUMBERS	STORAGE CODE	CONT NO	TOTAL WT/VOL	M/V CODE	ORG	BLDG	GENER DATA	TYPE OPER	NAME	PHONE		CONTAINER DESCRIPTION:					
EPA HAZARDOUS WASTE ID NUMBERS	STORAGE CODE	CONT NO	TOTAL WT/VOL	M/V CODE	ORG																			
BLDG	GENER DATA	TYPE OPER	NAME	PHONE																				
CONTAINER DESCRIPTION:																								
PRESS <ZOOM> FOR EPA HAZARDOUS WASTE NUMBER SCREEN F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key																								

See Hazardous Waste Receipt Process for Information on filling out these fields. See Section 4, Supplement 2, Logistics Program, Enclosure 5. Press <F9> to save/update when fields are completed.

4.2.—DNSP REFERRAL PROCESSES

Refer to the CORALS (Conversion of Referral and Local Sales) Manual at: [CORALS SOP](#). for all DAISY DNSP referral processes.

Figure 174 - DNSP Referral Processes

```

      ACCELL/SQL
[udsa10go]      DNSP REFERRAL PROCESSES      Menu Item 1 of 6

      1. ADD/EDIT/DEL DRMO POINT OF CONTACT
      2. SALES REFERRAL MENU
      3. ADD/EDIT/DEL PROPERTY DESCRIPTION
      4. PROCESS ADDITIONAL PROP DESCRIPTION
      5. SALES REFERRALS TO DNSP
      6. DRMO SALES REFERRAL REPORT REQUEST

Selection:
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Item Help | F10-More Key
```

4.2.1.—ADD/EDIT/DEL DRMO POINT OF CONTACT

4.2.2.1.—ESTABLISH/DELETE SALES REFERRAL NUMBERS

Figure 177 - Establish/Delete Sales Referral Number

replace	not stored	update	record	1 of	1
UDAZ1201.008 s9d3890		DAISY		02/21/04 12:42	
Select one of the following items 1. ESTABLISH A SALES REFERRAL NUMBER 2. DELETE A SALES REFERRAL NUMBER 3. Exit the application. ENTER SELECTION:					
Use the up or down arrows or enter a number; Press MENU SELECT or RETURN F1-Menu Can F2-Menu Sel F10-More Keu					

4.2.2.1.1.—ESTABLISH SALES REFERRAL NUMBER

Figure 178 - Establish Sales Referral Number

replace	not stored	update	record	1 of	1
UDAZ1201.008 s9d3890		DAISY		02/21/04 12:42	
ESTABLISH SALES REFERRAL NUMBER: SVXA ESTIMATED ACCUMULATION CLOSE DATE:					
ENTER LAST DIGIT OF CURRENT FISCAL YEAR, OR <F1> TO EXIT. F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Keu					

4.2.2.1.2.—DELETE SALES REFERRAL NUMBER

Figure 179 - Delete Sales Referral Number

replace	not stored	update		record	1 of	1
UDAZ1205.008 s9d3890		DAISY		02/21/04 12:42		
DELETE SALES REFERRAL NUMBER : SVXA█						
ENTER LAST DIGIT OF CURRENT FISCAL YEAR, OR <F1> TO EXIT.						
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key						

This process is used to delete a Sales Referral Number.

4.2.2.2.—SITE/STORAGE LOCATION REFERRAL

Figure 180 - Site/Storage Location Referral

replace	stored	update		record	1 of	1
udaz0901.027		DAISY SITE/STORAGE LOCATION REFERRAL		03/04/04 13:47		
SITE LOCATION CODE: A0 STORAGE LOCATION CODE: BMBMBMBMB						
ONLY RECORDS FOR SVXA WILL BE PROCESSED.						
SALES REFERRAL NUMBER : SVXA4N99 SALES REFERRAL ITEM NUMBER : 416█						
PLEASE ENTER REFERRAL ITEM NUMBER PRESS <RETURN> OR <F9> TO UPDATE.						
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key						

Use this process to refer an entire Site/Storage Location for sale. All DTIDs in that location will be referred.

4.2.2.3.—SINGLE DTID SALES REFERRAL

Figure 181 - Single DTID Sales Referral

replace	not stored	update			
udaz1100.016			DAISY		02/21/04
			USABLE (DTID) SALES REFERRAL		12:47
DTID NUMBER: <input type="text"/>					
ENTER DTID NUMBER AND PRESS <ENTER> OR PRESS <F1> TO EXIT. F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

4.2.2.4.—MULTIPLE DTID SALES REFERRAL

Figure 182 - Multiple DTID Sales Referral

replace	not stored	update			
udsa0600.003			DAISY		02/21/04
s9d3890			CREATE MULTIPLE DTID SALES REFERRAL		12:48
DAISY SALES ACCUMULATION NO: SVXA - <input type="text"/>			SORT ORDER: <input type="text"/>		
DNSP SALES REFERRAL NO: --			NEW SITE/STG CD: (enter only for Mass Site/Stg Chg)		
ENTER ACCUMULATION NUMBER OR <F1> TO EXIT. F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

Figure 183 - Multiple DTID Sales Referral

replace	not stored	update			
udsa0601.011 s9d3890		DAISY CREATE MULTIPLE DTID SALES REFERRAL		03/04/04 13:57	
DAISY SALES ACCUMULATION NO: SVXG-4-N9E		SORT ORDER: I			
INSP SALES REFERRAL NO: SVXG-1-1		NEW SITE/STG CD: [REDACTED] (enter only for mass Site/Stg Chg)			
ITEM NO	DTID NUMBER	NSN	SITE/STG LOC CD	QTY AVAIL	RSC
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
ENTER INSP SALES REFERRAL NUMBER OR <F1> TO EXIT.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key					

This process is used to refer multiple items from a sales accumulation to a Sales Referral Number. All DTID within the accumulation will be listed.

4.2.2.5. SCRAP SALES REFERRAL

Figure 184 - Scrap Sales Referral

replace	not stored	update			
udaz1000.037.a		DAISY SCRAP SALES REFERRAL		02/21/04 12:49	
PROPERTY LOCATION RIC: SVXA					
SCRAP ID: [REDACTED]					
SCRAP CLASSIFICATION NAME:					
RECORD STATUS CODE:					
SALE REFERRAL NO:					
SALE REFERRAL ITEM NO:					
SITE/STORAGE LOCATION:					
ENTER SCRAP ID OR <F1> TO EXIT					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key					

4.2.3.-ADD/UPDATE/DEL PROPERTY DESCRIP110N DATA

Figure 185 - AddiUpdateiDelete PropertyDescription Data

not stored		
udsa:1.503.045 s9d3890	DAISY ADD/UPDATE/DELETE PROPERTY DESCRIPTION DATA	02/2:1./04 :1.2:5:1.
SALES REFERRAL NUMBER: SVXA-1-		
SALES REFERRAL ITEM NUMBER:		
ENTER A FISCAL YEAR		
F1-Prv Form F2-Nxt		

4.2.4.—PROCESS ADDITIONAL PROP DESCRIPTION

Figure 186 - Process Additional Prop Description

[udsa23go]	ACCELL/SQL	Menu Item 1 of 10
PROCESS ADDITIONAL PROP DESCRIPTION		
<ol style="list-style-type: none"> 1. ADD/EDIT/DELETE PACKING NOTES 2. ADD/EDIT/DELETE DESCRIPTION NOTES 3. ADD/EDIT/DELETE INSPECTION NOTES 4. ADD/EDIT/DELETE LOADING NOTES 5. ADD/EDIT/DELETE REMARKS TO ISO 6. ADD/EDIT/DELETE CATALOG CODES 7. ADD/EDIT/DELETE INCREMENTS 8. ADD/EDIT/DELETE SUB ITEM DATA 9. CHANGE INSPECTION/LOADING DATA 		
Selection: _____		
To see more function key labels, press the function key labeled 'More Key'		
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Item Help F10-More Key		

4.2.4.1.—ADD/EDIT/DELETE PACKING NOTES

Figure 187 - Add/Edit/Delete Packing Notes

replace	find	
UDSA2300.006 s9d3890	DAISY ADD/EDIT/DELETE PACKING NOTES	02/21/04 12:53
SALES REFERRAL NO: SVXA-█		SALES REFERRAL ITEM NO:
PACKING NOTES:		
ENTER REFERRAL FISCAL YEAR, PRESS <RETURN> TO CONTINUE.		
F1-Prv Form F2-Nxt Form F3-Find F5-Fld Help F10-More Key		

4.2.4.2.—ADD/EDIT/DELETE DESCRIPTION NOTES

Figure 188 - Add/Edit/Delete Description Notes

replace	find	
UDSA2000.008 s9d3890	DAISY ADD/EDIT/DELETE DESCRIPTION NOTES	02/21/04 12:54
SALES REFERRAL NO: SVXA- -		SALES REFERRAL ITEM NO:
DESCRIPTION NOTES:		
ENTER REFERRAL FISCAL YEAR, PRESS <RETURN> TO CONTINUE.		
F1-Prv Form F2-Nxt Form F3-Find F5-F1d Help F10-More Key		

4.2.4.3.—ADD/EDIT/DELETE INSPECTION NOTES

Figure 189 - Add/Edit/Delete Inspection Notes

replace	find	
UDSA2200.006 s9d3890	DAISY ADD/EDIT/DELETE INSPECTION NOTES	02/21/04 12:55
SALES REFERRAL NO: SVXA- -		SALES REFERRAL ITEM NO:
INSPECTION NOTES:		
ENTER REFERRAL FISCAL YEAR, PRESS <RETURN> TO CONTINUE.		
F1-Prv Form F2-Nxt Form F3-Find F5-F1d Help F10-More Key		

4.2.4.4.—ADD/EDIT/DELETE LOADING NOTES

Figure 190 - Add/Edit/Delete Loading Notes

F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Item Help F10-More Key		
replace		find
UDSA2100.006 s9d3890	DAISY ADD/EDIT/DELETE LOADING NOTES	02/21/04 12:56
SALES REFERRAL NO: SVXA-		SALES REFERRAL ITEM NO:
LOADING NOTES:		
ENTER REFERRAL FISCAL YEAR PRESS <RETURN> TO CONTINUE		

4.2.4.5.—ADD/EDIT/DELETE REMARKS TO ISO

Figure 191 - Add/Edit/Delete Remarks to ISO

replace				find
UDSA2900.009 s9d3890	DAISY ADD/EDIT/DELETE REMARKS TO ISO	02/21/04 12:58		
SALES REFERRAL NO: SVXA-		SALES REFERRAL ITEM NO:		
ISO REMARKS:				
ENTER REFERRAL FISCAL YEAR, PRESS <RETURN> TO CONTINUE.				
F1-Prv Form F2-Nxt Form F3-Find				F5-Fld Help F10-More Key

4.2.4.6.—ADD/EDIT/DELETE CATALOG CODES

Figure 192 - Add/Edit/Delete Catalog Codes

replace		find		
udsa2400.001 s9d3890		DAISY ADD/EDIT/DELETE CATALOG CODES		02/21/04 12:59
SALES REFERRAL NO: SVXA-█		SALES REFERRAL ITEM NO: █		
ENTER REFERRAL FISCAL YEAR DIGIT AND PRESS RETURN.				
F1-Prv Form		F2-Nxt Form		F3-Find
			F5-F1d Help	F10-More Key

4.2.4.7.—ADD/EDIT/DELETE INCREMENTS

Figure 193 - Add/Edit/Delete Increments

replace		find		
udsa2500.001 s9d3890		DAISY ADD/EDIT/DELETE INCREMENT DATA		02/21/04 13:00
SALES REFERRAL NO: SVXA-█		SALES REFERRAL ITEM NO: █		
ITEM QUANTITY: █				
INC NO: █	NO OF INCR: █	INC QTY: █		
ENTER SALES REFERRAL YEAR AND PRESS <RETURN>.				
F1-Prv Form		F2-Nxt Form		F3-Find
			F5-F1d Help	F10-More Key

4.2.4.8.—ADD/EDIT/DELETE SUB-ITEM DATA

Figure 194 - Add/Edit/Delete Sub-Item Data

replace	not stored	update	record	1 of	1
udsa2710.004 s9d3890		DAISY ADD/EDIT/DELETE SUB-ITEM DATA		02/21/04 13:01	
SALES REFERRAL NUMBER: SVXA- <input type="text"/> - SALES REFERRAL ITEM NUMBER: SUB ITEM NUMBER:					
ENTER THE FSCL YEAR.					
F1-Prv Form		F2-Nxt Form		F4-Nxt Rec	
		F5-Fld Help		F10-More Key	

4.2.4.9.—CHANGE INSPECTION/LOADING DATA

Figure 195 - Change Inspection/Loading Data

replace	find				
udsa2600.001 s9d3890		DAISY CHANGE INSPECTION/LOADING DATA		02/21/04 13:02	
SALES REFERRAL NO: SVXA- <input type="text"/> - <input type="text"/>		SALES REFERRAL ITEM NO: <input type="text"/>			
INSPECTION DAYS: SMTWTFS <input type="text"/>					
INSPECTION HOURS1: <input type="text"/>					
INSPECTION HOURS2: <input type="text"/>					
LOADING DAYS: SMTWTFS <input type="text"/>					
LOADING HOURS1: <input type="text"/>					
LOADING HOURS2: <input type="text"/>					
ENTER FISCAL YEAR and PRESS <RETURN>. EX: '5' for 1995.					
F1-Prv Form		F2-Nxt Form		F3-Find	
		F5-Fld Help		F10-More Key	

4.2.5.—SALES REFERRALS TO DNSP

Figure 196 - Sales Referrals to DNSP Main

replace	not stored	update	record	1 of	1
UDSA0401.004 s9d3890	DAISY SALES REFERRALS TO DNSP	02/21/04 13:04			
<p>1. SEND A SINGLE REFERRAL TO DNSP</p> <p>2. SEND A RANGE OF REFERRAL ITEM NUMBERS TO DNSP</p>					
SELECTION: <input type="checkbox"/>					
ENTER OPTION NUMBER OF 1 OR 2					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

4.2.5.1.—SEND A SINGLE REFERRAL TO DNSP

Figure 197 - Send a Single Referral DNSP

replace	not stored	update			
UDSA0401.004 s9d3890	DAISY SALES REFERRALS TO DNSP	02/21/04 13:07			
<p>1. SEND A SINGLE REFERRAL TO DNSP ENTER A SALES REFERRAL NUMBER AND A SALES REFERRAL ITEM NO. SVXA- -</p> <p>2. SEND A RANGE OF REFERRAL ITEM NUMBERS TO DNSP</p>					
SELECTION: 1					
THIS IS A REQUIRED FIELD					
F2-Nxt Form F10-More Key					

4.2.5.2.—SEND A RANGE OF REFERRAL ITEM NUMBERS TO DNSP

Figure 198 - Send a Single Referral to DNSP

replace	not stored	update		
UDSA0401.004 s9d3890	DAISY SALES REFERRALS TO DNSP	02/21/04 13:08		
<p>1. SEND A SINGLE REFERRAL TO DNSP</p> <p>2. SEND A RANGE OF REFERRAL ITEM NUMBERS TO DNSP ENTER A SALES REFERRAL NUMBER AND A RANGE OF BEGINNING AND ENDING ITEM NUMBERS:</p> <p>SVXA- - THRU</p> <p>SELECTION: 2</p>				
ENTER A SALES REFERRAL NUMBER.				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key				

4.2.6.—DRMO SALES REFERRAL REPORT REQUEST

Figure 199 - DRMO Sales Referral Report Request

replace	not stored	update		
udsa0500.001 s9d3890	DAISY DRMO SALES REFERRAL REPORT REQUEST	02/21/04 13:10		
<p>ENTER THE OPTION: █</p> <p>1. DATE:</p> <p>2. DATE RANGE: TO</p> <p>3. SALES REFERRAL NUMBER: - -</p> <p>4. SALES REFERRAL NUMBER AND ITEM NUMBER: - -</p> <p>5. SALES REFERRAL NUMBER AND ITEM NUMBER RANGE: - - TO</p> <p>VERIFY SCREEN: Y</p>				
ENTER 1 - 5 FOR THE REPORT OPTION YOU DESIRE.				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key				

4.3.—SALES IFB PROCESS

Figure 200 - Sales IFB Process

```

      ACCELL/SQL
[udaz20go]          SALES IFB PROCESS          Menu Item 1 of 7

  1. ESTABLISH IFB NUMBER
  2. RELATE IFB ITEM TO DTID
  3. RELATE IFB ITEM TO SCRAP
  4. RELATE IFB ITEM TO REFERRAL NO.
  5. RELATE IFB ITEM TO ACCUMULATION
  6. CHANGE IFB/IFB ITEM ON DTID/SCRAP
  7. IFB NUMBER DATA INQUIRY

Selection:
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Item Help|F10-More Key

```

4.3.1.—ESTABLISH IFB NUMBER

Figure 201 - Establish IFB Number

```

replace not stored update
udaz2000.037          DAISY          02/21/04
s9d3890              ESTABLISH IFB NUMBER 13:13

SALES IFB NUMBER:
BID OPENING DATE:
TYPE SALES CODE:
LOCAL SALE DRMO RIC: SVX

ENTER IFB NUMBER (VERIFY ACCURACY). PRESS <RETURN> or <F1> TO EXIT.
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-F1d Help |F10-More Key

```

This process is used to establish an IFB Number. The last field will not be filled in for National Sales. Type Sale Codes can be located in the [CAT Book](http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf) <<http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf>>.

Figure 202 - Establish Sales IFB Number

replace	not stored	update			
udaz2000.037 s9d3890	DAISY ESTABLISH IFB NUMBER	03/04/04 14:06			
SALES IFB NUMBER: 314004					
BID OPENING DATE: 03/20/04					
TYPE SALES CODE: 5					
LOCAL SALE DRMO RIC:					
ENTER IFB NUMBER (VERIFY ACCURACY). PRESS <RETURN> or <F1> TO EXIT.					
F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Keu

4.3.2.—RELATE IFB TO DTID

Figure 203 - Relate IFB to DTID

replace	not stored	update			
UDAZ2200.034 s9d3890	DAISY RELATE IFB TO DTID	02/21/04 13:14			
DTID NUMBER: [REDACTED]					
Enter the DTID number and press <Enter> or <F1> to exit.					
F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Keu

This process is used to place a DTID on a specific IFB and IFB Item Number.

Figure 204 - Relate IFB to DTID

replace	stored/modified	update	record	1 of	1
UDAZ2201.043 s9d3890		DAISY RELATE IFB TO DTID		03/04/04 14:13	
DTID NUMBER: FB63553078B998					
NSN: 7110BATCH03078M ITEM NAME: CHAIRS UNIT OF ISSUE: EA QUANTITY AVAILABLE: 300 SPECIAL HANDLING CODE: ITEM DEMIL/DEMIL PERFORMED: A SALES IFB NUMBER: 314004 SALES IFB ITEM NUMBER: 0004 TYPE SALES CODE: 5 RECORD STATUS CODE: B SITE/STOR LOCATION CODE: AO JONJONJON					
ENTER STORAGE LOCATION CODE. PRESS <F9> TO UPDATE.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Keu					

4.3.3.—RELATE IFB TO SCRAP

Figure 205 - Relate IFB to Scrap

replace	not stored	update			
udaz2300.028 s9d3890		DAISY RELATE IFB TO SCRAP		02/21/04 13:15	
PROPERTY LOCATION CODE : SVXA					
SCRAP ID: ██████████					
SCRAP CLASSIFICATION NAME:					
TYPE SALES CODE: SALES IFB NUMBER: SALES IFB ITEM NUMBER: RECORD STATUS CODE: SITE/STORAGE LOCATION:					
ENTER SCRAP ID. PRESS <RETURN> TO CONTINUE OR <F1> TO EXIT.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Keu					

Figure 206 - Relate IFB to Scrap

replace	stored/modified	update		
udaz2300.028 s9d3890		DAISY RELATE IFB TO SCRAP		03/04/04 14:14
<p>PROPERTY LOCATION CODE : SVXA</p> <p>SCRAP ID: LE1KA0A</p> <p>SCRAP CLASSIFICATION NAME: UNPREPARED LIGHT MELTING STEEL SUITABLE FOR COMM. INTO NO 2 BUNDLES</p> <p>TYPE SALES CODE: 5 SALES IFB NUMBER: 314004 SALES IFB ITEM NUMBER: 0005 RECORD STATUS CODE: A SITE/STORAGE LOCATION: 00 JONJONJON</p>				
<p>ENTER SITE LOCATION CODE. PRESS <RETURN> OR <F9> TO UPDATE, <F1> TO EXIT.</p> <p>F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key</p>				

This process is used to relate a specific scrap pile to an IFB and IFB Item Number.

4.3.4.—RELATE IFB TO REFERRAL NO.

Figure 207 - Relate IFB to Referral No.

replace	not stored	update		
udaz2100.047 s9d3890		DAISY RELATE IFB TO REFERRAL NO.		02/21/04 13:16
<p>SALES REFERRAL NUMBER: SVXA</p> <p>SALES REFERRAL ITEM NO:</p> <p>SALES IFB NUMBER:</p> <p>SALES IFB ITEM NO:</p> <p>TYPE SALES CODE:</p> <p>SITE/STORAGE LOCATION CODE:</p>				
<p>Enter last digit of fiscal year.</p> <p>F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key</p>				

This process takes all DTIDs in a Sales Referral Item Number and relates them to an IFB and IFB Item Number.

Figure 208 - Relate IFB to Referral No.

replace	not stored	update		
udaz2100.047 s9d3890	DAISY RELATE IFB TO REFERRAL NO.	03/04/04 14:20		
SALES REFERRAL NUMBER: SVXA4N98				
SALES REFERRAL ITEM NO: 0004				
SALES IFB NUMBER: 314004				
SALES IFB ITEM NO: 0004				
TYPE SALES CODE: 5				
SITE/STORAGE LOCATION CODE: AN JONJONJON				
Enter storage location code. Press <F9> to update, <F1> to exit.				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key				

4.3.5.—RELATE IFB TO DTID BY ACCUMULATION

Figure 209 - Relate IFB to DTID by Accumulation

replace	not stored	update		
uds12100.002 s9d3890	DAISY RELATE IFB TO DTID BY ACCUMULATION	02/21/04 13:17		
DAISY SALES ACCUMULATION NO: SVXA- - SORT ORDER:				
RELATE THE DTIDS SELECTED BELOW TO IFB NUMBER:				
ENTER ACCUMULATION NUMBER OR <F1> TO EXIT.				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key				

Figure 210 - Relate IFB Item to DTID by Accumulation

```

replace | stored/modified | update | | record 1 of 1 |
-----|-----|-----|-----|-----|
uds12101.004          DAISY          03/04/04
s9d3890              RELATE IFB TO DTID BY ACCUMULATION 14:34
-----|-----|-----|-----|-----|
DAISY SALES ACCUMULATION NO: SVXA-4-N99      SORT ORDER: N
RELATE THE DTIDS SELECTED BELOW TO IFB NUMBER: 314004
MASS RELOCATION:                               (USE ONLY TO CHANGE ALL DTIDS UPDATED)
-----|-----|-----|-----|-----|
ITEM NO  DTID NUMBER      NSN          SITE/STG LOC CD QTY AVAIL  RSC
0004     SC440241060001    711000CHAIR  20  JONJONJON  12      Q
-----|-----|-----|-----|-----|
ENTER NEW LOCATION THEN <F9> OR <F1> TO EXIT
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key
    
```

This process is used to relate DTIDs in a specific Accumulation Number to an IFB and IFB Item Number. Generally, there are multiple DTIDs in the accumulation.

4.2.6.—CHANGE IFB/IFB ITEM NUMBER ON DTID/SCRAP ID

Figure 211 - Change IFB/IFB Item Number on DTID/Scrap Id

```

replace | not stored | update | | |
-----|-----|-----|-----|-----|
udaz24:004          DAISY          03/04/04
s9d3890              CHANGE IFB/IFB ITEM NUMBER ON DTID/SCRAP ID 14:35
-----|-----|-----|-----|-----|
SALES IFB NUMBER: 314004 . . . . . Mandatory
SALES IFB ITEM NUMBER: 0004 . . . . . Mandatory
TYPE SALES CODE: 5
NEW SALES IFB NUMBER: 314004 . . . . . Mandatory
NEW SALES IFB ITEM NUMBER: 0015 . . . . . Mandatory
NEW TYPE SALES CODE: 5
SITE/STORAGE LOCATION CODE: █ . . . Optional. Enter if Site
/ Storage Location has
changed.
Usable
Scrap
Site Location Code optional. Press<ENTER> to continue, F9 to UPDATE, F1 EXIT.
F1-Prv Form | | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key
    
```

This process is used to change Sales IFB Number and/or Sales IFB Item Number; for example, if an item does not sell on another sale, the whole item number can be referred to another sale.

4.3.7.—IFB NUMBER DATA INQUIRY

Figure 212 - IFB Number Data Consolidated Inquiry

replace	find		
uds11200.003 s9d3890	DAISY IFB NUMBER CONSOLIDATED INQUIRY		02/21/04 13:19
IFB NUMBER: <input type="text"/>	TYPE SALE CODE:	BID OPENING DATE:	
SALES LOCATION:			
SALE TIME:			
REGISTRATION TIME:			
INSPECTION PERIOD:	TO		
INSPECTION TIME:		AND	
INSPECTION NOTES:			
SALE POC NAME:			
SALE POC PHONE:			
REMOVAL DATE:			
LOADING HOURS:		AND	
LOADING NOTES:			
ENTER IFB NUMBER AND PRESS <ENTER>, <F3> TO FIND, <F1> TO EXIT.			
F1-Prv Form F2-Nxt Form F3-Find F5-Fld Help F10-More Key			

Figure 213 - IFB Number Data Consolidated Inquiry

replace	stored	update	record	1 of	1
uds11200.003 s9d3890	DAISY IFB NUMBER CONSOLIDATED INQUIRY			03/04/04 14:36	
IFB NUMBER: 314004	TYPE SALE CODE: 5	BID OPENING DATE: 03/20/04			
SALES LOCATION:					
SALE TIME:					
REGISTRATION TIME:					
INSPECTION PERIOD:	TO				
INSPECTION TIME:		AND			
INSPECTION NOTES:					
SALE POC NAME:					
SALE POC PHONE:					
REMOVAL DATE:					
LOADING HOURS:		AND			
LOADING NOTES:					
ENTER IFB NUMBER AND PRESS <ENTER>, <F3> TO FIND, <F1> TO EXIT.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

This shows the front-page offerings of the IFB. This is not commonly used.

4.4.—SALE/SHIPMENT PROCESS

Figure 214 - Sale/Shipment Process

[udaz30go]	ACCELL/SQL	Menu Item 1 of 4
SALE/SHIPMENT PROCESS		
1. SALE/SHIPMENT (DTID)		
2. SALE/SHIPMENT (SCRAP)		
3. SALE/SHIPMENT (IFB NUMBER)		
4. SALE/SHIPMENT (CONTRACT)		
Selection: [REDACTED]		
To see more function key labels, press the function key labeled 'More Key'		
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Item Help F10-More Key		

4.4.1.—SALE/SHIPMENT (DTID)

Figure 215 - Sale/Shipment (DTID)

replace	not stored	update	record	1 of	1
UDAZ3000.018	DAISY	02/21/04			
s9d3890	SALE/SHIPMENT (DTID)	13:22			
DTID NUMBER: [REDACTED]					
ENTER DTID NUMBER AND PRESS <ENTER> OR PRESS <F1> TO EXIT.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key					

Figure 216 - Sale/Shipment (DTID)

replace	stored/modified	update	record	1 of	1
UDAZ3010.055 s9d3890		DAISY SALE/SHIPMENT (DTID)		03/04/04 14:41	
DTID NUMBER: FB230030020005					
STOCK ID (LSN): 6010-00-CABLES ITEM NAME: CABLE UNIT OF ISSUE: EA TOTAL DTID SALES PROCEEDS: 0.00 TOTAL ITEM SALES PROCEEDS: RECORD STATUS CODE: C QUANTITY AVAILABLE: 5 BID AMOUNT: SALES IFB NO: 313333 SALES IFB ITEM NO: 0407 QUANTITY REMOVED: 5 SALES PROCEEDS: 100.00 DATE OF REMOVAL: 03/04/04 BIDDER REGISTRATION NUMBER: 0034 BIDDER ID NUMBER: 3001453000					
ENTER BIDDER IDENTIFICATION NUMBER. PRESS <F9> TO UPDATE OR <F1> TO EXIT.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key					

This process is used to record the sales proceeds and removal date for an individual DTID.

Local sales proceeds are automatically recorded from the award process.

4.4.2.—SALE/SHIPMENT (SCRAP)

Figure 217 - Sale/Shipment (Scrap)

replace	not stored	update			
UDAZ3100 015 s9d3890		DAISY SALE/SHIPMENT (SCRAP)		02/21/04 13:22	
PROPERTY LOCATION RIC: SVXA SCRAP ID: ██████████					
ENTER SCRAP ID. PRESS <RETURN> TO CONTINUE OR <F1> TO EXIT.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key					

Figure 218 - Sale/Shipment (Scrap) - Sales Proceeds & Removal Dates

replace	stored/modified	update	record	1 of	1
UDAZ3101 054 s9d3890		DAISY SALE/SHIPMENT (SCRAP)		03/04/04 14:44	
PROPERTY LOCATION RIC: SVXA SCRAP ID: LE1KA7B					
CLASSIFICATION NAME: UNPREPARED LIGHT MELTING STEEL SUITABLE FOR COMM. INTO NO 2 BUNDLES RECORD STATUS CODE: C QUANTITY AVAILABLE: 3357 SALES IFB NO: 313886 SALES IFB ITEM NO: 0031 QUANTITY REMOVED: 2000 TOTAL SALES PROCEEDS: 400.00 PROCEEDS: 400.00 DATE OF REMOVAL: 03/04/04 BID REGISTRATION NO: 0035 BIDDER ID NUMBER: 3003456001 TOTAL WEIGHT REMOVED: 2000					
ENTER BIDDER IDENTIFICATION NUMBER. PRESS <F9> TO UPDATE OR <F1> TO EXIT. F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

This process is used to record sales proceeds and removal dates for sale of scrap property.

For Scrap Venture, the DRMO receiving the SCT inputs the removal information. Use initial proceeds calculation of \$0.001 times the number of pounds. If the total proceeds are less than \$.01, input \$.01.

Figure 219 - Sale/Shipment (Scrap) - Qty Less Than Available

replace	stored	update	record	1 of	1	records found
UDAZ3101 054 s9d3890		DAISY SALE/SHIPMENT (SCRAP)		03/04/04 14:52		
PROPERTY LOCATION RIC: SVXA SCRAP ID: LE1KA7B						
CLASSIFICATION NAME: UNPREPARED LIGHT MELTING STEEL SUITA RECORD STATUS CODE: C QUANTITY AVAILABLE: 157 QTY SOLD IS LESS THAN AVAILABLE IS THIS A PARTIAL QUANTITY SALE? QUANTITY REMOVED: 10 TOTAL SALES PROCEEDS: 600.00 PROCEEDS: 0.00 DATE OF REMOVAL: BID REGISTRATION NO: BIDDER ID NUMBER: TOTAL WEIGHT REMOVED: 3210						
PLEASE ENTER Y OR N: NO						
F10-More Key						

C2.14.1.1.7.

When a quantity removed is different from the quantity available, the message on the above screen is displayed. If this is the correct quantity, answer yes, otherwise no. If the response is yes, the following screen will appear:

Figure 220 - Sale/Shipent (Scrap) - Not a Partial Shipment

replace	stored	update	record	1 of	1	records found
UDAZ3101 054 s9d3890		DAISY SALE/SHIPMENT (SCRAP)		03/04/04 14:52		
PROPERTY LOCATION RIC: SVXA SCRAP ID: LE1KA7B						
CLASSIFICATION NAME: UNPREPARED LIGHT MELTING STEEL SUITA						
RECORD STATUS CODE: C		QUANTITY SOLD IS LESS THAN QUANTITY AVAILABLE! IS THE QUANTITY SOLD VALID?				
QUANTITY AVAILABLE: 157						
QUANTITY REMOVED: 10						
TOTAL SALES PROCEEDS: 600.00						
PROCEEDS: 0.00						
DATE OF REMOVAL:		TOTAL WEIGHT REMOVED: 3210				
BID REGISTRATION NO:						
BIDDER ID NUMBER:						
PLEASE ENTER Y OR N: YES						
						F10-More Key

If it was reflected previously that this is not a partial shipment, the message above appears. If yes is answered, an Interim Marketing XS7 (see the screen below) will be applied to the accountable record and a Suspense Record is created reflecting the gain/loss. The loss can be processed in accordance with the gain/loss procedures in this manual. This adjustment cannot be deleted. A data correction is required to correct this if this was not a final shipment, follow Problem Tracking Report procedures.

Figure 221 - Sale/Shipment (Scrap) - Marketing XS7 Gain/Loss Record

replace	stored	update	record	1 of	1	records found
		udrsusp	DEFAULT DATA VIEW			
suspense_key:	SWALE1KA7B		adjust_val:			
loss_qty_wt:			neglnc_flg:			
var_qty_wt:	157		aprvg_indv:			
review_dt:			drno_ric:	SVX		
adjust_up:			ric_sfx:	A		
ty_trans_cd:	VFG					
mploye_id_no:						
circasts_1:	INTERM MARKETING XS7					
circasts_2:						
circasts_3:						
dscvry_dt:	03/04/04					
dspsn_cd:	L					
rslutn_ofcr_cd:						
drno_rvu_dt:						
drnr_rvu_dt:						
drns_rvu_dt:						
loss_rsn_cd:						
ty_propty_cd:						
gpld_ros_dt:						

F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Ke

This is the suspense record created to reflect the Interim Marketing XS7.

Figure 222 - Sale/Shipment (Scrap) - Gain/Loss Adjustment for Final Shipment

replace	stored	update	record	1 of	1	records found
udvc53aa	012		GAIN AND LOSS ADJUSTMENTS			03/04/04 14:57

PROPERTY LOCATION	RIC	ADJUSTMENT CODE	DTID - SCL/SCT	DESC
SWXA		L	LE1KA7B	VFG
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

PRESS <F4> TO SELECT RCD, THEN <F18> TO DELT, <F2> TO CONT, <F7> TO ADD RCD
 F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Ke

This is the adjustment record awaiting processing if this was a final shipment.

4.4.3.—SALE/SHIPMENT (IFB ITEM NO.)

Figure 223 - Sale/Shipment (IFB Item No.)

replace	find		
UDAZ3200.055 s9d3890	DAISY SALE/SHIPMENT (IFB ITEM NO.)	02/21/04 13:24	
SALES IFB NUMBER: SALES IFB ITEM NUMBER: SALES PROCEEDS: DATE OF REMOVAL: BIDDER REG NUMBER: BIDDER ID NUMBER:			
ENTER SALES IFB NUMBER. PRESS <RETURN> TO CONTINUE OR PRESS <F1> TO EXIT. F1-Prv Form F2-Nxt Form F3-Find F5-Fld Help F10-More Keu			

Figure 224 - Sale/Shipment (IFB Item No.) Commercial Venture

replace	stored	update	record	1 of	1
UDAZ3200.055 s9d3890	DAISY SALE/SHIPMENT (IFB ITEM NO.)	03/04/04 15:41			
SALES IFB NUMBER: 990001 SALES IFB ITEM NUMBER: 0002 ACCUMULATION NUMBER: SWA3V17 SALES PROCEEDS: 120.00 DATE OF REMOVAL: 03/04/04 BIDDER REG NUMBER: 0034 BIDDER ID NUMBER: 3001000028 ONLY DTID _s BELONGING TO RIC SWA WILL BE PROCESSED					
ENTER BIDDER IDENTIFICATION NUMBER. PRESS <F9> TO UPDATE OR <F1> TO EXIT. F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Keu					

IFB Item Number uses this process to reflect the sale shipment. The above screen shows a Commercial Venture (CV) removal, which includes the accumulation number, in addition to the IFB Number. The accumulation number will not be displayed on non-CV records.

Figure 225- Sale/Shipment (IFB Item No.) -Non-Commercial Venture

UDAZ3200,055 9.18890	DUSY SR..£/SHift£HT <IFB ITel ttl.>	03104104 1.5;00
SALES FB NUMBER : 314004 SALES FB ITEM NUMBER : 0004 SALES PROCEEDS : 1.20.00 DATE OF REMOVAL : 03/04104 BIDDER REG NUMBER : 3434 BIDDER ID NUMBER : OIU e\$!:\$! !H..Y IDIDs IIEI..I:IGIH TO RIC SVXA WILL. IE PRic FO**		
ENTER BIDDER IDEHTIFICATI!! ti.HIIEE. PRESS <F9> TO l.PD'ITE ffi <F1> TO EXIT. 1-Prv Fon 2-Fon F.3-Prv Rec F4-ltxt. Rec F5-Flid Hel F1(rflore K		

4.5.—SALES REVERSAL PROCESS

Figure 228 - Sales Reversal Process

```

      ACCELL/SQL
[udaz40go]      SALES REVERSAL PROCESS      Menu Item 1 of 4

      1. IFB ITEM NO. REVERSAL
      2. SALE/SHIPMENT REVERSAL (DTID)
      3. SALE/SHIPMENT REVERSAL (SCRAP)
      4. REVERSAL OF DOWNGRADE

Selection:
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Item Help | F10-More Key

```

4.5.1.—IFB ITEM NUMBER REVERSAL

Figure 229 - IFB Item Number Reversal

```

replace | not stored | update | record 1 of 1
udaz4000.037      02/21/04
s9d3890          IFB ITEM NUMBER REVERSAL      13:27

      SALES IFB NUMBER:
      SALES ITEM NUMBER:
      TYPE SALES CODE:
      SITE/STORAGE LOCATION:

      PROCESSING SVXA RECORD(S) ONLY!

SALES IFB NUMBER. PRESS <RETURN> TO CONTINUE OR <F1> TO EXIT
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-F1d Help | F10-More Key

```

Figure 230 - IFB Item Number Reversal

replace	not stored	update	record	1 of	1					
udaz4000.037					03/04/04					
s9d3890		IFB ITEM NUMBER REVERSAL			15:47					
<table border="1"><tr><td>SALES IFB NUMBER: <u>990001</u></td></tr><tr><td>SALES ITEM NUMBER: 0002</td></tr><tr><td>TYPE SALES CODE: 1</td></tr><tr><td>SITE/STORAGE LOCATION: A0 JONJONJON</td></tr><tr><td>PROCESSING SW/A RECORD(S) ONLY!</td></tr></table>						SALES IFB NUMBER: <u>990001</u>	SALES ITEM NUMBER: 0002	TYPE SALES CODE: 1	SITE/STORAGE LOCATION: A0 JONJONJON	PROCESSING SW/A RECORD(S) ONLY!
SALES IFB NUMBER: <u>990001</u>										
SALES ITEM NUMBER: 0002										
TYPE SALES CODE: 1										
SITE/STORAGE LOCATION: A0 JONJONJON										
PROCESSING SW/A RECORD(S) ONLY!										
SALES IFB NUMBER. PRESS <RETURN> TO CONTINUE OR <F1> TO EXIT										
F6-Help Mnu	F7-Clr-Add	F8-Rep/Ins	F9-Add/Upd	F11-Rcll Fld	F10-More Ke.					

C2.14.1.1.8.

IFB Item Number uses this process to reverse a sale shipment, whether partial or final. For example, the wrong item had a Sales Shipment processed against it. The affected DTIDs will be placed previous Record Status Code (i.e., Z to C, Z to K, or C to C).

WARNING: DO NOT use this process when reversing CV IFB Item Numbers. As the same IFB Number and IFB Item number, used repeatedly, all records still on the database will reverse.

4.5.2.—SALE/SHIPMENT REVERSAL (DTID)

Figure 231 - Sale/Shipment Reversal (DTID)

replace	not stored	update		
UDAZ4100.019 s9d3890		DAISY SALE/SHIPMENT REVERSAL (DTID)		02/21/04 13:28
YOU WILL ONLY PROCESS DATA FOR YOUR RIC: SVXA				
DTID NUMBER: [REDACTED]				
ENTER DTID NO. AND PRESS <RETURN> TO CONTINUE OR PRESS <F1> TO EXIT.				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key				

Figure 232 - Sale/Shipment Reversal (DTID)

replace	stored	update		record	1 of	1	records found
udaz4102.005 s9d3890		SALE		Sale/Shipment Records Previously Processed:			
YOU WILL		QUANTITY REMOVED	SALES PROCEEDS	DATE OF REMOVAL	BIDDER REG NO	BIDDER ID NUMBER	
DTID NUMBER: F		[REDACTED] 5	100	03/04/04	0034	3001453000	
NSN: 6		CURRENT AVAILABLE QTY: 0					
ITEM NAME: C		NEW ON HAND QTY:					
RECORD STATUS CODE: Z		NEW AVAILABLE QTY:					
QUANTITY TO RESTORE: 0		DATE REMOVED: 03/04/04					
SALES PROCEEDS:		BIDDER REG. NUMBER:					
SITE/STOR LOCATION: SS SSSSSSSSS		NEW AVAILABLE QTY:					
<F4> TO SELECT; <F2> TO REVERSE; <F19> FOR PRE-TOA TRANK; <F1> TO CANCEL. F6-Help Mnu F7-Clr Add F8-Rep/Ins F9-Add/Upd F11-RcLl Fld F10-More Key							

This process is used to reverse sale shipment. Once the DTID Number is input, the Sales Shipments associated with the DTID are displayed. Select the one to be reversed by pressing <F2>.

Figure 233 - Sale/Shipment Reversal (DTID)

replace	stored/modified	update	record	1 of	1
udaz4101,039		DAISY		03/04/04	
s9d3890		SALE/SHIPMENT REVERSAL (DTID)		16:00	
YOU WILL ONLY PROCESS DATA FOR YOUR RIC: SVXA					
DTID NUMBER: FB230030020005					
NSN: 6010 ITEM NAME: CABLE RECORD STATUS CODE: Z QUANTITY TO RESTORE: 5 SALES PROCEEDS: 100.00 DATE REMOVED: 03/04/04 BIDDER REG. NUMBER: 0034 SITE/STOR LOCATION: AO <u>DUNDOON</u>					
TOTAL SALES PROCEEDS: 0.00 CURRENT ON HAND QTY: 0 CURRENT AVAILABLE QTY: 0 NEW ON HAND QTY: 5 NEW AVAILABLE QTY: 5					
ENTER STORAGE LOCATION. PRESS <F9> TO UPDATE OR <F1> TO EXIT.					
F6-Help Mnu F7-Clr-Add F8-Rep/Ins F9-Add/Upd F11-Rcll Fld F10-More Key					

Once the selection is made, the data is displayed. Complete the transaction.

4.5.3.—SALE/SHIPMENT REVERSAL (SCRAP)

Figure 234 - Sale/Shipment Reversal (Scrap)

replace	not stored	update			
UDAZ4400 031		DAISY		02/21/04	
s9d3890		SALE/SHIPMENT REVERSAL (SCRAP)		13:29	
PROPERTY LOCATION RIC : SVXA					
SCRAP ID : XXXXXXXXXX					
SCRAP CLASSIFICATION NAME :					
RECORD STATUS CODE :					
SITE/STORAGE LOCATION :					
WEIGHT TO RESTORE :					
TOTAL SALES PROCEEDS :					
SALES PROCEEDS :					
DATE REMOVED :					
BIDDER REG NUMBER :					
TOTAL WEIGHT REMOVED :					
ENTER SCRAP ID.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

Figure 235 - Sale/Shipment Reversal (Scrap)

replace	stored	update	record	1 of	2	records found
UDAZ4401 004						
s9d3890		SALE				
PROPERTY LOCATION RIC :		Sale/Shipment Records Previously Processed:				
SCRAP ID :		QUANTITY REMOVED	SALES PROCEEDS	DATE OF REMOVAL	BIDDER REG NO	BIDDER ID NUMBER
		2000	400	03/04/04	0035	3003456001
SCRAP CLASSIFICATION N		1200	200	03/04/04	0043	3003456001
UNPREPARED LIGHT MELTI						
RECORD STATUS CODE :						
SITE/STORAGE LOCATION :						
HEIGHT TO RESTORE :						
TOTAL SALES PROCEEDS :						
SALES PROCEEDS :						
DATE REMOVED :						
BIDDER REG NUMBER :						
TOTAL HEIGHT REMOVED :		3200				

<F4> TO SELECT; <F2> TO REVERSE; <F19> FOR PRE-TOA TRANK; <F1> TO CANCEL.
 F6-Help Mnu | F7-Clr-Add | F8-Rep/Ins | F9-Add/Upd | F11-Rcll Fld | F10-More Key

This process is used to reverse sale shipment of scrap. Once the Scrap ID is input, the Sales Shipments associated with the scrap record are displayed. Select the one to be reversed by pressing <F2>.

Figure 236 - Sale/Shipment Reversal (Scrap)

replace	stored/modified	update	record	1 of	1	no records found
UDAZ4400 031		DAISY				03/04/04
s9d3890		SALE/SHIPMENT REVERSAL (SCRAP)				16:01
PROPERTY LOCATION RIC :		SWA				
SCRAP ID :		LE1KA7B				
SCRAP CLASSIFICATION NAME :		UNPREPARED LIGHT MELTING STEEL SUITABLE FOR COMM. INTO NO 2 BUNDLES				
RECORD STATUS CODE :		C				
SITE/STORAGE LOCATION :		Z2 ASFDSFFDF				
HEIGHT TO RESTORE :		2000				
TOTAL SALES PROCEEDS :		600.00				
SALES PROCEEDS :		400.00				
DATE REMOVED :		03/04/04				
BIDDER REG NUMBER :		0035				
TOTAL HEIGHT REMOVED :		3200				

ENTER SITE LOCATION CODE. PRESS <RETURN> OR <F9> TO UPDATE OR <F1> TO EXIT.
 F6-Help Mnu | F7-Clr-Add | F8-Rep/Ins | F9-Add/Upd | F11-Rcll Fld | F10-More Key

Once the selection is made, the data is displayed. Complete the transaction.

4.5.4.—REVERSAL OF REFERRAL TO SCRAP/RETAIL SALE (DOWNGRADE)

Figure 237 - Reversal of Referral to Scrap/Retail Sale (Downgrade)

replace	not stored	update			
udaz4600.004				DAISY	02/21/04
				REVERSAL OF REFERRAL TO SCRAP/RETAIL SALE	13:30
DTID NUMBER : ██████████					
ENTER DTID NUMBER. PRESS <RETURN> TO FIND, OR <F1> TO EXIT					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Keu					

Figure 238 - Reversal of Downgrade/Retail Sale

replace	stored	update	record	1 of	1	records found
udaz4601.007				DAISY	03/04/04	
				REVERSAL OF REFERRAL TO SCRAP/RETAIL SALE	16:04	
DTID NUMBER : FB20673168NH02						
INVENTORY ITEM NAME : BIKE						
NSN : 783000BIKE						
QUANTITY AVAILABLE : 1			DEMIL/PERF CODE : A:			
UNIT OF ISSUE : EA			SALES IFB NUMBER :			
RECORD STATUS CODE : A			SALES IFB ITM NO :			
HM/HN CODE :			SALES REF NUMBER : SWA3L49			
JUSTIFICATION CODE : C			SALES REF ITM NO : 0000			
TO REMOVE JUSTIFICATION CODE, PRESS <F9> TO UPDATE OR <F1> TO EXIT.						
F6-Help Mnu F7-Clr-Add F8-Rep/Ins F9-Add/Upd F11-Rcll Fld F10-More Key						

This process is used to reverse a referral for downgrade. It will remove the downgrade justification code. If the Downgrade (DWN) action has been completed, this cannot be accomplished.

4.6.—SALES ROLLBACK PROCESS

Figure 239 - Sales Rollback Process

----- ACCELL/SQL -----
[udaz42go] SALES ROLLBACK PROCESS Menu Item 1 of 3

1. ROLLBACK DTID NO. TO RSC A
2. ROLLBACK IFB NO. TO RSC A
3. ROLLBACK SCRAP TO RSC A

Selection: _____

To see more function key labels, press the function key labeled 'More Ke'
orm |F3-Prv Re - ■ ■ ■ -

4.6.1.—ROLLBACK DTID NO. TO RSC A

Figure 240 - Rollback DTID No. to RSC A

replace	not stored	update		
UDAZ4200.012 s9d3890		DAISY ROLL DTID NUMBER TO STATUS A		02/23/04 15:08
DTID NUMBER: [REDACTED]				
ENTER DTID NUMBER AND PRESS RETURN OR <F1> TO EXIT.				
F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-F1d Help F10-More Key

Figure 241 - Roll DTID No. to RSC A

replace	stored/modified	update	record	1 of	1
udaz4201.035 s9d3890		DAISY ROLL DTID NUMBER TO STATUS A		03/04/04 16:20	
DTID NUMBER: FB230030020005					
NSN: 6010-00-CABLES QUANTITY AVAILABLE: 5 UNIT OF ISSUE: EA RECORD STATUS CODE: C BIDDER REG NUMBER: 0034 SITE/STOR LOCATION: AO JONJONJON			SALES REFERRAL NO: SVXA SALES REFERRAL ITEM NO: SALES IFB NUMBER: 313333 SALES IFB ITEM NUMBER: 0407		
STATUS CHANGED TO A. PRESS <RETURN>.					
F6-Help Menu					F10-More Key

This is used to remove the IFB Information from the DTID. It is no longer associated to that sale.

4.6.2.—ROLL IFB ITEM TO STATUS A

Figure 242 - Roll IFB Item to Status A

replace	not stored	update		
udaz4300.027		DAISY		02/23/04
s9d3890		ROLL IFB ITEM TO STATUS A		14:51
SALES IFB NUMBER: <input type="text"/>		SALES IFB ITEM NUMBER:		
SITE/STORAGE LOCATION:				
ONLY SVXA RECORDS WILL BE PROCESSED				
ENTER SALES IFB NUMBER. PRESS <RETURN>				
F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help F10-More Key

Figure 243 - Roll IFB Item to Status A

replace	not stored	update		
udaz4300.027		DAISY		03/04/04
s9d3890		ROLL IFB ITEM TO STATUS A		16:23
SALES IFB NUMBER: 314004		SALES IFB ITEM NUMBER: 0004		
SITE/STORAGE LOCATION: A0 JONJONJON				
ANY ENTRY WILL CHANGE DTIDs AND SCRAP THAT MATCH THIS IFB/IFB ITEM NUMBER.				
ONLY SVXA RECORDS WILL BE PROCESSED				
ENTER SITE LOCATION CODE, PRESS <RETURN> TO CONTINUE; <F9> TO UPDATE, <F1> EXIT				
F6-Help Mnu	F7-Clr-Add	F8-Rep/Ins	F9-Add/Upd	F11-Rcll Fld F10-More Key

This process is used to remove all Sales IFB information from all DTIDs associated with the IFB and IFB Item Number.

WARNING: DO NOT use this process when rolling back CV IFB Item Numbers. Since the same IFB Number and IFB Item Number are used repeatedly, all records still on the database will roll back.

4.6.3.—ROLL SCRAP ID TO STATUS A

Figure 244 - Roll Scrap Id to Status A

replace	not stored	update			
udaz4500.014		DAISY		02/23/04	
s9d3890		ROLL SCRAP ID TO STATUS A		15:10	
PROPERTY LOCATION RIC: SVXA					
SCRAP ID: [REDACTED]					
ENTER SCRAP ID. OR PRESS <F1> TO EXIT.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

Figure 245 - Roll Scrap Id to Status A

replace	stored	update		record	1 of	1
udaz4501.023		DAISY		03/04/04		
s9d3890		ROLL SCRAP ID TO STATUS A		16:29		
PROPERTY LOCATION RIC: SVXA						
SCRAP ID: LE1KA0A						
SCRAP CLASSIFICATION NAME: UNPREPARED LIGHT MELTING STEEL SUITABLE FOR COMM. INTO NO 2 BUNDLES						
SITE/STOR LOCATION: AO JONJONJON			SALES REFERRAL NO: SVXA			
QUANTITY AVAILABLE: 286			SALES REFERRAL ITEM NO:			
RECORD STATUS CODE: B			IFB NUMBER: 314004			
BIDDER REGISTRATION NO: [REDACTED]			IFB ITEM NUMBER: 0005			
ENTER BIDDER REGISTRATION NUMBER. PRESS <F9> TO UPDATE. <F1> TO EXIT.						
F12-Exp Err F13-Clr Find F14-Prv Set F15-Nxt Set F16-Frst Rec F10-More Key						

This process is used to remove Sales IFB information associated to a Scrap ID.

4.7.—SALES INQUIRY PROCESS

Figure 246 - Sales Inquiry Process

```

[udaz50go]                ACCELL/SQL                Menu Item 1 of 3
                          SALES INQUIRY PROCESS

      1. DTID INQUIRY
      2. SCRAP INQUIRY
      3. SALES EXTRACT REPORT PROCESS

Selection:
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Item Help|F10-More Key
    
```

4.7.1.—DTID INQUIRY

Figure 247 - DTID Inquiry

```

replace | find |
-----|-----|-----|-----|
UDAZ5010.031                DAISY                02/23/04
s9d3890                    DTID INQUIRY                15:13

DTID NUMBER:
NAME:
IFB NO:
IFB ITEM NO:
SALES REF NO:
SLS REF ITEM:
TOTAL SALES PROCEEDS:
NSN:
QTY AVAIL:
UNIT PRICE:
SPCL HDLG CD:
ACCT CODE:

TYPE SALE CD:
BID OPENING DATE:
RCD STAT CD:

PROPERTY LOCATION RIC: SVX
PROPERTY LOCATION RIC SFX:

NEXT FORM to search on SITE/STG LOCATION

DEMIL CD:
HM/HW:
UDJC:
MSC:
UI:
FCC:

ENTER DTID NUMBER. PRESS <F3> TO FIND OR <F1> TO EXIT.
F1-Prv Form |F2-Nxt Form |F3-Find |F5-Fld Help |F10-More Key
    
```

This process is used for finding information on usable property DTIDs.

4.7.2.—SCRAP INQUIRY

Figure 248 - Scrap Inquiry

replace	find		
UDAZ5100.018 s9d3890	DAISY SCRAP ID INQUIRY	02/23/04 15:14	

```

* * * PROP LOC RIC * * *
  RIC:  SVX
  SFX:
UNIT OF ISSUE:
SITE STORAGE LOC CD:
HM/HW CODE:
STATUS CODE:
WEIGHT AVAILABLE:

* * * SCRAP ID * * *
SCL/SCT PREFIX:
SCL CODE:
SCL/SCT SITE CODE:
DEMIL CODE:
TYPE SALE CODE:
IFB NR:
IFB ITEM NR:
SALES REF NR:
SALES REF ITEM NR:
BID OPENING DATE:
TOTAL SALES PROCEEDS:

SCRAP CLASSIFICATION NAME:
    
```

'ENTER LOCATION SUFFIX PRESS RETURN. F1 TO EXIT'

F1-Prv Form | F2-Nxt Form | F3-Find | F5-Fld Help | F10-More Key

This process is used to find information on scrap IDs.

4.7.3.—SALES EXTRACT REPORT PROCESS

Figure 249 - Sales Extract Report Process

[udaz60go]	ACCELL/SQL	Menu Item 1 of 2
SALES EXTRACT REPORT PROCESS		
<ol style="list-style-type: none"> 1. DTID EXTRACT REPORT 2. SCRAP EXTRACT REPORT 		
Selection: _____		
To see more function key labels, press the function key labeled 'More Key'		
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Item Help F10-More Key		

4.7.3.1.—DTID EXTRACT REPORT

Figure 250 - DTID Extract Report

```

replace not stored update record 1 of 1
UDAZ6010 027          DAISY          02/23/04
PROPERTY LOCATION RIC:  SVX
ENTER THE OPTION:
1. RECORD STATUS CODE:  OR  OR  OR
   MATERIAL SCREENING CODE:  OR  OR  OR
2. RECORD STATUS CODE Z WITH PREVIOUS RECORD
   STATUS OTHER THAN Z (HAZARDOUS M/W/ONLY)
NUMBER OF DAYS IN RECORD STATUS CODE:  0
IN RECORD STATUS CODE FROM            TO
REPORT SEQUENCE:      (by Stock ID = 1, by Site/Storage Location = 2)
VERIFY SCREEN:        (NEXT REPORT SEQUENCE NUMBER IS      )

ENTER DRMO RIC SUFFIX OR PRESS <F1> TO RETURN TO MENU.
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key
    
```

This inquiry is used to create resolution listings. For example, items over 60 days in RSC A, items in RESI B, etc., by selecting any combination of choices.

Option 1: A very useful tool and can be used to create an HM/HW report.

Option 2: Will create a report providing all HM/HW DTIDs in RSCs.

Figure 251 - DTID Extract Report

```

replace not stored update record 1 of 1
UDAZ6010 027          DAISY          03/05/04
PROPERTY LOCATION RIC:  SW&A
ENTER THE OPTION:      1
1. RECORD STATUS CODE:  A OR C OR B OR W
   MATERIAL SCREENING CODE:  OR  OR  OR
2. RECORD STATUS CODE Z WITH PREVIOUS RECORD
   STATUS OTHER THAN Z (HAZARDOUS M/W/ONLY)
NUMBER OF DAYS IN RECORD STATUS CODE:  60
IN RECORD STATUS CODE FROM            TO
REPORT SEQUENCE:  2 (by Stock ID = 1, by Site/Storage Location = 2)
VERIFY SCREEN:    7 (NEXT REPORT SEQUENCE NUMBER IS 0055 )

PRESS <RETURN> TO START THE BACKGROUND REPORT
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key
    
```

Once the selection has been made and the information has been verified, answer -Y -to initiate query. The report can be found in Access Reports.

Figure 252 - DTID Extract Report - Final Screen

```

UDAZ6040,001 EIN s9d3890          DTID EXTRACT REPORT          03/05/04
PROPERTY LOCATION RIC: SVXA        DRMO COLUMBUS              13:06
DTID RECORDS IN RSC STATUS ACBW 60 DAY(S) OR MORE   SORT = LOCATION CODE
DTID RECORDS IN MSC                DATE RANGE                 -

DTID: SX14653254S349   NSN: 7110   00FURN          ITEM DEMIL/DEMIL PRFMD CD: A
DT RCVD: 09/11/03   DT ENT RSC: 05/30/03   DAYS IN RSC: 280   QTY O/H: 50
RSC: A U/I: EA   SITE CD: 50   STG CD: 022334455   REF/IFB NO:
REF/IFB ITEM:                ITEM NAME: CHAIR

DTID: SX14653254S339   NSN: 7025   00TABLE          ITEM DEMIL/DEMIL PRFMD CD: A
DT RCVD: 01/23/03   DT ENT RSC: 12/26/03   DAYS IN RSC: 70   QTY O/H: 15
RSC: A U/I: EA   SITE CD: A0   STG CD: 123456789   REF/IFB NO:
REF/IFB ITEM:                ITEM NAME: TABLE METAL

DTID: FB206730220001   NSN: 7025   00TABLE          ITEM DEMIL/DEMIL PRFMD CD: A
DT RCVD: 01/23/03   DT ENT RSC: 05/30/03   DAYS IN RSC: 280   QTY O/H: 50
Select  PRESS <ENTER> TO CONTINUE, P FOR PREVIOUS SCREEN
        [+I-]n FOR [+I-]n SCREENS, Q TO QUIT DISPLAY.
Selection: F
Number of Pages 368 Screen 1 of 1214
    
```

An example of the Report Results is shown above.

4.7.3.2.—SCRAP EXTRACT REPORT

Figure 253 - Scrap Extract Report - Resolution Listings

```

replace not stored update
UDAZ6110 020          DAISY          02/23/04
s9d3890              SCRAP EXTRACT LIST 15:18

PROPERTY LOCATION RIC: SVX

ENTER THE OPTION FOR ONE OF THE FOLLOWING:
1. RECORD STATUS CODE A
2. RECORD STATUS CODE B
3. RECORD STATUS CODE C
4. RECORD STATUS CODE A OR B OR C
5. RECORD STATUS CODE D OR E OF G OR H
6. RECORD STATUS CODE K
OPTION:

NUMBER OF DAYS IN RECORD STATUS CODE: 60

REPORT SEQUENCE: (by SCRAP ID = 1, by SITE/STORAGE LOCATION CD = 2)

VERIFY SCREEN: (NEXT REPORT SEQUENCE NUMBER IS )

ENTER DRMO RIC SUFFIX OR PRESS <F1> TO RETURN TO MENU
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-F1d Help | F10-More Keu
    
```

This extract is used to create resolution listings for scrap using the options listed above for a certain period of time.

Figure 254 - Scrap Extract Report - Initiate Report Screen

replace	not stored	update		
---------	------------	--------	--	--

```

UDAZ6110 020          DAISY          03/05/04
s9d3890             SCRAP EXTRACT LIST 13:23

PROPERTY LOCATION RIC: SVXA

ENTER THE OPTION FOR ONE OF THE FOLLOWING:
  1. RECORD STATUS CODE A
  2. RECORD STATUS CODE B
  3. RECORD STATUS CODE C
  4. RECORD STATUS CODE A OR B OR C
  5. RECORD STATUS CODE D OR E OF G OR H
  6. RECORD STATUS CODE K
OPTION: 3

NUMBER OF DAYS IN RECORD STATUS CODE: 90

REPORT SEQUENCE: 1 (by SCRAP ID = 1, by SITE/STORAGE LOCATION CD = 2)

VERIFY SCREEN: Y (NEXT REPORT SEQUENCE NUMBER IS 0938 )

PRESS <RETURN> TO START THE BACKGROUND DAISY REPORT
F1-Prv Form  F2-Nxt Form  F3-Prv Rec  F4-Nxt Rec  F5-Fld Help  F10-More Ke.
  
```

Figure 255 - Scrap Extract Report - Final Screen

```

UDAZ6120,016  EIN s9d3890          SCRAP RESI REPORT          03/05/04
PROPERTY LOCATION RIC: SVXA        DRMO COLUMBUS             13:25
SCRAP RECORDS IN STATUS [C]      90 DAY(S) OR MORE   SORT = BY SCRAP ID

SCRAP ID: L B00 A9 B      SCL NAME: RUBBISH, TRASH OR ANY TYPE OF
RSC: C      DT ENT RSC: 03/14/03  DAYS IN RSC: 357      QTY O/H: 4467
U/I: LB      SITE/STG CD: SVXAB5ABCDEF61R      REF/IFB NO: 313886
REF/IFB ITEM: 0032

SCRAP ID: L B00 BM A      SCL NAME: RUBBISH, TRASH OR ANY TYPE OF
RSC: C      DT ENT RSC: 03/13/03  DAYS IN RSC: 358      QTY O/H: 3
U/I: LB      SITE/STG CD: SVXAJKA0B012345      REF/IFB NO: 2730XZ
REF/IFB ITEM: 0002

SCRAP ID: L C01 A0 A      SCL NAME: BURLAP, INCLUDES OSNABURG
RSC: C      DT ENT RSC: 05/07/03  DAYS IN RSC: 303      QTY O/H: 135
Select            PRESS <ENTER> TO CONTINUE, P FOR PREVIOUS SCREEN
          [+I-]n FOR [+I-]n SCREENS, Q TO QUIT DISPLAY.
Selection:           
Number of Pages 2 Screen 1 of 5
  
```

Results are shown above.

4.8.—REIMBURSEMENT PROCESS

Figure 256 - Reimbursement Process

```

      ACCELL/SQL
[udmr30go] REIMBURSEMENT PROCESS Menu Item 1 of 3

  1. UPDATE GENERATOR REIMBURSEMENT FILE
  2. GENERATOR REIMBURSEMENT FILE INQUIR
  3. SPECIAL FUND REPORTS PROCESS

Selection: █

To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Item Help|F10-More Key

```

Option 1: Should be used to load Generator Reimbursement (fund citation).

Option 2: Used for an inquiry.

Option 3: Used for a report.

4.8.1.—UPDATE GENERATOR REIMBURSEMENT FILE

Figure 257 - Update Generator Reimbursement File

```

replace -not stored      -update -      -
udmr3010.15             REIMBURSEMENT TRACKING SYSTEM             02/23/04
s9d3890                  UPDATE GENERATOR FUND CITE/MAILING ADDRESS 15:21

LOCAL SALE SPECIAL FUNDING CODE: █
                                DODAAC:
                                REIMBURSEMENT CODE:
                                PERCENT OF REIMBURSEMENT:
                                DIRECT DEPOSIT INDICATOR: N
                                FUND CITE:

To add a new record:           Enter data, press <F9>.
To update an existing record: Press <F13>, <F3>.
                                Select record for update using <F3>, <F4>.
                                Make changes and press <F9>.
To update the local dodaac mailing address data: Press <F2>.
To exit:                       Press <F1>.

ENTER LOCAL SALE SPECIAL FUNDING CODE
F1-Prv Form -F2-Nxt Form -F3-Prv Rec -F4-Nxt Rec -F5-F1d Help -F10-More Key
  
```

The fields above are explained as follows:

LOCAL SALE SPECIAL FUNDING CODE: A two-digit code that ties back to the Generating Activity for reimbursable reports and adding reimbursement data to the IFB. These codes are established by the DRMO.

DODAAC: Use DoDAAC from DTID, if there is a fund cite on the DTID.

REIMBURSEMENT CODE: A one-digit code that relates to the type of property considered reimbursable, RRRP. These are listed in the [CAT Book](http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf) <<http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf>>.

PERCENT OF REIMBURSEMENT: Generally, this will be 100% because DNSP, or the local sale program, will manage further breakdown of proceeds distribution.

DIRECT DEPOSIT INDICATOR: Input -Y or -N depending on the following conditions:

Use N if the Generating Activity is not serviced by DFAS. User must manually input the fund citation. The check mailing address will be entered on the next screen.

Use Y if the Generating Activity is serviced by DFAS. After inputting -Y, a pop-up screen will appear and the direct deposit fund cite may be selected.

FUND CITE: Input the applicable fund citation (appropriations) that appears on the DTID.

Figure 258 - Update Generator Reimbursement File

```

...-r3010.15      REIHILR:iEJ£HT TRA:Kitli SYSTEH      03/05104
s9d3890          L..POOTE mERAT(J;! Fl..tiD CITEIKUL.Itli ADIJ<ESS      13:48

I...I'l.. SI4..E SPEI:IAI... Fl.HIIIItli COIE: M
                WD+L: .....;+g^l
                REIHILR:iEJ£HT COIE: C
                PERCENT (F REIHILR:iEJ£HT:
                100 iIIRECTI£fIJ5IT IHDICAT(J;!:
                Y
                Fl..tiD CITE:
                97)(8164.6400 4601 962 533181

To add a filelll 1 eco1d:      Enter data, press <F9>.
To ...,date an existing 0 ecoo d:      Press <F13>, <F3>.
                Select •eco1d 'for ...,date t.,:Sang <F3>, <F4>.
                Make changes and press <F9>.
To ...,date the local •h'e= •ailing acXlo data:Press <F2>.
To exit:      Press <F1>.

ENTER LOCAL DODAAC
F1-Prv Form -F2-Nx

```

4.8.2.—GENERATOR REIMBURSEMENT FILE INQUIRY

Figure 259 - Generator Reimbursement File Inquiry - Results

```

replace -not stored      -update -      -
-----
udmr3100.1              REIMBURSEMENT TRACKING SYSTEM          02/23/04
s9d3890                 INQUIRY ON REIMBURSEMENT FUND CITES/ADDRESSES 15:22
-----
INQUIRY PARAMETERS:
  DODAAC:                ██████████
  REIMBURSEMENT CODE:
  FUND CITE:

  CHECK MAILING ADDRESS LINE 1:

TYPE OF OUTPUT DESIRED:

*****
*   NOTE: ENTER INQUIRY PARAMETERS AND TYPE OF OUTPUT DESIRED,   *
*   THEN PRESS <ENTER>                                           *
*****
LEAVE BLANK, ENTER '%', PARTIAL DODAAC PLUS '%', OR VALID LOCAL DODAAC
F1-Prv Form -F2-Nxt Form -F3-Prv Rec -F4-Nxt Rec -F5-F1d Help -F10-More Key
    
```

This is a query to identify specific Generating Activity and reimbursement information. This same information can be obtained from the screen above.

4.8.3.—SPECIAL FUND REPORTS PROCESS

Figure 260 - Special Fund Reports Process

```

----- ACCELL/SQL -----
[udmr32go]              SPECIAL FUND REPORTS PROCESS          Menu Item 1 of 3

  1. SCRAP REFERRAL SPECIAL FUNDING SHEET
  2. SCRAP IFB SPECIAL FUNDING SHEET
  3. SCRAP REIMBURSEMENT SUMMARY REPORT

Selection: ██████████
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Item Help|F10-More Key
    
```

Figure 261 - Special Funding Report by Referral Number

replace	not stored	update		record	1 of	1
udmr3210.6		REIMBURSEMENT TRACKING SYSTEM			03/05/04	
s9d3890	REQUEST 1709 REFERRAL SPECIAL FUNDING REPORT				14:28	
SALES REFERRAL NUMBER: <input type="text"/>						
ENTER SALES REFERRAL NUMBER						
F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key	

This process captures the reimbursement information by Referral Number and is used in the contract folder as a tool to ensure all reimbursement vouchers have been processed correctly. This will create a report. To view and/or print this report, go to Access Reports.

4.8.3.1.—SCRAP REFERRAL SPECIAL FUNDING SHEET

Figure 262 - Referral Special Funding Report by IFB Number

replace	not stored	update				
udmr3410.6		REIMBURSEMENT TRACKING SYSTEM			02/23/04	
s9d3890	REQUEST 1709 IFB SPECIAL FUNDING REPORT				15:25	
SALES IFB NUMBER: <input type="text"/>						
ENTER SALES IFB NUMBER						
F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key	

This process captures the reimbursement information by IFB Number and is used in the contract folder as a tool to ensure all reimbursement vouchers have been processed correctly. This will create a report. To view and/or print this report, go to Access Reports

4.8.3.2.—SCRAP IFB SPECIAL FUNDING SHEET

Figure 263 - Scrap IFB Special Funding Sheet

replace	not stored	update	record	1 of	1
udmr3410.6 s9d3052		REIMBURSEMENT TRACKING SYSTEM REQUEST 1709 IFB SPECIAL FUNDING REPORT			08/11/05 12:30
SALES IFB NUMBER: <input type="text"/>					
ENTER SALES IFB NUMBER					
F1-Prv Form		F2-Nxt Form		F3-Prv Rec	
F4-Nxt Rec		F5-Fld Help		F10-More Key	

4.8.3.3.—SCRAP REIMBURSEMENT FUNDING SHEET

Figure 264 - Scrap Reimbursement Funding Summary Report by Scrap ID

replace	not stored	update			
udmr3610.4 s9d3890		REIMBURSEMENT TRACKING SYSTEM REIMBURSEMENT SUMMARY REPORT			02/23/04 15:27
SCRAP ID: <input type="text"/>					
DATE RANGE: <input type="text"/> TO <input type="text"/>					
ENTER SCRAP ID					
F1-Prv Form		F2-Nxt Form		F3-Prv Rec	
F4-Nxt Rec		F5-Fld Help		F10-More Key	

This is used to create a report reflecting the summary of reimbursement by Scrap ID. To view and/or print this report, go to Access Reports.

4.9.—SUBDIVIDE AFTER RECEIPT

Figure 265 - Subdivide After Receipt

replace	not stored	update		
udaz9000.2.1 s9d3890	Daisy SUBDIVIDE AFTER RECEIPT	02/23/04 15:29		
Dtid no:		Qty: 0	Current Location	

Enter a dtid number to subdivide. Press Enter. (Press <F1> to exit)
 F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-F1d Help | F10-More Keu

This process is used to subdivide a large quantity into smaller groups. An example of this would be items that were damaged in the warehouse. The damaged items can be subdivided from the original, and then downgraded to scrap using the appropriate processes. The usable property would continue through to disposition.

The following entries should be made:

Dtid no: 14-15 characters, input the DTID. If a 14- digit DTID is input, press <Enter> and this will display the "Subdivision entry window". If a 15-digit DTID is input, the system will automatically display the "Subdivision entry window." The system displays the quantity and storage location from the DTID.

Qty: 1-5 characters, input the quantity to be removed/subdivided from the original DTID and press <Enter>.

New Location: 1-11 characters, if the subdivided quantity is stored at a new location, input the new storage location and press <Enter>. The system displays the message, "Input the site/storage location for a relocation or press <Enter>."

(1) If a new storage location is entered, the system adds the location to the file, displays a UCN, and moves the cursor to a new line for another subdivided quantity to be added. The system displays the message, "Enter additional subdivided quantity or press <F9> to create the subdivision."

(2) If a new storage location should not be added to the Site/Storage Location file, press <Enter>. The system displays a UCN for the subdivided quantity and moves the cursor to a new line to add another subdivided quantity. The DTID may be subdivided until the quantity is zero.

Each subdivision has a UCN assigned by the system. After the second subdivision, the system asks, "Add the Site/Storage Location? Y or N?II.

When finished with the subdivisions for the DTID record, press <F9>. Annotate new locations on the DTID in the source document file.

When relocating property as the result of a subdivision, downgrade, DEMIL, or for a different reason, update the new location on the DTID in the source document file. This may be done by annotating the DTID, or by attaching documentation (placards) with the new location(s) to the DTID.

Figure 266 - Subdivide After Receipt

replace	stored	update	record	1 of	4 records found
udaz9001.1.13 s9d3890		Daisy SUBDIVIDE AFTER RECEIPT		03/05/04 14:35	
Dt.id no: FB230031110002		Qty: 1	Current Location	SSSSSSSSSSS	
		New Location	UCN		
0		AOJONJONJON			
3		AOJONJONJON	udaz927909TMP01		
4		BMAOBMBMBMB	udaz927909TMP02		
2		AOCO12SGGHC	udaz927909TMP03		
10		AOJONJONJON	udaz927909TMP04		
Enter additional subdivided qty or Press F9 to create the subdivision.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

After the DTID Number is entered, the above screen is displayed. The divisions cannot exceed the quantity displayed. At a minimum, one each must remain on the original DTID. The subdivided records are assigned a Unique Control Number (UCN). These UCNs are permanently tied to the Original DTID.

Figure 267 - Inquire By DTID Number - Record Status & History

```

replace | stored | update | zoom | record | 1 of | 1 |
udwc2164 021 | INQUIRE BY DTID NUMBER | 03/05/04 14:41

PLR: SWA DT RCVD: 03/21/03 RSC: A DEMIL/PRFMD: A HM/HW CD: REIM-CD: R
ORIG DTID: RELATED DTID:SM146540655388 SLS RFRL:
DTID STORAGE LOCATION SCL/SCT NBR FSC NLIN
FB230031110002 SS SSSSSSSSS 7210 000CHIARS

PRESS <F2> TO VIEW HISTORY DATA FOR THIS DTID; <F20> FOR ACCOUNTABLE RCD
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key
    
```

By inputting the Original DTID Number in Record Status and History, the Inquiries Menus, the association, and the transactions that are created, may be viewed.

Figure 268 - Event History

```

replace | stored | update | | record | 3 of | 6 |
udwc2998 020 | EVENT HISTORY | 03/05/04 14:41

HIST ID FB230031110002

VIEW ID TRX DT EIN TRX QTY DTID_NO
XR1 03/25/03 s9d3518 FB230031110002
LFC 03/25/03 s9d3518 FB230031110002
MDS 03/05/04 s9d3890 FB230031110002
MDS 03/05/04 s9d3890 FB230031110002
MDS 03/05/04 s9d3890 FB230031110002
MDS 03/05/04 s9d3890 FB230031110002

Press <F4> to select rcd, then <F2> to view TTC; <F20> for pre-rcpt/toa trx
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key
    
```

The MDS TTC is the record creating the Subdivided DTID.

4.10.—SINGLE-CYCLE TRANSACTIONS

Figure 269 - Marketing Menu - Single Cycle Transactions

```
ACCELL/SQL
[udow1809]          MARKETING MENU          Menu Item 10 of 10

  2.  INSP REFERRAL PROCESSES
  3.  SALES IFB PROCESS
  4.  SALE/SHIPMENT PROCESS
  5.  SALES REVERSAL PROCESS
  6.  SALES ROLLBACK PROCESS
  7.  SALES INQUIRY PROCESS
  8.  REIMBURSEMENT PROCESS
  9.  SUBDIVIDE AFTER RECEIPT
 10.  SINGLE CYCLE TRANSACTIONS

Selection: [ ]
To see more function key labels, press the function key labeled "More Key"
F1-Prv Form  IF2-Nxt Form  IF3-Prv Rec  IF4-Nxt Rec  IF5-Item HelpIF10-More Key
```

Under the Marketing Menu, there is a hidden menu selection for *SINGLE CYCLE TRANSACTIONS*. Notice on the screen above, it states Menu Item 10 of 10. Number 10 does not display when the Menu is first displayed. *The user must input a "10" or arrow down the menu to the "10"*.

Figure 270 - Single Cycle Transactions

```
ACCELL/SQL
[udwg10go]          SINGLE CYCLE TRANSACTIONS          Menu Item 1 of 2

  1.  ACCUMULATION RELEASE TRANSACTION
  2.  CHANGE MSC

Selection: [ ]
To see more function key labels, press the function key labeled "More Key"
F1-Prv Form  IF2-Nxt Form  IF3-Prv Rec  IF4-Nxt Rec  IF5-Item HelpIF10-More Key
```

There are two processes under this menu selection.

4.10.1.—ACCUMULATION RELEASE TRANSACTION

Figure 271 - Update Accumulation Release Date

```
replace | stored | update | zoom | record | 1 of | 1 | records found
udwg1001.014 | UPDATE ACCUMULATION RELEASE DATE | 03/05/04 | 14:57

ACCUMULATION NUMBER:   SVWA4N99
ACCUMULATION CLOSE DATE: 03/12/04

Enter cycle date accumulation will close (MM/DD/YY) (zoom-F20). Press (F9)
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-F1d Help | F10-More Key
```

The Update Accumulation Release Date is used to change the accumulation close date. The date must be a Friday in the future. This must be done prior to the accumulation closing.

4.10.2.—CHANGE MSC

Figure 272 - Change MSC

```
replace | not stored | update | | | |
udaz7200.004 | DAISY | CHANGE MSC | 03/05/04 | 14:58

DTID NUMBER: [REDACTED] MSC:

ENTER DTID NUMBER. PRESS <RETURN> TO CONTINUE.
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-F1d Help | F10-More Key
```

5.—INQUIRIES MENU

Figure 273 - Inquiries Menu

[udaz50go]	ACCELL/SQL INQUIRIES MENU	Menu Item 1 of 9
<ol style="list-style-type: none"> 1. DTID INQUIRY 2. SCRAP INQUIRY 3. RECORD STATUS AND HISTORY 4. DTID INTERROGATION REQUEST 5. NSN INTERROGATION BY DRMO 6. VIEW DRMO TABLES 7. CONSOLIDATED INQUIRIES MENU 8. INTERACTIVE REPORTS 9. 1143 OPTIONS MENU 		
Selection: [REDACTED]		
To see more function key labels, press the function key labeled 'More Key' F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Item Help F10-More Key		

The DAISY Inquiries Menu is a valuable tool for anyone that uses DAISY. The information derived from the queries can be used to see the audit trail, check status, and provide management information on the accountable record.

5.1.—DTID INQUIRY

Figure 274 - DTID Inquiry

replace	find		
UDAZ5010.031 s9d3890	DAISY DTID INQUIRY	02/23/04 15:32	
DTID NUMBER: NAME:	[REDACTED]	PROPERTY LOCATION RIC: SVX PROPERTY LOCATION RIC SFX:	
IFB NO: IFB ITEM NO: SALES REF NO: SLS REF ITEM: TOTAL SALES PROCEEDS:	TYPE SALE CD:	BID OPENING DATE: RCD STAT CD:	
NSN: QTY AVAIL: UNIT PRICE: SPCL HDLG CD: ACCT CODE:	NEXT FORM to search on SITE/STG LOCATION		
		DEMIL CD: HM/HW: UDJC: MSC: UI: FCC:	
ENTER DTID NUMBER. PRESS <F3> TO FIND OR <F1> TO EXIT.			
F1-Prv Form F2-Nxt Form F3-Find F5-Fld Help F10-More Key			

Figure 275 - DTID Inquiry

replace	stored/modified	update	record	1 of	1 records found
UDAZ5010.031 s9d3890		DAISY DTID INQUIRY		03/05/04 15:18	
DTID NUMBER: FB532120870052		PROPERTY LOCATION RIC: SVX		PROPERTY LOCATION RIC SFX: A	
NAME: AMPLIFIER,SIGNAL		IFB NO: 314004		TYPE SALE CD: 5	
IFB ITEM NO: 0004		SALES REF NO: SVXA		BID OPENING DATE: 03/20/04	
SLS REF ITEM:		TOTAL SALES PROCEEDS:		RCD STAT CD: B	
NSN: 1680010248736SX		QTY AVAIL: 1		STORAGE LOCATION: A050150AA	
UNIT PRICE: 2280.52		SPCL HDLG CD:		SITE LOCATION: AD	
ACCT CODE: A		DEMIL CD: D		HM/HW:	
		UI: EA		FCC: HK	
ENTER DTID NUMBER. PRESS <F3> TO FIND OR <F1> TO EXIT.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

The DTID Inquiry is used to display the accountable record information reflected above.

5.2.—SCRAP ID INQUIRY

Figure 276 - Scrap ID Inquiry

replace	find		
UDAZ5100.018 s9d3890		DAISY SCRAP ID INQUIRY	
		02/23/04 15:34	
* * * PROP LOC RIC * * *		UNIT OF ISSUE:	
RIC: SVX		SITE STORAGE LOC CD:	
SFX:		HM/HW CODE:	
* * * SCRAP ID * * *		STATUS CODE:	
SCL/SCT PREFIX:		WEIGHT AVAILABLE:	
SCL CODE:		IFB NR:	
SCL/SCT SITE CODE:		IFB ITEM NR:	
DEMIL CODE:		SALES REF NR:	
TYPE SALE CODE:		SALES REF ITEM NR:	
SCRAP CLASSIFICATION NAME:		BID OPENING DATE:	
		TOTAL SALES PROCEEDS:	
'ENTER LOCATION SUFFIX PRESS RETURN. F1 TO EXIT'			
F1-Prv Form F2-Nxt Form F3-Find F5-Fld Help F10-More Key			

Figure 277 - Scrap ID Inquiry

replace	stored/modified	update	record	1 of	1	records found
UDAZ5100,018		DAISY				03/05/04
s9d3890		SCRAP ID INQUIRY				15:19


```

* * * PROP LOC RIC * * *
  RIC: SVX
  SFX: A
UNIT OF ISSUE: LB
SITE STORAGE LOC CD: Z2AGFDSFFIF
HM/HW CODE:
STATUS CODE: C
WEIGHT AVAILABLE: 2157
* * * SCRAP ID * * *
SCL/SCT PREFIX: L
SCL CODE: E1K
SCL/SCT SITE CODE: A7
DEMIL CODE: B
TYPE SALE CODE: 5
IFB NR: 313886
IFB ITEM NR: 0031
SALES REF NR: SVXA3RRR
SALES REF ITEM NR: 0031
BID OPENING DATE: 03/03/03
TOTAL SALES PROCEEDS: 200.00
SCRAP CLASSIFICATION NAME:
UNPREPARED LIGHT MELTING STEEL SUITABLE FOR COMM. INTO NO 2 BUNDLES
        
```

"ENTER SCRAP ID PREFIX PRESS RETURN, F1 TO EXIT."

F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key

Scrap ID Inquiry is used to display information pertinent to the scrap pile. The data selected is limited in accordance with the choices input. Only one record will be displayed at a time if multiple records are selected.

5.3.—RECORD STATUS AND HISTORY

Figure 278 - Inquire Status Screen

replace	not stored	update	record	1 of	1	
udwc21	023	INQUIRE STATUS SCREEN				02/23/04 15:35

PROPERTY LOCATION RIC: **SVXA**

INQUIRE BY ONE OF THE FOLLOWING SELECTIONS:

- DTID NBR:
- OR-
- STORAGE LOCATION:
- OR-
- SCL/SCT NBR:
- OR-
- HISTORY ID:
- OR-
- PRELOT NBR:
- OR-
- CONTRACT NBR: -

ENTER DRMO RIC AND SUFFIX TO INQUIRE ON.

F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key

Figure 279 - Inquire by DTID Number - Record Status & History

```

replace | stored | update | zoom | record | 1 of | 1 | records found
udvc2164 021 | INQUIRE BY DTID NUMBER | 03/05/04 15:20

PLR: SVXA DT RCVD: 03/06/03 RSC: A DEMIL/PRFMD: A HM/HW CD: M REIM-CD:
ORIG DTID: RELATED DTID: SLS RFRL:
DTID STORAGE LOCATION SCL/SCT NBR FSC NIIN
FB635530650001 JR ROBERTSON 9999 00LSN

PRESS <F2> TO VIEW HISTORY DATA FOR THIS DTID; <F20> FOR ACCOUNTABLE RCD
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key
    
```

Record Status and History is a very valuable tool. It displays all transactions that have been processed against a DTID or Scrap Record.

Figure 280 - Record Event History

```

replace | stored | update | zoom | record | 1 of | 8 | records found
udvc2998 020 | EVENT HISTORY | 03/05/04 15:20

HIST ID FB635530650001

VIEW ID TRX DT EIN TRX QTY DTID_NO
XR1 03/06/03 nfa1762 FB635530650001
FAD 03/10/03 daisy FB635530650001
FAD 03/10/03 ambatch FB635530650001
XAZ 04/07/03 nfa2054 FB635530650001
XRZ 04/07/03 nfa2054 FB635530650001
HMS 04/07/03 nfa2054 FB635530650001
HMT 04/07/03 nfa2054 FB635530650001
XDH 04/07/03 nfa2054 FB635530650001

Press <F4> to select rcd, then <F2> to view TTC; <F20> for pre-rcpt/toa trx
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key
    
```

Once the desired record is selected, the Type Transaction Codes (TTC) recorded for that asset is displayed. It includes the Employee Identification Number (EIN) of the person executing the transaction, the date of the transaction, and the TTC. TTCs are defined in the **CAT Book** <<http://www.drms.dla.mil/publications/4160.14/CATBOOK/catbook.pdf>>. After selecting the specific TTC (by pressing <F2>), the detailed information for that transaction is displayed.

5.4.—DTID INTERROGATION REQUEST

Figure 281 - DTID Interrogation Request

replace		find			
udri1001.015		DAISY			02/23/04
s9d3890		DTID INTERROGATION REQUEST			15:36
NSN		DRMO DODAAC		PROPERTY LOC DODAAC	
DTID		INTERROGATOR RIC SVXA			
M R S		D			
SITE S S H	QTY	QTY	UI FD R M	DEI	ESD
C C C	RCVD	AVAIL	CC C L		W/LOC
					LOT/NO
					UNIT
					PRICE
END FES	EPPL#	MPD	TO GSA	ARD	REFD
					IFB
					ITEM
					INSP
					BOD

PLEASE ENTER DTID and press <F3> FIND
 F1-Prv Form | F2-Nxt Form | F3-Find | F5-Fld Help | F10-More Key

Figure 282 - DTID Interrogation Request

replace	stored	update		record	1 of	1	records found
udri1001.015		DAISY					03/05/04
s9d3890		DTID INTERROGATION REQUEST					15:22
NSN	999900HAZMAT	DRMO DODAAC	SX1465	PROPERTY LOC DODAAC	SX1465		
DTID	B63553098NM01	INTERROGATOR RIC	SVXA	HAZ MAT			
M R S		D					
SITE S S H	QTY	QTY	UI FD R M	DEI	ESD	W/LOC	UNIT
C C C	RCVD	AVAIL	CC C L			LOT/NO	PRICE
SS X A	10	10	EA HX A	03098	03101	SSSSSSSS	50.00
END FES	EPPL#	MPD	TO GSA	ARD	REFD	IFB	ITEM
					*****		*****
		03101		03101			

Press <F2> NEXT FORM for FREEZE/TRANSFER ORDER info; Clear to Find to Contin
 F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key

The DTID Interrogation provides the above information.

5.5.—NSN INTERROGATION BY DRMO

Figure 283 - NSN Interrogation by DRMO

```

replace find
udri2001.014          DAISY          02/23/04
s9d3890              NSN INTERROGATION BY DRMO      15:37

  NSN      DRMO RIC  SVX
S
I M R      F
T S S QTY  C FZ   UNIT   RMB
E C C AVAIL UI C CD   PRICE  CD   DTID   STORAGE   ESD  L

ENTER THE FSC OF THE NSN, PRESS <RETURN>.
F1-Prv Form | F2-Nxt Form | F3-Find | F5-Fld Help | F10-More Keu
    
```

Figure 284 - NSN Interrogation by DRMO

```

replace stored update record 1 of 2 records found
udri2001.014          DAISY          03/05/04
s9d3890              NSN INTERROGATION BY DRMO      15:23

  NSN      DRMO RIC  SVX
S
I M R      F
T S S QTY  C FZ   UNIT   RMB
E C C AVAIL UI C CD   PRICE  CD   DTID   STORAGE   ESD  L

AD L B      1 EA HK      $2,280.52      FB632120870052  A050150AA  03080 D
AD N W      1 EA HK      $2,280.52      FB632121140024  A050150BA  03066 D

PRESS <F14> PREV SET, <F15> NEXT SET OR <F13> CLEAR TO FIND TO CONTINUE.
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Keu
    
```

The NSN Interrogation provides the above information. All DTIDs with the specified NSN will be reflected.

5.6.—VIEW DRMO TABLES

Figure 285 - View DRMO Tables

```

[uddt10go]                ACCELL/SQL                Menu Item 1 of 4
                          VIEW DRMO TABLES

      1. VIEW DRMO TABLES PART 1
      2. VIEW DRMO TABLES PART 2
      3. VIEW DRMO TABLES PART 3
      4. VIEW DRMO DTID TABLE

Selection:
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Item Help|F10-More Key
  
```

VIEW DRMO TABLES provides a variety of information concerning the entire disposal process. Much of the information is used to drive the business rule decisions made by the system. Information is in the form of inquiries, tables and files. Information in these tables cannot be altered or deleted from these screens.

5.6.1.—VIEW DRMO TABLE PART 1

Figure 286 - View DRMO Tables Part 1

```

replace not stored update record 1 of 1
uddt1000.007                DAISY                02/23/04

      Select one of the following items

      1. Adjusted Unit Price Calculation
      2. Cycle Date Table
      3. DTID Freezes
      4. DTID Pending Downgrade
      5. DTID Storage Location
      6. Duplicate DTID
      7. Optional Description
      8. Effective Dates
      9. Event History
     10. Federal Supply Classification
     11. NSN Characteristics
     12. LSN Characteristics
     13. Program Sequence/Serial Number
     14. Reportable Description
     15. Record Status Codes
     16. RIC/DoDAAC Table Values
     17. Scrap Records
     18. Storage Locations
     19. Suspense Data
     20. UCN Control Table
     21. Validation Table
     22. Variance Flag Definition

      ENTER SELECTION:

s9d3890                DEFAULT DATA VIEW SCREENS                15:39

Use the up or down arrows or enter a number; Press MENU SELECT or RETURN
F1-Menu Can |F2-Menu Sel |F10-More Key
  
```

The most commonly used selections on Table 1 are 4, 6, 9, 11 and 19.

5.6.2.—VIEW DRMO TABLE PART 2

Figure 287 - Default View DRMO Table Part 2

replace	not stored	update		
uddt.1200,002		DAISY		08/11/05
s9d3052		DEFAULT DATA VIEW SCREENS		12:31

Select one of the following items

<ul style="list-style-type: none"> 1. Valid DoDAAC 2. Requisition Number 3. Requisition Response 4. Requisition To 5. EPA HM Code 6. State Waste Codes 7. Container Number Info 8. HM/HM Information 9. Hazardous Description 10. PMR 	<ul style="list-style-type: none"> 11. Hazardous Waste PMR 12. PMR EPA Waste Nbrs 13. PMR State Waste Nbrs 14. PMR Cntr No Info 15. Manifest Document Number 16. Manifest Address 17. Serial Numbers 18. TCN/GBL 19. Transfer Order Number 20. Transfer Order Line Number
--	---

ENTER SELECTION:

Use the up or down arrows or enter a number; Press MENU SELECT or RETURN

F1-Menu Can	F2-Menu Sel			F10-More Key
-------------	-------------	--	--	--------------

5.6.3.—VIEW DRMO TABLE PART 3

Figure 288 - Default View DRMO Table Part 3

replace	not stored	update		
uddt.1400,002		DAISY		08/11/05
s9d3052		DEFAULT DATA VIEW SCREENS		12:32

Select one of the following items

<ul style="list-style-type: none"> 1. DTID Sales Contract 2. Sales Referral Number 3. Sales Referral Item Number 4. Sales IFB Number 5. Sales IFB Item Number 6. Contract Data 7. Direct Deposit Fund Cites 8. Reimbursement Fund Cites 9. Reimbursement Scrap Fund Cites 	<ul style="list-style-type: none"> 10. Check Mailing Address 11. DoDAAC Mailing Address 12. Reimb Scrap Mailing Address 13. Local Sale Item Reimbursement 14. Currency on Local Sale 15. Foreign Currency Contract 16. Foreign Currency Sales Item 17. Articles on Local Sale IFB 18. Articles on Local Sale Item
---	--

ENTER SELECTION: █

Use the up or down arrows or enter a number; Press MENU SELECT or RETURN

F1-Menu Can	F2-Menu Sel			F10-More Key
-------------	-------------	--	--	--------------

5.6.4.—VIEW DRMO DTID TABLE

Figure 289 - DRMO DTID Table

replace	find		
DTID NO: <input type="text"/>		DATES:	CODES:
itm_wt:	itm_ui:	inv_itm_name:	
Fields that require referential integrity		prop_loc_ri: locl_dodaac: rcd_stat_cd:	stk_id: niin: scrp_id:
AMOUNTS & QUANTITIES			
itm_up:	deprctd_unit_prc:	tot_sls_prcls:	
adjust_itm_up:	adjust_dol_val:	tot_qty_rmvd:	
qty_avail:	qty_rcvd:	qty_rfrd_fas:	
qty_on_hand:	qty_pasd_to_gsa:	qty_rfrd_fes:	
	no_ard_chns_gsa:	no_ard_chns_drms:	
OTHER			
lsn_itm_id:	dipec_xcs_rpt_no:	cntnr_id:	
sls_ifb_no:	sls_rfrl_no:	xcs_list_no:	
sls_ifb_itm_no:	sls_rfrl_itm_no:		
rimbt_fd_ct:			
dtid number			
F1-Prv Form	F3-Find	F5-Fld Help	F10-More Key

Figure 290 - DRMO DTID Table

replace	stored	update	record	1 of	1	records found
DTID NO: FB632120870052		DATES:	CODES:			
itm_wt:	itm_ui: EA	inv_itm_name: AMPLIFIER,SIGNAL				
Fields that require referential integrity		prop_loc_ri: SWXA	stk_id: 16800102487365X			
		locl_dodaac: FB6321	niin: 010248736			
		rcd_stat_cd: B	scrp_id:			
AMOUNTS & QUANTITIES						
itm_up: 2280.52	deprctd_unit_prc:	tot_sls_prcls:				
adjust_itm_up: 114.03	adjust_dol_val:	tot_qty_rmvd:				
qty_avail: 1	qty_rcvd: 1	qty_rfrd_fas:				
qty_on_hand: 1	qty_pasd_to_gsa:	qty_rfrd_fes:				
	no_ard_chns_gsa:	no_ard_chns_drms:				
OTHER						
lsn_itm_id:	dipec_xcs_rpt_no:	cntnr_id:				
sls_ifb_no: 314004	sls_rfrl_no:	xcs_list_no:				
sls_ifb_itm_no: 0004	sls_rfrl_itm_no:					
rimbt_fd_ct:						
dtid number						
F1-Prv Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key		

C2.14.1.1.9.

This is a display of the accountable record. Only the data shown above is available through this process.

5.7.—CONSOLIDATED INQUIRIES MENU

Figure 291 - Consolidated Inquiries Menu

```

                                ACCELL/SQL
[udic10go]      CONSOLIDATED INQUIRIES MENU      Menu Item 1 of 2

      1. INTERACTIVE CONSOLIDATED INQUIRY
      2. SCHEDULED CONSOLIDATED INQUIRY

Selection: _____
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Item Help|F10-More Key

```

5.7.1.—INTERACTIVE CONSOLIDATED INQUIRY

Figure 292 - Interactive Consolidated Inquiry Menu

```

replace not stored  update  _____  _____
udic10.016          DAISY          02/23/04
s9d3890             CONSOLIDATED INQUIRIES MENU      16:55

      Select one of the following items

      1. CONSOLIDATED DTID INQUIRY
      2. CONSOLIDATED SCRAP INQUIRY
      3. FIIG CRITICALITY INQUIRY
      4. Exit the application.

      ENTER SELECTION:

Use the up or down arrows or enter a number; Press MENU SELECT or RETURN
F1-Menu Can |F2-Menu Sel | _____ | _____ | _____ |F10-More Key

```

5.7.1.1.—CONSOLIDATED DTID INQUIRY

Figure 293 - Consolidated DTID Inquiry

replace	find	DAISY	02/23/04
udic1010.016	CONSOLIDATED DTID INQUIRY		16:51
s9d3890			
DTID NUMBER:		DRMO RIC:	SVX
NSN/LSN:		DRMO RIC SFX:	
NAME:		MULTIPLE LOCATIONS:	
		SITE LOCATION:	
IFB NO:		STORAGE LOCATION:	
IFB ITEM NO:	FIIG CRIT CD:	RECORD STATUS CD:	
SALES REF NO:	MOEC:	DATE ENTERED STAT:	
SLS REF ITM NO:	MMC:	PREV RECORD STATUS CD:	
BID OPEN DATE:	UDJC:	PRELOT NO:	
DT DWNGRD RQST:	FCC:	DWNGRD JUSTN CD:	
QTY RECEIVED:	HM/HW:	DATE RECEIVED:	
QTY AVAIL:	UI:	DATE ENTER INV:	
QTY ON HAND:	MSC:	END FES:	
UNIT PRICE:	SHC:	MPD:	
ACTN/ACCT CD: /	REIMB CD:	TO GSA:	
DEMIL CD:	FRZ/T.O./MILS:	ARD:	
DEMIL PERFM CD:	TOT SLS PRCD:	ESD:	
Enter query data then press <F3> to execute it. <F1> to exit.			
F1-Prv Form F2-Nxt Form F3-Find F5-Fld Help F10-More Key			

Figure 294 - Consolidated DTID Inquiry

replace	stored	update	record	1 of 19	records found
udic1010.016	DAISY		03/05/04		
s9d3890	CONSOLIDATED DTID INQUIRY			15:28	
DTID NUMBER:	B230020010001	DRMO RIC:	SVX		
NSN/LSN:	601000CABLE	DRMO RIC SFX:	A		
NAME:	CABLES	MULTIPLE LOCATIONS:	NO		
		SITE LOCATION:	A1		
IFB NO:		STORAGE LOCATION:	010101001		
IFB ITEM NO:	FIIG CRIT CD:	RECORD STATUS CD:	D		
SALES REF NO:	SWXA	MOEC:	DATE ENTERED STAT: 03/14/03		
SLS REF ITM NO:		MMC:	PREV RECORD STATUS CD: A		
BID OPEN DATE:		UDJC:	Z		
DT DWNGRD RQST:		FCC:	A1		
QTY RECEIVED:	10	HM/HW:	H		
QTY AVAIL:	10	UI:	EA		
QTY ON HAND:	10	MSC:	P		
UNIT PRICE:	10.00	SHC:	D		
ACTN/ACCT CD:	P/Q	REIMB CD:			
DEMIL CD:	A	FRZ/T.O./MILS:	NO		
DEMIL PERFM CD:		TOT SLS PRCD:			
		TO GSA:			
		ARD:	03/14/03		
		ESD:	03/14/03		
<F1> to exit or create report, <F13> to prepare another query.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key					

Consolidated Inquiry is used to extract data on accountable records in DAISY. Any of the above data elements may be queried on, except Site and Storage Location. Design the query by inputting the desired data elements. RIC is pre-populated and the RIC Suffix must be input. The <Enter> or <Tab> key may be used to navigate. Once the data elements have been selected, press <F3> to find the desired records.

When performing an inventory using the inventory barcode system, the Consolidated Inquiry will be the data source. See [Creating an Inventory Base from Consolidated Inquiry](#).

Detailed instructions on the use of the Consolidated Inquiry, Special Characters, creating reports, etc. can be found at: Section 4, Supplement 2, Property Accounting, Enclosure 13.

5.7.1.2.—CONSOLIDATED SCRAP INQUIRY

Figure 295 - Consolidated Scrap Inquiry

replace	find		
udic1020.016	DAISY		02/23/04
s9d3890	CONSOLIDATED SCRAP INQUIRY		16:51
SCRAP ID		DRMO RIC: SVX	
SCL/SCT PREFIX: █		DRMO RIC SFX:	
SCL CODE:		UNIT OF ISSUE:	
SCL/SCT SITE CODE:		SITE LOCATION:	
DEMIL CODE:		STORAGE LOCATION:	
IFB NO:		WEIGHT AVAILABLE:	
IFB ITEM NO:		RECORD STATUS CD:	
SALES REF NO:		PREV RECORD STATUS CD:	
SLS REF ITEM NO:		DATE ENTERED STAT:	
BID OPEN DATE:		DATE RECORD ESTAB:	
TOT SLS PRCDs:		BEGINNING INSP DATE:	
		HM/HW CODE:	
SCRAP CLASSIFICATION NAME:			
Enter query data then press <F3> to execute it. <F1> to exit.			
F1-Prv Form	F2-Nxt Form	F3-Find	F5-Fld Help F10-More Key

Figure 296 - Consolidated Scrap Inquiry

replace	stored	update	record	1 of 109	records found
udic1020.016			DAISY		03/05/04
s9d3890			CONSOLIDATED SCRAP INQUIRY		15:30
<p>**SCRAP ID**</p> <p>SCL/SCT PREFIX: █ SCL CODE: B00 SCL/SCT SITE CODE: A1 DEMIL CODE: B</p> <p>IFB NO: 000000 IFB ITEM NO: 0000 SALES REF NO: SVXA0000 SLS REF ITEM NO: 0000 BID OPEN DATE: TOT SLS PRCD: 100.00</p> <p>SCRAP CLASSIFICATION NAME: RUBBISH, TRASH OR ANY TYPE OF DEBRIS SCHEDULED FOR A/D</p> <p>DRMO RIC: SVX DRMO RIC SFX: A UNIT OF ISSUE: LB SITE LOCATION: A0 STORAGE LOCATION: AOB012345 WEIGHT AVAILABLE: 8 RECORD STATUS CD: S PREV RECORD STATUS CD: C DATE ENTERED STAT: 03/19/03 DATE RECORD ESTAB: 03/07/03 BEGINNING INSP DATE: HM/HM CODE:</p>					
<p><F1> to exit or create report, <F13> to prepare another query.</p> <p>F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key</p>					

5.7.1.3.—FIIG CRITICALITY INQUIRY

Figure 297 - FIIG Criticality Inquiry

replace	find				
udic1071.016			DAISY		02/23/04
s9d3890			FIIG CRITICALITY INQUIRY		16:51
<p>FIIG CRITLY CD: █ DTID NUMBER:</p> <p>DRMO RIC: SVX DRMO RIC SFX:</p>					
<p>Enter query data then press <F3> to execute it. <F1> to exit.</p> <p>F1-Prv Form F2-Nxt Form F3-Find F5-Fld Help F10-More Key</p>					

Figure 298 - FIIG Criticality Inquiry

replace	stored	update	record	1 of	13	records found
udic1071,016			DAISY			03/09/04
s9d3890			FIIG CRITICALITY INQUIRY			13:52
FIIG CRITLY CD: <input type="text"/>		DRMO RIC: SVX				
DTID NUMBER: FB63553127NH16		DRMO RIC SFX: A				
<F1> to exit or create report, <F13> to prepare another query.						
F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key	

This process is used to query what DTIDs, in the current inventory, have Flight Safety Critical Aircraft Parts (FSCAP) by inputting -E1 or -F1 in the FIIG Criticality Code field. Any FIIG Criticality Code can be entered to query.

Figure 299 - FIIG Criticality Inquiry - Final Screen

replace	stored	update	record	1 of	13	records found
udic1071.016	DAISY				03/05/04	
s9d3890	FIIG CRITICALITY INQUIRY				15:30	
FIIG CRITLY CD: F			DRMO RIC: SVX			
DTID NUMBER: FB63553127NM16			DRMO RIC SFX: A			
<F1> to exit or create report, <F13> to prepare another query.						
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Keu						

5.7.2.—CONSOLIDATED INQUIRY SCHEDULER

Figure 300 - Consolidated Inquiry Scheduler

replace	not stored	update				
udic3000.007	DAISY				02/23/04	
s9d3890	CONSOLIDATED INQUIRY SCHEDULER				16:56	
Select one of the following items						
1. Add Consolidated Inquiry to Scheduler						
2. Modify Consolidated Inquiry Scheduler						
3. Delete Consolidated Inquiry Scheduler						
4. Exit the application.						
ENTER SELECTION: █						
Use the up or down arrows or enter a number; Press MENU SELECT or RETURN						
F1-Menu Can F2-Menu Sel F10-More Keu						

5.7.2.1.—ADD CONSOLIDATED INQUIRY TO SCHEDULER

Figure 301 - Consolidated Inquiry Scheduler Frequency

```

replace  not stored  update
udic3002.002      DAISY      02/23/04
s9d3890      CONSOLIDATED INQUIRY SCHEDULER      16:58

Consolidated Inquiry Scheduler Frequency

1. Execute Report Weekly
2. Execute Report Monthly
3. Execute Report Quarterly

ENTER SELECTION: █

Enter 1, 2, or 3 and <ENTER> to make selection OR <F1> to Exit
F1-Prv Form      F5-F1d Help      F10-More Key
    
```

Consolidated Queries can be scheduled to run in the overnight batches on a weekly, monthly or quarterly basis. If the user requires the same report to produce each day, the user must schedule five weekly reports, one for each day. Once the day is selected, the consolidated inquiry screen appears and the user then inputs the data elements required. These queries continue to run until the requirement is modified or deleted.

5.7.2.2.—MODIFY CONSOLIDATED INQUIRY SCHEDULER

Figure 302 - Consolidated Inquiry Scheduler Modify

```

replace  find  no records four
udic3005.003      DAISY      02/23/04
s9d3890      CONSOLIDATED INQUIRY SCHEDULER      16:58

Consolidated Inquiry Scheduler Modify

** No Requests Found **

TYPE OF MODIFICATION:

Press <ENTER> to continue
F2-Nxt Form      F10-More Key
    
```

This process allows modification of scheduled consolidated inquiries.

5.7.2.3.—DELETE CONSOLIDATED INQUIRY TO SCHEDULER

Figure 303 - Consolidated Inquiry Scheduler Delete

```

replace      find      no records four
udic3006.002      DAISY      02/23/04
s9d3890      CONSOLIDATED INQUIRY SCHEDULER      16:58

Consolidated Inquiry Scheduler Delete
** No Requests Found **

Press <ENTER> to continue
F2-Nxt Form      F10-More Key
    
```

This process allows the user to delete the scheduled consolidated inquiries.

5.8.—INTERACTIVE REPORTS

Figure 304 - Interactive Reports

```

[udom1501]      ACCELL/SQL      Menu Item 1 of 6
INTERACTIVE REPORTS

1. WAREHOUSING INQUIRIES
2. RTD INQUIRIES
3. MARKETING INQUIRIES
4. HAZARDOUS INQUIRIES
5. GENERATOR INQUIRIES
6. DEMIL CHALLENGE IND CD INQUIRIES

Selection:
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Item Help | F10-More Key
    
```

5.8.1.—WAREHOUSING INQUIRIES

Figure 305 - Warehousing Inquiries

```

      ACCELL/SQL
[udic51go]      WAREHOUSING INQUIRIES      Menu Item 1 of 5

  1. GENERATE DODAAC REPORT
  2. SITE STORAGE LOCATION RPT,W RSC Z
  3. SITE STORAGE LOCATION RPT,W/O RSC Z
  4. NON SMALL ARMS SERIAL NUMBER REPORT
  5. SMALL ARMS SERIAL NUMBER REPORT

Selection:
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Item Help|F10-More Key

```

5.8.1.1.—GENERATE DODAAC REPORT

Figure 306 - Generate DoDAAC Report

```

      udic51go ***** APOCASHIER/
PLEASE ENTER THE LOCAL DODAAC FOR THE REPORTING ACTIVITY

PLEASE ENTER THE LOCAL DODAAC FOR THE REPORTING ACTIVITY
Reply:

F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Fld Help |F10-More Key

```

Fields required for the Generator DoDAAC Report are the Generator DoDAAC, DRMO RIC, the acknowledgement of receipt DIC (which should be supplied by the Generator), and the Julian date of the receipt. This report will compile a listing of all the receipt documents whose date entered inventory matches the entered date and generator DoDAAC. The files used to extract this information are retained in the system for 14 working days.

When the Generator DoDAAC Report is completed it will display the report name; example: N0/0/383.140. This is the generator DoDAAC Report for DoDAAC N/0/0/0383 for day 140. The results of this report will be sent to DRMO Reports (also called Access Reports). The report can then be downloaded to a disk, (if using a PC and not a -dumbll terminal or 605), viewed on the screen, or printed from Access Reports and sent to the generator.

When going to ACCESS REPORTS to print/view/download the newly generated generator DODAAC Report, a complete collection of reports must be done.

When the Generator DoDAAC Report Menu is selected, the following prompts appear:

ENTER THE LOCAL DODAAC FOR THE REPORTING ACTIVITY (Input the Generator DoDAAC).

INPUT THE THREE-POSITION RIC FOR (Generator DoDAAC will be displayed - Input the DRMO RIC).

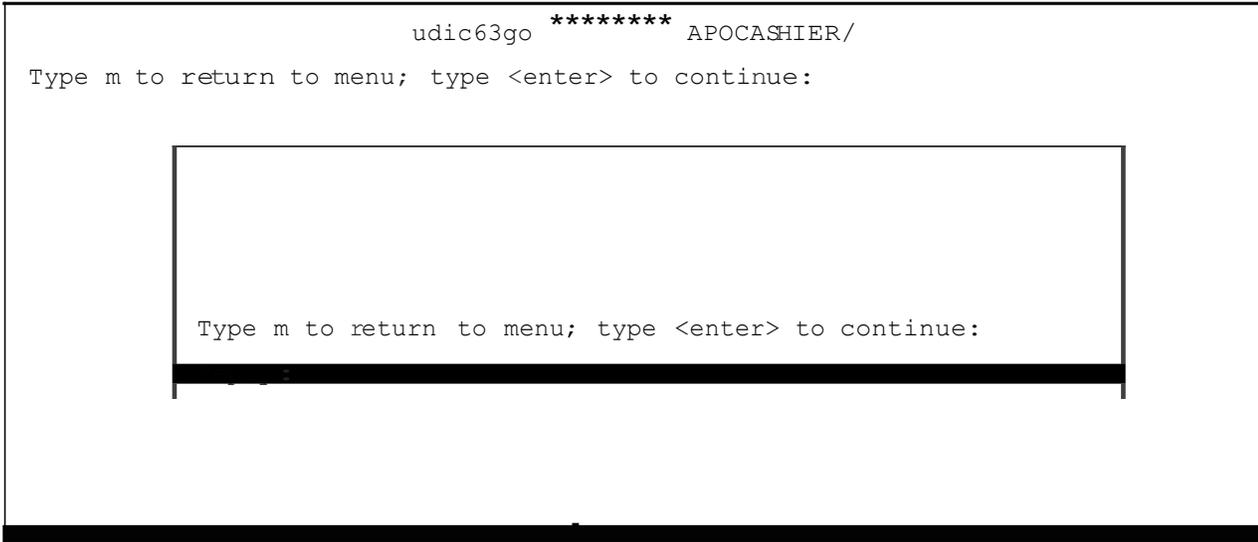
INPUT THE THREE-POSITION DOCUMENT IDENTIFIER THAT YOU WANT IN THE OUTPUT RECORDS (This acknowledgement of receipt DIC should be supplied by the generator. When a DIC is not needed press <Enter>).

INPUT THREE-DIGIT JULIAN DATE FOR THE DATA. FOR EXAMPLE, 2 FEBRUARY WOULD BE ENTERED AS 033. (This is the Julian date for the file in the backup directory of the day chosen for the program to extract the receipt information for the specified generator.). The program will extract the receipt data from the backup directory and send the output to Access Reports. The output can be downloaded, viewed or printed from Access Reports. The program will only create a report for the generator DoDAAC and date specified. To create a report for a generator DoDAAC for a weekly or monthly timeframe, submit a separate request for each day.

The files used for this report will remain on the system for 14 working days.

5.8.1.2.-SITE STORAGE LOCATION REPORT, W RSC Z

Figure 307 -Site/Storage Location Report, W RSC Z Screen



5.8.1.5.—SMALL ARMS SERIAL NUMBER REPORT

Figure 310 - Small Arms Serial Number Report

replace	not stored	update		
udic6600.1.5		DAISY		02/23/04
s9d3890		Small Arms Serial Number Report		17:12

DRMO RIC: **SVX**
RIC SUFFIX:
Do you Wish to enter a date range?
Begin Date:
End Date:

Enter DRMO RIC
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key

5.8.2.—RTD INQUIRIES

Figure 311 - RTD Inquiries

[udic60go]	ACCELL/SQL	Menu Item 1 of 5
	RTD INQUIRIES	

1. **INVENTORY IN MSC 'Q' REPORT**
2. SITE STORAGE LOCATION RPT,W RSC Z
3. INVENTORY QUANTITY IMBALANCE REPORT
4. SITE STORAGE LOCATION RPT,W/O RSC Z
5. ACCUMULATION NUMBER REPORT

Selection:

To see more function key labels, press the function key labeled 'More Key'

F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Item Help | F10-More Key

5.8.2.1.—INVENTORY IN MSC Q REPORT

Figure 312 - Inventory in MSC Q Report

replace	not stored	update			
UDIC6010	001	INVENTORY in MSC Q REPORT			02/23/04 17:15
ENTER DRMO RIC: ■					
ENTER RIC SUFFIX:					
SELECT SORT SEQUENCE:					
1 = SITE/STORAGE LOCATION					
2 = DTID NUMBER					
ARE THESE VALUES CORRECT? Y/N					
ENTER DRMO RIC					
F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-F1d Help	F10-More Keu

Fields used for the INVENTORY in MSC Q REPORT are DRMO RIC and RIC Suffix. This report will have two sort sequences available; by DTID Number or Site/Storage Location. The report will list the Site/Storage Location, NSN/LSN, DTID Number, Unit of Issue, Quantity Available, Federal Condition Code, Site/Storage, Freeze Code and HM/HW Code. This report is a wide report to be printed on wide paper.

5.8.2.4.-SITE/STORAGE LOCA110N RPT, W/O RSC Z

Figure 315- Site/storage Location Report, W/O RSC Z

```
udic64go ***** APOCASHIER/  
Type r0 to return to roenu; type <enter> to continue:  
  
Type r0 to return to roenu; type <enter> to continue:  
_____
```

5.8.2.5.—ACCUMULATION NUMBER REPORT

Figure 316 - Accumulation Number Report

```
udic52go ***** APOCASHIER/  
Type m to return to menu; type <enter> to continue:  
  
Type m to return to menu; type <enter> to continue:  
Reply: XXXXXXXXXX  
  
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Fld Help |F10-More Key
```

Fields required for the Accumulation Number Report are DRMO RIC and RIC suffix, and an eight-character accumulation with the Site/Storage Location, NSN/LSN, quantity-on-hand, unit of issue, Federal Condition Code Number (e.g. svxa2109), and DEMIL Code. This report will list all the DTIDS in the accumulation. This report can be printed on narrow paper or viewed on the screen.

This report can be run at any time. The accumulation does not need to be closed.

Complete the following steps:

Select the report; input the data at the prompt. All data entries must be valid and in –UPPER CASE". After inputting a value for each prompt, press <Enter>. The values entered at the prompts will be used as search criteria in the database. These values are not edited against the database and all prompts must be given a value. The wildcard options (%) cannot be used in Interactive Reports unless otherwise specified in the prompter.

When the system asks if all values are correct, answer -Yll for yes or –Nll for no. –Yll will continue this process and –Nll will display each of the values to make the necessary corrections. When the values have been corrected/accepted, press <Enter>.

If different sort sequences are available for the report selected, a submenu will appear. Input the desired option number and press <Enter>.

EXAMPLE: For the IFB Number Report, the following sorts of sequences are available:

Option 0: EXIT

Option 1: SALES IFB ITEM NUMBER ORDER

Option 2: IFB REPORT IN NSN/LSN ORDER

To exit from the interactive report submenu, input 0 (zero) and press <Enter>. This will take the user to the menu which lists the various interactive reports. If selecting any option other than 0, the system prompts the user to input a sequence number. The sequence number will be assigned to the output file (1-5 characters (alpha/numeric)). Assign a separate sequence number for each of the multiple interactive reports.

The following message will be visible until the report appears: "Collecting data and formatting report..."

TO DISPLAY REPORT RESULTS ON THE SCREEN AND SEND THE REPORT TO THE LINE PRINTER, USE THE RESPONSES INDICATED FOR THE FOLLOWING SCREEN PROMPTS:

Send output to screen? [Y/N] (Select) Y

Send output to printer? [Y/N] (Select) Y

WHEN NO RECORDS ARE SELECTED, THE SYSTEM WILL DISPLAY THE FOLLOWING MESSAGES:

"There were no rows selected" and "There are input records."

The interactive Report Submenu then appears.

These messages are displayed when Interactive Reports cannot find the data specified by the criteria or the parameters that were entered. This may be due to the absence of the requested data in the database or it may be due to criteria that were entered incorrectly.

5.8.3.—MARKETING INQUIRIES

Figure 317 - Marketing Inquiries

```

      ACCELL/SQL
[udic52go]          MARKETING INQUIRIES          Menu Item 1 of 6

  1. ACCUMULATION NUMBER REPORT
  2. IFB NUMBER REPORT
  3. IFB ITEM NUMBER REPORT
  4. IFB NUMBER REPORT WITH MFR PART NO.
  5. INVENTORY IN MSC 'Q' REPORT
  6. INVENTORY QUANTITY IMBALANCE REPORT

Selection:
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Item Help|F10-More Key

```

5.8.3.1.—ACCUMULATION NUMBER REPORT

Figure 318 - Accumulation Number Report

```

      udic52go ***** APOCASHIER/
Type m to return to menu; type <enter> to continue:

Type m to return to menu; type <enter> to continue:
Reply:

F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Fld Help |F10-More Key

```


5.8.3.5.—INVENTORY IN MSC Q REPORT

Figure 322 - Inventory in MSC Q Report

replace	not stored	update			
UDIC6010	001	INVENTORY in MSC Q REPORT			02/23/04 17:34
ENTER DRMO RIC: <input type="checkbox"/>					
ENTER RIC SUFFIX:					
SELECT SORT SEQUENCE:					
1 = SITE/STORAGE LOCATION					
2 = DTID NUMBER					
ARE THESE VALUES CORRECT? Y/N					
ENTER DRMO RIC					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Keu					

5.8.3.6. INVENTORY QUANTITY IMBALANCE REPORT

Figure 323 - Inventory Quantity Imbalance Report

replace	not stored	update			
UDIC6710	001	INVENTORY QUANTITY IMBALANCE REPORT			02/23/04 17:35
ENTER DRMO RIC: <input type="checkbox"/>					
ENTER RIC SUFFIX:					
SELECT SORT SEQUENCE:					
1 = SITE/STORAGE LOCATION					
2 = DTID NUMBER					
ARE THESE VALUES CORRECT? Y/N					
ENTER DRMO RIC					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Keu					

5.8.4.—HAZARDOUS INQUIRIES

Figure 324 - Hazardous Inquiries

```

      ACCELL/SQL
[udic61go]      HAZARDOUS INQUIRIES      Menu Item 1 of 2

      1. HM/HW INVENTORY ON HAND REPORT
      2. HW INVENTORY ON HAND OVER 90 DAYS

Selection:
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Item Help|F10-More Key

```

5.8.4.1.—HM/HW INVENTORY ON HAND REPORT

Figure 325 - HM/HW Inventory On Hand Report

```

      udic61go ***** APOCASHIER/
Type m to return to menu; type <enter> to continue:

      Type m to return to menu; type <enter> to continue:
      Reply:

```

F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Fld Help |F10-More Key

Fields used for the HM/HW Inventory on Hand Report are DRMO RIC, RIC Suffix and either for HM or HW or both. This report will have two sort sequences available; by DTID Number or Site/Storage Location. This report will list the Date Received, DTID Number, NSN/LSN, Item Name, Unit of Issue, Quantity Available, Federal Condition Code, Site/Storage, Freeze Code and HM/HW Code. This report is a wide report to be printed on wide paper.

5.8.5.2.1.—LABELS ONLY

Figure 330 - Generator Mailing Labels/Report

replace	not stored	update		
UDWD0310.001 s9d3890	DAISY GENERATOR MAILING LABELS/REPORT	02/23/04 17:44		
GENERATOR DODAAC: <input type="text"/>				
Enter dodaac, or partial dodaac + '*', or '*'. Press <return>.				
F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help F10-More Keu

5.8.5.2.2.—REPORT

Figure 331 - Generator Mailing Labels/Report

replace	not stored	update		
UDWD0320.001 s9d3890	DAISY GENERATOR MAILING LABELS/REPORT	02/23/04 17:46		
GENERATOR DODAAC: <input type="text"/>				
Enter dodaac, or partial dodaac and *, or *. Press <return>.				
F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help F10-More Keu

5.8.5.2.3.—LABELS & REPORT

Figure 332 - Generator Mailing Labels/Report

replace	not stored	update		
UDWD0330.001 s9d3890	DAISY GENERATOR MAILING LABELS/REPORT	02/23/04 17:47		
GENERATOR DODAAC: ████████				
Enter dodaac, or partial dodaac and *, or *. Press <return>.				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key				

5.8.6.—DEMIL CHALLENGE INTERACTIVE REPORT REQUEST

Figure 333 - DEMIL Challenge Interactive Report Request

replace	not stored	update		
udpd5500.001 s9d3890	DAISY DEMIL CHALLENGE INTERACTIVE REPORT REQUEST	02/23/04 17:48		
	DRMO RIC	SVX		
	RIC SFX	A		
	RCD STAT CD			
	CHALLENGE IND CD			
	SORT BY: (1=SITE/STORAGE, 2=FSC/NIIN, 3=DTID)			
PRESS <ENTER> TO ACCEPT VALUE OR * + <ENTER> FOR ALL				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key				

5.9.—1143 OPTIONS MENU

Figure 334 - 1143 Options Menu

```

ACCELL/SQL
[udig15go]          1143 OPTIONS MENU          Menu Item 1 of 2

  1. 1143 REPORT REQUEST
  2. 1143 CERTIFICATION

Selection: █

To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Item Help | F10-More Key
  
```

The DD Form 1143 is automatically generated monthly, on the last day of the month. The DRMO Chief must certify this report within 5 working days.

5.9.1.—DAISY 1143 REPORT REQUEST SCREEN

Figure 335 - DAISY 1143 Report Request Screen

```

replace not stored update
UDIG1500.006 RPT OF EXCESS/SURPLUS MAT. AT DISPOSAL ACTY(1143) 02/23/04
s9d3890          DAISY 1143 REPORT REQUEST SCREEN          17:52

REPORT PERIOD: █          EXAMPLE: 199401 199401 = OCT
          CCYYMM CCYYMM          199401 199403 = OCT, NOV,
          DEC (QTR)

PROP LOC RIC: SVXA      Sxxx = DRMO

EXAMPLE:
  SVXA = DRMO COLUMBUS
  SVXP = DRMO II WRIGHT PATT
  SVXS = DRMO II SELFRIDGE

          D D = DETAIL 1143 FOR DRMO

REPORT SEQUENCE NUMBER:

ENTER BEGINNING FISCAL REPORT PERIOD OR <F1> TO EXIT.
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key
  
```

Figure 336 - DAISY 1143 Report Request Screen

```

replace | not stored | update | record 1 of 1
-----
UDIG1500.006  RPT OF EXCESS/SURPLUS MAT. AT DISPOSAL ACTY(1143) 03/09/04
s9d3890        DAISY 1143 REPORT REQUEST SCREEN                13:06

REPORT PERIOD: 200401 200403  EXAMPLE: 199401 199401 = OCT
                CCYYMM CCYYMM          199401 199403 = OCT, NOV,
                SVXA   Sxxx = DRMO          DEC (QTR)

PROP LOC RIC:  SVXA   Sxxx = DRMO

EXAMPLE:
          SVXA = DRMO COLUMBUS
          SVXP = DRMO II WRIGHT PATT
          SVXS = DRMO II SELFRIDGE

DETAIL ONLY:          D D = DETAIL 1143 FOR DRMO SVX

REPORT SEQUENCE NUMBER: 691

SEQUENCE NUMBER IS DISPLAYED ON SCREEN, PRESS RETURN TO CONTINUE
-----
F2-Nxt Form          F10-More Ke
    
```

This process is used to request the DD 1143 Report for past months, as indicated above. The example above shows October - December 2003.

5.9.2.—Deleted

6.—DRMO REPORTS MENU.

Figure 339 - Access All Current Narrow Reports

```

udor20_24.002        DAISY                                02/24/04
USERID s9d3890      ACCESS ALL CURRENT NARROW REPORTS      15:20
                                                            04055

REPORT STATUS      REPORT TYPE      INCREMENT

  Current          Narrow          All
  Seen            Wide           Rtd
                 Special        Whsng
                                    Mktng
                                    mGmt
                                    Idms
                                    Dnsp
                                    Sales

MAIN MENU
Select [S]tatus [T]ype [I]ncrement Begin [C]ollection [Q]uit
SELECTION:
    
```

Access Reports - is the repository of all reports that are created in DAISY, whether it is produced in the batch or user defined. These reports stay in -CURRENTI for 14 days unless they are moved to -SEEMl by a user. The reports remain in -SEEMl for an additional 14 days.

DRMO Reports are subdivided by Report Status (*CURRENT* or *SEEN*).

When a report is viewed for the first time (it is in *CURRENT* Status), it is marked to move to "*SEEN*" status. The move to *SEEN* status will occur during the midnight batch process. These reports can be "unmarked" to keep them in *CURRENT* status, or they can be left "marked" to move to *SEEN* status.

At that time, these reports are subdivided by Report Type (*NARROW*, *WIDE*, *SPECIAL* or *AUDIT*). *AUDIT* reports are not available to all users. Access to *AUDIT* reports at the DRMO is restricted. The remaining reports are available to users at HQ DRMS or at the DRMO.

The last subdivision in the screen display is by INCREMENT (*All*, *Rtd*, *Whsng*, *Mktng*, *Mgmt*, *Idms*, *Dnsp* and *Sales*) The reports are categorized in DESTINATION, by the basic aspects of the disposal program. Those categories include: **DEMIL; DNSP; Hazardous Waste Management; IDMS; Management; Marketing; RCP; RTD; Scrap; Warehousing and Workload.**

The Report Types are described as follows.

Audit Reports are identified as –AUDI. Access to these reports is restricted. also referred to as Narrow Reports.

Special form reports are identified as –SPCFRMI. These special forms can include placards, labels, DD 1348-1s, certificates, etc.

The following placards may be used as source documents for disposal processing, as appropriate, when all the necessary signature blocks are included on the document and completed by the authorized personnel:

Abandonment/Destruction Placard. This placard may be used in lieu of DD Form 1348-1 or DD Form 1348-1A.

DEMIL Certificate Placard. This placard may be used in lieu of DRMS Form 145.

Downgrade Placard. This placard may be used in lieu of DRMS Form 222 or DRMS Form 63. This placard must have a signature and date for the review and a signature and date for the approval. If the Downgrade Justification Code is I, the processor must record the reason on the form.

Sale Placard. This placard may be used; however, consolidated inquiries and screening listings are available at any time prior to ESD and therefore, are a more useful tool.

Wide reports (14 1/2" x 11") are identified as WIDE.

To request DRMO Reports from the system, select the *DRMO REPORTS MENU* from the main menu. Use the following steps to select specific reports for collection:

Input –S|| to select the *REPORT STATUS*. Then input –C|| or –S|| for *CURRENT* or *SEEN*.

Press <Enter>.

Input -T|| to select the *REPORT TYPE*. Then input -N||, -W|| or -S|| for *NARROW*, *WIDE* or *SPECIAL*. Press <Enter>.

Input -|| to select *INCREMENT*. Then input -A|| for All Reports, -R|| for RTD, -W|| for Warehousing, -M|| for Marketing, -G|| for Management, -I|| for IDMS or -D|| for DNSP. Press <Enter>.

Input -C|| to begin collection. Press <Enter>.

Input the RIC suffix as requested by the system to request reports for a specific activity or press <Enter> to collect the requested report(s) for all RIC suffixes.

Input -C|| for complete collection or -F|| for fast collection, then press <Enter>. (A request for a complete collection will cause the system to reformat the index and add any reports to the index that have been received since the last complete collection for that RIC. See Attachment 3 for a sample page of a Report Index. A request for a fast collection will not include reports that were generated after the last complete collection for that RIC. The system monitor usually does a complete collection daily.)

During the collection process, the process can be ended or aborted by pressing <CTRL+C>. This may be necessary if the wrong reports were selected, or if the system is needed for another project.

To scroll through the available reports, press -F|| for forward and press -B|| for backward.

To print reports from DRMO Reports, after the collection process is completed, the system will display a *MAIN OPTION BAR*. Select -P|| or -p|| from the options to indicate *PRINT*. Follow the screen prompts and select the report(s) to be printed. Then select the device from the *DEVICE OPTION Bar* to print the report(s). The *MAIN OPTION Bar* is redisplayed after the system has processed the request.

7.—INVENTORY ADJUSTMENTS MENU

Figure 340 - Inventory Adjustments Menu

```

      ACCELL/SQL
[udwc50go]      INVENTORY ADJUSTMENTS MENU      Menu Item 1 of 8

      1. DTID RESTART
      2. BASIC ACCOUNTABLE RECORD ADJUSTMENT
      3. DRMO APPROVE
      4. DTID NUMBER CORRECTION
      5. CHANGE QUANTITY AVAILABLE
      6. CHANGE RECORD STATUS CODE TO "Z"
      7. EVENT HISTORY COMMENT
      8. XR3 DATA CORRECTION

Selection:
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Item Help|F10-More Key

```

These screens are used for the purpose of making changes and adjustments to the accountable record. These menu options are restricted and specific authorization must be granted in order to access them. Generally, the Accountable Property Officer (APO) has access to these menu options.

See Section 4, Supplement 2, Property Accounting, Enclosure 15, for data fields that can be changed within each screen. Screen 7, Event History Comment, does not allow changes to data fields.

7.1.—DTID RESTART

Figure 341 - DTID Restart

```

replace | not stored | update |
udwc5070 009 DTID RESTART 02/24/04 15:28

PROPERTY LOCATION RIC DTID

ENTER PROPERTY LOCATION RIC
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key
    
```

After inputting the Property Location RIC and the DTID, the following screen appears:

Figure 342 - DTID Restart

```

replace | stored/modified | update | record 1 of 1 | records found
udwc5771 110 DTID RESTART 03/02/04 13:25

DTID RESTART
DTID STOCK ID DAC FCC RCVD DT HM/HW REMI-CODE
FB60123274TQTYP 452001TESTQTYM N A4 12/12/03

FIIG CD UI PMIC SHLF CD PIL/SEN HAZ HAZ CHLG DMIL DMIL CHLG
EA A

UP SAIC ADPE IN ITEM NAME SALD
12.00 TEST

PRELOT DIPEC RPT NO QTY ON HAND 14

SHC MSC A/CD ACC/CD UDJC DMIL PERF MGT DUP AUP
X A A

A/D RSN DJC RESI B RSC DML INTEG SITE/STG LOC. SLS REFRL NO.
A AO JONJONJON

Enter Federal Stock Class or <RETURN>
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key
    
```

DTID RESTART is performed to accommodate the following changes: FSC, NBCB and LSN, NIIN, Disposal Authority Code, Supply Condition Code, Disposal Condition Code, HM/HW Code*, Reimbursement Code, Precious Metals Indicator Code*, Pilferable/Sensitive Code*, DEMIL Code*, Small Arms Indicator Code, Unit

Price*, Automation Resources/IT, Item Name*, DIPEC Report Number, Special Handling Code, Material Screening Code, Action Code, Accounting Code, DEMIL Performed Code, and Depreciated Unit Price.

(*) Can only be changed for LSN property.

There are two types of restarts:

True Restarts, using this screen.

Reutilization Restarts when a quantity on hand remains. Only Restarts using this screen are true restarts, and require documentation using DRMS Form 1983.

DRMS Form 1983 must be properly prepared before any changes can be made using these processes to correct the accountable record.

DTID Restarts are performed for the following:

When items are released from Freeze, whether from RTD or DEMIL Challenge, a DTID Restart must be performed to allow property to continue through the disposal cycles.

When an item has been assigned MSC Q and the quantity on hand and the quantity available do not match

To correct any of the above data elements

To correct the following hazardous material fields: Special Criteria Code, State Waste Code, Hazardous Material Description, PCB/PPM Concentration, Lab Analysis, Approximate Gallons, Approximate Gross Weight, Serial Number, Dimensions, KVA, and MSDS Number.

To correct the following hazardous waste fields: Special Criteria Code, Receipt Manifest, Weight/Volume, Measure of Weight Volume, Storage Code, EPA Waste Code, State Waste Code, Container Number, Container Storage Location, Container Weight/Volume, Container Accumulation Storage Date, Waste Profile Number, Accumulation Start Date, Organization Code, Building Code, Generator Type Operations, Name, Phone, Contents Description and Container Description.

DO NOT use the DTID Restart process to change the Record Status Code to D or to change the HM code to HW. HM that has failed R/T/D/S does not need to be changed to HW to be referred for ultimate disposal.

If the DEMIL code in DAISY has been changed, process a –Duplicate DTID Restart. This is performed by doing two DTID restarts. In the first DTID restart, change the NSN to a LSN. In the second DTID restart, change the LSN back to a NSN. This process pulls any/all updated NSN characteristics.

PROPERTY LOCATION RIC: Enter the four-position RIC.

DTID : Enter the DTID number for the property record that needs to be corrected. If the record is available, the system displays the DTID RECORD ADJUSTMENT Screen. To change *data on the screen*, press *F2* or *Enter*. The following fields can be corrected:

STOCK ID
FCC
HM/HW
REMI - CODE
UI
PMIC
PIL/SEN
DMIL
UP
SAIC ADPE
IN ITEM
NAME
DIPEC REPORT NUMBER
SHC
MSC
SALES REFERRAL NUMBER

When the corrections are completed, press <F9> to update the record.

7.2.—BASIC ACCOUNTABLE RECORD ADJUSTMENT

Figure 343 - Initial Screen to Request Basic Accountable Record Adjustment

```

replace not stored update
udwc5070 009 DTID RESTART 02/24/04 15:28

PROPERTY LOCATION RIC DTID

ENTER PROPERTY LOCATION RIC
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Keu
    
```

Figure 344 - Basic Accountable Record Adjustment

```

replace stored/modified update record 1 of 1 records found
UDWC5171 030 BASIC ACCOUNTABLE RECORD ADJUSTMENT 03/02/04 13:52

DTID RECORD ADJUSTMENT
DTID STOCK ID DAC FCC RCVD DT HM/HW REMI-CODE
FB613132199000 711000BOOKCASE N A4 08/11/03

UI PMIC SHLF CD PIL/SEN HAZ HAZ CHLG DMIL DMIL CHLG
EA A

UP SAIC ADPE IN ITEM NAME SALD
100.00 BOOK CASE

PRELOT DIPEC RPT NO QTY ON HAND 4

SHC MSC A/CD ACC/CD DMIL PERF MGT DUP AUP
X A A 40.00

A/D RSN DJC RESI B RSC UPDATE DESCR? UPDATE SERVICE CNTRCT?
A
ENTER ADDITIONAL DATA
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Keu
    
```

Basic Accountable Record Adjustment is performed to accommodate the following changes: Additional Data, Received Date, Unit of Issue*, Item Name*, Management Code (MGT), Record Status Code, and Update Description.

(*) Can only be changed for LSN property.

DAC: To correct the Last Known Owner, CAGE Code and/or Manufacturer's Part Number, press <F2>.

DRMS Form 1983 must be properly prepared before any changes can be made using these processes to correct the accountable record.

Field: Description of information to be input.

PROPERTY LOCATION RIC: Input the four-position RIC.

DTID: Input the DTID number for the property record to be corrected. If THE SYSTEM cannot locate the record, it states, "Not found, press "enter" to continue or "Not on file for this property location RIC". If the record for that DTID is currently on the accountable record, THE SYSTEM then displays the "BASIC ACCOUNTABLE RECORD ADJUSTMENT" Screen. To change data on the screen, press <F2> or <Enter>. The cursor moves to the Additional Data portion of the Stock ID Field.

The following fields can be corrected or completed:

STOCK ID: Suffix.

DAC: Disposal Authority Field.

RCVD DT: Input the date the property was received.

REMI Code: Reimbursement Code Field.

ITEM NAME: Input item name.

MGT: Management Code.

UPDATE DESCR: Optional Description Window Field. To change the description, input -Yll. The window accepts up to 60 characters. When the description is complete, press <F9>.

To correct the LAST KNOWN OWNER, CAGE CODE and/or MANUFACTURER'S PART NO., when the cursor is on the DAC Field, press <F2>.

When the corrections are completed, press <F9> to update/save the record.

7.3.—DRMO APPROVE

Figure 345 - DRMO Approve - View Adjustments

replace	not stored	update		
UDWC6010	003	VIEW ADJUSTMENTS	02/24/04	15:30
PROP LOC RIC SWXA				
ENTER PROPERTY LOCATION RIC OR <F1> TO EXIT				
F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help
F10-More Keu				

This is the process used by the –approval authorityll at the DRMO level for adjustments to the accountable record. The screen also allows the DRMO to view approvals at the FST or DRMS level, but input at the DRMO level cannot be saved for those adjustments requiring higher approval. Neither the APO, nor the RPO, can approve these transactions. Accordingly, the screen is used by the DRMO Chief or his/her designee.

Make the following entries:

PROP LOC RIC: Automatically entered by the system. If there are records awaiting DRMO approval, the system then displays the first record. To proceed with approval, press <F2>. Whether the record is for a gain or a loss, the system requires verification of the record (to allow for records put in the file by error). Input "Y" or "N". To eliminate a record, referred by mistake, enter "N". To proceed with the approval, enter "Y". To view succeeding records, press <F4>. To view a previous record, press < F3>. To delete a record, press <F18>.

Select the appropriate Loss Reason Code.

The Resolution Office Code for DRMO Approvals is -O.11

CIRCUMSTANCES: If blank, input the reason for the loss, or input the Inquiry Investigation Number from Block 2 of the DD 200.

Press <F9> to update/save the record.

7.4.—DTID NO. CORRECTION

Figure 346 - DTID No. Correction Screen

replace	not stored	update			
UDWCD0aa 018	DTID NO. CORRECTION SCREEN			02/24/04	15:31
PROPERTY LOCATION RIC DTID					
[REDACTED]					
STOCK ID	QUANTITY	RSC	ACCTG/ACT	MSC	SHC RECEIPT DATE
NEW DTID					
ENTER PROPERTY LOCATION RIC					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Keu					

Figure 347 - DTID No. Correction

replace	not stored	update			
UDWCD0aa 019	DTID NO. CORRECTION SCREEN			03/02/04	14:12
PROPERTY LOCATION RIC DTID					
SVQA FB613132199002					
STOCK ID	QUANTITY	RSC	ACCTG/ACT	MSC	SHC RECEIPT DATE
712500FILECAB	1	A	UU	X	08/11/03
NEW DTID					
FB613132199010					
ENTER CORRECT DTID NUMBER					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Keu					

The DTID Number Correction Process is used to correct the DTID Number, if any of the components of the DTID are input incorrectly. A DRMS Form 1983 must be completed prior to changing the accountable record. The original DTID Number that was input is permanently associated to the new DTID Number.

Field: Input description.

PROPERTY LOCATION RIC: Input the four-position property location RIC.

DTID: Input the DTID number, 14 positions, plus one position for a suffix, (if provided). Press <Enter>. The system searches for the DTID. If the DTID is not found, the system displays –DTID Not On File. If this occurs, press <Enter> and type another DTID. If the DTID is found, the system displays the values, if available from the following fields:

STOCK ID:
QUANTITY:
RSC:
ACCTG/ACT:
MSC:
SHC:
RECEIPT DATE:

NEW DTID: Enter the correct DTID. The system will display, –Update completed; Press <Enter> to continue. Press <Enter> to process additional corrections or press <F1> to exit.

The original DTID number is cross-referenced to the new number in the Record Status and History Menu. An XAR (DTID number correction) is listed in Event History. An RSC (Record Status Code change) is listed in Event History on the original DTID number.

Change Quantity Available:

The screen for this correction may be used when the quantity available and the quantity on hand are out of balance. To correct the quantity available, select –INVENTORY xll.

If the DTID is found and there is no discrepancy between the quantity available and the quantity on hand, the system will display a message at the bottom of the screen. If the DTID is found and there is a discrepancy between the quantity available and the quantity on hand, the system will display information regarding the DTID on the screen.

If the DTID is not found, a message appears at the bottom of the screen to that effect. Double check the DTID on the screen to determine if it was keyed in wrong. Press <Enter> to clear the error message.

If the DTID is found, but there is a pending MILSTRIP requisition, transfer order, pending loss, or freeze against the DTID, the system will display an error message describing which condition fits the DTID. Press <Enter> to clear the message and follow-up on the pending transaction to restore the quantity difference.

If the DTID was found and there are no pending transactions, proceed with the data corrections by pressing <Enter>. The quantity available may only be changed to match the quantity on hand.

Input the quantity available.

Press <Enter> to move the cursor to the circumstances block. Input the reason a data correction was required (e.g., quantity discrepancy was caused by a MILSTRIP denial).

Press <F9> to update/save the record and verify the data correction is complete.

If an error message is received stating there is a pending MILSTRIP requisition, transfer order or freeze against the DTID, locate the requisition, transfer order number or the freeze code through the INQUIRIES Menu. This information can be found using the VIEW DRMO TABLES PART 2 Menu. Select one of the following: DTID Freeze Table; Requisition Table; or Transfer Order Line Number Table. If the transfer order number, requisition number, or freeze ID is not known, a search of the tables can be done by DTID. Searching by DTID may bring up multiple records for a single DTID. Locate the DTID number field, input the DTID number and press <F3>. As the information is found it is displayed on the screen.

Once the additional information from the INQUIRIES Menu is obtained, go into the RTD Menu to complete the required transactions. If transfer order or freeze transactions are canceled, the quantity will be restored on the DTID. If the MILSTRIP requisition is denied, use Management Code 2 through 9 to restore the quantity. Management Code 1 does not restore the quantity. Verify that the record is in MSC Q. See Chapter 5, this instruction, for property in MSC Q.

7.5.—CHANGE QUANTITY AVAILABLE

Figure 348 - Change Quantity Available

replace	find		
udwg2010.009	CHANGE QUANTITY AVAILABLE	02/24/04	
s9d3890		15:33	

DTID NO :	NEW QUANTITY AVAILABLE :
DRMO RIC :	STOCK NO : - -
QTY AVAILABLE :	RECORD STATUS CODE :
QTY ON HAND :	PREV RECORD STATUS CODE :
QTY RECEIVED :	DATE ENTERED STATUS :
CIRCUMSTANCES :	END OF SCREENING DATE :

Enter DTID_NO and Press <F3>

F1-Prv Form	F2-Nxt Form	F3-Find	F5-F1d Help	F10-More Key
-------------	-------------	---------	-------------	--------------

This process is used when the quantity available, and the quantity on hand, is out of balance. This usually occurs when the TTCs of the DRMO database do not match the

CORP database and manual intervention is necessary to balance the DRMO and CORP inventory.

If the DTID is found, but there is a pending MILSTRIP requisition, pending loss or freeze against the DTID, an error message will appear, based on the condition above. Press <Enter> to clear the message and follow up on the pending transaction to restore the quantity difference.

If the DTID is found, and there are no pending transactions, proceed with the data corrections by pressing <Enter>. The quantity on hand may only be changed to match the quantity on hand. Input the quantity available.

CIRCUMSTANCES: Input the reason a data correction was required, e.g., quantity discrepancy caused by a MILSTRIP denial, etc.

Press <F9> to update/save.

If there is an error message indicating there is a pending MILSTRIP requisition, transfer order or freeze against the DTID; locate the requisition, transfer order number or the freeze code through the INQUIRIES Menu. This information can be found using the VIEW DRMO TABLES PART 2 Menu. Select one of the following: DTID Freeze Table; Requisition Table; or Transfer Order Line Number Table.

If the transfer order number, requisition number, or freeze ID is not known, search these tables by DTID. Searching by DTID may bring up multiple records for a single DTID. Locate the DTID number field, input the DTID number and press <F3>. As the information is found, it is displayed on the screen.

Once the additional information from the INQUIRIES Menu is obtained, go into the RTD Menu to complete the required transactions. If transfer order or freeze transactions are cancelled, the quantity will be restored on the DTID. If the MILSTRIP requisition is denied, use Management Code 2 through 9 to restore the quantity. Management Code 1 does not restore the quantity. Check to see if the record is in MSC Q.

7.6.—CHANGE RECORD STATUS CODE TO "Z"

Figure 349 - Change Record Status Code

replace	find		
udwg3010.006	CHANGE RECORD STATUS CODE	02/24/04	
s9d3890		15:34	

DTID NO :	NEW RECORD STATUS CODE :
DRMO RIC :	STOCK NO : - -
QTY AVAILABLE :	RECORD STATUS CODE :
QTY ON HAND :	PREV RECORD STATUS CODE :
QTY RECEIVED :	DATE ENTERED STATUS :
	END OF SCREENING DATE :
CIRCUMSTANCES :	

Enter DTID_NO and Press <F3>

F1-Prv Form	F2-Nxt Form	F3-Find	F5-Fld Help	F10-More Keu
-------------	-------------	---------	-------------	--------------

This process is used when the quantity on hand and the quantity available are 0, but the RSC did not move to -Z. This process is used as a result and a Problem Tracking Report (PTR). If the DTID is found and the RSC is not -Z, the system will display a message at the bottom of the screen.

Input the DTID and press <F3>.

If the DTID is found, and the quantity available and/or the quantity on hand are not equal to zero, the system will display a message at the bottom of the screen. If the DTID is found, and the quantity available and/or the quantity on hand are equal to zero, the system will display information regarding the DTID on the screen.

Input RSC Z, then press <F9> to update/save the inventory.

7.7.—EVENT HISTORY COMMENT

Figure 350 - Event History Comment

replace	not stored	update	record	1 of	1
udwce010.001		DAISY		02/24/04	
s9d3890		EVENT HISTORY COMMENT		15:35	

DTID/SCL-SCT/PRELOT NO XXXXXXXXXX

COMMENT:

ENTER DTID OR SCL/SCT NO.

F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-F1d Help	F10-More Key
-------------	-------------	------------	------------	-------------	--------------

This process is used to explain why a particular transaction was processed. For example, the DTID Restart or DEMIL Performed Code comment which does not contain a field to explain or capture the reason for the transaction.

7.8.—XR3 DATA CORRECTIONS

Figure 351 - XR3 Data Corrections

replace		find		
udwc4010.015		DAISY		02/24/04
s9d3890		XR3 DATA CORRECTIONS		15:36

DTID_NO:	XXXXXXXXXX	STOCK ID:	
	DATA CURRENTLY ON RECORD		CORRECTED DATA
QTY RECEIVED:			
ITEM UNIT PRICE:			
ADJ UNIT PRICE:			
DEP UNIT PRICE:			
CIRCUMSTANCES:			

ENTER DTID NO; PRESS <F3> TO FIND.

F1-Prv Form	F2-Nxt Form	F3-Find		F5-F1d Help	F10-More Key
-------------	-------------	---------	--	-------------	--------------

This process is used to correct XR3 downgrade transactions when the Record Status of the DTID does not move to -Z status.

Data correction entries to the accountable record will send a notice to the approval screen. The DRMO designee may approve corrections not affecting quantity.

Input DTID and press <F3>.

If the DTID is found, and the Record Status Code (RSC) is not Z, the system will display a message at the bottom of the screen. If the DTID is found, and the RSC is Z, the system will display information regarding the DTID on the screen.

Input the appropriate corrections to include circumstances, then press <F9> to update.

For any problems encountered with the data correction programs, please submit a problem report. For concerns, please contact the appropriate Account Monitor/DRMS-OPD. J6B researches the problem reports. When the problem reports are researched, J6B will provide any instances in which the data must be corrected.

Problem reports describing possible programming errors should always be submitted. If a quantity discrepancy resulted because of a possible programming error, a problem report should be submitted even if the discrepancy can be fixed by the DRMO. Programming errors need to be identified and corrected to prevent future discrepancies or other problems.

It is important to limit the number of individuals doing the data corrections. The data corrections should only be done by the Accountable Property Officer (APO) and/or the appointed alternate.

Data correction entries to the accountable record will send a notice to the approval screen. The DRMO Designee may approve corrections not affecting quantity.

8.—UPLOAD MENU

Figure 352 - Upload Menu

[udns10go]	ACCELL/SQL UPLOAD MENU	Menu Item 1 of 4
<ul style="list-style-type: none">1. DNBP UPLOAD MENU2. RETAIL SALES UPLOAD3. P.C. UPLOAD4. LOAD NIINS INTO DATABASE		
Selection: <input type="text"/>		
To see more function key labels, press the function key labeled 'More Key'		
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Item Help F10-More Key		

This menu is currently not being used.

8.1.—DNBP UPLOAD MENU

Figure 353 - DNBP Upload Menu

[udns10go]	ACCELL/SQL UPLOAD MENU	Menu Item 1 of 4
<ul style="list-style-type: none">1. DNBP UPLOAD MENU2. RETAIL SALES UPLOAD3. P.C. UPLOAD4. LOAD NIINS INTO DATABASE		
Selection: <input type="text"/>		
To see more function key labels, press the function key labeled 'More Key'		
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Item Help F10-More Key		

8.2.—RETAIL SALES UPLOAD

Figure 354 - Retail Sales Upload

```
udma05go ***** APOCASHIER/
```

To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Item Help|F10-More Key

8.3.—P.C. UPLOAD

Figure 355 - P.C. Upload Screen

```
udas10go ***** APOCASHIER/
```

To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Item Help|F10-More Key

8.4.—LOAD NIINS INTO DATABASE

Figure 356 - Load NIINS Into Database

```
udpn50go ***** APOCASHIER/

To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Item Help|F10-More Key
```

9.—LOCAL SALES/FINANCIAL

Figure 357 - Local Sales/Financial

```
[udom1811]          ACCELL/SQL          Menu Item 1 of 2
                  LOCAL SALES/FINANCIAL

  1. LOCAL SALES
  2. FINANCIAL

Selection: _____
To see more function key labels, press the function key labeled 'More Key'
F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Item Help|F10-More Key
```

For *LOCAL SALES* procedures see Section 4, Chapter 6, Sales Program. For the corresponding *FINANCIAL TRACKING SYSTEM (FTS)* procedures see Section 4, Chapter 3, Proceeds Disposition.

9.1.—LOCAL SALES

Figure 358 - Local Sales

[udom1812]	ACCELL/SQL LOCAL SALES	Menu Item 1 of 6
1. BIDDER PROCESSING		
2. LOCAL SALE CATALOG		
3. SALE PROCESSING		
4. SALE OUTPUT PRODUCTS/REPORTS		
5. LOCAL SALE STATIC DATA		
6. IFB NUMBER DATA INQUIRY		
Selection: _____		
To see more function key labels, press the function key labeled 'More Key'		
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Item Help F10-More Key		

9.1.1.—BIDDER PROCESSING

Figure 359 - Bidder Processing

[uds102go]	ACCELL/SQL BIDDER PROCESSING	Menu Item 1 of 5
1. BIDDER MAINTENANCE		
2. PRINT LOCAL SALE BIDDER LIST		
3. BIDDER REGISTRATION		
4. BIDDER PURGE		
5. PRINT REGISTERED BIDDERS LIST		
Selection: _____		
To see more function key labels, press the function key labeled 'More Key'		
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Item Help F10-More Key		

9.1.1.1.—BIDDER MAINTENANCE

Figure 360 - Bidder Maintenance

```

    [uds102go]          ACCELL/SQL          Menu Item 1 of 5
                      BIDDER PROCESSING

    1. BIDDER MAINTENANCE
    2. PRINT LOCAL SALE BIDDER LIST
    3. BIDDER REGISTRATION
    4. BIDDER PURGE
    5. PRINT REGISTERED BIDDERS LIST

    Selection: _____
    To see more function key labels, press the function key labeled 'More Key'
    F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Item Help | F10-More Key
    
```

9.1.1.2.—PRINT LOCAL SALE BIDDER LIST

Figure 361 - Local Sale Master Bidder File Print Request

```

    replace | not stored | update |
    -----|-----|-----|
    uds10305.007          DAISY          02/24/04
    s9d3890          LOCAL SALE MASTER BIDDER FILE PRINT REQUEST          16:01

    FORM TYPE: █ (L = LISTING)
                (M = MAILING LABELS)

    ZIP CODE RANGE:      THRU
    (DEFAULT IS ALL)

    COMMODITY CLASSES:
    (DEFAULT IS ALL)

    RIC SUFFIX:
    (DEFAULT IS ALL)

    SORT BY:   ('Z' - SORT BY ZIP CODE  'B' - SORT BY BIDDER)

    ENTER THE TYPE OF FORM DESIRED, OR PRESS <F1> TO EXIT.
    F1-Prv Form | F3-Prv Rec | F4-Nxt Rec | F5-F1d Help | F10-More Key
    
```

9.1.1.3.—BIDDER REGISTRATION SCREEN

Figure 362 - Bidder Registration Screen

replace		find			
uds12400.017		DAISY		02/24/04	
s9d3890		BIDDER REGISTRATION SCREEN		16:02	
SALES IFB NUMBER:		BIDDER REGISTRATION NUMBER:			
BIDDER IDENTIFICATION NUMBER:		BAD CHECK?:			
BIDDER LAST NAME:		INDEBTED?:			
BIDDER FIRST NAME:		DEBARRED?:			
BIDDER MIDDLE NAME:		DEFAULTED?:			
COMPANY NAME:					
ATTENTION LINE:					
STREET ADDRESS:					
CITY:		STATE:		ZIP:	
PROVINCE:	COUNTRY:	DATE LAST SALE ATTENDED:			
MAILING ADDRESS TXT:					
MAILING CITY:		MAILING STATE:		ZIP:	
MAILING PROVINCE:		MAILING COUNTRY:			
COMMERCIAL PHONE:		FAX NUMBER:			
ADD CLASS(ES) OF INTEREST:					
ADD SITES OF INTEREST: SVX				STATUS CODE:	

ENTER BIN FROM NSO AND PRESS <ENTER>, OR PRESS <F1> TO EXIT.

F1-Prv Form | F2-Nxt Form | F3-Find | F5-Fld Help | F10-More Key

9.1.1.4.—PURGE BIDDER FILE

Figure 363 - Purge Bidder File

replace	not stored	update		record	1 of 1
uds10405.005		DAISY		02/24/04	
s9d3890		PURGE BIDDER FILE		16:03	
		PURGE DATE:			
OPTION:		ACTION			
1		CHANGE BIDDER STATUS CODES FROM 'A' TO 'I' WHEN THE DATE ENTERED IS GREATER THAN THE DATE LAST SALE ATTENDED.			
2		PURGE BIDDERS WITH STATUS CODE OF 'I' WHEN THE DATE ENTERED IS GREATER THAN THE DATE LAST SALE ATTENDED.			
3		PURGE BIDDERS WITH STATUS CODES OF 'A' OR 'I' WHEN THE DATE ENTERED IS GREATER THAN THE DATE LAST SALE ATTENDED.			

ENTER PURGE DATE AND (ENTER) OR PRESS (F1) TO EXIT.

F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key

9.1.1.5.—PRINT REGISTERED BIDDER LIST

Figure 364 - Registered Bidder List/Mailing Label Request

replace	not stored	update			
uds12500.002		DAISY		02/24/04	
s9d3890		REGISTERED BIDDER LIST/MAILING LABEL REQUEST		16:04	

SALES IFB NUMBER:

LISTING OR MAILING LABELS:

ENTER SALES IFB NUMBER OR PRESS <F1> TO EXIT.

F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Fld Help	F10-More Key
-------------	-------------	------------	------------	-------------	--------------

9.2.—LOCAL SALE CATALOG

Figure 365 - Local Sale Catalog

[udom1815]	ACCELL/SQL	Menu Item 1 of 3
	LOCAL SALE CATALOG	

- 1. BUILD LOCAL SALE CATALOG**
2. PRODUCE LOCAL SALE CATALOG
3. PRINT LOCAL SALE CATALOG

Selection:

To see more function key labels, press the function key labeled 'More Key'

F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-Item Help	F10-More Key
-------------	-------------	------------	------------	--------------	--------------

9.2.1.—BUILD LOCAL SALE CATALOG

Figure 366 - Build Local Sale Catalog

[udaz2ago]	ACCELL/SQL	Menu Item 1 of 6
BUILD LOCAL SALE CATALOG		
<ol style="list-style-type: none"> 1. FRONT PAGE/OFFERINGS 2. FRONT AND BACK PAGE NOTES 3. ITEM MAINTENANCE 4. BACK PAGE 5. ITEM LOCATION-LOADING DATA 6. ADVERTISING DATA 		
Selection: <input type="text"/>		
To see more function key labels, press the function key labeled 'More Key'		
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Item Help F10-More Key		

9.2.1.1.—FRONT PAGE/OFFERINGS

Figure 367 - Front Page/Offerings

replace	not stored	update		
udaz2000.037	DAISY			02/24/04
s9d3890	ESTABLISH IFB NUMBER			16:08
SALES IFB NUMBER: <input type="text"/> BID OPENING DATE: TYPE SALES CODE: LOCAL SALE DRMO RIC: SVX				
ENTER IFB NUMBER (VERIFY ACCURACY). PRESS <RETURN> or <F1> TO EXIT.				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key				

9.2.1.2.—LOCAL SALE CATALOG NOTES PROCESS (FRONT AND BACK PAGE)

Figure 368 - Front & Back Page Notes

```
replace ██████████ find ██████████ ██████████ ██████████
UDSL0700.002          DAISY          02/24/04
s9d3890              LOCAL SALE CATALOG NOTES PROCESS      16:09
```

SALE NUMBER: ██████████

WHICH NOTES?: (1=Front, 2=Back, 3=Both{Only for Inquiry})

(COPY DATA FROM IFB#):

MUST ENTER SALE ID NUMBER TO SEARCH; THEN PRESS <F3> TO LOCATE THE RECORD.

F1-Prv Form F2-Nxt Form F3-Find ██████████ F5-Fld Help F10-More Key

9.2.1.3.—ITEM MAINTENANCE

Figure 369 - Item Maintenance - Item Data/Description

```
[uds113go]          ACCELL/SQL          Menu Item 1 of 6
                   ITEM MAINTENANCE
```

1. ITEM DATA/DESCRIPTION
2. CHANGE ITEM NUMBER
3. DELETE/WITHDRAW ITEM
4. MAINTAIN ITEM REIMB PERCENT
5. ITEM REIMB PERCENT INQUIRY
6. IFB ITEM NUMBER DATA INQUIRY

Selection: ██████████

To see more function key labels, press the function key labeled 'More Key'

F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Item Help F10-More Key

9.2.1.3.3.—CHANGE IFB ITEM NUMBER (DELETE/WITHDRAW ITEM)

Figure 372 - Change IFB Item Number - Delete/Withdraw Item

replace	not stored	update		
uds11400.005		DAISY		02/24/04
s9d3890		CHANGE IFB ITEM NUMBER		16:16
SALE NUMBER: <input type="text"/>				
CURRENT SALE ITEM NUMBER:				
NEW SALE ITEM NUMBER:				
ENTER THE SALES IFB NUMBER.				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key				

9.2.1.3.4.—ASSIGN SALES ITEM REIMBURSABLE PERCENTAGE

Figure 373 - Assign Sales Item Reimbursable Percentage

replace	not stored	update		
UDSL3510.002		DAISY		02/24/04
s9d3890		ASSIGN SALES ITEM REIMBURSABLE PERCENTAGE		16:18
SALE NUMBER: <input type="text"/> SALE ITEM NUMBER: PERCENT UNASSIGNED:				
ENTER THE SALES IFB NUMBER OR PRESS <F1> TO EXIT.				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key				

9.2.1.3.5.—LOCAL SALE ITEM REIMBURSEMENT PERCENT INQUIRY

Figure 374 - LS Item Reimbursement Percent Inquiry

replace	not stored	update		
uds13605.005 s9d3890	DAISY LS ITEM REIMBURSEMENT PERCENT INQUIRY	02/24/04 16:20		
SALE NUMBER: [REDACTED] SALE ITEM NUMBER:				
OUTPUT TYPE:				
ENTER THE SALES IFB NUMBER OR PRESS (F1) TO EXIT.				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key				

9.2.1.3.6.—SALES IFB ITEM NUMBER INTERACTIVE INQUIRY

Figure 375 - Sales IFB Item Number Interactive Inquiry

replace	not stored	update		
uds11801.002 s9d3890	DAISY SALES IFB ITEM NUMBER INTERACTIVE INQUIRY	02/24/04 16:21		
IFB NUMBER: [REDACTED]				
IFB ITEM NUMBER:				
DRMO RIC: ()				
ENTER IFB NO AND <F3> FOR ALL OR <ENTER> FOR SPECIFIC ITEM SEARCH.				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key				

9.2.1.4.—LOCAL SALE CATALOG BACK PAGE DATA

Figure 376 - Local Sale Catalog Back Page Data

replace	not stored	update			
uds10900.004 s9d3890		DAISY LOCAL SALE CATALOG BACK PAGE DATA SALE NUMBER: [REDACTED]			02/24/04 16:22
PROPERTY REMOVAL DATE:					
LOADING HOURS: AND					
LOADING NOTES:					
ENTER IFB NUMBER AND PRESS <ENTER>.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key					

9.2.1.5.—LOCAL SALE ITEM LOCATION-LOADING DATA

Figure 377 - Local Sale Item Location - Loading Data

replace	not stored	update			
uds11000.002 s9d3890		DAISY LOCAL SALE ITEM LOCATION-LOADING DATA SALE NUMBER: [REDACTED]			02/24/04 16:23
ENTER IFB NUMBER AND PRESS <ENTER>.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key					

9.2.1.6.—SALE ADVERTISING/PROMOTION

Figure 378 - Sale Advertising/Promotion

replace	not stored	update		
uds11101.001 s9d3890	DAISY SALE ADVERTISING/PROMOTION	02/24/04 16:25		
SALE NUMBER: <input type="text"/>				
ADVERTISING/PROMOTION:				
CODE	PROVIDER	AMOUNT		
ENTER SALE IFB NUMBER AND PRESS <RETURN>				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key				

9.2.1.6.1.—PRODUCE LOCAL SALES CATALOG

Figure 379 - Produce Local Sales Catalog

replace	not stored	update		
UDSL40.029 s9d3890	DAISY PRODUCE LOCAL SALES CATALOG	02/24/04 16:26		
Sale Number: <input type="text"/>				
Printer: LASER				
Print Front Page (Y/N):				
Print Body (Y/N):				
ENTER THE IFB NUMBER FOR THE CATALOG YOU WISH TO PRINT. <F1> TO EXIT				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key				

9.3.1.—FOREIGN CURRENCY EXCHANGE RATE

Figure 382 - Update Current Exchange Rate

replace	not stored	update		
uds12905.008		DAISY		02/24/04
s9d3890		UPDATE CURRENT EXCHANGE RATE		16:30
<p>DATE OF RATE = 02/24/04</p> <p>1 U.S. DOLLAR =</p> <p>CURRENCY TYPE =</p>				
<p>THIS DRMO CANNOT ACCEPT FOREIGN CURRENCY, PRESS <ENTER> TO CONTINUE</p>				
F2-Nxt Form		F10-More Key		

9.3.2.—BID AWARD/CORRECTED AWARD SCREEN

Figure 383 - Bid Award/Corrected Award Screen

UDSL2610.004		DAISY		02/24/04
s9d3890		BID AWARD/CORRECTED AWARD SCREEN		16:32
<p>SALES IFB NUMBER █</p> <p>ITEM NUMBER</p>				
<p>ENTER SALES IFB NUMBER.</p>				
F1-Prv Form	F2-Nxt Form	F3-Prv Rec	F4-Nxt Rec	F5-F1d Help
F10-More Key				

9.3.3.—LOCAL SALES CONTRACT REQUEST (1427)

Figure 384 - Local Sales Contract Request

uds12810.019 s9d3890	DAISY LOCAL SALES CONTRACT REQUEST	02/24/04 16:33
SALES IFB NUMBER: █-		
BIDDER REGISTRATION NUMBER:		
ENTER THE SALES IFB NUMBER OR PRESS <F1> TO EXIT.		
F1-Prv Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key		

9.3.4.—SUCCESSFUL BIDDER/NO BID LISTINGS (PRINT)

Figure 385 - Print Successful Bidder/No Bid Listings

replace	not stored	update		
uds15110.016 s9d3890	DAISY PRINT SUCCESSFUL BIDDER/NO BID LISTINGS	02/24/04 16:34		
DRMO RIC: SVX ()				
IFB NUMBER:				
ENTER CURRENCY TYPE:				
ENTER TYPE REPORT:				
ENTER OUTPUT TYPE:				
ENTER RIC SUFFIX, OR LEAVE BLANK FOR ALL				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key				

9.3.5.—HIGH BID DATA SHEET REQUEST (PRINT)

Figure 386 - High Bid Data Sheet Request

replace	not stored	update			
uds12705.010		DAISY			02/24/04
s9d3890		HIGH BID DATA SHEET REQUEST			16:47
SALES IFB NUMBER: ■-					
CURRENCY TYPE:					
SORT BY: (B = BIDDER REGISTRATION #)					
(I = ITEM NUMBER - DEFAULT)					
ENTER THE SALES IFB NUMBER OR PRESS <F1> TO EXIT.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key					

9.3.6.—AUCTIONEER AND SALE DURATION UPDATE

Figure 387 - Record Sale Duration/Auctioneer

replace	not stored	update			
UDSL3710.002		DAISY			02/24/04
s9d3890		AUCTIONEER AND SALE DURATION UPDATE			16:49
SALE NUMBER: ■■■■■					
AUCTIONEER: ID NO NAME					
SALE DURATION: HOURS MINUTES					
ENTER THE SALES IFB NUMBER OR PRESS <F1> TO EXIT.					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key					

9.4.—SALE OUTPUT PRODUCTS/REPORTS

Figure 388 - Sale Output Products/Reports

[udom1819]	ACCELL/SQL	Menu Item 1 of 7
SALE OUTPUT PRODUCTS/REPORTS		
1. LOCAL SALE ITEM LISTINGS		
2. HIGH BID CARDS		
3. SALE SUMMARY (542)		
4. DELINQUENT BIDDER LISTING		
5. REIMBURSABLE ITEM REPORTS		
6. SPECIAL TAXES REPORT		
7. PRINT CONTRACT ARTICLES		
Selection: _____		
To see more function key labels, press the function key labeled 'More Key'		
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Item Help F10-More Key		

9.4.1.—LOCAL SALE ITEM LISTINGS

Figure 389 - Local Sale Item Listings

[uds148go]	ACCELL/SQL	Menu Item 1 of 6
LOCAL SALE ITEM LISTINGS		
1. ITEM PLACARDS		
2. ITEM LISTING		
3. ITEM SALE PRICE LISTING		
4. SUCCESSFUL BIDDER/NO BID LISTING		
5. ITEMS NOT REMOVED LISTING		
6. ITEMS REMOVED LISTINGS		
Selection: _____		
To see more function key labels, press the function key labeled 'More Key'		
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Item Help F10-More Key		

9.4.1.1.—ITEM PLACARDS

Figure 390 - Print Local Sale Placards

replace	not stored	update			
uds14810.005 s9d3890	DAISY PRINT LOCAL SALE PLACARDS	02/24/04 16:54			
<p>DRMO RIC: SVX (■)</p> <p>IFB NUMBER:</p> <p>ENTER OUTPUT TYPE:</p>					
ENTER RIC SUFFIX, OR LEAVE BLANK FOR ALL					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key					

9.4.1.2.—LOCAL SALE ITEM LISTING

Figure 391 - Local Sale Item Listing

replace	not stored	update			
uds14710.007 s9d3890	DAISY LOCAL SALE ITEM LISTING	02/24/04 16:55			
<p>DRMO RIC: SVX ()</p> <p>IFB NUMBER:</p> <p>SORT BY:</p> <p>ENTER OUTPUT TYPE:</p>					
ENTER RIC SUFFIX, OR LEAVE BLANK FOR ALL					
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key					

9.4.1.3.—PRINT LOCAL SALE ITEM SALE PRICE LISTING

Figure 392 - Print Local Sale Item Sale Price Listing

replace	not stored	update		
uds15010.005 s9d3890	PRINT LOCAL SALE ITEM SALE PRICE LISTING	DAISY	02/24/04 16:56	
<p>DRMO RIC: SVX ()</p> <p>IFB NUMBER:</p> <p>ENTER OUTPUT TYPE:</p>				
ENTER RIC SUFFIX, OR LEAVE BLANK FOR ALL				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key				

9.4.1.4.—PRINT SUCCESSFUL BIDDER/NO BID LISTING

Figure 393 - Print Successful Bidder/No Bid Listings

replace	not stored	update		
uds15110.016 s9d3890	PRINT SUCCESSFUL BIDDER/NO BID LISTINGS	DAISY	02/24/04 16:57	
<p>DRMO RIC: SVX ()</p> <p>IFB NUMBER:</p> <p>ENTER CURRENCY TYPE:</p> <p>ENTER TYPE REPORT:</p> <p>ENTER OUTPUT TYPE:</p>				
ENTER RIC SUFFIX, OR LEAVE BLANK FOR ALL				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key				

9.4.1.5.—ITEMS NOT REMOVED LISTING/SUMMARY

Figure 394 - Items Not Removed Listing/Summary

replace	not stored	update		
uds15210.006			DAISY	02/24/04
s9d3890			ITEMS NOT REMOVED LISTING/SUMMARY	16:59

DRMO RIC: SVX ()

IFB NUMBER:

ENTER TYPE REPORT:

ENTER OUTPUT TYPE:

ENTER RIC SUFFIX, OR LEAVE BLANK FOR ALL

F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-F1d Help | F10-More Key

9.4.1.6.—PRINT ITEMS REMOVED LISTING/SUMMARY

Figure 395 - Print Items Removed Listing/Summary

replace	not stored	update		
uds15310.005			DAISY	02/24/04
s9d3890			PRINT ITEMS REMOVED LISTING/SUMMARY	17:00

DRMO RIC: SVX (■)

IFB NUMBER:

ENTER TYPE REPORT:

ENTER OUTPUT TYPE:

ENTER RIC SUFFIX, OR LEAVE BLANK FOR ALL

F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-F1d Help | F10-More Key

9.4.2.—PRINT LOCAL SALE HIGH BID CARDS

Figure 396 - Print Local Sale High Bid Card

replace	not stored	update		
uds14910.003 s9d3890	DAISY PRINT LOCAL SALE HIGH BID CARD	02/24/04 17:01		
<p>DRMO RIC: SVX ()</p> <p>IFB NUMBER:</p> <p>ENTER OUTPUT TYPE:</p>				
ENTER RIC SUFFIX, OR LEAVE BLANK FOR ALL				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key				

9.4.3.—PRINT LOCAL SALE SUMMARY (542) REPORT

Figure 397 - Print Local Sale Summary (542) Report

replace	not stored	update		
uds15410.020 s9d3890	DAISY PRINT LOCAL SALE SUMMARY (542) REPORT	02/24/04 17:02		
<p>DRMO RIC: SVX (■)</p> <p>IFB NUMBER:</p> <p>ENTER OUTPUT TYPE:</p>				
ENTER RIC SUFFIX, OR LEAVE BLANK FOR ALL				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key				

9.4.4.—PRINT LOCAL SALE DELINQUENT BIDDERS LISTING

Figure 398 - Print Local Sale Delinquent Bidders Listing

replace	not stored	update		
uds13810.007 s9d3890	DAISY PRINT LOCAL SALE DELINQUENT BIDDERS LISTING	02/24/04 17:03		
IFB NUMBER: ██████████ ENTER OUTPUT TYPE:				
ENTER IFB NUMBER OR BLANK FOR ALL. PRESS <ENTER>. <F1> TO EXIT. F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key				

9.4.5.—REIMBURSABLE ITEM REPORTS

Figure 399 - Reimbursable Item Reports

[uds156go]	ACCELL/SQL REIMBURSABLE ITEM REPORTS	Menu Item 1 of 2
1. REIMBURSABLE ITEM LISTING (1709) 2. REIMBURSABLE ITEMS REMOVED		
Selection: ██████████		
To see more function key labels, press the function key labeled 'More Key' F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Item Help F10-More Key		

9.4.5.1.—PRINT LS REIMBURSABLE ITEM LISTING (1709)

Figure 400 - Print LS Reimbursable Item Listing (1709)

replace	not stored	update		
uds15610.014 s9d3890	DAISY PRINT LS REIMBURSABLE ITEM LISTING (1709)	02/24/04 17:05		
<p>DRMO RIC: SVX (■)</p> <p>IFB NUMBER:</p> <p>ENTER OUTPUT TYPE:</p>				
ENTER RIC SUFFIX, OR LEAVE BLANK FOR ALL				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key				

9.4.5.2.—PRINT REIMBURSABLE ITEMS REMOVED LISTING

Figure 401 - Print Reimbursable Items Removed Listing

replace	not stored	update		
uds15710.008 s9d3890	DAISY PRINT REIMBURSABLE ITEMS REMOVED LISTING	02/24/04 17:06		
<p>DRMO RIC: SVX ()</p> <p>IFB NUMBER:</p> <p>ENTER OUTPUT TYPE:</p>				
ENTER RIC SUFFIX, OR LEAVE BLANK FOR ALL				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key				

9.4.6.—PRINT SPECIAL TAXES SUMMARYREPORT

Figure 402 - Print Special Taxes Summary Report

replace	not stored	update		
uds15510.007		DAISY		02/24/04
s9d3890		PRINT SPECIAL TAXES SUMMARY REPORT		17:08

DRMO RIC: SVX ()

IFB NUMBER:

ENTER OUTPUT TYPE:

CURRENCY TYPE:

ENTER RIC SUFFIX, OR LEAVE BLANK FOR ALL

F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-F1d Help | F10-More Key

9.4.7.—CONTRACT ARTICLES PRINT REQUEST

Figure 403 - Contract Articles Print Request

replace	not stored	update		
uds10600.004		DAISY		02/24/04
s9d3890		CONTRACT ARTICLES PRINT REQUEST		17:09

CONTRACT ARTICLE NUMBER █

SALES IFB NUMBER

SALES IFB ITEM NUMBER

ENTER ARTICLE # AND <ENTER> OR 'ALL' AND <ENTER> OR <ENTER> OR <F1> TO EXIT.

F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-F1d Help | F10-More Key

9.5.—DRMO STATIC INFORMATION SCREEN

Figure 404 - DRMO Static Information Screen

replace	not stored	update		
UDSL0100.001 s9d3890	DAISY DRMO STATIC INFORMATION SCREEN	02/24/04 17:10		
DRMO RIC & SFX SVX	DRMO NAME			
ADDRESS	-			
ENTER CONTRACT STATEMENT:				
MULTIPLE LOCATIONS? (Y)/N				
ENTER RIC SUFFIX AND PRESS <RETURN>, OR PRESS <F1> TO EXIT				
F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-Fld Help F10-More Key				

9.6.—IFB NUMBER CONSOLIDATED INQUIRY

Figure 405 - IFB Number Consolidated Inquiry

replace		find		
uds11200.003 s9d3890	DAISY IFB NUMBER CONSOLIDATED INQUIRY	02/24/04 17:11		
IFB NUMBER: [REDACTED]	TYPE SALE CODE:	BID OPENING DATE:		
SALES LOCATION:				
SALE TIME:				
REGISTRATION TIME:				
INSPECTION PERIOD:	TO			
INSPECTION TIME:	AND			
INSPECTION NOTES:				
SALE POC NAME:				
SALE POC PHONE:				
REMOVAL DATE:				
LOADING HOURS:	AND			
LOADING NOTES:				
ENTER IFB NUMBER AND PRESS <ENTER>, <F3> TO FIND, <F1> TO EXIT.				
F1-Prv Form F2-Nxt Form F3-Find F5-Fld Help F10-More Key				