

New AMPS Guide for the RTD DDS-413 External User Role Request

To start the RTD Web registration process, please go to the DLA Disposition Services Web Site: [Click Here](#). Go to the “Get Started Button” and follow the instructions.

You will need your address for this process and DoDAAC (s) if available. Be sure to keep all emails, passwords and user ID from your registration process.

Internal DLA users will need to request a different role, please see below.

External User RTD/ETID “New” AMPS role requests

(Updated: 26 Jan 15)

- Starting Monday 26 Jan 2015 new external ETID/RTD users will need to request roles for Disposition Service Applications through “New” AMPS at: <https://amps.dla.mil/oim>. Current users will not be affected. Their roles will port over to the “New” AMPS.

Requesting ETID and RTD in the “New” AMPS

- A. Log in to the “New” AMPS at: <https://amps.dla.mil/oim> and clicks on the “Request Role” tab.
- B. Read the DLA Privacy Act Statement and click the “Accept” button.
- C. Verify your personal information ensuring that all fields with a red asterisk are filled out, then click on the “Next” button:
- D. Select “Request Role”. Search for and select the desired role.
 1. Type in “RTD” or “ETID” for the type role they want
 2. Hit the “Search” button to search for the role
 3. Select the role you want. The most common external customer roles are:
RTD: DLA Disposition Prod – RTD Customer DDS – 413
ETID: DLA Disposition Prod – ETID Customer DDS – 514
***Internal DLA employee will only request JD-0854B (RTD customer who will screen property & submit requisitions).**
 4. Move role over to the “Selected Roles” column by clicking on the “-->” button
 5. Click the “Next” button to proceed.
- E. Enter a justification and click on the “Next” Button
- F. Verify the Summary Information and Click on the submit button.
- G: After Clicking Submit you will receive the following message:

Once access is granted, go to the DLA Enterprise External Business Portal at <https://business.dla.mil>. Click on “Registered Users Login Here”. If you have a Common Access Card (CAC), select a certificate, click ‘OK’ and enter your PIN if prompted. Both your email & Non-email CAC certificates will work. If you do not have a CAC Card, you will be prompted for your USER ID & password.

The following is how to complete these steps.

DLA Disposition Services Web Page



DEFENSE LOGISTICS AGENCY Disposition Services



Monday, February 23, 2015

- Disposition Services
- About Us
- Careers
- Directory
- Library
- EFOIA-Privacy

Disposition Services

TOP STORIES



Incirlik staffers earn DLA award
The Incirlik site disposition team earned a DLA Strategic Goal Award for 2014 work.
[Read Story](#)

Action Center



This DLA Web page is located here:
<http://www.dispositionervices.dla.mil/Pages/default.aspx>

To start the registration process click on "Get Started"



News Stories

- Military vehicles help East Coast blizzard first responders
02/09/2015
- Snowblower from the 1033 program digs out Connecticut town
02/09/2015

Global Support

- Overseas
Southwest Asia
Europe and Africa
Pacific
- Continental US

3

Steps to Working with Disposition Services

Step 1: Create an AMPS Account

To turn in property to our sites using ETID, or view or receive property from us through our RTD program you need to have an AMPS account to access our ETID and RTD web tools.

Step 2: Request Roles in AMPS

More detailed instructions on how to create an account can be found by clicking on the links below. If you are a Federal employee or member of the U.S Armed Forces, select Federal Agencies. Defense Logistics Agency employees should select DLA Employees. All others should select General Public.

Step 3: Log in to the Business Portal

Access ETID and RTD online applications through the DLA External Business Portal. Additional information to login may be required, and is found in our detailed instructions

This Guide picks up after you have completed Step 1 "Create an AMPS Account".

Federal Agencies

DLA Employees

General Public

FAQs



3

Steps to Working with Disposition Services

Step 1: Create an AMPS Account

To turn in property to our sites using ETID, or view or receive property from us through our RTD program you need to have an AMPS account to access our ETID and RTD web tools.

Step 2: Request Roles in AMPS

More detailed instructions on how to create an account can be found by clicking on the links below. If you are a Federal employee or member of the U.S Armed Forces, select Federal Agencies. Defense Logistics Agency employees should select DLA Employees. All others should select General Public.

Step 3: Log in to the Business Portal

Access ETID and RTD online applications through the DLA External Business Portal. Additional information to login may be required, and is found in our detailed instructions

After you have completed Step 1 you can now request a role in AMPS. Click on Step 2: Request Roles in AMPS

- Federal Agencies
- DLA Employees
- General Public
- FAQs



After clicking on Step 2 you will be sent to the following screen and can begin your AMPS role request.

Step 1



Welcome to the AMPS Gateway

AMPS News: AMPS Release 15.1.0 was installed on January 16, 2015.
Release Notes are located on the Release Notes tab of AMPS Help.

[Click HERE for access to AMPS.](#)

- This link provides access through CAC authentication for CAC-enabled users.
- Other users, vendors, and members of the public will be presented with a login screen.

User Guides and Job Aids

Right-click a title and click "Save Target As" to save the PDF file to a preferred location and open the document.

- [How to Register for an AMPS Account - External Users Only](#)
- [AMPS User Guide: Procedures for Users and Administrators Ver.2.0.0 \(1/9/15\)](#)
- [AMPS: General Information Guide ver. 2.2](#)
- [Complete and Submit a Role Request – External User](#)
- [Approving an AMPS Role Request – Supervisor \(External\)](#)
- [Approving an AMPS Role Request – Security Officer \(External\)](#)

See the AMPS Documentation screen--available from the main menu--for a complete list of user documentation, links, and tutorials.

Step 2



Defense Logistics Agency

Single Sign-On Authentication

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE, or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communication and work product are private and confidential. See [User Agreement](#) for details.

OK



Step 3

The screenshot shows a web application interface with a light blue background. At the top, there are three tabs labeled 'Home', 'Request Role', and 'Home'. On the left side, there is a navigation menu with the following items: 'Home', 'My Reports', 'AMPS Help', 'My Profile', 'My Information', 'Requests', 'Request Role', and 'Pending Approvals'. A red arrow points from a yellow callout box to the 'My Information' link. The callout box contains the text: **Be sure your information is correct**. In the main content area, there is a section titled 'Getting Started Help Topics' with a link that says 'How do I use AMPS?'. On the right side, there is a 'Personalize' link and a small icon.

Step 4

The screenshot displays a web application interface. On the left, there is a navigation menu with the following items:

- Home
- My Reports
- AMPS Help
- My Profile
 - My Information
- Requests
 - Request Role
 - Pending Approvals

A red arrow points from a yellow callout box to the 'Request Role' link in the 'Requests' section. The callout box contains the text: **Next click on "Request Role"**

The main content area shows a 'Home' tab and a 'Request Role' tab. Below the tabs, there is a 'Getting Started Help Topics' section with a link: '? How do I use AMPS?'. The 'Request Role' tab is active, and the 'Request Role' link in the menu is highlighted.

Step 5

The screenshot shows a web application interface with a navigation menu on the left and a main content area. The navigation menu includes 'Home', 'My Reports', 'AMPS Help', 'My Profile', 'My Information', 'Requests', 'Request Role', and 'Pending Approvals'. The main content area is titled 'Request Role' and displays a 'DLA Privacy Act Statement'. The statement includes sections for Authority, Principal Purpose(s), Routine Uses, Disclosure, and Rules of Use. A red arrow points to an 'Accept' button at the bottom right of the statement.

DLA Privacy Act Statement

Authority: 5 U.S.C. 301, Departmental Regulations; 10 U.S.C. 133, Under Secretary of Defense for Acquisition, Technology, and Logistics; 18 U.S.C. 1029, Access device fraud; E.O. 10450, Security Requirements for Government Employees, as amended; and E.O. 9397 (SSN), as amended.

Principal Purpose(s): Information is used to validate a user's request for access into a DLA system, database or network that has its access requests managed by AMPS.

Routine Uses: Data may be provided under any of the DoD "Blanket Routine Uses" published at http://dpclo.defense.gov/privacy/SORNs/blanket_routine_uses.html.

Disclosure: Disclosure is voluntary; however, if you fail to supply all the requested information you will not gain access to the DLA - Account Management and Provisioning System (AMPS) database. Your identity / security clearance must be verified prior to gaining access to the AMPS database, and without the requested information verification cannot be accomplished.

Rules of Use: Rules for collecting, using, retaining, and safeguarding this information are contained in DLA Privacy Act System Notice S500.55, entitled "Information Technology Access and Control Records" available at <http://dpclo.defense.gov/privacy/SORNs/component/dla/index.html>.

Step 6

The screenshot shows a web application interface. On the left, there is a navigation menu with items: Home, My Reports, AMPS Help, My Profile, and My Information. The main content area is titled 'Request Role' and features a breadcrumb trail: Home > Request Role > User Information > Select Roles > Justification > Summary. The 'User Information' step is currently active. A yellow callout box with a red border and a red arrow pointing to the 'Next' button contains the text: 'Check your user information then hit next'. At the bottom right, there are 'Cancel' and 'Next' buttons.

Home Request Role

User Information Select Roles Justification Summary

User Information

Cancel Next

Check your user information then hit next

Step 7

The screenshot shows the 'Request Role' web application interface. The interface includes a navigation menu on the left, a breadcrumb trail at the top, and several main sections: 'Browse Roles by Application', 'Search Roles', 'Select a Role', and 'Selected Roles'. Five numbered callout boxes provide instructions:

- 1** If you have more than one choice, click on "DLA Enterprise Applications"
- 2** In the Role Name Box type "RTD"
- 3** Hit Search
- 4** Select the role :
RTD: DLA Disposition Prod - RTD Customer DDS - 413
- 5** After selecting your roles click on the right arrow to bring them over

Step 8

The screenshot shows a web application interface for requesting a role. The breadcrumb trail at the top includes 'Home', 'Request Role', 'User Information', 'Select Roles', 'Justification', and 'Summary'. The 'Select Roles' step is currently active. A yellow callout box with the text 'Hit Next' and a red arrow points to the 'Next' button in the breadcrumb trail.

The main content area is divided into two sections: 'Browse Roles by Application' and 'Search Roles'.

Browse Roles by Application:

- AMPS Administrative
- DLA Aviation Applications
- DLA Enterprise Applications**
- DLA Enterprise Business System (EBS)
- DLA Logistics Information Services Applications
- EAGLE Enterprise Applications
- Energy Applications
- NOSC Applications

Search Roles:

Role Name:

Role Description:

Enterprise Application:

Application:

Environment:

Primary Role:

Select a Role:

Display Admin Roles (for Supervisor and Approval Access)

Role Name:

No data to display.

Selected Roles:

- DLA Disposition Prod - RTD Customer D05-413

Step 9

The screenshot shows a web application interface for 'Request Role'. The breadcrumb trail is 'Home > Request Role > User Information > Select Roles > Justification > Summary'. The current step is 'Justification', which is highlighted in blue. The page title is 'Request Justification & Supporting Details'. There are three main sections: 'Justification' (marked with a red asterisk), 'Optional Information', and 'Attachments'. The 'Justification' and 'Optional Information' sections are large text areas. Below them are three attachment slots, each with a 'Browse...' button. A yellow callout box with a red border contains the text: 'Fill out Justification and any other information then hit Next'. Red arrows point from the callout box to the 'Justification' text area, the 'Optional Information' text area, and the 'Next' button in the top right corner. The 'Next' button is part of a group of buttons including 'Cancel' and 'Back'.

Home Request Role

User Information Select Roles **Justification** Summary

Cancel Back Next

Request Justification & Supporting Details

* **Justification**

Optional Information

Attachment 1 Browse...

Attachment 2 Browse...

Attachment 3 Browse...

Attachments must be PDF files, smaller than 2MB each

Fill out Justification and any other information then hit Next

Step 10

The screenshot displays a web application interface for a 'Request Role' process. On the left, there is a navigation menu with sections for 'Home', 'My Profile', and 'Requests'. The main content area shows a breadcrumb trail: 'Home > Request Role'. Below this, a progress bar indicates four steps: 'User Information', 'Select Roles', 'Justification', and 'Summary', with 'Summary' being the active step. In the top right corner, there are three buttons: 'Cancel', 'Back', and 'Submit'. A red arrow points to the 'Submit' button. A yellow callout box with a red border is overlaid on the bottom right, containing the text 'Review and hit Submit'. Below the breadcrumb trail, the text reads: 'Role Request Summary' followed by 'Please review the information below before submitting this request. Use the Back button to change any information, and use the Submit button to complete this request.'

Home Request Role

User Information Select Roles Justification **Summary**

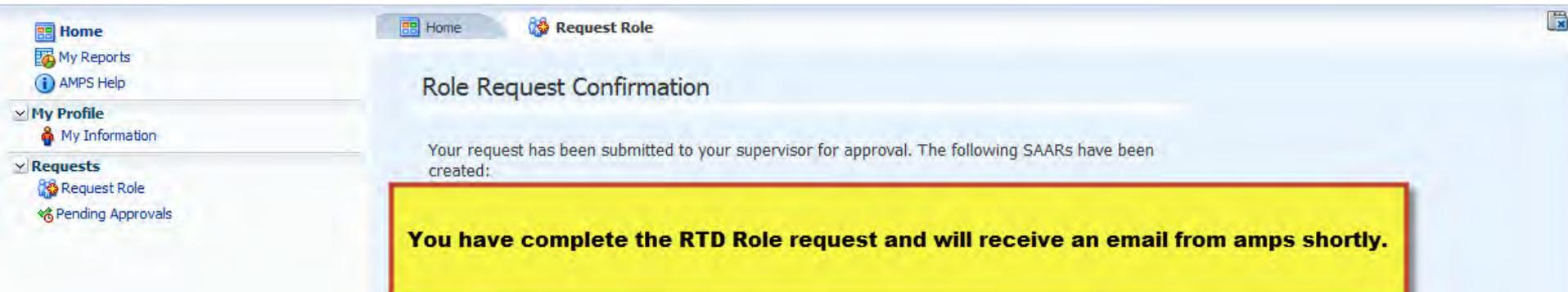
Cancel Back Submit

Role Request Summary

Please review the information below before submitting this request.
Use the Back button to change any information, and use the Submit button to complete this request.

Review and hit Submit

RTD AMPS Request Complete



The screenshot shows a web application interface. On the left is a navigation menu with sections: Home (with sub-items My Reports and AMPS Help), My Profile (with sub-item My Information), and Requests (with sub-items Request Role and Pending Approvals). The main content area is titled 'Request Role' and contains a 'Role Request Confirmation' section. Below the title, it states: 'Your request has been submitted to your supervisor for approval. The following SAARs have been created:'. A prominent yellow box with a red border contains the text: 'You have complete the RTD Role request and will receive an email from amps shortly.'

Note:

After your Supervisor approval of your requested role you will be able to move on to the next step. This action may only take minutes to complete.

RTD Web Access Request

Disposition Services > Get Started

3

Steps to Working with Disposition Services

Step 1: Create an AMPS Account

To turn in property to our sites using ETID, or view or receive property from us through our RTD program you need to have an AMPS account to access our ETID and RTD web tools.

Step 2: Request Roles in AMPS

More detailed instructions on how to create an account can be found by clicking on the links below. If you are a Federal employee or member of the U.S Armed Forces, select Federal Agencies. Defense Logistics Agency employees should select DLA Employees. All others should select General Public.

Your now able to move on to step 3
<https://business.dla.mil/>

Step 3: Log in to the Business Portal

Access ETID and RTD online applications through the DLA External Business Portal. Additional information to login may be required, and is found in our detailed instructions

Internal DLA employee's After your role approval please log into (<https://pep1.bsm.dla.mil/irj/portal>) and use your CAC to log in. Skip to slide 22

RTD Web Access Request

DEFENSE LOGISTICS AGENCY
AMERICA'S COMBAT LOGISTICS SUPPORT AGENCY

Friday, January 30, 2015
DLA Systems

DLA Enterprise External Business Portal

[First Time Users Click Here](#)

Registered Users Login Here

AVAILABLE SERVICES

- **Click on "Registered Users Login Here"**

MULTIMEDIA

DLA: 50 YEARS OF LOGISTICS EXCELLENCE

Video of the complete 50th Anniversary and Hall of Fame ceremony celebrated Oct. 26 at the McNamara Headquarters Complex.

Did YOU Know?

A whimsical look into the Defense Logistics Agency's support to the military. (Music and text only.)

Energy Commodity Support
Provides DLA Energy Customers and Business Partners the ability to place orders for energy commodities, maintain Line of Accounting, maintain Delivery Location Conditions, download reports, and collaborate with the DLA Energy planning organization.

[Privacy/Security Statement](#) | [508 Compliance Statement](#) | [Job-Aid](#) | [FOIA Privacy](#) | [Site Index](#) | [DLA Webmaster](#) | [Strategic Communication](#)

If you have a CAC Card, select your email certificate, click 'OK' and enter your PIN if prompted. If you do not have a CAC Card, you will be prompted for your USER ID & password.

Use & Consent Agreement

U. S. Government (USG) Information System (IS) - Use and Consent

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE, or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communication and work product are private and confidential. See User Agreement for details.





Depending on what AMPS roles you have will determine what tabs you have to pick from. We are going to pick the Disposition Services tab located here.

EBS System Messages

All systems are operational.

Quick Links

- [Department of Defense](#)
- [DLA Homepage](#)
- [DLA Today and Tomorrow](#)
- [EBS Homepage](#)

CAS Tool-Box

- [Log Tool](#)
- [Logistic Data Gateway](#)
- [WebFLIS](#)
- [E-Cataloging](#)
- [eWorkplace](#)



Detailed Navigation

- [ETID](#)
- [RTD](#)

Click on RTD

Click a link in the Detailed Navigation section to the left to launch the application in a new window.



DEFENSE LOGISTICS AGENCY Disposition Services

[Home](#) | [About Us](#) | [Public Affairs](#) | [Publications](#) | [FAQs](#) | [FOIA](#)

Reutilization / Transfer / Donation (RTD) RTD Main

Show reminder

Reutilization, Transfer, Donation Home

Announcements

| Title | Description |
|--------------------------|--|
| CFL Schools | All MOAs (Memorandum of Agreement) must be current (Person who sign the MOA must still be employed by the school) before any Computer Equipment can be received by the school under the DOD CFL PROGRAM. |
| Military Range Customers | For target range and EOD range support please contact steven.carter@dla.mil DSN 961-7191 |
| Government Property | As a Reutilization customer, you'll be withdrawing Department of Defense property that is not authorized for personal use or ownership. You will need your Accountable Supply Officer's approval before you submit a |



Pause : Prev Next :

Requisition Status

| Requisition Number | Requisition Date | DTID | Item Name | Quantity | Current Action |
|--------------------|------------------|------|-----------|----------|----------------|
|--------------------|------------------|------|-----------|----------|----------------|

Request Role

My Pending Roles

Click on "Request Role"

DEFENSE LOGISTICS AGENCY

Disposition Services

[Home](#) | [About Us](#) | [Public Affairs](#) | [Publications](#) | [FAQs](#) | [FOIA](#)

Reutilization / Transfer / Donation (RTD) RTD Pre-Register

Application:

Choose



Role:

Choose



**From this page you will pick
your Application and Role**

DEFENSE LOGISTICS AGENCY

Disposition Services

[Home](#) | [About Us](#) | [Public Affairs](#) | [Publications](#) | [FAQs](#) | [FOIA](#)

Reutilization / Transfer / Donation (RTD)

RTD Pre-Register

Application:

Choose

- Choose
-
- Civil Air Patrol (CAP)
- Computers for Learning (CFL)
- Department of Defense (DOD) ←
- Department of Defense Contractor (DODC)
- Disposition Services (DS)
- Donation FEPD (FEPD)
- Firefighter (FF)
- Foreign Military Sales (FMS)
- Federal/State Screener (FS)
- Humanitarian Assistance Program (HAP)
- Law Enforcement Support Office (LESO)
- Military Affiliate Radio System (MARS)
- Reserve Officer Training Corps (ROTC)
- Service Museum (SVCMUS)
- Southwest Asia (SWA)
- Veterans Administration (VA)

Pick your Application that fits your needs. All US Military customers will select Department of Defense (DOD)

DEFENSE LOGISTICS AGENCY

Disposition Services

[Home](#) | [About Us](#) | [Public Affairs](#) | [Publications](#) | [FAQs](#) | [FOIA](#)

Reutilization / Transfer / Donation (RTD)

RTD Pre-Register

Application:

Department of Defense (DOD)

**For this example we have chosen
DOD**

Role:

Choose

Choose

DOD ASO

DOD Screener

**Now pick either DOD ASO
(Account Supply Officer) or DOD
Screener Role**

DEFENSE LOGISTICS AGENCY

Disposition Services

[Home](#) | [About Us](#) | [Public Affairs](#) | [Publications](#) | [FAQs](#) | [FOIA](#)

Reutilization / Transfer / Donation (RTD) RTD Pre-Register

Application:

Department of Defense (DOD)

Role:

DOD ASO



Hit Submit

Reutilization / Transfer / Donation (RTD) Customer Registration Page

User Information

Title:

* First Name:

First name is required

* Last Name:

Last Name is required.

* Organization Name:

Organization Name is required

* Work Address Line 1:

Work Address is required.

Work Address Line 2:

* Work Address City:

City is required.

* Work Address State:

* Work Address Zip:

Zip is required.

Country:

* Work Phone:

Work Phone is required.

Work Ext:

Work Fax:

* Work Email:

Work email is required

Customer Type:

DODAAC (if known):

Opt-out of all email?

Receive NIIN notification email:

Receive property receipt email:

Fill out any missing or incorrect information

Be sure to include your DoDAAC if known

Then hit Submit



DEFENSE LOGISTICS AGENCY

Disposition Services

[Home](#) | [About Us](#) | [Public Affairs](#) | [Publications](#) | [FAQs](#) | [FOIA](#) |

Reutilization / Transfer / Donation (RTD) Registration Complete

Thank you for registering. Your request will be processed in the order it is received. You will receive a confirmation email when the process is complete.

[Return to RTD Home](#)

PROD - v2.6.13244.1

Customer Service: 1-877-352-2255 or DSN: 691-7788 Email: dlacustomer@defense.mil
[Privacy/Security](#) | [Accessibility](#) | [Contact Webmaster](#) | [Download Acrobat](#) | [Download US Word/View](#)

Application - v5.0

Last Updated: 2014-09-28

The RTD office in Battle Creek will review your request and approve it if all necessary requirements have been met.

You will receive an email from the RTD office confirming your approval. You can now go back to the DLA Enterprise Business Portal and click on “Registered Users Login Here”

https://business.dla.mil/landing/first_use.jsp

DEFENSE LOGISTICS AGENCY
AMERICA'S COMBAT LOGISTICS SUPPORT AGENCY

Friday, January 30, 2015
DLA Systems

DLA Enterprise External Business Portal

[First Time Users Click Here](#)

Registered Users Login Here

AVAILABLE SERVICES

- Click on “Registered Users Login Here”

Energy Commodity Support
Provides DLA Energy Customers and Business Partners the ability to place orders for energy commodities, maintain Line of Accounting, maintain Delivery Location Conditions, download reports, and collaborate with the DLA Energy planning organization.

MULTIMEDIA

DLA: 50 YEARS OF LOGISTICS EXCELLENCE
Video of the complete 50th Anniversary and Hall of Fame ceremony celebrated Oct. 26 at the McNamara Headquarters Complex.

Did YOU Know?
A whimsical look into the Defense Logistics Agency's support to the military. (Music and text only.)

[Privacy/Security Statement](#) | [508 Compliance Statement](#) | [Job-Aid](#) | [FOIA Privacy](#) | [Site Index](#) | [DLA Webmaster](#) | [Strategic Communication](#)

If you have a CAC Card, select a
email certificate, click 'OK' and
enter your PIN if
prompted. If you do not have a
CAC Card, you will be prompted for
your USER ID & password.

Use & Consent Agreement

U. S. Government (USG) Information System (IS) - Use and Consent

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE, or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communication and work product are private and confidential. See User Agreement for details.





DEFENSE LOGISTICS AGENCY Disposition Services

[Home](#) | [About Us](#) | [Public Affairs](#) | [Publications](#) | [FAQs](#) | [FOIA](#)

RTD Home

Reutilization / Transfer / Donation (RTD)

RTD Main

Show reminder

DOD

Reutilization, Transfer, Donation

You will now have a DOD or other Tab depending on what application you selected located here

Announcements

| Title | Description |
|--------------------------|---|
| CFL Schools | All MOAs (Memorandum of Agreement) must be current (Person who sign the MOA must still be employed by the school) before any Computer Equipment can be received by the school under the DOD CFL PROGRAM. For target range and EOD range support please contact steven.carter@dla.mil DSN 961-7191 |
| Military Range Customers | As a Reutilization customer, you'll be withdrawing Department of Defense property that is not authorized for personal use or ownership. You will need your Accountable Supply Officer's approval before you submit a requisition. |
| Government Property | |





DEFENSE LOGISTICS AGENCY Disposition Services

[Home](#) | [About Us](#) | [Public Affairs](#) | [Publications](#) | [FAQs](#) | [FOIA](#)

Reutilization / Transfer / Donation (RTD)

RTD Main

Show reminder

[Reutilization](#) | [Transfer](#) | [Donation](#)

[DOD Search](#)

[DOD Shopping Cart](#)

[Pending Users](#)

[Edit Profile](#)

Title

CFL Schools - MOAs

Military Range Customers
Government Property

All MOAs (Memorandum of Agreement) must be current (Person who signed the MOA must still be employed by the school) before any Computer Equipment can be received by the school under the DOD CFL PROGRAM. For target range and EOD range support please contact steven.carter@dla.mil DSN 961-7191. As a Reutilization customer, you'll be withdrawing Department of Defense property that is not authorized for personal use or ownership. You will need your Accountable Supply Officer's approval before you submit a

Hover over your program (You will most likely only have one) in this example we will use DOD and click on "DOD Search"

Pause

(Prev Next)



DEFENSE LOGISTICS AGENCY Disposition Services

[Home](#) | [About Us](#) | [Public Affairs](#) | [Publications](#) | [FAQs](#) | [FOIA](#)

Reutilization / Transfer / Donation (RTD) DOD Search

Show reminder

Previous Searches: 1

DOD Search

* Required Field

* DoDAAC:

Sort By:

Sort By Direction:

Up to 70,000 NIINs or
NSNs:

(If NSN is entered, the NIIN will be extracted from the NSN.)

Up to 70,000 NIINs or
NSNs / LSNs File Upload:

(.txt or .xls files only, if NSNs / LSNs are uploaded, the NIIN will be extracted from the NSN / LSN.)

Federal Supply Classes
(FSC):

(2 digit FSGs or 4 digit FSCs separated by a space)

Up to 16 Federal Supply
Classes (FSC):

- 1005 - Guns, through 30 mm
- 1010 - Guns, over 30 mm up to 75 mm
- 1015 - Guns, 75 mm through 125 mm
- 1020 - Guns, over 125 mm through 150 mm

(Hold down CTRL or Shift

**You are now in RTD Web and can
begin screening for property**



Pause

Prev Next

RTD Home

DOD

Item History

Veterans Affairs

Want Lists

DOD Search

Show reminder

Previous Searches: 1

DOD Search

Search

Clear Search Criteria

* Required Field

* DoDAAC: FB6222

If you have more than one DoDAAC you can select it here

Sort By: Date Entered Inventory

Sort By Direction: Descending

Up to 70,000 NIIN's or NSN's:

(If NSN is entered, the NIIN will be extracted from the NSN.)

Up to 70,000 NIIN's or NSN's / LSN's File Upload:

Browse...

(.txt or .xls files only / NSN's / LSN's are uploaded, the NIIN will be extracted from the NSN / LSN.)

Federal Supply Classes (FSC): 2320

(2 digit FSGs or 4 digit FSCs separated by a space)

You can search by NSN's, NIIN's, FSC's, Item Name or DTID's. We will use FSC: 2320 for this example



Pause

Prev Next

Up to 16 Federal Supply Classes (FSC):

1080 - Camouflage and Deception Equipment
1090 - Assemblies Interchangeable Between Weapons in Two or More Classes
1095 - Miscellaneous Weapons
1105 - Nuclear Bombs
1110 - Nuclear Projectiles
1115 - Nuclear Warheads and Warhead Sections
1120 - Nuclear Depth Charges
1125 - Nuclear Demolition Charges
1127 - Nuclear Rockets
1130 - Conversion Kits, Nuclear Ordnance

(Hold down CTRL or Shift to select multiple FSCs)

(Only 16 FSCs will be used in the search)

Item Name:

Smart Word Search Includes Equals Starts With

APD entered information

Up to 20 DTID Numbers:

Container ID:

RTD Screening Cycle:

DOD DONATION EXP DOD EXP FCA DON FEFD FEPP GSA RTD2

DOD Search

Search

Clear Search Criteria

Hit search

* Required Field

* DoDAAC:

Sort By:

Sort By Direction:

Up to 70,000 NIINs or NSNs:

(If NSN is entered, the NIIN will be extracted from the NSN.)

Up to 70,000 NIINs or NSNs /
LSNs File Upload:

(.txt or .xls files only, if NSNs / LSNs are uploaded, the NIIN will be extracted from the NSN / LSN.)

Federal Supply Classes (FSC):

(2 digit FSGs or 4 digit FSCs separated by a space)

Up to 16 Federal Supply
Classes (FSC):

- 1080 - Camouflage and Deception Equipment
- 1090 - Assemblies Interchangeable Between Weapons in Two or More Classes
- 1095 - Miscellaneous Weapons
- 1105 - Nuclear Bombs
- 1110 - Nuclear Projectiles
- 1115 - Nuclear Warheads and Warhead Sections
- 1120 - Nuclear Depth Charges
- 1125 - Nuclear Demolition Charges
- 1127 - Nuclear Rockets
- 1130 - Conversion Kits, Nuclear Ordnance

(Hold down CTRL or Shift to
select multiple FSCs)

(Only 16 FSCs will be used in
the search)

Item Name:

Smart Word Search Includes Equals Starts With

APD entered information

Up to 20 DTID Numbers:

Container ID:

RTD Screening Cycle:

DOD DONATION EXP DOD EXP FCA DON FEPP FEPP GSA RTD2



Pause

« Prev Next »

Reutilization / Transfer / Donation (RTD) DOD Search Results

Show reminder

[Return to Search](#)

Previous Searches: 1

DOD Shopping Cart [[Check Out](#)]

You Have 0 item(s) in your Shopping Cart. The Shopping Cart holds 50 items

Search Criteria

DoDAAC: FB6222
FSC(s): 2320
Screening Cycle(s): DONATION, FEPP, FEPP, GSA, RTD2
Supply Condition Code(s): A, B, C, D, E, F, G, H
Sort By: DATE ENTERED INVENTORY
Want List - [Schedule](#) this search to notify you when property enters the Disposition Services/Site inventory.
Container Requisition - Please click on the container number to requisition the entire container.

If you are authorized to requisition property from RTD Web you will have the shopping cart icon

Search Results

[Download all 1298 items](#)

Sort By: [Date Entered Inventory](#) Order: [Descending](#) [Sort](#)

<< 1 2 3 4 5 ... >>

No Info Available

| | | | |
|-------------------------------|------------------------------------|--------------------------------------|--|
| Quantity Available: | Cycle: FEPP | Days Left in Cycle: 26 | Hazardous: |
| Condition: E | Integrity Code: 1 | Site: DLA_DS_OKINAWA | Container ID: |
| Item Name: TRUCK, MAINTENANCE | NSN: 2320011268357 | DEMIL: A | Orig. Acq. Price: 23795 |
| DTID: FB527050491940 | Unit of Issue: EA | Receipt in Place: No | Miles from Zip: N/A |
| MSDS: | | | Date Entered Inv.: 2/23/2015 12:00:00 AM |
| Warehouse Location: | | | Expedited: No |



Reutilization / Transfer / Donation (RTD) FS Search Results

Show reminder

[Return to Search](#)

Previous Searches: 1

Search Criteria

DoDAAC: HQ0092
 FSC(s): 7045, 7050, 7105, 7110, 7125, 7195, 7210, 7220, 7230, 7240
 Screening Cycle(s): DONATION, FEPP, FEPP, GSA, RTD2
 Supply Condition Code(s): A, B, C, D, E, F, G, H
 Sort By: DATE ENTERED INVENTORY
 Want List - [Schedule](#) this search to notify you when property enters the Disposition Services/Site inventory.
 Container Requisition - Please click on the container number to requisition the entire container.

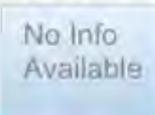
If you are restricted to only screening property such as Federal/State Screener, the shopping cart icon is not available to you.

Search Results

[Download all 597 items](#)

Sort By: Order:

<< 1 2 3 4 5 ... >>

| | | | |
|--|---|---|--|
|  | Cycle: <u>FEPP</u> Quantity Available: 89 Condition: <u>F</u> Item Name: CHAIR, CHILDRENS DTID: HE764450074096 MSDS:  Warehouse Location: Cycle: <u>FEPP</u> Quantity Available: 45 Condition: <u>B</u> Item Name: SHEET, BED DTID: W904EG50320017 MSDS:  Warehouse Location: A040151C0 Cycle: <u>FEPP</u> Quantity Available: 1 Condition: <u>B</u> Item Name: PILLOWCASE NONWOV F DTID: W904EG50350006 MSDS:  Warehouse Location: A040147C0 Cycle: <u>FEPP</u> | Days Left in Cycle: 10 Integrity Code: Site: <u>DLA DS OKINAWA</u> NSN: 7105DSCHAIRCH DEMIL: <u>A</u> Unit of Issue: EA Receipt in Place: No Days Left in Cycle: 18 Integrity Code: <u>1</u> Site: <u>DLA DS SAGAMI</u> NSN: <u>7210002999611</u> DEMIL: <u>A</u> Unit of Issue: EA Receipt in Place: No Days Left in Cycle: 18 Integrity Code: <u>1</u> Site: <u>DLA DS SAGAMI</u> NSN: <u>7210011563617</u> DEMIL: <u>A</u> Unit of Issue: BX Receipt in Place: No Days Left in Cycle: 2 | Hazardous: Container ID: Orig. Acq. Price: 39 Miles from Zip: N/A Date Entered Inv.: 2/23/2015 12:00:00 AM Expedited: Yes Hazardous: Container ID: Orig. Acq. Price: 14.52 Miles from Zip: N/A Date Entered Inv.: 2/20/2015 12:00:00 AM Expedited: No Hazardous: Container ID: Orig. Acq. Price: 0.8 Miles from Zip: N/A Date Entered Inv.: 2/20/2015 12:00:00 AM Expedited: No Hazardous: |
|--|---|---|--|



Reutilization / Transfer / Donation (RTD) DOD Search Results

Show reminder

[Return to Search](#)

Previous Searches: [1](#) | [2](#) | [3](#)

DOD Shopping Cart [[Check Out](#)]

You Have 0 item(s) in your Shopping Cart. The Shopping Cart holds 50 items

Search Criteria

DoDAAC: FB6222
FSC(s): 2320
Screening Cycle(s): DOD, DONATION, EXP DOD, EXP FCA DON, FEPD, FEPP, GSA, RTD2
Supply Condition Code(s): A, B, C, D, E, F, G, H
Sort By: DATE ENTERED INVENTORY
[Want List](#) - [Schedule](#) this search to notify you when property enters the Disposition Services/Site inventory.
[Container Requisition](#) - Please click on the container number to requisition the entire container.

Search Results

[Download all 27 items](#)

Sort By: [Date Entered Inventory](#) Order: [Descending](#) [Sort](#)

1

No Info Available

Cycle: [DOD](#)
Quantity Available: 1
Condition: [A](#)
Item Name: TRUCK,MAINTENANCE
DTID: FB62234170EL23
MSDS:
Warehouse Location:

Days Left in Cycle: 0
Integrity Code: [1](#)
Site: [DLA DS HILL](#)
NSN: [2320000088242](#)
DEMIL: [A](#)
Unit of Issue: EA
Receipt in Place: No

Hazardous:
Container ID:
Orig. Acq. Price: 22160
Miles from Zip: 1379
Date Entered Inv.: 11/10/2014 12:00:00 AM
Expedited: No



If this the item you want click on the shopping cart icon

Reutilization / Transfer / Donation (RTD) Add Item to Shopping Cart

Show reminder

DOD Shopping Cart [Check Out]

You Have 0 item(s) in your Shopping Cart. The Shopping Cart holds 50 items

Add Item to DOD Shopping Cart

Inventory Information

No Info Available

Cycle: FEPP
Quantity Available: 1
Condition: H
Item Name: TRUCKS AND TRUCK TRACTORS
DTID: W90KCK50200217
Unit of Issue: EA
Warehouse Location: Q010139A0

Days Left in Cycle: 26
Integrity Code:
Site: DLA DS GIMCHEON
NSN: 2320DSTRUCK00
DEMIL: A
Expedited: No

Hazardous:
Container ID:
Orig. Acq. Price: 8,835.45
Date Entered Inv.: 02/23/15
MSDS:

DoDAAC: FB6222
Quantity Requested: 1
Serial Number (4 characters):

After clicking on the shopping cart icon you will be brought to this page. Enter the quantity requested and serial number provided by your Account Supply Officer (ASO) or by you.

Reutilization / Transfer / Donation (RTD) Add Item to Shopping Cart

Show reminder

DOD Shopping Cart [Check Out]

You Have 0 item(s) in your Shopping Cart. The Shopping Cart holds 50 items

Add Item to DOD Shopping Cart

Inventory Information

No Info Available

| | | | | | |
|---------------------|---------------------------|---------------------|-----------------|--------------------|----------|
| Cycle: | FEPP | Days Left in Cycle: | 26 | Hazardous: | |
| Quantity Available: | 1 | Integrity Code: | | Container ID: | |
| Condition: | H | Site: | DLA DS GIMCHEON | Orig. Acq. Price: | 8,635.45 |
| Item Name: | TRUCKS AND TRUCK TRACTORS | NSN: | 2320DSTRUCK00 | Date Entered Inv.: | 02/23/15 |
| DTID: | W90KCK50200217 | DEMIL: | A | MSDS: | |
| Unit of Issue: | EA | Expedited: | No | | |
| Warehouse Location: | Q010139A0 | | | | |

DoDAAC: FB6222
Quantity Requested:
Serial Number (4 characters):

Hit Search



Reutilization / Transfer / Donation (RTD)
DOD Search Results

You will now have a item in your shopping cart. You can continue to screen for property and can have up to 50 items in your cart.

Show reminder

[Return to Search](#)

Previous Searches: [1](#) | [2](#)

If you are done click "Check Out"

DOD Shopping Cart [[Check Out](#)]

You Have 1 item(s) in your Shopping Cart. The Shopping Cart holds 50 items

| | DTID | Site | Serial No. | Quantity | Cycle | Days Left in Cycle | Item Name | NSN | Condition | DEMIL |
|---|--------------------------------|---------------------------------|------------|----------|----------------------|--------------------|---------------------------|---------------|-------------------|-------------------|
|  | W90KCK50200217 | DLA DS GIMCHEON | 4328 | 1 | FEPP | 28 | TRUCKS AND TRUCK TRACTORS | 2320DSTRUCK00 | H | A |

To remove an item from your shopping cart, click on this icon

Search Criteria

DoDAAC: FB6222
FSC(s): 2320
Screening Cycle(s): DOD, DONATION, EXP DOD, EXP FCA DON, FEPP, FEPP, GSA, RTD2
Supply Condition Code(s): A, B, C, D, E, F, G, H
Sort By: DATE ENTERED INVENTORY
[Want List](#) - [Schedule](#) this search to notify you when property enters the Disposition Services/Site inventory.
[Container Requisition](#) - Please click on the container number to requisition the entire container.

Reutilization / Transfer / Donation (RTD) DOD Shopping Cart Checkout

Show reminder

Previous Searches: 1

DOD Shopping Cart

No Info Available

[Remove From Cart](#)

DoDAAC: FB6222

* Date (mm/dd/yy): 02/23/15

* Serial No (4 characters): 4328

* Priority: 15

* Signal Code: D

* Quantity: 1

Expedited: No

Item Name: TRUCKS AND TRUCK TRACTORS

NSN: 2320DSTRUCK00

DTID: W90KCK50200217

Condition: H

Quantity Available: 1

Unit of Issue: EA

Site: [DLA DS GIMCHEON](#)

Date Entered Inv.: 02/23/15

Orig. Acq. Price: 8,835.45

DEMIL: A

Cycle: FEPP

Container ID:

ASO Information

Requesters completing this form must have authorization from the Accountable Supply Officer (ASO).

Additional Information

M&S Code: S

Fund Code:

Document Identity: A0A A01 A0D

Supp Address:

Project Code:

Delivery Date:

Demand Code:

Distribution Code:

Advice Code:

Influenced Your Decision

*What helped influence your decision to order from us?

- Want List Results Email
- Property Search on Web
- Customer Notification Email
- Visual Inspection at Site
- Rotating Photo on Web
- Other

If Other, explain:

- Walk-in Requisition (Customer is on site and wants to remove items the same day)
- Customer Pick-up

[Submit Requisition](#)

[Return](#)

All items located here are optional and can be left as default. However if you need to use a Supp Address you need to change the Signal Code from D to M and put in your Supp Address in the Additional Information box

Required to pick one

If you are picking the item up or it is a walk-in be sure to check the appropriate box. If it's to be shipped leave them unchecked

If your ready to order the item click "Submit Requisition"

Reutilization / Transfer / Donation (RTD) DOD Shopping Cart Checkout

 Requests submitted to ASO for approval.

Show reminder

Previous Searches: [1](#) | [2](#) | [3](#)

DOD Shopping Cart

Your shopping cart is empty. [Search for inventory.](#)

[Return](#)

Transaction complete, hit "Return"



Requisition Status

| Requisition Number | Requisition Date | DTID | Item Name | Quantity | Current Action | Last Updated |
|--------------------------------|-------------------|----------------|-------------------|----------|----------------------------------|-------------------|
| FB62225054TEST | 02/23/15 10:14:46 | FB62234170EL23 | TRUCK,MAINTENANCE | 1 | Request sent to ASO for approval | 02/23/15 10:14:51 |

Your order request are displayed on the main page. You can click on the Requisition Number for details of that order. The Current Action is also displayed here

Requisition Status

| Requisition Date | DTID | Item Name | Quantity | Current Action | Last Updated | |
|-------------------|----------------|-------------------|----------|----------------------------------|-------------------|------------------------|
| 02/23/15 10:14:46 | FB62234170EL23 | TRUCK,MAINTENANCE | 1 | Request sent to ASO for approval | 02/23/15 10:14:51 | Cancel |

You have up to 3 days to cancel an order. Slide the bar all the way to the right to locate the "Cancel" link. If you want to cancel your order click on it. If it is not available you will need to contact the site and ask if it still can be canceled in the systems manually

Reutilization / Transfer / Donation (RTD) Requisition Item Details

Show reminder

Details for DTID: FB62234170EL23, Requisition Number: FB62225054TEST

Current Request Status: Request sent to ASO for approval

Cancel Requisition

Return

Inventory Information

No Info Available

| | | | | | |
|---------------------|---------------------------|---------------------|----------------------|--------------------|-----------|
| Cycle: | <u>DOD</u> | Days Left in Cycle: | 0 | Hazardous: | |
| Quantity Available: | 1 | Integrity Code: | 1 | Container ID: | |
| Condition: | <u>A</u> | Site: | <u>DLA DS HILL</u> | Orig. Acq. Price: | 22,160.00 |
| Item Name: | <u>TRUCK, MAINTENANCE</u> | NSN: | <u>2320000088242</u> | Date Entered Inv.: | 11/10/14 |
| DTID: | <u>FB62234170EL23</u> | DEMIL: | <u>A</u> | MSDS: | |
| Unit of Issue: | <u>EA</u> | Expedited: | <u>No</u> | | |
| Warehouse Location: | | | | | |

Requisition History for: FB62225054TEST

| Transaction Date | Update User | Quantity | Action | Comments |
|-------------------|---------------|----------|----------------------------------|----------------------------------|
| 02/23/15 10:14:51 | Steven Carter | 1 | Request sent to ASO for approval | Request sent to ASO for approval |
| 02/23/15 10:14:46 | Steven Carter | 1 | Request submitted | |

Quantity Requested in Requisition Number: FB62225054TEST

1

Cancel Requisition

If you are sure you want to cancel the order click on "Cancel Requisition"

Reutilization / Transfer / Donation (RTD) Requisition Item Details

Show reminder

Details for DTID: FB62234170EL23, Requisition Number: FB62225054TEST

Current Request Status: Request sent to ASO for approval

Inventory Information

No Info Available

Cycle: DOD
Quantity Available: 1
Condition: A
Item Name: TRUCK
DTID: FB622
Unit of Issue: EA
Warehouse Location:

Hazardous:
Container ID:
Orig. Acq. Price: 22,180.00
Date Entered Inv.: 11/10/14
MSDS:

Message from webpage

Are you sure you want to cancel this requisition?

Requisition History for: FB62225

| Transaction Date | Update User | Quantity | Action | Comments |
|-------------------|---------------|----------|----------------------------------|----------------------------------|
| 02/23/15 10:14:51 | Steven Carter | 1 | Request sent to ASO for approval | Request sent to ASO for approval |
| 02/23/15 10:14:46 | Steven Carter | 1 | Request submitted | |

Quantity Requested in Requisition Number: FB62225054TEST

Click "OK"

Reutilization / Transfer / Donation (RTD)

Requisition Item Details

 1 cancelled for DTID FB62234170EL23.

Show reminder

Details for DTID: FB62234170EL23, Requisition Number: FB62225054TEST

Current Request Status: Request canceled

[Return](#)

Order is now cancelled. Hit "Return" to continue back to the main page

Inventory Information

No Info Available

Cycle: DOD
Quantity Available: 1
Condition: A
Item Name: TRUCK, MAINTENANCE
DTID: FB62234170EL23
Unit of Issue: EA
Warehouse Location:

Days Left in Cycle: 0
Integrity Code: 1
Site: DLA DS HILL
NSN: 2320000088242
DEMIL: A
Expedited: No

Hazardous:
Container ID:
Orig. Acq. Price: 22,160.00
Date Entered Inv.: 11/10/14
MSDS:

Requisition History for: FB62225054TEST

| Transaction Date | Update User | Quantity | Action | Comments |
|-------------------|---------------|----------|----------------------------------|----------------------------------|
| 02/23/15 10:40:26 | Steven Carter | 1 | Request canceled | |
| 02/23/15 10:14:51 | Steven Carter | 1 | Request sent to ASO for approval | Request sent to ASO for approval |
| 02/23/15 10:14:46 | Steven Carter | 1 | Request submitted | Request submitted by |

NIIN 000088242: TRUCK, MAINTENANCE

BODY MATERIAL: STEEL

CYLINDER QUANTITY: 8

BATTERY QUANTITY: 1

WHEEL QUANTITY: 4

DRIVE WHEEL QUANTITY: 2

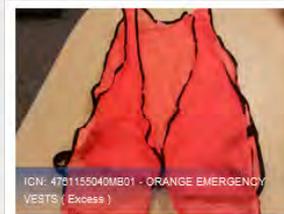
PRIME MOVER TYPE: GASOLINE ENGINE

ENGINE BRAKE HORSEPOWER: 210.0

ENGINE HORSEPOWER RATING SPEED IN RPM: 4000.0

GSA Web Site

Welcome to GSAXcess®



If your required to use GSAXcess to get property they are located here:
<http://gsaxcess.gov/>



Shuttle Tile

Click here to go to the NASA Prescreening Module where you can view and request NASA Space Program historic artifacts including shuttle tiles.

Self-[Register] for VIEW ONLY with gov or .mil email

GSAXcess®

Login

**** Attention - Attention **** Access to some federal facilities is now impacted by the Real ID Act. If using a drivers license or state issued identification card as identification, it will need to comply with the requirements of the Real ID act at those locations. Individuals without licenses from compliant jurisdictions may present alternative forms of identification - such as a U.S. Passport - accepted by the agency. Some agencies may have additional processes to accommodate individuals lacking the prescribed identification documents.

How To

- › [Dispose of Federal Excess Property](#)
- › [Acquire Federal Excess Property](#)
- › [Acquire Federal Surplus Property](#)
- › [Personal Property Federal Management Regulations](#)

Further Assistance

- › [Property Contacts](#)
- › [How to Obtain A GSAXcess® User ID](#)

What's New

- › [What's New](#)

Training Presentations

- › [GSAXcess® Training Presentations](#)
- › [CFL Training Presentations](#)
- › [Internal Agency User Training Presentation](#)
- › [Upload Multiple ICN Pictures](#)

Overview

GSAXcess.gov is the entry site for the Federal Excess Personal Property Utilization Program and the Federal Surplus Personal Property Donation Program operated by the General Services Administration. Your agency can report excess personal property for transfer by GSA to other Federal and State Agencies for Surplus Property (SASPs) as well as search for and obtain excess personal property. Your agency can also report and transfer excess computers and peripheral equipment to schools and educational nonprofit organizations through the Computers for Learning program or post your CFL transfers done outside our system. This site is not intended for the general public.

High Mobility Multi-Purpose Wheeled Vehicles (HMMWVs) are now being reported in GSAXcess for transfer and donation. Donations are authorized only to public agencies and quasi-public agencies (volunteer fire departments) under special requirements as allowed by 40 USC 549 and 41 CFR 102-37.455. HMMWVs will be donated in their military configuration, which does not meet Federal Motor Vehicle Safety Standards (FMVSS). A hold harmless statement must be signed prior to donation of property releasing U.S. Department of Defense (DoD) and U.S. General Services Administration (GSA) from any claim of liability, and acknowledging that at end of life, the HMMWV cannot be released to the public in its military configuration. The property must be mutilated, disassembled, or sold with retrofit to meet FMVSS as a condition of sale.

The required hold harmless statement will be appended to the transfer document and must be signed before the property is transferred.

Processing Change for Federal Electronics

End of Guide