

NOTE: This is an example letter and can be used to help draft your justification but please do not copy verbatim.

LAW ENFORCEMENT AGENCIES LETTERHEAD

To: Program Manager, 1033 Program
Law Enforcement Support Office (LESO)
DLA Disposition Services
74 Washington Avenue North
Battle Creek, MI 49037

Subject: Aircraft Justification

- a. Number of compensated sworn officers in the agency making the request:
- b. Intended use of the resource in a counterdrug role, and the impact of the resource upon your jurisdiction (SWAT, active shooter, barricaded suspect, emergency response, first responder, critical incident, hostage rescue, natural disaster rescue, border patrol, homeland security, etc., all that apply and any additional):
- c. Positive impact of this resource on any other region or jurisdiction beyond the requesting agency that may also be impacted:
- d. Is the requesting agency located within an office of national drug control policy designated High Intensity Drug Trafficking Area (HIDTA)? Within 250 miles of a HIDTA?
- e. Is the requesting agency involved with multi-agency associations/task forces of a counterdrug nature?
- f. State the population within the requesting agencies jurisdiction:
- g. Describe the type of facility that will be used to store and/or secure the resource.
- h. LEA's must certify that they have a Training Plan/Safety Standards which covers the use of the requested equipment. Please provide a copy.
- i. Do you currently have any Aircraft? **Yes** or **No**? (if yes please list all civilian or military aircraft)
- j. Type of Aircraft requested: (quantity, size, and capability)
- k. Does the agency have the fiscal wherewithal to support the operation of the resource being requested? Describe the amount of funding and how it is provided. (parts, tools, diagnostic equipment, etc)
- l. Number of Certified Pilots and type of certification (for what type of aircraft) they hold? (Provide copy of all pilots license).
- m. If agency has other aircraft, provide estimated number of hours per year? Number of missions per year? (if agency currently does not have any aircraft, give an estimated number of hours/missions)

Signed by Aircraft Point of Contact
Typed name
Title
Law Enforcement Agency

Signed by LEA Chief Executive Official
Typed name
Title
Law Enforcement Agency