



December 9, 1965
NUMBER 5105.22

Department of Defense Directive

SUBJECT Defense Supply Agency (DSA)

- References:
- (a) DoD Directive 5105.22, "Defense Supply Agency (DSA)," November 6, 1961 (cancelled herein)
 - (b) The Deputy Secretary of Defense Memorandum for the Director-Designate, Defense Supply Agency (and others), "Establishment of the Defense Supply Agency (DSA)," September 12, 1961 (cancelled herein)
 - (c) DoD Instruction 5105.30, "Items Assigned to the Defense Supply Agency for Integrated Management," April 12, 1963

I. REISSUANCE

This Directive reissues reference (a) to incorporate the additional supply and service functions assigned to the Defense Supply Agency since 1961. References (a) and (b) are hereby superseded and cancelled.

II. GENERAL

Established pursuant to authority vested in the Secretary of Defense, the Defense Supply Agency (DSA) is an agency of the Department of Defense under the direction, authority, and control of the Secretary of Defense and subject to DoD policies, directives and instructions.

III. MISSION AND SCOPE

A. As an element of the Defense military logistics system, the effort and operations of DSA will be oriented primarily toward

logistics support of the missions of the Military Services and the Unified and Specified Commands under all conditions of peace and war.

B. The DSA mission, in accordance with section II., is to:

1. Provide effective, and economical support to the Military Services, other DoD Components, Federal Civil Agencies, Foreign Governments and others as authorized for assigned:

a. Materiel commodities and items of supply (hereafter referenced as "items"), which are determined, through application of approved DoD criteria, to be susceptible of integrated management by a single agency for all of the Military Services or as otherwise assigned by the Secretary of Defense.

b. Logistics services directly associated with the supply management function and other support services as directed by the Secretary of Defense.

2. Administer the operation of DoD programs as assigned.

C. DSA operations will be conducted within the United States, excluding Alaska and Hawaii, except as specifically extended by the Secretary of Defense.

IV. ORGANIZATION

A. DSA shall consist of:

1. A Director, a Deputy Director, a headquarters establishment and such subordinate units, facilities, and activities as specifically assigned or attached to the Agency by the Secretary of Defense.

2. Such subordinate units as may be established by the Director, DSA, for the accomplishment of DSA's mission.

B. The chain of command shall run from the Secretary of Defense to the Director, DSA.

V. DEFENSE MATERIEL COUNCIL

A. The Defense Materiel Council (DMC), constituted as indicated below, will advise and assist the Secretary of Defense in the direction and control of DSA.

1. The principal members shall be the Deputy Secretary of Defense, as Chairman; the Secretaries of the Military Departments; the Chairman, Joint Chiefs of Staff; and the Assistant Secretary of Defense (Installations and Logistics).

2. The Materiel Secretaries of the Military Departments and the Director for Logistics (J-4) of the Joint Staff shall be alternates for their respective principals.

B. The Council will also be available for consultation with the Director, DSA, on such matters as he or any member may bring before it. It will meet as regularly as necessary, but not less than quarterly.

VI. RESPONSIBILITIES

DSA, under the direction and operational control of the Director, in accordance with section III., shall be responsible for:

A. Providing, as authorized and directed by the Secretary of Defense, responsive, effective, and economical support to:

1. The Military Services and other DoD Components.
2. Federal Civil Agencies.
3. Foreign Governments and others.

B. The organization, direction, management, administration, and control of the supply and service functions of assigned subordinate units, facilities and activities.

C. Monitoring DoD supply relationships with the General Services Administration.

D. The management (including organization, direction, procurement, administration, and control) of items, services, and programs designated herein and as may be directed by the Secretary of Defense.

E. A wholesale distribution system for assigned items.

F. Providing assigned contract administration services in support of the Military Services, other DoD Components, Federal Civil Agencies, and, when authorized, to Foreign Governments and others.

G. Administration and supervision of such Programs as may be directed by the Secretary of Defense.

H. Systems analysis and design, procedural development, and maintenance for supply and service systems as assigned by the Secretary of Defense.

VII. FUNCTIONS

Under its Director, DSA will perform the following functions:

A. Coordinated Procurement

1. Administer the Department of Defense Coordinated Procurement Program.

2. Recommend criteria and maintain procedures for coordinated procurement assignments of all DoD components.

3. Recommend to the ASD(I&L) new coordinated procurement assignments and changes to existing assignments for all DoD components.

4. Review and evaluate the operation of the DoD Coordinated Procurement Program, and make changes as required and authorized to improve the effectiveness of operations.

5. Conduct coordinated procurement as assignee for commodities designated by the ASD (I&L).

B. Cataloging

1. Administer the Federal Catalog System.

2. Develop, review, and control the operating procedures, rules and regulations for the Federal Catalog System pertaining to item classification, identification, Federal Stock Number assignment and central file maintenance. Based upon analysis of Federal Catalog System operation, recommends new and revised policies to ASD (I&L) to improve the system.

3. Develop and maintain the central, single official record of Federal Catalog data for all items of supply in the Federal Catalog System, including all identification and classification data and those elements of management data appropriately contained therein.

4. Insure the exclusive use of Federal Catalog Data in the preparation, publication, distribution and maintenance of the DoD Sections of the Federal Catalog, and that the publication of Identification and Management Data Lists are fully synchronized.

5. Furnish to the Military Services, Defense Supply Centers, Civil Agencies, NATO countries and other friendly foreign governments, such Federal Catalog data as are required and requested for item identification, classification and maintenance of the Federal Catalog System. This includes such management data as are centrally recorded and utilized by the Military Services and Civil Agencies for the publication of Management Data Lists.

6. Prepare and publish on a centralized basis, for all DoD uses, identification lists and cross-reference lists in a standard DoD format.

7. Operate as the single submitting activity in the Federal Supply Groups and Classes assigned to DSA, and prepare item identification for NATO and other friendly foreign governments as assigned.

8. Represent the DoD, as required, in negotiations with Federal Civil Agencies, NATO and other friendly foreign governments, industry and other non-defense activities in matters concerning the administration of the Federal Catalog System.

C. Excess and Surplus Disposal (Personal Property)

1. Administer the DoD Excess, Surplus, and Foreign Excess Personal Property Disposal Program in CONUS and overseas in accordance with DoD policy.

2. Represent the DoD as required in negotiations with other Federal Departments and Agencies on matters of mutual interest in the disposal of excess, surplus and foreign excess personal property.

3. Develop, review and prescribe techniques, systems and procedures for preparation and disposal of excess, surplus and personal property, including foreign excess. Recommend to the ASD(I&L) as appropriate revisions to DoD policies.

4. In cooperation with the Military Departments, develop and establish workload, performance and cost standards for all CONUS activities that are reimbursed from surplus sales proceeds. Exercise supervision of the program level of individual disposal activities through adherence to such established standards. Assist in establishment of the reimbursable obligational authority required for the disposal activity program of each DoD component, by recommending program levels by individual activity and changes thereto when appropriate, as a result of analyses carried out during the year.

5. Maintain reporting system for DoD world-wide excess and surplus personal property, including foreign excess, and prepare reports as required. Recommend to the Assistant Secretary of Defense (Comptroller) any necessary refinements to the specificity of the expenses authorized to be reimbursed from proceeds of surplus sales.

6. Direct, manage and operate Defense Surplus Sales Offices.

7. Administer a consolidated holding activity program within CONUS with authority to determine the disposal activities required and resolve differences.

D. Utilization (Personal Property and Retail Interservice Support)

1. Administer the Defense Materiel Utilization Program in CONUS and overseas in accordance with DoD policy.

2. Develop systems and procedures for and recommend to the Secretary of Defense assignments of responsibility to the Military Departments to assure the cross-utilization of assets in order to minimize new procurement, stockage and transportation costs.

3. Review and evaluate the operation of assigned utilization responsibilities and make changes as required to improve the effectiveness of operations.

4. Administer the Retail Interservice Logistic Support Program, in coordination with Military Services and other DoD components, as prescribed by DoD policies.

5. Prepare and disseminate reports on operation of the Defense Materiel Utilization Program and the Retail Interservice Logistic Support Program as required.

E. Systems Analysis and Design

1. Conduct analyses, as directed by the Secretary of Defense, of the operations of the supply and service systems of the Military Services in order to recommend improvements in integrated management techniques.

2. Design and implement improved supply and service systems for the management responsibilities assigned to DSA.

3. Develop plans, systems, and procedures to assure a close and responsive relationship between DSA operations and the war plans and logistics requirements of the Joint Chiefs of Staff and the Military Services.

4. Design and implement DSA systems to insure effectiveness, reliability and survivability in time of war or emergencies.

5. Review and evaluate the operation of the supply and service systems assigned to DSA and make changes as required to improve the effectiveness of operations.

6. Perform analysis, design, maintenance, and surveillance of standard DoD data systems as may be directed by the Secretary of Defense.

F. Item Entry Control

1. Administer the DoD Item Entry Control Program.

2. Provide DoD-wide counsel and leadership in the development of techniques and systems to prevent the entry of unnecessary items into the DoD Supply System; foster industry cooperation; and coordinate and monitor the direction and progress of the program to insure expeditious and effective DoD-wide implementation.

3. Manage and conduct the DSA portion of the DoD Item Entry Control Program.

G. Contract Administration Services

Within CONUS and overseas, as directed, provide assigned contract administration services to the Military Departments and other DoD components, Federal Civil Agencies, and when authorized to Foreign Governments and others. Among the more significant functions performed are the following:

1. Industrial Security. Administer the Department of Defense Industrial Security Program. Establish procedures, requirements and practices to insure effective protection of classified information (including foreign classified information) in the hands of contractors located within the United States, including Alaska and Hawaii, its possessions, trust territories and Puerto Rico, and such other areas as are specifically authorized by the Secretary of Defense.

2. Contract Administration. Perform contract administration including plant clearance, utilization and disposal of contract inventories, administration of Government furnished property, financial analysis, review of contractor management systems, price and cost analysis (excluding examination of contractor's financial records), convenience termination settlements, small business and economic utilization, negotiate contract changes pursuant to the changes clause, determine allowability of cost and such other functions as are delegated.

3. Production. Conduct pre-award surveys and surveillance of contractors' production effort and industrial resources, and arrange for packaging and transportation support.

4. Quality Assurance. Evaluate contractors' quality and reliability programs for conformance with contractual provisions; perform product verification inspection and testing for acceptance or rejection of supplies and services in accordance with the quality and reliability provisions of the contracts.

5. Engineering Liaison. Provide engineering liaison and assistance to system/project managers and purchasing offices.

6. Management Data. Provide management data for procuring activities and inventory managers including contract shipments, fund status, and contractual disbursements.

H. DoD/General Services Administration Supply Relationships

1. Monitor supply support arrangements between DoD components and GSA concerning procurement, storage and distribution of materiel within the United States or overseas.

2. Review and evaluate performance by GSA under approved arrangements, and in collaboration with the Military Departments, take steps to assure efficient use of GSA services.

3. Recommend to the ASD(I&L) action on proposals to support Federal Civil Agencies with DSA-assigned materiel.

4. Maintain and implement criteria for assignment of supply management responsibility between DSA and GSA in Federal Supply Groups, classes, and items designated for integrated management within DoD; recommend changes in criteria to the ASD(I&L) as required.

I. Industrial Plant Equipment

1. Administer the DoD Industrial Plant Equipment Program to insure the reutilization of available assets.

2. Maintain and control a reserve of IPE to meet peacetime and mobilization needs. Rebuild items in the reserve as necessary.

3. Review and evaluate the operation of the DoD Industrial Plant Equipment Program and recommend changes as required to improve the effectiveness of operations.

J. ADPE Reutilization Screening

Administer the DoD-wide program for redistribution/reutilization of excess Government-owned and rented automatic data processing equipment (ADPE).

K. Warehousing Gross Performance Measurement

Administer the DoD Warehousing Gross Performance Measurement System.

L. Technical (RDT&E) Report Services

1. Receive, store, announce, retrieve and provide secondary distribution of scientific and technical documents.

2. Receive, store, retrieve and disseminate information on current Research and Exploratory Development work.

M. Centralized Referral System for Displaced DoD Employees

1. Serve as the operating agency for the Nation-wide Centralized Referral System for Displaced Employees.

2. Coordinate the DoD referral and placement responsibilities within Zone 3 (Chicago and St. Louis Civil Service Regions).

N. Automation of the Career Program for Civilian Procurement Personnel

Administer the automated phases of the DoD Civilian Procurement Career Development Program.

O. Defense Automatic Addressing System

Administer operation of the Defense Automatic Addressing System for logistics management data.

P. Civil Defense Materiel Support

Administer assigned logistics operations contingent to the National Civil Defense Program within the policies and programs established by the Director of Civil Defense, Office of the Secretary of the Army.

Q. Materiel Management

1. Item Management Classification:

a. Under policies and criteria prescribed by the ASD(I&L) and in coordination with the Military Services, establish and maintain procedures for the coding and classification of items to be placed or maintained under integrated management and for resolving item management coding and classification conflicts between the Military Services and DSA.

b. Determine the method of management (e. g. central stocking vs local purchase) of assigned items.

2. Requirements and Supply Control (Assigned Items)

a. Compute requirements for DSA distribution system stockage and replenishment needed for support of authorized customers.

b. Obtain forecasts of Special Program Requirements (SPR) and mobilization materiel requirements. Review for suitability and, in the case of mobilization requirements, for conformance to DoD criteria.

c. Compute mobilization materiel requirements, initial service support requirements (provisioning), and/or Special Program Requirements (SPR) when, and in the manner, mutually agreed upon between DSA and the supported Military Service or other customer agency.

d. Utilize current and projected requirements in relation to available resources for the purpose of budgeting, procurement, positioning, maintenance, retention and disposal.

e. Provide necessary planning information to Military Services and other authorized customers on supply capabilities in support of mobilization and peacetime program requirements.

3. Procurement:

a. Conduct or direct procurement of assigned or otherwise designated items and services to meet the needs of the Military Services and other authorized customers.

b. Administer the procurement priorities and allocation authorities as authorized by the ASD(I&L).

4. Quality and Reliability Assurance:

Takes appropriate action to assure the quality and reliability of materiel procured by DSA, and/or stored and maintained in the DSA distribution system.

5. Industrial Mobilization Planning:

a. Conduct industrial mobilization and industrial readiness planning in assigned area of responsibility.

b. Maintain and publish revisions to the DoD Register of Planned Emergency Producers (RPEP).

6. Storage:

a. For DSA assigned items, and as assigned, for Service managed items, Civil Defense items, and items managed by other Government agencies:

(1) Determine requirements for storage space.

(2) Arrange for use of storage space and related services and facilities of the DoD, other Government agencies, and commercial storage facilities as necessary.

b. Manage, control, and operate assigned depots and storage facilities.

c. Administer the DoD commercial warehouse service plan for general merchandise warehouses and refrigerated storage.

7. Inventory and Distribution:

a. Establish and maintain inventory procedures and distribution control, including reporting systems, over items owned and managed by DSA.

b. Control the distribution, redistribution, or disposition of assigned serviceable and reparable items of supply controlled by DSA or controlled by but excess to the needs of the individual installations of the Military Services and other authorized customers.

c. Provide for stock positioning of mobilization reserve stocks consistent with contingency, emergency and mobilization plans.

d. Establish procedures for direct CONUS support of field and operating forces and outside CONUS when mutually agreed upon by DSA and the supported Service.

e. Account for and control DSA-owned property in the hands of Government manufacturing plants.

f. Institute measures in coordination with the using Military Services for the use of available assets of interchangeable and substitutable DSA-managed items.

8. Research and Development, and Engineering Support:

a. Recommend to the Military Departments, or to the Director of Defense Research and Engineering, as appropriate, any new or changed research, development and engineering projects considered desirable, to:

(1) Improve materials, items, and methods within the commodity jurisdictions assigned, and

(2) Promote the elimination of undesirable duplication.

b. Arrange through the appropriate Military Department and the Office of the Secretary of Defense for R&D and Engineering effort required by DSA in the performance of its mission.

9. Transportation:

Arrange for transportation of DSA owned materiel for initial distribution of stocks from supplier to point of storage, from point of storage or supplier direct to consumer, and for re-distribution between storage points.

10. Maintenance and Manufacture:

a. Manage, control and operate assigned maintenance and manufacturing facilities.

b. Develop programs, schedules, and technical guidance and provide or arrange for the maintenance, manufacture, modification, conversion, rehabilitation, reconstitution or assembly of DSA-owned materiel, and items authorized for return to DSA from users for repair at facilities of the Military Services, commercial contractors, or those assigned to DSA.

c. Develop technical maintenance standards for DSA-owned items, and items authorized for return from users, in coordination with the using Military Services.

d. When requested by the using Military Services and other DoD components, provide technical manuals for the operation and maintenance of items assigned to DSA.

11. Provisioning:

a. Participate as a supporting inventory manager in the provisioning processes of the Military Services.

b. Establish and maintain, in coordination with the Military Services, definitive procedures for provisioning supply support of the Military Services and uniform provisioning procedural and technical documentation requirements for incorporation into DSA contracts requiring provisioning.

12. Technical Logistics Data and Information:

Develop, administer and maintain as assigned documentation governing the preparation of technical data. Acquire, process, interchange, identify, store and issue technical data and information adequate to support mission requirements.

R. Value Engineering

1. Initiate value engineering-type projects and studies to seek the lowest over-all cost for DSA managed/procured items, consistent with requirements for performance, reliability, and maintainability.

2. Coordinate findings with Military Departments as applicable to obtain agreement with respect to technical and engineering aspects. Make decisions with respect to value engineering changes for DSA managed items subject to the right of appeal to the Secretary of Defense by the Military Departments affected.

S. Standardization

1. Manage and conduct those portions of the Defense Standardization Program assigned to DSA.

2. In coordination with the Military Departments, direct and conduct technical reviews to determine the standardization status and develop Military Supply Standards for all items of supply assigned to DSA. Make final standardization decision on all items managed by

DSA, subject to the right of appeal to the Secretary of Defense by the Military Services affected.

3. Determine, in coordination with the Military Departments, interchangeability and substitutability of items of supply managed by DSA.

VIII. AUTHORITY

A delegation of the administrative authorities required by the Director, DSA, to administer and direct the operations of the Agency is contained in Enclosure 1 of this Directive. In the performance of assigned responsibilities and functions of the Agency, the Director, DSA, is specifically delegated authority to:

A. Operate and control the supply and service organizations, activities, and facilities assigned to DSA.

B. Meet the needs of the Military Services and other authorized customers by conducting, directing, supervising, or controlling all procurement activities with respect to property, supplies and services assigned for procurement to DSA in accordance with applicable laws, DoD Regulations, the Armed Services Procurement Regulation. To the extent that any law or executive order specifically limits the exercise of such authority to persons at the Secretarial level of a Military Department, such authority shall be exercised by the ASD(I&L).

C. Have free and direct access to and communication with all elements of the DoD and other executive departments and agencies as necessary.

D. As authorized and directed by the Secretary of Defense, prescribe procedures, standards, and practices for DoD governing the execution of assigned responsibilities and functions.

E. Obtain information from any component of the DoD which is necessary for the performance of DSA functions.

F. Direct the consolidation, centralization, or elimination of DSA facilities, operations, and functions in order to achieve maximum efficiency, economy, and effectiveness.

G. Recommend to the Secretary of Defense the establishment of new DSA facilities or the take over or use of existing facilities of the Military Departments by DSA, as deemed necessary for improved effectiveness and economy.

H. Provide membership on the Armed Services Procurement Regulations committee and participate with the Materiel Secretaries of the Military Departments in the development and promulgation of the Armed Services Procurement Regulation.

IX. RELATIONSHIPS

A. In the performance of his functions, the Director, DSA, shall:

1. Consult with the Defense Materiel Council to assure a full interchange of plans and programs between DSA and the Military Departments, the Joint Chiefs of Staff, and OSD, and to provide the DMC with adequate information to evaluate the effectiveness of DSA performance.

2. Maintain appropriate liaison with other Components of the DoD and other agencies of the executive branch for the exchange of information and programs in the field of assigned responsibilities.

3. Maintain close working relationships with weapon systems program managers of the Military Services to insure integration of effort and exchange of technical programs and reference data.

4. Make use of existing DoD facilities and services wherever practicable to achieve maximum efficiency and economy.

B. The Joint Chiefs of Staff, Military Services and other DoD components shall provide support and logistical planning information, within their respective fields of responsibility, to the Director, DSA, to carry out the assigned responsibilities and functions of the Agency.

X. ADMINISTRATION

A. The Director shall be appointed by the Secretary of Defense. His appointment shall be for a term of four years.

B. The Deputy Director shall be appointed by the Secretary of Defense. When the Director and the Deputy Director are both military officers, they will normally be selected from different Services.

C. The assignment to the Agency and its subordinate units of other personnel, civilian and military, will be in accordance with staffing plans approved by the Secretary of Defense, which will provide a balanced distribution of positions among the Military Services and equitable career opportunities for both military and civilian personnel.

D. Programming, budgeting, funding, auditing, accounting, pricing, and reporting activities of DSA will be in accordance with policy and procedures established by the OSD. DSA will utilize appropriated funds to finance the operating costs of the Agency; a stock fund to finance all inventories procured for resale, and, when appropriate, an industrial fund for financing industrial-commercial type operations.

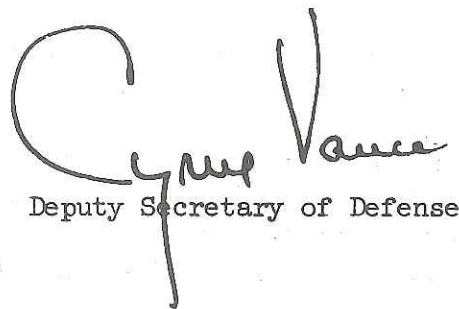
XI. IMPLEMENTATION

A. Specific assignments in further implementation of responsibilities and functions described herein will be promulgated by means of the DoD Directive System.

B. Assumption of assigned responsibilities and functions not already being performed by DSA will be in accordance with phased schedules approved by the Secretary of Defense.

XII. EFFECTIVE DATE

This Directive is effective upon publication.


Deputy Secretary of Defense

Enclosure - 1
Delegations of Authority

DELEGATIONS OF AUTHORITY

Pursuant to the authority vested in the Secretary of Defense, the Director, DSA, or, in the absence of the Director, the person acting for him is hereby delegated, subject to the direction, authority, and control of the Secretary of Defense, and in accordance with DoD policies, directives, and instructions, and pertinent OSD regulations, authority as required in the administration and operation of DSA to:

1. Exercise the powers vested in the Secretary of Defense by Section 204 of the National Security Act of 1947, as amended (5 USC 171d), and Section 12 of the Administrative Expenses Act of 1946, as amended (5 USC 22a), pertaining to the employment, direction and general administration of DSA civilian personnel.
2. Fix rates of pay for wage board employees exempted from the Classification Act by Section 202(7) of that Act on the basis of prevailing rates for comparable jobs in the locality where each installation is located.
3. Establish such advisory committees and employ such part-time advisers as approved by the Secretary of Defense for the performance of DSA functions pursuant to the provisions of 10 USC 173, 5 USC 55a, and the Agreement between the DoD and the Civil Service Commission on employment of experts and consultants, dated July 22, 1959.
4. Administer oaths of office incident to entrance into the Executive Branch of the Federal Government or any other oath required by law in connection with employment therein, in accordance with the provisions of the Act of June 26, 1943 (5 USC 16a) and designate in writing, as may be necessary, officers and employees of DSA to perform this function.

5. Establish a DSA Incentive Awards Board and pay cash awards to and incur necessary expenses for the honorary recognition of civilian employees of the Government whose suggestions, inventions, superior accomplishments, or other personal efforts, including special acts or services, benefit or affect DSA or its subordinate activities in accordance with the provisions of the Act of September 1954 (5 USC 2123) and Civil Service Regulations.

6. In accordance with the provisions of the Act of August 26, 1950, as amended (5 USC 22-1); Executive Order 10450, dated April 27, 1953, as amended; and DoD Directive 5210.7, dated August 12, 1953 (as revised):

a. Designate any position in DSA as a "sensitive" position;

b. Authorize, in case of an emergency, the appointment of a person to a sensitive position in the Agency for a limited period of time for whom a full field investigation or other appropriate investigation, including the National Agency Check, has not been completed; and

c. Authorize the suspension, but not to terminate the services of an employee in the interest of national security in positions within DSA.

7. Clear DSA personnel and such other individuals as may be appropriate for access to classified Defense material and information in accordance with the provisions of DoD Directive 5210.8, dated February 15, 1962, "Policy on Investigation and Clearance of Department of Defense Personnel for Access to Classified Defense Information" and of Executive Order 10501, dated November 5, 1953, as amended.

8. Act as agent for the collection and payment of employment taxes imposed by Chapter 21 of the Internal Revenue Code of 1954 and, as such agent, make all determinations and certifications required or provided for under Section 3122 of the Internal Revenue Code of 1954 and Section 205(p)(1) and (2) of the Social Security Act, as amended (42 USC 405(p)(1) and (2)) with respect to DSA employees.

9. Authorize and approve overtime work for DSA civilian officers and employees in accordance with the provisions of Section 550.111 of the Civil Service Regulations.

10. Authorize and approve:

a. Travel for DSA civilian officers and employees in accordance with the Standardized Government Travel Regulations, as amended (BoB Circular A-7, Revised);

b. Temporary duty travel only for military personnel assigned or detailed to DSA in accordance with Joint Travel Regulations for the Uniformed Services, dated April 1, 1951, as amended;

c. Invitational travel to persons serving without compensation whose consultive, advisory, or other highly specialized technical services are required in a capacity that is directly related to or in connection with DSA activities, pursuant to the provisions of Section 5 of the Administrative Expenses Act of 1946, as amended (5 USC 73b-2).

11. Approve the expenditure of funds available for travel by military personnel assigned or detailed to DSA for expenses incident to attendance at meetings of technical, scientific, professional or other similar organizations in such instances where the approval of the Secretary of Defense or his designee is required by law (5 USC 174a). This authority cannot be redelegated.

12. Develop, establish, and maintain an active and continuing Records Management Program, pursuant to the provisions of Section 506(b) of the Federal Records Act of 1950, (44 USC 396(b)).

13. Establish and use Imprest Funds for making small purchases of material and services other than personal for DSA when it is determined more advantageous and consistent with the best interests of the Government, in accordance with the provisions of DoD Instruction 7280.1, dated January 5, 1962, and the Joint Regulation of the General Services Administration -- Treasury Department -- General Accounting Office, entitled "For Small Purchases Utilizing Imprest Funds."

14. Authorize the publication of advertisements, notices, or proposals in newspapers, magazines, or other public periodicals as required for the effective administration and operation of DSA (44 USC 324).

15. a. Establish and maintain appropriate Property Accounts for DSA.

b. Appoint Boards of Survey, approve reports of survey, relieve personal liability, and drop accountability for DSA property contained in the authorized Property Accounts that has been lost, damaged, stolen, destroyed, or otherwise rendered unserviceable, in accordance with applicable laws and regulations.

16. Promulgate the necessary security regulations for the protection of property and places under the jurisdiction of the Director, DSA, pursuant to paragraph III.A. and V.B. of DoD Directive 5200.8, dated August 20, 1954.

17. Establish and maintain, for the functions assigned, an appropriate publications system for the promulgation of common supply and service regulations, instructions, and reference documents, and changes thereto, pursuant to the policies and procedures prescribed in DoD Directive 5025.1, dated March 7, 1961.

18. Enter into interservice support agreements in accordance with DoD Directive 4000.19, dated March 26, 1960.

19. Enter into logistic supply and service agreements with Government departments and agencies other than the DoD.

20. Exercise the authority delegated to the Secretary of Defense by the Administrator of General Services Administration with respect to the disposal of surplus personal property.

21. Exercise the authority and responsibility of the ASD(I&L) as delegated to the Director, DSA, for the National Industrial Equipment Reserve (NIER) established by the National Industrial Reserve Act of 1948 (50 USC 451 et seq.).

The Director, DSA, may redelegate these authorities as appropriate, and in writing, except as otherwise specifically indicated above or as otherwise provided by law or regulation.

This delegation of authorities is effective immediately.