

PSMC Participants:

Attached is the final agenda for the Spring PSMC, 26-28 April 2016. It will be held at the new LMI building in Tysons, VA. For those of you who cannot come in person, we will have virtual access to the meeting all day Tuesday and until noon on Wednesday. The cover page includes the web links and phone number and conference ID#.

For those of you attending in person, LMI needs to know your citizenship, please, and we need to know which days you're attending, so we can plan ahead for food and beverages. Note: If you're not a U.S. citizen, you may still attend; LMI will need you to fill out a form.

Please RSVP by April 20th, whether you plan to participate in person or virtually. (Your attendance will be recorded in either case.) Please include which days you plan to participate and your citizenship if you're coming in person. Send your RSVP by email to donna.mcmurry@dla.mil, or call 703-767-6874.

FYI, the Terrace level in the building is the same level as the Lower Level (LL) in the parking garage. Speaking of parking, you may park in any space that doesn't say "Reserved," "Hybrid Vehicle Only," etc. There are some designated LMI visitor spaces, which you're welcome to park in, but not required to use. LMI Security will be set up in front of our meeting room to check everyone in.

If you have problems finding the LMI building, you may call Brian Mansir, our LMI POC, 703-606-7456, or Loan Nguyen, his group's administrative assistant, 571-201-3935 (cell) or 703-917-7037 (office), or me on my cell phone, 703-298-7443. If you have an EZ Pass transponder on your car, Jones Branch Drive (the street where LMI is located) is an EZ Pass exit from the Capital Beltway (495). After you take that exit, LMI will be on your right.

There is no meeting fee. On Tuesday and Wednesday, we will have a catered lunch in the meeting room for \$15.00 (cash) per day. We will also provide Continental breakfast in the meeting room for a nominal contribution.

Dress code is "business casual," which means no coat and tie required. (For example, open collar shirt and khakis.) However, you're welcome to wear a coat and tie if you'd like.

If you have any questions, please let us know. We hope you'll be able to join us.

Respectfully,

The PSMC Leadership