



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
8725 JOHN J. KINGMAN ROAD
FORT BELVOIR, VIRGINIA 22060-6221

IN REPLY
REFER TO

DNSC-M

11 Sep 2013

MEMORANDUM FOR: DNSC-MOWA

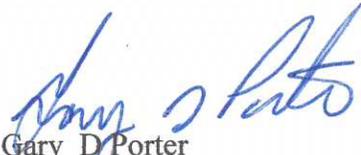
SUBJECT: Safety Monitor

Effective September 11, 2013 the Environmental Protection Specialist Mr. Rob Skruck will be Designated as safety monitor at Warren Depot.

Duties in addition to their assigned responsibilities will consist of the following:

1. Conduct weekly inspections of local work areas.
2. Follow up on deficiencies noted on the Health & Safety Inspections.
3. Report all mishaps to Health & Safety Manager.
4. Coordinate occupational health program requirements (e.g. annual medical exams).
5. Provide first level of safety and health support for employees and supervisors.
6. Conduct Monthly Safety Meetings.

Mr Skruck has had required training to accomplish his assigned safety tasks. Further training will be available to him via Learning Management system and Enterprise Safety Application Management Services.


Gary D Porter
Chief of Operations and Logistics
DLA STRATEGIC MATERIALS