



**DEFENSE LOGISTICS AGENCY**  
DEFENSE NATIONAL STOCKPILE CENTER  
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FT. BELVOIR, VIRGINIA 22060-6223



IN REPLY  
REFER TO

DNCS-MO

6 January 2010

MEMORANDUM FOR: HQ DNCS  
DNCS-MOHA  
DNCS-MOWA  
DNCS-MOSC

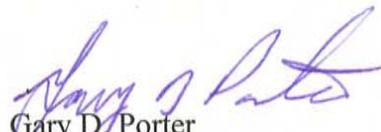
SUBJECT: Safety Monitors

Effective January 6, 2010 the Depot General Supply Specialists and HQ Commodity Specialist will be designated as safety monitors: Scotia Depot - Dewey Blair; Warren Depot – Sally Miller; Hammond Depot – Eric Deal; and HQ – Jason Boynton.

Duties in addition to their assigned responsibilities will consist of the following:

1. Conduct weekly inspections of local work areas.
2. Follow-up on deficiencies noted on the Health & Safety Inspections.
3. Report all mishaps to Health & Safety Specialist.
4. Coordinate occupational health program requirements (e.g. annual medical exams).
5. Provide first level of safety and health support for employees and supervisors.
6. Conduct Monthly Safety Meetings, except at HQ.
7. Conduct Monthly Safety Inspections, HQ only.

All persons identified as safety monitors have had required training to accomplish their assigned safety tasks. Further training will be available to them via the Learning Management System.

  
Gary D. Porter  
Chief, Operations and Logistics  
Defense National Stockpile