

INSTRUCTIONS

Instructions for items other than those that are self-explanatory, are as follows:

- (a) Item 1 (Contract ID Code). Insert the contract type identification code that appears in the title block of the contract being modified.
- (b) Item 3 (Effective date).
 - (1) For a solicitation amendment, change order, or administrative change, the effective date shall be the issue date of the amendment, change order, or administrative change.
 - (2) For a supplemental agreement, the effective date shall be the date agreed to by the contracting parties.
 - (3) For a modification issued as an initial or confirming notice of termination for the convenience of the Government, the effective date and the modification number of the confirming notice shall be the same as the effective date and modification number of the initial notice.
 - (4) For a modification converting a termination for default to a termination for the convenience of the Government, the effective date shall be the same as the effective date of the termination for default.
 - (5) For a modification confirming the contracting officer's determination of the amount due in settlement of a contract termination, the effective date shall be the same as the effective date of the initial decision.
- (c) Item 6 (Issued By). Insert the name and address of the issuing office. If applicable, insert the appropriate issuing office code in the code block.
- (d) Item 8 (Name and Address of Contractor). For modifications to a contract or order, enter the contractor's name, address, and code as shown in the original contract or order, unless changed by this or a previous modification.
- (e) Item 9, (Amendment of Solicitation No. - Dated), and 10, (Modification of Contract/Order No. - Dated). Check the appropriate box and in the corresponding blanks insert the number and date of the original solicitation, contract, or order.
- (f) Item 12 (Accounting and Appropriation Data). When appropriate, indicate the impact of the modification on each affected accounting classification by inserting one of the following entries.
 - (1) Accounting classification
Net increase \$ _____

- (2) Accounting classification
Net decrease \$ _____

NOTE: If there are changes to multiple accounting classifications that cannot be placed in block 12, insert an asterisk and the words "See continuation sheet".

- (g) Item 13. Check the appropriate box to indicate the type of modification. Insert in the corresponding blank the authority under which the modification is issued. Check whether or not contractor must sign this document. (See FAR 43.103.)
- (h) Item 14 (Description of Amendment/Modification).
 - (1) Organize amendments or modifications under the appropriate Uniform Contract Format (UCF) section headings from the applicable solicitation or contract. The UCF table of contents, however, shall not be set forth in this document
 - (2) Indicate the impact of the modification on the overall total contract price by inserting one of the following entries:
 - (i) Total contract price increased by \$ _____
 - (ii) Total contract price decreased by \$ _____
 - (iii) Total contract price unchanged.
 - (3) State reason for modification.
 - (4) When removing, reinstating, or adding funds, identify the contract items and accounting classifications.
 - (5) When the SF 30 is used to reflect a determination by the contracting officer of the amount due in settlement of a contract terminated for the convenience of the Government, the entry in Item 14 of the modification may be limited to --
 - (i) A reference to the letter determination; and
 - (ii) A statement of the net amount determined to be due in settlement of the contract.
 - (6) Include subject matter or short title of solicitation/contract where feasible.
- (i) Item 16B. The contracting officer's signature is not required on solicitation amendments. The contracting officer's signature is normally affixed last on supplemental agreements.

MANDATORY FOOD PRODUCTS AND DINING PACKETS

- A. Certain supplies or services to be provided under this contract for use by the Government are required by law to be obtained from nonprofit agencies participating in the program operated by the Committee for Purchase From People Who Are Blind or Severely Disabled (the Committee) under the Javits-Wagner-O'Day Act (JWOD) (41 U.S.C. 46- 48c).
- B. The mandatory products are required to be purchased from the Non Profit Agency manufacturers listed in paragraph H. The listing of required mandatory products and Non Profit Agency manufacturers is subject to change when directed by the Committee. The contractor (Subsistence Prime Vendor) is required to expeditiously catalog the mandatory products and remove any commercial equivalent product with "essentially the same"* product characteristics. If the removal and replacement will take longer than 30 days after notification by the Contracting Officer, the approval of the Contracting Officer must be obtained for the extension.
- C. Any other commercial equivalent product with "essentially the same"* product characteristics can not be sold to the DSCP customers under this contract.
- D. The contractor must ensure that sufficient stocks of mandatory products are on hand to satisfy anticipated customer demand taking into account lead times for delivery from the designated mandatory source to the Prime Vendor. If a contractor is notified that any of the below products are not available from the designated mandatory source, the contractor must notify the Contracting Officer immediately.
- E. The contractor is not authorized to submit catalog changes containing other commercial equivalent products with "essentially the same" product characteristics as those items listed below.
- F. If the contractor is requested to carry other commercially equivalent product with "essentially the same"* product characteristics but with a unique packaging requirement that is not currently provided by the mandatory source, the contractor must notify the mandatory source and the Contracting Officer in order to provide the designated mandatory source with the opportunity to satisfy the unique packaging requirement being requested. Included in the contractor notification to the designated mandatory source and Contracting Officer, will be the customer's justification for the unique packaging requirement.
- G. Price and delivery information for the mandatory products are available directly from the Designated Sources as listed in paragraph H. below. Payments shall be made directly to the Designated Source making delivery.
- H. Mandatory Products and Designated Sources:

1. Pancake Mix, Devil's Food Cake Mix, Gingerbread Cake Mix, Dehydrated Cottage Cheese, Whole Egg Crystals, and Milk Nonfat Dry

The COMMITTEE FOR PURCHASE FROM PEOPLE WHO ARE BLIND OR SEVERELY DISABLED granted a purchase exception from April 09, 2007 through July 15, 2007, allowing use of other than mandatory JWOD products for Nonfat Dry Milk 4lb. general purpose, 6/#10/CN/CS ONLY. (high-lighted in bold print below)

All other products remain unchanged, as mandatory.

ARC – Diversified
435 Gould Drive
Cookeville, TN 38506
P.O.C. Melissa Wilson (931) 432-5981

<u>STOCK NUMBER</u>	<u>PRODUCT</u>
8920-01-E60-7848	Cake Mix, Gingerbread, 6/5 LB BGS/CS
8920-01-E60-7849	Cake Mix, Gingerbread, 50 LB BG
8920-01-E60-7748	Cake Mix, Gingerbread, 6/#10 CN/CS
8920-01-E60-7846	Cake Mix, Devil's Food, 6/5 LB BGS/CS
8920-01-E60-7847	Cake Mix, Devil's Food, 50 LB BG
8920-01-E60-7747	Cake Mix, Devil's Food, 6/#10 CN/CS
8920-01-E60-7860	Pancake & Waffle Mix, Regular, 6/5 LB BGS/CS
8920-01-E60-7861	Pancake & Waffle Mix, Regular, 6/6 LB BGS/CS
8920-01-E60-7862	Pancake & Waffle Mix, Regular, 25 LB BG
8920-01-E60-7863	Pancake & Waffle Mix, Regular, 50 LB BG
8920-01-E60-7749	Pancake & Waffle Mix, Regular 6/#10 CN/CS
8920-01-E60-7856	Pancake Mix, Buttermilk, 6/5 LB BGS/CS
8920-01-E60-7857	Pancake Mix, Buttermilk, 6/6 LB BGS/CS
8920-01-E60-7858	Pancake Mix, Buttermilk, 25 LB BG
8920-01-E60-7859	Pancake Mix, Buttermilk, 50 LB BG
8920-01-E60-7850	Pancake Mix, Buttermilk, 6/#10 CN/CS
8910-01-E60-8830	Cottage Cheese, Dehydrated, 6/#10 CN/CS
8910-01-E60-6007	Whole Egg Crystals, 14/1.75LB BG/CS
8910-01-E60-8832	Milk Nonfat Dry 4lb general purpose, 6/#10 CN/CS

2. Spices and Spice Blends: *Garlic powder, Granulated Garlic, Paprika, Black Pepper (ground, cracked & whole)*, All Purpose w/o Salt, Chili Powder, Lemon Pepper, Cinnamon Ground, Cinnamon Stick Whole, Taco Mix, Ginger Ground, Cayenne Pepper, Red Pepper, Canadian Style Blend for beef.

The COMMITTEE FOR PURCHASE FROM PEOPLE WHO ARE BLIND OR SEVERELY DISABLED added Taco Mix, Ginger Ground, Cayenne Pepper, Red Pepper, and Canadian Style Blend for beef to the procurement list of mandatory

products effective 08 April 2007. Contractors are responsible expeditiously catalog the mandatory products in accordance with paragraph B above. The group of spices added are underlined below.

Unistel, Continuing Developmental Services
650 Blossom Road
Rochester, NY 14610-1811
P.O.C. Mr. Jack Pipes or Mr. Nick Galante (800) 864 7835

<u>STOCK NUMBER</u>	<u>PRODUCT</u>
8950-01-E60-5751	Garlic Powder, 1 LB CO, 12/CS
8950-01-E60-5752	Garlic Powder, 6 LB CO, 3/CS
8950-01-E60-5754	Garlic, Granulated, 12 OZ CO, 12/CS
8950-01-E60-5753	Garlic, Granulated, 25 OZ CO, 6/CS
8950-01-E60-5750	Paprika, Ground, 4.5 OZ CO, 24/CS
8950-01-E60-5749	Paprika, Ground, 1 LB CO, 12/CS
8950-01-E60-7767	Pepper, Black, Ground, Gourmet, 1LB CO, 12/CS
8950-01-E60-7770	Pepper, Black, Ground, Gourmet, 5 LB CO, 3/CS
8950-01-E60-7766	Pepper, Black, Ground, Gourmet, 1 LB CN, 12/CS
8950-01-E60-7769	Pepper, Black, Ground, Gourmet, 18 OZ CO, 6/CS
8950-01-E60-7768	Pepper, Black, Ground, Gourmet, 18 OZ CN, 6/CS
8950-01-E60-7765	Pepper, Black, Ground, Gourmet, 1.5 OZ CO, 48/CS
8950-01-E60-8237	Pepper, Black, Cracked, 1 LB CO, 6/CS
8950-01-E60-8236	Pepper, Black, Cracked, 1 LB CN, 6/CS
8950-01-E60-8235	Pepper, Black, Cracked, 18 OZ CO, 6/CS
8950-01-E60-8234	Pepper, Black, Cracked, 18 OZ CN, 6/CS
8950-01-E60-8239	Pepper, Black, Whole, 1 LB CO, 6/CS
8950-01-E60-8238	Pepper, Black, Whole, 1 LB CN, 6/CS
8950-01-E60-8241	Pepper, Black, Whole, 18 OZ CO, 6/CS
8950-01-E60-8240	Pepper, Black, Whole, 18 OZ CO, 6/CS
8950-01-E60-9456	Spice Blend, All Purpose w/o Salt, 2.5oz CO, 12/CS
8950-01-E60-9547	Spice Blend, All Purpose w/o Salt, 6.5oz CO, 6/CS
8950-01-E60-9458	Spice Blend, All Purpose w/o Salt, 10oz CO, 12/CS
8950-01-E60-9459	Spice Blend, All Purpose w/o Salt, 20oz CO, 6/CS
8950-01-E60-9460	Spice Blend, All Purpose w/o Salt, 28oz CO, 6/CS
8950-01-E60-9461	Spice Blend, Chili Powder, 16oz CO, 6/CS
8950-01-E60-9462	Spice Blend, Chili Powder, 17oz CO, 6/CS
8950-01-E60-9463	Spice Blend, Chili Powder, 18oz CO, 6/CS
8950-01-E60-9464	Spice Blend, Chili Powder, 20oz CO, 6/CS
8950-01-E60-9465	Spice Blend, Chili Powder, 5lb CO, 1/5lb/CS
8950-01-E60-9147	Spice Blend, Lemon Pepper, 28oz CO, 6/CS
8950-01-E60-9466	Spice Blend, Lemon Pepper, 26oz CO, 6/CS
8950-01-E60-9467	Spice Blend, Lemon Pepper, 27oz CO, 6/CS
8950-01-E60-9150	Spice Cinnamon, Ground, 16oz CO, 6/CS
8950-01-E60-9468	Spice Blend, Cinnamon, Maple Sprinkle, 30oz CO, 6/CS

8950-01-E60-9469 Spice Cinnamon, Ground, 15oz CO, 6/CS
 8950-01-E60-9470 Spice Cinnamon, Ground, 18oz CO, 6/CS
 8950-01-E60-9471 Spice Cinnamon, Ground, 5lb CO, 3/5lb/CS
 8950-01-E60-9472 Spice Cinnamon, Stick, Whole, 8oz CO, 6/CS
8950-01-E61-0104 Spice Ginger Ground, 14oz CO, 6/CS
8950-01-E61-0105 Spice Ginger Ground, 15oz CO, 6/CS
8950-01-E60-9152 Spice Ginger Ground, 16oz CO, 6/CS
8950-01-E61-0103 Spice Blend Canadian Style for beef, 29oz CO, 6/CS
8950-01-E61-0106 Spice Pepper, Cayenne, Ground, 1.5oz CO, 48/CS
8950-01-E60-9155 Spice Pepper, Cayenne, Ground, 14oz CO, 6/CS
8950-01-E61-0107 Spice Pepper, Cayenne, Ground, 16oz CO, 6/CS
8950-01-E61-0108 Spice Pepper, Red, Ground, 16oz CO, 6/CS
8950-01-E61-0099 Spice Mix, Taco, 9oz CO, 6/CS
8950-01-E61-0100 Spice Mix, Taco, 11oz CO, 6/CS
8950-01-E61-0101 Spice Mix, Taco, 23oz CO, 6/CS
8950-01-E61-0102 Spice Mix, Taco, 24oz CO, 6/CS

3. Dining Packets:

National Industries for the Blind
 1310 Braddock Place
 Alexandria, VA 22311-1727
 P.O.C. Ms. Mary Johnson
 Mjohnson@nib.org
 (703) 310-0512

STOCK NUMBER PRODUCT

7360-01-509-3586 Dining Packet, fork, knife, spoon, 2 or 4 sugar, 1 salt, 1 pepper and 1 napkin/pg non-white, subdued color (tan/sand/brown), 25/bg

* “Essentially the Same” Criteria

The following is the criteria for determining whether the items are “essentially the same” when comparing JWOD mandatory products and commercial products. The JWOD product will be considered “essentially the same” when:

1. It has effectively the same form, fit and function.
2. The JWOD and commercial products may be used for the same purpose.
3. The JWOD and commercial products are relatively the same size and a change in size will not affect the use or performance.
4. The appearance, color, texture, or other characteristic of the JWOD product and commercial product are not significantly different from one another?