

CHAPTER 3
RECEIPTS FROM CONTRACTORS

TABLE OF CONTENTS

		<u>PAGE</u>
SECTION I	GENERAL	
203101	Purpose	II-1-3-1
203102	Scope	II-1-3-1
203103	Responsibilities	II-1-3-1
SECTION II	ESTABLISHMENT AND MAINTENANCE OF DUE-IN RECORDS BASED ON CONTRACTUAL SOURCES	
203201	General	II-1-3-3
203202	Due-In Records Based on Recommended Procurements for Stock Replenishment Requiring Manual Review	II-1-3-3
203203	Due-In Records Based on Manually Prepared Purchase Requests for Stock Replenishment and/or Direct Delivery	II-1-3-5
203204	Validation of Recommended Buy/Repair Approval Documents for Stock Replenishment	II-1-3-6
203205	Due-In Records Based on Recommended Procurements for Direct Delivery	II-1-3-6
203206	Assignment of a Type of Due-In Code (TDIC) to the Due-In Record	II-1-3-7
203207	Processing Approved Recommended Buys and Walk-Thru Purchase Requests by the Contracting Subsystem	II-1-3-8
203208	Due-In Records Associated with Amendment Actions	II-1-3-9
203209	Processing Receipt of No Charge Materiel Involving Purchase Requests for Stock Replenishment and/or Direct Delivery	II-1-3-10
203210	Prepositioned Materiel Receipt Documentation	II-1-3-10
SECTION III	PROCESSING RECEIPT TRANSACTIONS	
203301	General	II-1-3-12
203302	Receipt Documentation	II-1-3-12
203303	Validation of Materiel Receipt Documents	II-1-3-12
203304	Recording Receipt Transactions by the DSC	II-1-3-13
203305	Processing Receipt Reversals	II-1-3-16
203306	Recording Receipt Transaction for Direct	

Vendor Deliveries

II-1-3-17

		PAGE
SECTION IV	FOLLOWUP AND REPLIES BASED ON CONTRACT SHIP NOTICE	
203401	General	II-1-3-17
203402	Followup Action on Receipts Due-In From Procurement Source	II-1-3-18
203403	Processing Materiel Receipt Followup Replies	II-1-3-19
203404	Followup Actions When Production Progress Reports, DD Form 375, Received	II-1-3-20
SECTION V	PROCESSING DISCREPANT RECEIPTS	
203501	General	II-1-3-20
203502	Processing SF 361, Discrepancy in Shipment Report (DISREP) for Overages, Shortages, and/or Damaged Shipments	II-1-3-21
203503	Processing SF 361, Discrepancy in Shipment Report (DISREP) for Report of Survey	II-1-3-21
203504	Processing SF 363, Discrepancy in Shipment Confirmation (DISCON), for Damaged or Astray Freight, Partial Loss, Overages, and Shortages in Shipments when the Known Dollar Value Does Not Exceed \$25	II-1-3-21
203505	Processing SF 364, Report of Item Discre- pancy	II-1-3-22
203506	Processing of Inventory Adjustment Actions on Discrepant Receipts	II-1-3-22
203507	Preparation/Processing of an Issue Trans- action Document	II-1-3-23
203508	Processing Due-In Reversal Transaction Document	II-1-3-24
203509	Processing Receipts of Deleted Items	II-1-3-25
203510	Comptroller Processing of Expenditure and Billing When Contract File and Requisi- tions are Erroneously Canceled	II-1-3-25
SECTION VI	FILES AND REPORTS	
203601	General	II-1-3-26
203602	Due-In/Receipt File and/or Inquiries	II-1-3-26
203603	Appendix F-1, Report of Condition Code L Assets and Delinquent Resupply Dues-In	II-1-3-27
203604	Appendix F-43, Recommended Buy/Repair Discrepancy Report	II-1-3-27
203605	Appendix F-49, Delinquent Recommended Buy/Repair Action Report	II-1-3-27
203606	Appendix F-51, Materiel Receipt Process- ing and Analysis Listing	II-1-3-27
203607	Appendix F-73, Notification of Condition Discrepancy	II-1-3-28
203608	Appendix F-90, Monthly Delinquent Due-In from Procurement Status Report	II-1-3-28

203609	Appendix F-100, Document Number Cross- Reference Listing	II-1-3-28
203610	Appendix F-160, Discrepancy Report Notice	II-1-3-28

		PAGE
203611	Appendix F-184, Due-In File Printout Inquiry List	II-1-3-28
203612	Appendix F-185, Monthly Summary of Delinquent Dues-In Report	II-1-3-28
203613	Appendix F-235, Total System Recommended Buy/Repair Aging Report	II-1-3-29
203614	Appendix F-236, Daily Summary of Recommended Buy/Repair Report	II-1-3-29
203615	Appendix F-237, Monthly Summary of Manager Adjustment to Buy/Repair Recommendations	II-1-3-29
203616	Appendix F-238, Monthly Delinquent Due-In From Procurement Dreg-End Balance Report	II-1-3-29
203617	Appendix F-242, Missing Receipt/Lost Shipment Notice	II-1-3-29
203618	Appendix F-294, Second Materiel Receipt Followup Document Listing	II-1-3-30
203619	Appendix F-297, Listing of Outstanding Second Materiel Receipt Followup Documents	II-1-3-30
203620	Appendix F-401, Army Replacement PMRD Listing	II-1-3-30
203621	Appendix F-31, (Contracting Subsystem) - Purchase Request Returned to Supply (Appendix F-443 to DLAM 4140.2, Volume II)	II-1-3-30
203622	Appendix F-57, Active Contracts with Expiring Options - NSN (Contracting Subsystem) (Appendix F-246 to DLAM 4140.2, Volume II)	II-1-3-31
203623	Appendix F-96, Active/Canceled Purchase Request List (Contracting Subsystem) (Appendix F-444 to DLAM 4140.2 Volume II)	II-1-3-31
203624	Appendix F-98, Notification of Receipt from Procurement in Condition E	II-1-3-31
203625	Appendix F-453, Misdirected and Overage Receipt Notification	II-1-3-31
203626	Appendix F-345, Materiel Receipt Discrepancies	II-1-3-32