

APPENDIX F-013C

INVENTORY ADJUSTMENT VOUCHER ADJUSTMENTS REQUIRING
MANDATORY RESEARCH NONACCOUNTABLE STORAGE ACTIVITY

1. PURPOSE:

a. The Inventory Adjustment Voucher (IAV) for adjustments which require mandatory research is produced daily for each NSN involved. The first page of the report is for each individual NSN which includes a Certification Statements and signature block. The End-of-Month version lists all NSNs involved in the sampling followed by a single certification statement block.

b. The adjustment transactions which are excluded from this report are: reversal adjustment with an original DIC DKA, a DIC D8A transaction with an NC in pos. 51-52, and all zero quantity adjustments. The adjustment transactions which appear on the report are determined to require mandatory research when: The Condition Code on the adjustment is L with any gain or loss adjustment, the Controlled Inventory Category Code is Classified (A-H, K, L, O, S, T) with any gain or loss, Sensitive (1-8, Q, R) with any gain or loss adjustment, or Pilferable (I, J, M-P, V-Z) with an adjustment of more than \$2500.00, Unclassified (U, 7, 9, \$, and blank) with an adjustment of more than \$16,000.00.

2. ORIGIN:

This listing is prepared utilizing the SAMMS Item History File (SIHF).

a. Two samples are taken at month end and output on a single report. The samples exclude reversal adjustments and any adjustments which were previously identified as requiring mandatory research during the daily process. The size of the samples is determined by referencing appendix C-17, Sample Plan for Inventory Adjustment Research. The first sample will contain Pilferable adjustments with a dollar value of less than \$2500.01. The second will contain a sample of Unclassified adjustments with a dollar value of greater than \$800.00 and less than \$16,000.01.

b. A DIC ZQA will be systematically output for both forms of the report for a 24 month period.

3. FREQUENCY:

Monthly.

4. FORMAT:

a. Heading Line:

(1) Report Number - F-013C.

- (2) DSC - Self-explanatory.
- (3) ORC - Output Routing Code to whom the report is distributed (ORC 94).
- (4) REPORT TITLE - Self-explanatory.
- (5) DATE - The date the report was generated.
- (6) PAGE - Self-explanatory.

b. Data Organization:

- (1) Sequence:
 - (a) Major: Routing Identifier Code (RIC) of the Nonaccountable Storage Activity.
 - (b) Minor: Type of Item and Type Physical Inventory Codes.
- (2) Spacing: Variable.
- (3) Page Break: Storage Activity.

c. Data Elements:

- (1) ORG DIC - Input Document Identifier Code of the original transaction.
- (2) TRN DIC - Transaction Document Identifier Code; the adjustment Document Identifier Code resulting from the original transaction processing (DIC D8_ or D9_).
- (3) DOCUMENT NUMBER - The document number of the adjustment transaction.
- (4) CC - Condition Code (appendix A-16).
- (5) UI - Unit of Issue (appendix A-49).
- (6) O/P - Ownership/Purpose Code (appendix A-14).
- (7) MC - Management Code (appendix A-13).
- (8) ACQUISITION COST - The weighted unit cost for the total purchases based on the most recent Government contracts for stocked or nonstocked NSN material awarded on or immediately preceding the computation date.
- (9) DOLA - Date of Last Activity from the National Inventory Record.

(10) INV QUANTITY - The on-hand quantity strike balance on the DIC DKA transactions or the on-hand balance after the adjustment is processed for other than DIC DKA transactions.

(11) INV DATE - The date the Storage Activity performed the inventory.

(12) TPIC - Type Physical Inventory Code (appendix A-18).

(13) CIIC - Controlled Inventory Item Code (appendix A-28).

(14) ADJUSTMENT QUANTITY - The gain or the loss quantity which was applied to the National Inventory Record at the Defense Supply Center.

(15) ADJUSTMENT DOLLAR VALUE - The dollar value of the gain or loss applied to the NIR.

(16) ADJUSTMENT DATE - The date of the gain or loss was applied to the NIR.

(17) CERTIFICATION BLOCK - Self-explanatory.

(18) INVENTORY MONITOR - The Inventory Manager who conducted the mandatory research for this particular National Stock Number at this storage activity.

(19) REVIEWING AUTHORITY - The person reviewing the mandatory research of the IM.

(20) APPROVING AUTHORITY - The person who approves the adjustment after the mandatory research is completed.

5. NUMBER OF COPIES AND DISTRIBUTION

The IAV is printed in two copies which are furnished to the Inventory Monitor within the DSO.

6. PROCEDURES FOR REVIEW AND RETENTION

The Inventory Monitor will ensure that the required research is performed by Inventory and Accounting personnel. The findings of the research should be annotated on the listing itself and the listings should accompany the monthly IAV. Based on the results of the research, the Inventory Monitor or Accountable Officer may request additional research if findings are inadequate. The listings will be held in the DSC accountable files for the a two year time period as the approved IAVs.