

APPENDIX F-119

VIOLATION REENTRY REJECT LIST

1. PURPOSE

To furnish operating personnel, designated by Output Routing Code, notification that violation reentry actions did not process.

2. ORIGIN

This listing is produced as a result of the violation reentry process.

3. FREQUENCY

Daily, as violation reentry documents are processed.

4. DATA ELEMENTS

- a. REPORT NUMBER - F-119.
- b. ORC - Output Routing Code of distribution point.
- c. Report Title.
- d. DATE - Date of report preparation (2-digit year - 3-digit Julian day).
- e. PAGE - Page number of report.
- f. ORC - Output Routing Code of personnel reflected on the rejected input (reentry) document.
- g. VIOL. CTL. NO. - Violation Control Number reflected on the rejected input (reentry) document.
- h. Eighty column image of rejected input (reentry) document.

NOTE: Pointers on DIC ZLR reentry documents interpret as a blank space (one-field position).

i. REJ CODE - A coded reason for rejection of the input (reentry) document. Reject codes assigned are:

- (1) 1 - No Record of Violation Control Number in file.
- (2) 2 - Invalid Reentry Code; invalid input format; an attempt was made to delete (Reentry Code D) a requisition type document; or an attempt was made to change the document number (pos. 30-43) of a requisition type document.

(3) 3 - DIC ZLR reentry document received against other than controlled violation (Option 1).

j. Eighty field positions image of the violated document which is held in suspension in the Violation Control File. This is applicable only for those Violation Reentry documents which reject with Reject Code 2.

5. DATA ORGANIZATION

a. This listing is double-spaced and sequenced by ORC (Major), Reject Code, (Intermediate) and Violation Control Number (Minor).

b. Page break will be on change of ORC.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies to the directorate indicated by the Output Routing Code.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. One copy of the list will be broken out by ORC and routed to personnel preparing the reentry document for research, correction, and preparation of a new reentry document in accordance with the E appendix for processing the basic (original) violation.

b. One copy of the list will be routed to quality control personnel within the responsible directorate for analysis of repetitive trends and recommendation, where warranted, for additional training of operational personnel or computer program revisions.

8. RETENTION PERIOD

a. The copy routed to operating personnel, by ORC, for research and reentry will be destroyed upon completion of required action(s).

b. The copy routed for management analysis will be retained for backup of any trend charts or recommendations developed and for comparison of before and after statistics for problem area corrections.

