

APPENDIX F-169

TECHNICAL GUIDANCE FOR STOCK MANAGEMENT REPORT

1. PURPOSE

This report will be used by Item Managers to followup and take appropriate action on open Recommended Buys (RBs). This report will contain information on Missing Data Work Lists (MDWLs)/Suspended RBs which are recommended for cancellation by DTO and will reflect all open records for which a DLA Form 1152 was processed to DSO.

2. ORIGIN

System generated from the Procurement Subsystem for MDWLs/Suspended RB(s). Report generation is triggered by the entry of an O (alpha) in the Delay Reason Code field of the MDWL. A system generated date will be reflected in the Date DLA Form 1152 sent to DSO field of the report. Data elements are perpetuated from original MDWL.

3. FREQUENCY

Weekly.

4. FORMAT

a. Heading Line (Standard Identification).

- (1) REPORT NO. - PF-169
- (2) D\_SC - Processing DSC.
- (3) ORC - Output Routing Code. (Default ORC is ZZ.)
- (4) REPORT TITLE - Technical Guidance For Stock Management Report.
- (5) DATE - Indicates date listing was output from computer.
- (6) PAGE - Page Number.

b. Data Organization:

- (1) Sequence:
  - (a) Major - ORC.
  - (b) Minor - NSN/PGC.
- (2) Number of lines per page - Variable.
- (3) Spacing - Single and Double.

(4) Page Break - ORC/Full Page. (Same NSN data will not be split between pages.)

(5) Required Totals - None.

c. Captions and Explanation of Data Elements:

(1) NSN/PGC - National Stock Number or Project Group Code perpetuated from MDWL (13 positions).

(2) DATE DLA FORM 1152 SENT TO DSO - Julian date DLA Form 1152 was submitted to Directorate of Supply Operations for cancellation of RB(s). Optional - Perpetuated from MDWL (five positions).

(3) RB NUMBER - Recommended Buy Number of all open RBs. Multiple lines if more than one RB (13 positions).

(4) RB PRI - Priority of RB perpetuated from the MDWL, mandatory if direct delivery buy (two positions).

(5) SMCC - Selective Management Category Code perpetuated from the MDWL (two positions).

(6) PROJ CODE - Project Code from the requisition perpetuated from the MDWL, mandatory if direct delivery buy (three positions).

(7) DOLLAR VALUE OF RB - Dollar value of the RB perpetuated from the MDWL (15 positions).

(8) MEMO - Clear text field for explanatory notes by the Techicians/Specialists. Data perpetuated from the MDWL - optional (140 positions).

5. DISTRIBUTION AND RETENTION

Distributed to Directorate of Supply Operations and the Directorate of Technical Operations. Output quantity and retention requirements to be established by each DSC.

6. PROCEDURES FOR REVIEW AND PROCESSING

Upon receipt of the report listing identify those NSNs which have undergone a technical determination by the DTO. The Item Manager should initiate action to cancel the RB(s) and initiate appropriate action to phase out the item as described in appendix E-413 P.

