

APPENDIX F-253

PERFORMANCE REPORT SCHEDULE TABLE PRINTOUT

1. PURPOSE

This table provides the ability to establish and maintain a variable schedule and mechanical trigger for the preparation of the Supply Operations Report, appendix F-40, on a frequency as specified by DSC management echelons or HQ DLA. The established schedule may be on a daily, weekly, biweekly or monthly basis, or may be variable within a report period dependent on current world and/or agency exigencies. This schedule will assure that report totals extracted from the F-40 Reports output during the month are equal to the total month's statistics extracted from the Supply Availability and Workload Analysis Report, appendix F-67.

2. ORIGIN

This printout is prepared as a result of processing a Performance Report Schedule Table Transaction, DIC ZMM, appendix B-225.

3. FREQUENCY

Daily, on submission of the Performance Report Schedule Table Transaction, DIC ZMM.

4. DATA ELEMENTS

- a. Report Number - F-253.
- b. ORC - Constant Output Routing Code 94.
- c. Report Title.
- d. Date - Date report prepared.
- e. Page Number.
- f. SEQ - Sequence code equals to Julian date 001 through 366.
- g. DW - Days of Week - Indicates the number of the applicable day of the week, i.e., 1 = Monday, 2 = Tuesday, 3 = Wednesday, 4 = Thursday, 5 = Friday, 6 = Saturday, 7 = Sunday.
- h. REPT:

(1) F-40 - An alpha X indicating the cutoff date for which the Supply Operations Report, appendix F-40, will be prepared. Timeframes for this report are considered to run from 0001 the morning following the last report to 2400 on the report cutoff date. See format page attached. The F-40 report cutoff at 2400 on Julian day 031 will cover the period from 0001 Julian day 026 through 2400 Julian day 031 (5 day period).

(2) F-67 - An alpha X indicating the cutoff date for which the Supply Availability Workload and Analysis Report, appendix F-67, will be prepared. See format page attached. Under this concept the statistics included on the F-67 report cutoff on 031 Julian day will represent 31 days processing and will be equal to the F-40 report cutoff 005 (5 days) plus the F-40 report cutoff 012 (7 days), 019 (7 days), 026 (7 days), and 031 (5 days).

5. DATA ORGANIZATION

The report will be contained on one page in sequence by predetermined sequence code (Julian day).

6. NUMBER OF COPIES AND DISTRIBUTION

One copy to Constant ORC 94, Plans and Program Branch, Management Support Office, Directorate of Supply Operations or to its counterpart at DPSC.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. This report will be reviewed to assure that the add, change, or delete action intended by input of the table update transaction processed as desired by the originator or requester.

b. The report will be retained for DSC/DLA policy reviews.

8. RETENTION

a. Any report resulting from a table update action will be retained as a ready reference document until replaced by a later version.

b. Any report prepared as a result of inquiry action will be destroyed after it has served the purpose for which it was requested.

