

APPENDIX F-320

DLSC INPUT STATISTICAL COUNTS

1. PURPOSE

To provide a printout of statistics relating to all DICs processed by a DSC during the reporting period.

2. ORIGIN

Statistics are compiled as a result of processing all transactions submitted to and received from DLSC.

3. FREQUENCY

Monthly

4. FORMAT

a. Heading Line:

- (1) LF320 - Report Number.
- (2) D_SC - Processing DSC.
- (3) ORC - Output Routing Code.
- (4) Title - DLSC INPUT STATISTICAL COUNTS.
- (5) DATE - Indicates date listing was output from computer.
- (6) PAGE - Page Number.

b. Data Organization:

(1) Sequence:

(a) Major - FSC (DICs LFU, LSB, LSC, LSF, LSN, LSR, and LTI will be listed as FSC 0000).

(b) Minor - Input DIC.

- (2) Number of lines per page - Full page.
- (3) Spacing - Double.
- (4) Page break - On full page.
- (5) Required totals - None.

c. Captions and Explanation of Data Elements:

- (1) FSC - Federal Supply Class (four positions).

(2) DIC - Input DIC (three positions).

(3) OPENING BALANCE - Balance carried forward from previous report (seven positions).

(4) PROPOSED - Totals for each DIC placed in IN-PROCESS suspense during the reporting period (seven positions).

(5) CENTER APPROVED - Totals for each DIC submitted by the DSC and approved by DLSC (seven positions).

(6) OTHER APPROVED - Totals for each DIC submitted by Military Services, Civil Agencies, or other DSCs and approved by DLSC (seven positions).

(7) REJECTED - Totals for each DIC submitted by the DSC and rejected by DLSC (seven positions).

(8) CANCELED - Totals for each DIC submitted by the DSC, rejected by DLSC and subsequently removed from reject suspense by computer processing of YBA containing File Maintenance Code C or D, or mechanically canceled incidental to automated followup routine (seven positions).

(9) RESUBMITTED - Totals for each DIC resubmitted to DLSC (using original DCN) following DLSC reject of initial transaction. Totals are compiled as a result of processing DIC YBA actions (containing File Maintenance Code A) which change suspense file records from REJECT SUSPENSE to IN-PROCESS SUSPENSE (seven positions).

(10) CLOSING BALANCE - Total obtained by formula: Opening Balance plus Proposed minus Center Approved and Canceled. Closing balance becomes the opening balance for the next report period (seven positions).

NOTE: Totals reflected under other approved, rejected, and resubmitted are monthly statistics for the report period. They do not affect the balance columns of the reports.

5. DISTRIBUTION AND RETENTION

One copy each to Management Support Office of DSO and DTO. If not required by DSO, code the Reports Format File accordingly.

6. PROCEDURES FOR REVIEW AND PROCESSING

This report will be destroyed after it has served the purpose for which it was prepared.

DISC INPUT STATISTICAL COUNTS

LF320 D SC OMC XXX

FSC	DIC	OPENING BALANCE	PROPOSED	CENTER APPROVED	OTHER APPROVED	REJECTED	CANCELED	RESUBMITTED	CLOSING BALANCE
XXX	XX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXX	XX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXX		XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX