

APPENDIX F-397

CARRRS MONTHLY STATS

1. PURPOSE

This report provides monthly statistical data on total requisitions by requisition status code for each contractor utilizing the Computer Assisted Requisition Review and Reentry System (CARRRS).

2. ORIGIN

The F-397 is generated as a result of selected NSN transactions.

3. FREQUENCY

Monthly.

4. FORMAT:

a. Report Header

- (1) REPORT NUMBER - F-397.
- (2) TITLE - CARRRS Monthly Stats.
- (3) PRINT DATE - Report Preparation Date (Day, Month, Year).
- (4) PAGE - Page Number of Report.

b. Captions of Data Elements

- (1) REQN STATUS - Requisition Status in Coded Format.
- (2) CONTRACTOR - Name of Contractor utilizing CARRRS.
- (3) NO REQNS - Total number of requisitions identified to a specific contractor by requisition status.
- (4) VEN DOL VALUE - Total Vendor Dollar Value of requisitions based on requisition status and contractor.
- (5) STD DOL VALUE - Total Standard Dollar Value of requisitions by requisition status and contractor.

5. DISTRIBUTION AND RETENTION

- a. One copy to DSO; One copy to Contracting.
- b. Retention: As required by local policy.

6. PROCEDURES FOR REVIEW AND PROCESSING

This report will be used for reviewing quantitative data as to the number of requisitions, total dollar values involved by requisition status code and contractor.

