

APPENDIX F-398

CARRRS TRANSACTIONS BY ACTIVITY CODE

1. PURPOSE

This report provides a summary of data entries by individual activities along with the total dollar values involved. This report also summarizes the total count of data entry transactions by DICs ZLL, ZLM, and ZRZ.

2. ORIGIN

This report is prepared as a result of processing DICs ZLL, ZLM, and ZRZ transactions.

3. FREQUENCY

Daily.

4. FORMAT:

a. Report Header.

- (1) REPORT NUMBER - F-398.
- (2) TITLE - CARRRS Transactions by Activity Code.
- (3) PRINT DATE - Report Preparation Date (Day, Month, Year).
- (4) CONTRACTOR - Contractors name abbreviated.

b. Captions of Data Elements

- (1) ACTY CD - Activity Code.
- (2) COUNT - Total count of DICs ZLL, ZLM, and ZRZ transactions for a specific activity code.
- (3) VEN DOL VALUE - Vendor Dollar Value for transactions processed.
- (4) STD DOL VALUE - Standard Dollar Value for transactions processed.

c. SUMMARY DATA - Provides a total count of all DICs ZLL, ZLM, and ZRZ transactions processed by activity codes.

5. DISTRIBUTION AND RETENTION

Two copies to DSO; two copies to Contracting. Disbursement of copies to individual(s)/offices subject to local policy.

6. PROCEDURE FOR REVIEW AND PROCESSING

Report will serve as a management tool for reviewing CARRRS ZLL, ZLM and ZRZ transactions for a specific contractor.

