

APPENDIX B-9

REFERRAL ORDER/LATERAL REDISTRIBUTION ORDER

1. This transaction is applicable to chapter 4 and appendix D-33 and is the document by which a SSD or DSSP receiving a correctly routed requisition for an item which is out of stock, refers the requisition to the responsible DSC for continued supply action. This transaction will also be used to pass a requisition to a holding activity for lateral support.

2. The following are the fields in the transaction:

<u>FIELD LEGEND</u>	<u>FIELD POSITION(S)</u>	<u>EXPLANATION/INSTRUCTIONS</u>
Document Identifier Code	1-3	Enter DIC A4_.
Routing Identifier Code (To)	4-6	Enter the appropriate code identifying the DSC to the activity to which the document is being referred.
Media and Status Code	7	Enter code as shown on the requisition.
National Stock Number (NSN)	8-20	When no change or substitution is made, enter the National Stock Number as shown on the requisition. When change or substitution is made, enter the corrected NSN or substituted NSN. (Change pos. 3, when applicable.)
Blank	21-22	Leave blank.
Unit of Issue	23-24	Enter the two letters UI abbreviation as shown in the applicable catalog or stock list.
Quantity	25-29	Enter the quantity of the item being referred.
Document Number	30-43	Enter the document number as shown on the requisition.

<u>FIELD LEGEND</u>	<u>FIELD POSITION(S)</u>	<u>EXPLANATION/INSTRUCTIONS</u>
Suffix	44	Enter the Suffix Code when requisitioned quantity is divided into separate supply actions. When the requisitioned quantity is not divided, the field will be left blank.
Supplementary Address	45-50	Enter code as shown on the requisition.
Signal	51	Enter code as shown on the requisition.
Fund	52-53	Enter code as shown on the requisition.
Distribution	54-56	Enter code as shown on the requisition. If LRO, enter 2 in pos. 54.
Project	57-59	Enter code as shown on the requisition.
Priority	60-61	Enter code as shown on the requisition.
Required Delivery Date	62-64	Enter the day as shown on the requisition; or leave blank.
Advice	65-66	Enter code as shown on the requisition.
Date of Receipt of Demand	67-69	Enter the date of receipt of the demand document as recorded in the document by the initial recipient in the supplying Distribution System. If blank or invalid, DSC will compute and enter the date based on date referral is received.
Blank	70	Leave blank.
Condition Code	71	If LRO, enter the Condition Code; otherwise, leave Blank.

<u>FIELD LEGEND</u>	<u>FIELD POSITION(S)</u>	<u>EXPLANATION/INSTRUCTIONS</u>
Management Code	72	Enter Demand Code (appendix A-6) or Management Code (appendix A-13) as required in chapter 9. If LRO, leave blank.
Blank	73	Leave blank.
Routing Identifier	74-76	Enter the code applicable to the activity from which the document is being passed.
Blank	77-80	Blank.