

APPENDIX B-33

DELETED ITEM REPORT AND REPLY CARD

1. The Deleted Item Report Card, prepared on the DD Form 1487, DoD Materiel Adjustment Document, is originated by the distribution depot. It is used to advise the DSC that stock of an item deleted from the Federal Supply Catalog is on hand in storage.

2. The Deleted Item Reply Card, also prepared on DD Form 1487, is originated by the DSC. With the exception of Document Identifier Code and the Management Code, if one is applicable, entries on the reply card perpetuate entries on the report card. The card is used to advise the distribution depot that the item is not deleted or that action is underway to reinstate the item in the Federal Supply Catalog. The DIC CKH card will be manually prepared by the Item Manager and forwarded to the Key punch Section with a note as follows: PUNCH AND RETURN TO (Item Manager's name and office symbol). Then the DIC CKH punched card must be mailed to the applicable distribution depot.

3. The following are the fields in the transaction:

<u>FIELD</u> <u>LEGEND</u>	<u>FIELD</u> <u>POSITIONS</u>	<u>EXPLANATION/INSTRUCTIONS</u>
Document Identifier Code	1-3	Enter CK8 on report card initiated by the distribution depot. Enter CKH on reply card prepared by the DSC.
Routing Identifier Code (To)	4-6	Enter (or perpetuate) the RIC of the cognizant DSC.
Blank	7	Leave blank.
National Stock Number	8-20	Enter (or perpetuate) the NSN of the deleted item.
Blank	21	Leave blank.
Type of Pack Code	22	Enter Type of Pack Code, if applicable.

<u>FIELD LEGEND</u>	<u>FIELD POSITIONS</u>	<u>EXPLANATION/INSTRUCTIONS</u>
Unit of Issue	23-24	Enter (or perpetuate) the catalog UI abbreviation.
Quantity	25-29	Enter (or perpetuate) the count quantity. Completely punch this field preceding significant digits with zero(s). If the Quantity exceeds 99,999, prepare additional report cards as required.
Document Number	30-43	Enter (or perpetuate) the document number constructed in accordance with appendix C-2.
Suffix Code	44	Enter (or perpetuate) consecutive alpha Suffix Code beginning with A in the initial card when the quantity exceeds 99,999; otherwise, leave blank.
Blank	45-47	Leave blank.
Effective Date of Catalog Change	48-51	Enter (or Perpetuate) the effective date of the pertinent catalog change.
Blank	52-61	Leave blank.
Day	62-64	Enter (or perpetuate) the numerical day of count.
Blank	65-66	Leave blank.
Routing Identifier Code (From)	67-69	Enter (or perpetuate) the RIC of the activity storing the item.

<u>FIELD LEGEND</u>	<u>FIELD POSITIONS</u>	<u>EXPLANATION/INSTRUCTIONS</u>
Blank	70	Leave blank.
Condition Code	71	Enter (or perpetuate) the Condition Code.
Management Code	72	Enter the Management Code, if appropriate; otherwise, leave blank.
Blank	73-80	Leave blank.