

APPENDIX B-110

NONSTOCKED NON-NSN REQUISITION RECORD

1. This record is mechanically prepared during the monthend process and contains those requisitions for nonstocked, non-NSN items which are currently open and on award contracts. Refer to appendix E-110 P.

2. The following are the fields on each line of the tape:

<u>FIELD LEGEND</u>	<u>FIELD POSITIONS</u>	<u>EXPLANATION/INSTRUCTIONS</u>
Document Identifier Code	1-3	Enter ZQD.
Routing Identifier Code	4-6	Enter the RIC of the applicable DSC.
Report Month	7-8	Enter the numeric code indicating the month, e.g., 01 = January, 02 = February, and so on.
Delivery Date	9-11	Enter the RDD/RAD from originating document.
National Stock Number	12-26	Enter the data as shown on the award ZCM document.
Document Number	27-41	Enter the data as shown on the award ZCM document.
Date Received	42-45	Enter date requisition received by the DSC.
Recommended Buy Date	46-49	Enter date Recommended Buy generated.
Purchase Request Date	50-53	Enter date Recommended Buy changed to purchase request number.
Award Date	54-57	Enter the date the purchase request was awarded.
Posting Date of Award	58-61	Enter date that the ARCSF posted the award to the record and generated status to the applicable recipients.

<u>FIELD LEGEND</u>	<u>FIELD POSITIONS</u>	<u>EXPLANATION/INSTRUCTIONS</u>
Contract Delivery Date	62-65	Enter the Contract Delivery Date from the Active Contract File.
Priority	66-67	Enter the Priority from the originating document.
Type Record	68	Enter <u>1</u> for <u>CONUS</u> requisitions and <u>2</u> for <u>overseas</u> requisitions.
NSN/Non-NSN Record	69	Enter SSC 2, 3, 5, 6, 9 or 0 for nonstocked item and a P for non-NSN item, and an N for stock number without SSC.
Type of Award	70	Enter an L indicating large purchase procedure when the 9th position of the PIIN is C, L or S; otherwise, enter an S indicating small purchase procedure.
Walk Thru	71	Enter A when Recommended Buy first position is A or leave blank.