

APPENDIX B-117

DUE-IN FILE INQUIRY DOCUMENT

1. This document is prepared whenever it is necessary to obtain a printout of the Due-In File. All Due-In File Inquiries must include the Due-In key field (NSN for stock replenishment and direct delivery for cataloged items; Document Number for direct delivery for noncataloged items) but may also include optional selective data; e.g., Due-In location (depot), Due-In document number, Type Due-In Code (TDIC), or MILSTRIP Document Number.

2. This document can be processed through SAMMSTEL by entering the Verb SODE as described in DLAH 4745.2, Volume I, DLA Remote Users Handbook.

3. The following are the fields in the document:

<u>FIELD LEGEND</u>	<u>FIELD POSITIONS</u>	<u>EXPLANATION/INSTRUCTIONS</u>
Document Identifier Code	1-3	Enter DIC ZCJ.
Routing Identifier Code	4-6	Enter applicable Routing Identifier.
Blank	7	Leave blank.
Due-In Key	8-21	Enter NSN (pos. 8-20) if the document being queried represents a stock replenishment due-in or a direct delivery procurement of a cataloged item. Enter the customers' requisition number (pos. 8-21) for which the stock is being procured when the Due-In record represents a noncataloged (Non-NSN) item.
Blank	22-29	Leave blank.
Document Number	30-46	*Enter the Due-In document number when selective data is required. Contract Number (pos. 30-46); PR Number (pos. 30-43, leave remaining columns blank).

<u>FIELD LEGEND</u>	<u>FIELD POSITIONS</u>	<u>EXPLANATION/INSTRUCTIONS</u>
		Enter MILSTRIP Document Number when requesting Due-In data for a particular MILSTRIP requisition.
Blank	47	Leave blank.
Reason for Inquiry	48-65	Enter in clear text the reason for inquiry, or leave blank.
Blank	66	Leave blank.
Receiving Location	67-69	*Enter the RIC of the receiving distribution activity, when selective data is required; (use with Action Code KL) otherwise, leave blank.
Blank	70	Leave blank.
Type Due-In Code	71-73	*Enter the TDIC (see appendix A-107) when selective data is required; (use with Action Code KL) otherwise, leave blank.
Blank	74-76	Leave blank.
Output Routing Code	77-78	Enter the ORC of individual or organization requesting the Due-In File Printout.
Action Code	79-80	Enter the Action Code as follows: KE - Report for NSN and specific location (RIC). KH - Report for MILSTRIP document number only. KI - Complete report for specific NSN (for purchases with NSN identification or for a specific

FIELD
LEGEND

FIELD
POSITIONS

EXPLANATION/INSTRUCTIONS

- document number for
(non-NSN Direct
Delivery
purchases).
KK - Report for NSN and
specific document
number excluding
MILSTRIP document
number.
KL - Report for NSN and
specific TDIC (see
appendix A-42).

*Optional entries.