

APPENDIX B-197

MANAGEMENT CONTROL ACTIVITY INQUIRY DOCUMENT

1. The MCA Inquiry document provides batch inquiry capability for the MCA, MCA Cross-Reference and MCA History Files. Information from these files will be output on appendices F-473A, MCA File Inquiry, F-473B, MCA History File Inquiry, and/or F-473C, MCA Cross-Reference File Inquiry.

2. This document can be processed through SAMMSTEL by entering the Verb SODE as described in DLAH 4745.2, Volume I, DLA Remote Users Handbook.

3. The following are the fields in the document:

<u>FIELD LEGEND</u>	<u>FIELD POSITIONS</u>	<u>EXPLANATION/INSTRUCTIONS</u>
Document Identifier Code	1-3	Enter DIC ZAU.
Routing Identifier Code	4-6	Enter RIC of DSC.
Inquiry Code	7-8	See note below.
Blank	9	Leave blank.
Contract Number	10-17	Enter last eight positions of EI Contract Number. Enter data only when using Inquiry Codes 11 and 13. Otherwise, leave blank.
Blank	18	Leave blank.
Call/Order Number	19-22	Enter Call/Order Number, if applicable; otherwise, leave blank. Data optional when using Inquiry Codes 11 and 13.
Blank	23	Leave blank.
MDN	24-26	Enter applicable MDN. Enter data only when using Inquiry Codes 12 and 14. Otherwise, leave blank.
Blank	27	Leave blank.

<u>FIELD LEGEND</u>	<u>FIELD POSITIONS</u>	<u>EXPLANATION/INSTRUCTIONS</u>
Stock Number	28-42	Data mandatory when using Inquiry Code 17. For other inquiries, enter data when output is desired for a specific NSN or P/N only. Data optional when using Inquiry Codes 11 and 12.
	(28-40)	Enter NSN.
	(28-42)	Enter Part Number.
Blank	43	Leave blank.
Activity Address Code	44-49	Enter contractor DoDAAC. Enter data only when using Inquiry Code 15. Otherwise, leave blank.
Blank	50	Leave blank.
Activity Address Code	51-56	Enter DLA requisitioner DoDAAC. Enter data only when using Inquiry Code 18. Otherwise, leave blank.
Blank	57	Leave blank.
Activity Address Code	58-63	Enter consignee DoDAAC. Enter data only when using Inquiry Code 16. Otherwise, leave blank.
Blank	64-77	Leave blank.
Output Routing Code	78-80	Enter ORC of requester.

NOTE: Inquiry Codes and description of use are as follows:

<u>INQUIRY CODE</u>	<u>TYPE INQUIRY</u>
11	Inquiry of MCAF by Contract Number and Call/Order Number, when applicable.
12	Inquiry of MCAF by MDN.
13	Inquiry of MCAHF by Contract Number and Call/Order Number, when applicable.

INQUIRY CODE

TYPE INQUIRY

14	Inquiry of MCAHF by MDN.
15	Inquiry of MCACRF by contractor DoDAAC.
16	Inquiry of MCACRF by consignee DoDAAC.
17	Inquiry of MCACRF by NSN/PN.
18	Inquiry of MCACRF by DLA requisitioner DoDAAC.
20	Inquiry of MCAF and MCAH by Contract Number and Call/Order Number, if applicable. Mechanically generated as a result of a quarterly review for records eligible to be deleted. All records for the contract number will be deleted after generating the report.