

APPENDIX E-017 P  
CUSTOMER CANCELLATIONS

1. PURPOSE

This appendix is applicable to chapters 4, 12, 13, 17, and 41 and provides instructions for the manual preparation of Cancellation Document, DIC AC1, appendix B-17, to be used by the DSC to cover cancellation of DSC initiated Issue Documents. This procedure applies to:

- a. Cancellation of a Material Release Order.
- b. Cancellation of a Redistribution Order.
- c. Cancellation of a Disposal Release Order.

2. APPENDICES USED IN THIS PROCESS

- a. Appendix B-5, Redistribution Order Document, DIC A2A.
- b. Appendix B-17, Cancellation Document, DIC AC\_.
- c. Appendix B-31, Recommended Disposal Document, DIC ZLC.
- d. Appendix B-32, Disposal Release Order Document, DIC A5J.
- e. Appendix E-005 P, Redistribution Order Document.
- f. Appendix E-031 P, Recommended Disposal Document.
- g. Appendix E-508 P, Issue Documents for Government Furnished Materiel (GFM)/Assembly/Disassembly, Alteration, Conversion and Modification Procedures.
- h. Appendix F-114, Requisition Control/Status Printout.
- i. Appendix F-167, Standard Supply Control Study (SSCS).
- j. Appendix F-170, Standard Supply Control Study (SSCS) - Long Supply.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The appropriate Commodity Branch within DSO is responsible for preparation of Cancellation Document for DSC initiated cancellations.

#### 4. PROCEDURES/INSTRUCTIONS

##### a. Cancellation of a Materiel Release Order.

When a Cancellation Document is prepared, ensure that the Materiel Release Order, DIC A5\_, does not reflect Condition Code L as the condition code issued in the RCSP (appendix F-114). Cancellations, including off-line actions, will not be initiated against MROs for Condition Code L materiel.

##### b. Cancellation of a Redistribution Order.

When a change in asset position (SSCS, appendix F-167) or some other bonafide reason causes a decision to cancel a Redistribution Order, DIC A2A, prepare a Cancellation Document, DIC AC1, in the format of appendix B-17. Enter AC1 in pos. 1-3, quantity to be canceled in pos. 25-29, ORC of personnel initiating input action in pos. 77-78, and perpetuate entries in all other positions from Redistribution Order, DIC A2A, appendix B-5.

##### c. Cancellation of a Disposal Release Order.

When a change in asset position (SSCS - Long Supply, appendix F-170) or some other bonafide reason causes a decision to cancel a Disposal Release Order, DIC A5J, appendix B-32, processing personnel will:

(1) Ensure that the Disposal Release Order, DIC A5J, does not reflect Condition Code L in pos. 71. Cancellations, including off-line actions, will not be initiated against DROs for Condition Code L materiel.

(2) Assure that the Disposal Release Order, DIC A5J, has not and will not be processed by the distribution activity.

(3) When it has been assured that the A5J has not/will not be processed by the distribution activity, prepare a Cancellation Document, DIC AC1, in the format of appendix B-17. Enter DIC AC1 in pos. 1-3, quantity to be canceled in pos. 25-29, ORC of personnel initiating action in pos. 77-78, and perpetuate entries in all other positions from Disposal Release Order, DIC A5J, appendix B-32.

d. All DSC initiated Cancellation Documents, DIC AC1, described above will be forwarded to ODS for input to the system for mechanical processing of the AC1 cancellation.

#### 5. FLOWCHART

Flowchart not required.