

APPENDIX E-020 V

MATERIEL RECEIPT DOCUMENT (PROCUREMENT INSTRUMENT SOURCE) VIOLATIONS  
AND MATERIEL RECEIPT DOCUMENT FOLLOWUP REPLY VIOLATIONS

1. INPUT DOCUMENT

a. Appendix B-20, Materiel Receipt Document (Procurement Instrument Source), DICs D4M, D4S, D4U, and D4Z.

b. Appendix B-59, Materiel Receipt Document Followup and Reply Transaction, DIC DX\_.

2. PURPOSE, CONTENTS, AND RESPONSIBILITIES

This appendix is to provide instructions for the research, correction, and reentry of Materiel Receipt Document, DIC D4\_, which have been rejected from processing. Reasons for computer rejection by VRC are listed below in alphabetical sequence. The Inventory Accounting personnel is responsible for processing all VRCs except VRCs GP and RU which require action by the IM. In all instances, when a DIC D4S citing Condition Code L, pos. 71, has rejected, the document is to be given to Inventory and Accounting for processing according to appendix E-398 P (discrepancy reports).

| <u>VIOLATION<br/>REASON CODE</u> | <u>DEFINITION</u>  |
|----------------------------------|--|
| AB                               | RIC (From) Invalid.  |
| AF                               | Condition Code Invalid.  |
| AN                               | UI Invalid.  |
| AS                               | Quantity Field Invalid, Blank or Overage Exists Based on Processing a DIC D4_ with Management Code L or K and a Condition Code Other than L. |
| AW                               | Management Code Invalid.   |
| AY                               | NSN Invalid, Blank, or Unmatched.  |
| BT                               | No Matching Due-In/Receipt Record.   |

| <u>VIOLATION</u> | <u>REASON CODE</u> | <u>DEFINITION</u>   |
|------------------|--------------------|---|
|                  | CZ                 | Credit On-Hand Balance Created.   |
|                  | DE                 | Duplicate Document.   |
|                  | GN                 | DSC Indicator Invalid.  |
|                  | GP                 | Family Number Invalid.  |
|                  | HC                 | Transaction submitted via AUTODIN. (DIC D4_ reversals from nonaccountable storage activities. |
|                  | MY                 | Misdirected Shipment Receipt.   |
|                  | PU                 | Input does not match record.  |
|                  | RU                 | Materiel Acquisition Unit Cost not recorded in NIR.   |
|                  | TQ                 | Suspected Duplicate Receipt Document.   |
|                  | WT                 | NIR Asset Balance Section programmed limit exceeded.  |
|                  | W4                 | Receipt Unmatched to TDIC.  |
|                  | W5                 | No Matching Contract Record for Receipt.  |
|                  | W6                 | NO CHARGE Receipt Received in Condition L.  |

### 3. PROCESSING/RESEARCH INSTRUCTIONS

NOTE: If a DIC D4S receipt violation is not processed within five workdays before reentering the violation, obtain a NIR printout. Determine from the NIR if an inventory is in progress. If no inventory is in progress, obtain a THF printout to determine whether an inventory gain has been recorded which can be equated to the quantity entered on the receipt violation. When no gain is recorded, correct the violation and reenter. When an equated gain is recorded, process a DIC D8A reversal for the gain and correct the violation for reentry. Also, determine from the NIR if backorders exist (the Backorder Indicator is 1). Any item so identified should be given priority handling until the violation is corrected and reentered.

#### a. VRC AB.

(1) REASON FOR VIOLATION/ERROR CONDITION (Applies to DICs D4M, S, U, V, and Z.)

The computer will reject as VRC AB those input documents containing blanks or invalid RICs (From) in pos. 67-69. Invalid RICs are codes other than those specified in Supplement Number 1, DoD 4000.25-1-M, MILSTRIP.

(2) PROCESSING/RESEARCH REQUIRED

(a) Locate a copy of the Procurement Instrument identified by this document number cited in pos. 30-43 and review related data (i.e., quantity condition code and ownership/purpose code) to see if these data elements are compatible with those for any location listed on the Procurement Instrument. If a copy of the Procurement Instrument is not available, prepare a Due-In File Inquiry (DIC ZCJ) in the format of DLAM 4140.2, Supply Operations Manual, appendix B-117, with Action Code KK in pos. 79-80, to obtain a current Due-In File printout.

(b) If necessary, contact the suspected activity by telephone to confirm it was the activity submitting the input document and to confirm the correct RIC.

b. VRC AF.

(1) REASON FOR VIOLATION/ERROR CONDITION (Applies to DICs D4M, S, U, V, and Z.)

Indicates that the Condition Code, pos. 71, is blank or contains a code other than the authorized codes (A, B, C, E, and L or the DIC D4M cited Condition Code H and the Management Code field was blank or other than M or J).

(2) PROCESSING/RESEARCH REQUIRED

Obtain the correct Condition Code to which the materiel was classified at the time of receipt by calling the distribution activity cited in pos. 67-69 of the rejected document.

c. VRC AN.

(1) REASON FOR VIOLATION/ERROR CONDITION (Applies to DICs D4M, S, U, V, and Z).

The UI, pos. 23-24 of the input document, contains numerics or blanks, or an unsuccessful attempt has been made to match the UI with the current UI or the old UI recorded against the NSN in the NIR.

(2) PROCESSING/RESEARCH REQUIRED

(a) Review supply management data/documents, i.e., SCSs, NIR printouts, and UI Change/Catalog Change Action.

(b) Compare by document number the NSN and UI in the reject to matching data on the source document/listing, i.e., PR, Contract, Delivery Order, and Purchase Order, to decide if the reject and source document/listing contain the same NSN and UI. If the source document/listing contains two different UI entries for NSN involved, this denotes that the commercial source (Contractor/Vendor) supplies the item under a different UI (pos. 23-24 in the reject) than the UI (old/new) applicable to the NIR. DO NOT use the commercial UI for comparative purposes. Also, make a comparative review of the correct UI versus the UI in the reject and source document/listing.

(c) If the UI in the reject and the UI in the source document and NIR are the same, change the UI in the reject to conform with the UI in source document and NIR.

(d) If the UI in the reject and source document are the same, but different from the NIR, which is correct, change the UI in reject to conform with the UI shown in NIR. Compare the UI in reject with UI in NIR to determine factor to be applied (quantity wise) to ascertain if the quantity in reject (pos. 25-29) should be corrected as well as the UI.

(e) Notify the distribution activity cited in pos. 67-69 of the reject of the correct UI (and quantity if applicable) for the document number cited in pos. 30-43 of the reject by using a General Purpose Worksheet and preparing a Storage Item Data Correction, DIC DZB, in accordance with appendix B-261 ensuring that Code 5 is in pos. 7. Forward the worksheet to data entry with the annotation that the reject is to be transceived directly to the activity shown in pos. 4-6.

NOTE: On a reversal action (X overpunch in pos. 25 of the DIC D4\_ document) this action will not be accomplished.

(f) If the UI in the reject and source document are the same, but different from the NIR, which is incorrect, take action to update the NIR to reflect the correct UI for the NSN involved in accordance with the instructions contained in chapter 2 or chapter 48 of DLAM 4140.2, Supply Operations Manual as applicable. File the violation document until notification is received from the applicable DSC processing element that the NIR has been updated. After receiving such notification, change the UI in the reject to conform with the UI in the NIR for continued processing.

(g) Whenever necessary, prepare a (NIR) Inquiry, appendix B-143 of DLAM 4140.2, Supply Operations Manual, with DIC ZCQ in pos. 1-3, NSN in pos. 8-20, Output Routing Code in pos. 77-78, Action Code BR in pos. 79-80, to obtain a current NIR printout to verify that the NIR currently reflects the correct UI.

(h) In any case where the UI or quantity is changed, reinput the Violation in accordance with paragraph 5. Notify the distribution activity in pos. 67-69 of the reject by using a General Purpose Worksheet and preparing a Storage Item Data Correction, DIC DZB, ensuring that Code 5 is in pos. 7. Forward the transaction to the activity shown in pos. 4-6. (The distribution activity will be notified of changes on reversal actions.)

d. VRC AS.

(1) REASON FOR VIOLATION/ERROR CONDITION (Applies to DIC D4M, S, U, V, and Z).

The computer will reject as Violation Reason Code AS those input documents containing alpha characters, blanks or all zeros in pos. 25-29.

(2) PROCESSING/RESEARCH REQUIRED

(a) Materiel receipt action. Call the distribution activity cited in pos. 67-69 and request verification of the correct quantity received if quantity field contains alphas, blanks, or all zeros. If quantity field is valid, rejection occurred because of the overage condition cited in subparagraph (1) above. Obtain a Due-In File Printout. If the input Management Code is K, change the quantity in the violation to agree with the DIF quantity and reenter the violation.

NOTE: DIC D4\_ with Management Code L or Y is not to be used internally. Therefore, if the Management Code is L or Y, contact the depot and request verification of the DIC D4\_ quantity and the fact that the receipt was lost. If depot reported the receipt in error, delete the violation and request new receipt be submitted. If depot verifies, contact DP&P and request action be taken to amend the contract line. Upon verification of the DP&P action, reenter the violation.

(b) For nonaccountable depots, prior to correcting and reentering the violation, make sure an Inventory Control Transaction (DIC DKA) has not been received during the transition time of the violation. If a DIC DKA has been received, it will have picked up the violated quantity as an adjustment. Before the violation can be reentered, the DIC DKA adjustment must be reversed prior to receipt input.

e. VRC AW.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates the Management Code, pos. 72, is not compatible with the Condition Code entered in pos. 71.

(a) If the Condition Code is A, B, C, or E then Management Codes K, R, S or Z are considered valid codes. Additionally, Management Code L (for non-DSS sites) and Management Code Y (for DSS sites) are considered valid. Receipts with an issuable Condition Code and Management Code C or U are output as violations. If the Condition Code is A, B, C, or E and the Management Code is other than C, K, L, R, S, U, Y, or Z the Management Code field will be blanked.

(b) If the Condition Code is L, Management Codes C, R, U, or Z are accepted as valid codes. Receipts containing Condition Code L and Management Code K, L, S or Y are output as violations. If the Condition Code is L and the Management Code other than C, K, L, R, S, U, Y, or Z then Management Code Z is assigned to the transaction.

(2) PROCESSING/RESEARCH REQUIRED

(a) If the Management Code is C contact the depot to determine if the materiel is discrepant or the Management Code is erroneous. If the Management Code was submitted in error correct (blank) the Management Code and reenter the violation. If the materiel is discrepant, delete the violation and request the depot resubmit the receipt in Condition Code L.

(b) If the Management Code is U:

1. For overages resolved through the Rapid ROD Interrogation Program, the Management Code should be blanked and the violation reentered after the Active Contract File and Due-In File have been updated (by the Contract Specialist) to process the overage quantity.

2. Otherwise, determine if the receipt quantity truly represents an overage quantity. If not, blank the Management Code field and reenter the violation. If the quantity is an overage to the CLIN contract quantity (considering the authorized variance quantity) delete the violation and request the depot resubmit the receipt in Condition Code L. Alternatively, the violation may be retained for reentry or deletion after the overage is resolved.

(c) If the Management Code is K determine if the attempted force closure action is supported by proper research and documentation. If so, change the Condition Code to A and reenter the violation. If force closure was not intended, delete the violation.

(d) If the Management Code is L contact the depot and request verification that the Condition Code L receipt was lost. If the depot reported the receipt in error delete the violation and request a new receipt be submitted. If verification is received that the Condition Code L receipt was actually lost, change the Condition Code on the violation from L to A, retain the Management Code L and reenter the violation. Furnish a copy of any Reports of Survey obtained from the depots to both the Comptroller and Contracting for file backup.

(e) If the Management Code is S contact the depot to determine if the materiel conforms to the contract acceptance criteria. If the materiel is discrepant change the Management Code to Z and reenter the violation. If the materiel conforms to contract requirements and is to be accepted, request the depot upgrade the materiel and resubmit the receipt in Condition Code A. Delete the violation.

f. VRC AY.

(1) REASON FOR VIOLATION/ERROR CONDITION (Applies to D4M, S, U, V and Z.)

Indicates that the NSN, pos. 8-20, of the input document, contains alpha characters or blanks or that the NSN is not currently in the NIR.

(2) PROCESSING/RESEARCH REQUIRED

(a) Obtain a copy of the procurement instrument for the document number cited in pos. 30-43 of the reject and compare both NSNs. Contact the Storage Activity cited in pos. 67-69 and check the validity of the NSN cited in pos. 8-20.

(b) If the reject was caused by invalid characters, blanks, or transposed digits, request that the Storage Activity submit a new MRC through normal channels after the materiel has been physically inspected to ensure the NSN is applicable to the item.

(c) If the NSN is the management responsibility of another ICP, advise the distribution activity to submit a new receipt to the proper ICP.

(d) If the NSN or the reject document and the procurement instrument NSN are the same, but different from the NSN in the Due-In record, prepare and submit an IOM (DLA Form 111) to Contracting citing the discrepancy and request that corrective action be taken as appropriate. Advise the Storage Activity to submit a new Material Release Document after the materiel received is properly identified to the new NSN.

(e) On materiel receipt reversal actions, obtain a copy of the procurement instrument and verify the NSN with the source document which initiated the purchase action. DO NOT contact the Storage Activity.

g. VRC BT.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC BT indicates no matching Due-In/Receipt record in Due-In file for the receipt:

1. NSN, pos. 8-20
2. Document Number, pos. 30-43
3. Contract Line Item Number, pos. 45-50, a pos. 50 (summary CLIN) for IDS
4. Location, pos. 67-69
5. Ownership/Purpose Code, pos. 70
6. Call/Order Serial Number, pos. 77-80

(2) PROCESSING/RESEARCH REQUIRED

(a) Obtain a Due-In File printout and an interrogation reply from the ACF (refer to DLAM 4140.2, Supply Operations Manual appendices E-506 P and E-233 P for Incremental Delivery Schedules, IDS).

(b) Compare data elements (see above) between the two files (Due-In File versus Contract File) to determine the reason for the unmatched condition (missing/incorrect data or no record). When comparing CLINs for Incremental Delivery Schedule (IDS) the Due-In File and the SAMMSTEL inquiry for the ACF, will be matched on the first five positions. The Due-In File contains the incremental CLINs, B-N (except I) in the last position, while the ACF contains the summary CLIN A, last position. (Note: If violation is against IDS, the reentered transaction must contain the summary CLIN.)

(c) If necessary, contact the Storage Activity by telephone to determine why a matching record does not exist. Determine whether or not the distribution activity has submitted, or is going to submit a Discrepancy Report (DISREP). If so, locate the DISREP and place the procurement instrument, Due-In File printout, and violation document in the DISREP package. If not, continue research as prescribed below.

(d) If the violation was caused by a misdirected shipment and is for the total CLIN quantity, a RIC overlay can be accomplished. This is done by preparation of DLA Form 1128, Contracting Subsystem Amendment Data Transcript Sheet. This input form will overlay the new location (location where stock was actually sent) in both the Active Contract File and the Due-In File. When the location change is for incremental delivery schedules, the change will be made at the summary CLIN level, see Contracting Subsystem Manual, DLAM 4715.1, Volume I, Part 2, Appendix E-30. Following are the positions used:

| <u>FIELD<br/>LEGEND</u> | <u>FIELD<br/>POSITIONS</u> | <u>EXPLANATION/INSTRUCTIONS</u>   |
|-------------------------|----------------------------|---|
| DIC                     | 1-3                        | Always DIC YPE.   |
| Amendment Code          | 4                          | Enter S.  |
| Document Number         | 5-23                       | Enter PIIN for which the location code (RIC) is to be changed.  |
| Line Item Number        | 24-29                      | Enter CLIN for which the (A, pos. 29, for IDS) location code (RIC) is to be changed.  |
| Blank                   | 30-71                      | Leave blank.  |
| Location Code           | 72-74                      | Enter new location (RIC) to which the shipment was actually sent.   |
| Blank                   | 75-77                      | Leave blank.  |
| Source Code             | 78                         | Enter one digit code for directorate of initiator:<br><br>Source Code C - Comptroller<br>P - Procurement<br>O - Supply<br>S - Technical<br>For DSCP only: Enter H (C&T), I (Subs), or O (Med) in pos. 78. |
|                         | 79-80                      | Enter ORC of initiator.   |

Forward the completed DLA Form 1128 to Contracting for action. Make sure the DLA Form 1128 has changed the Due-In and Active Contract Files and then reenter the violation. When the quantity is less than the total CLIN quantity, a formal contract modification must be made by Contracting.

(e) When the violation occurred because of an unmatched CLIN or an unmatched document number, look for obvious errors. For incremental deliveries, the CLIN in the Due-In File will match the ACF CLIN on the first five positions. The violation must be reentered under the summary CLIN. If none, call the depot to confirm that the correct CLIN or document number was forwarded. When the depot confirms the CLIN or

document number, and it is still mismatched, contact DP&P. Ask DP&P to check if a modification was processed, and if one was processed, request DP&P to update the Active Contract File and the Due-In File. Upon confirmation of this action, change the CLIN on the violation and process.

1. If CLIN is not on contract, ask Contracting to initiate a modification on request that they contact the vendor to determine the source or authority for shipment. Also advise Contracting whether or not the item(s) is/are needed. If the stock is desired and no contract exists, coordinate with Contracting to establish a PR and a contract. Then update the ACF and DIF and process the receipt.

2. If the source or authority for the shipment is not found and item is not wanted, request disposition instructions, i.e., disposal or shipment back to vendor, from Contracting.

(f) If NSN is mismatched, first, determine which is the correct NSN. If the NSN, as reported by the depot is correct, update the Due-In File and the ACF. Ensure the DIF and ACF are updated before reentering the violation.

1. If DSC records are correct, change NSN in the receipt document, DIC D4. Then prepare a Storage Item Data Correction (SIDC), DIC DZB, to notify depot of action taken. Use a General Purpose Coding Sheet and prepare SIDC transaction IAW appendix B-261 of the DLAM 4140.2, Supply Operations Manual, ensuring that Code 2 is in pos. 7. Forward transaction directly to the activity shown in pos. 4-6. After the SIDC is forwarded, wait five working days before reentering the violation, to ensure processing of the SIDC by the Storage Activity.

2. When NSN mismatches and is actually a wrong item, yes is needed; advise Contracting to modify contract to accept the item. Contracting must also notify the vendor that the wrong item was shipped and will be accepted. If the stock is not needed, ask Contracting for disposition instructions. Contracting must also notify the vendor that correct stock is still needed.

(g) When Call/Order Serial Number is in error, process as follows: Call/Order Serial Numbers are required only when the PIIN, pos. 30-43, contains Type of Procurement Instrument Code A, D or G in pos. 38. When the correct data can be obtained from local records, i.e., ACF, DIF, procurement instrument, correct invalid document for reentry. At times, when local records are inadequate, contact distribution activity to obtain the necessary data for reentry.

(h) For input DIC D4S only: If the NSN was recently (ETD + 360 days) logistically reassigned (gain) inquire the Due-In File to determine if a memorandum Due-In Record (TDIC TDX) is recorded in the Due-In File. (ETD can be determined by inquiry to the LRGF). The GIM will then contact the LIM and request the following:

1. If a memorandum due-in is available in the Due-In File, provide the LIM with all D4S data via telephone and request they take expedited action to process the receipt and generate appropriate DIC D4X and DIC DEE/DEF transactions. Delete the DIC D4S violation when these transactions are processed.

2. If a memorandum due-in is not available, but the receipt reflects the LIMs activity address code, contact the LIM to determine whether the contract receipt is valid. If receipt is valid, process a DIC DDX to establish the memorandum due-in and request the LIM process the receipt/decap actions IAW subparagraph 1 above. If the receipt is not valid forward the receipt to the LIM for post-award action.

3. If the rejected DIC D4S is received subsequent to ETD + 360 days, the IM must determine from the LRGF if the memorandum due-in was previously reported to the GIM but subsequently deleted. If so, process IAW subparagraph 2 above. If the contract receipt was not originally reported by the LIM to the GIM, contact the LIM and advise of the above and that a DIC DZG citing Reject Advice Code AW will be prepared to forward the unauthorized receipt back to the LIM. Prepare the DIC DZG and delete the DIC D4S violation.

4. If the DIC D4S was incorrectly reported to the LIM, and the LIM did not initiate the contract, the receipt should be rejected to the depot with a DIC DZG, Reject Advice Code AB, and the violation deleted.

(i) When the input DIC is D4S, and the NSN has been deleted, i.e., NIR Key Code DD, DW, DL, DM, DP or DQ, and a DIF record does not exist for the contract at the reporting depot, and DP&P has confirmed that the contract is/was valid, but the ACF cannot be updated to establish a DIF record:

1. Prepare a Materiel Adjustment Document citing DIC D8A, utilizing DIC D4S data to post materiel to NIR.

2. Verify recordation in NIR by obtaining an NIR Inquiry.

3. Delete the DIC D4S by applying Reentry Code D\_.

4. Prepare and input a Recommended Disposal Document, DIC ZLC, appendix B-31.

5. Verify disposal action by obtaining an NIR Inquiry.

h. VRC CZ.

(1) REASON FOR VIOLATION/ERROR CONDITION (Applies to DICs D4M, S, U, V, and Z.)

Indicates on-hand balance in NIR was less than quantity reflected in the rejected document.

(2) PROCESSING/RESEARCH REQUIRED

No action is required at this time other than filing listing in Item Jacket File for future reference. (On-hand balance in NIR has been reduced to zero.)

i. VRC DE.

(1) REASON FOR VIOLATION/ERROR CONDITION (Applies to DIC D4\_.)

(a) Indicates that the DIC D4\_ matched an entry in the Receipt History File. Check was made on the following control fields:

1. DIC, pos. 1-3
2. NSN, pos. 8-20
3. QTY, pos. 25-29
4. Contract Number, pos. 30-42
5. Suffix, pos. 44
6. Contract L/I or Subline, pos. 45-50
7. Shipment Number, pos. 60-66
8. RIC From, pos. 67-69
9. Date Received, pos. 73-75
10. Call/Order Serial, pos. 77-80

(b) Exact duplicates from DLA and accountable storage activities are dropped from processing. Exact duplicates from non-DLA and non-accountable storage activities are output as violations.

(2) PROCESSING/RESEARCH REQUIRED

Obtain a Transaction History File Printout, and verify that a previous posting has been recorded. Contact the distribution activity to resolve the suspected duplicate. If a true duplicate, take deletion action and reenter. If duplication does not exist, make necessary changes and reenter for continued processing. Prior to reinput of the corrected receipt, ensure that during the time that receipt was in a violation status there were no Inventory Control Documents (DIC DKA) processed which would have picked up the quantity of the Violated Receipt as an adjustment. In the event that such has occurred the adjustment must be reversed prior to the receipt reinput.

j. VRC GN.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC GN indicates that NSN is coded in NIR as a delete with/without replacement and a DSC indicator (DSC Commodity Code) for mechanical document number assignment is not available in NIR or DSC RIC is not available in FSC Policy Table.

(2) PROCESSING/RESEARCH REQUIRED

(a) Obtain Item Jacket File for NSN reflected in input document. Review supply management data contained therein to ascertain item is coded correctly in NIR.

(b) When it is determined NIR is correct, prepare a recommended disposal action (DIC ZLC) as outlined in appendix B-31. This document will be prepared from information on the reject document and input via SAMMSTEL Verb SODE, as depicted in DLAH 4745.2, Volume I, Part 1, DLA Remote Users Handbook.

(c) When it is determined item is coded incorrectly in NIR, process the necessary action to correct NIR.

k. VRC GP.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC GP indicates NSN, pos. 8-20, of input document, is coded in NIR as a Family Member for which the Family Head is not recorded in the NIR.

(2) PROCESSING/RESEARCH REQUIRED

(a) Obtain the Item Jacket File for NSN in the reject and review the family number construction in the NIR to determine reason for invalid conditions.

(b) Process necessary action to correct the family number construction in the NIR.

l. VRC HC.

(1) REASON FOR VIOLATION/ERROR CONDITION (Applies to DIC D4\_ reversals)

VRC HC indicates that this transaction was submitted via AUTODIN by a nonaccountable storage activity.

(2) PROCESSING/RESEARCH REQUIRED

After review by IAB or IM, the transaction may then be reentered to be processed or deleted.

m. VRC MY.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC MY is used to identify receipts containing Management Code S indicating a vendor caused misdirected shipment from a procurement instrument source (materiel meets the acceptance criteria specified in the contract). This VRC will not apply to reentered violations.

(2) PROCESSING/RESEARCH REQUIRED

(a) Obtain a Due-In File printout/inquiry response and verify that the violation matches a due-in record by NSN, PIIN, CLIN and Call/Order Serial Number. If a matching due-in record does not exist, process the violation as described under VRC BT.

(b) If a due-in record exists for the receipt NSN, PIIN, CLIN and Call/ Order Serial Number compare the receipt location to the due-in location.

1. If the misdirected shipment receipt is being processed under the Rapid ROD Interrogation Program (appendix E-007 P), retain the violation until the Active Contract File and Due-In File location is changed and then reenter the violation.

2. If the locations are equal determine from supporting file documentation if the due-in location has been changed to process the misdirected shipment. If so, retain the Management Code S and reenter the violation. If the materiel was originally due-in at the receiving location delete the Management Code and reenter the violation.

3. Otherwise, if the materiel is a misdirected shipment and is for the total CLIN quantity an RIC overlay may be accomplished. This is done by completion of the Master Amendment Document section of the F-453, Misdirected and Overage Receipt Notification. The F-453 is output at the same time as the receipt violation and contains the following Contracting Master Amendment transaction data headings:

- a. DIC - Document Identifier Code (YPE).
- b. A/C - Enter Amendment Code S.
- c. PROC DOC NR - Enter the Procurement Item Identification Number, including the Call/Order Serial Number.
- d. LINE NR - Enter the Contract Line Item/Subline Item Number.
- e. +/- - Plus or Minus Indicator, leave blank.
- f. QTY - Quantity, leave blank.
- g. VAR - Variance, leave blank.
- h. LOC - Enter the RIC of the receiving location.
- i. SRC - Source Code, enter the one digit code for the Directorate of the initiator (O for Supply) and two digit Output Routing Code.

The completed F-453 will be forwarded to the Directorate of Contracting and Production for action. After the Active Contract File and Due-In File have been updated (due-in location changed to equal the receiving location) the receipt violation will be reentered.

n. VRC RU.

(1) REASON FOR VIOLATION/ERROR CONDITION (Applies to DICs D4M, S, U, V, and Z.)

Indicates that MRC was rejected under a nonstocked NSN (SSC 2, 3, or 9) and NIR does not contain an Acquisition Cost for the item.

(2) PROCESSING/RESEARCH REQUIRED

The Standard Pricing Office will be notified by IOM that the NIR does not contain an Acquisition Cost for the specified item. Standard Pricing will take the necessary action to update Standard Pricing records and generate a DIC ZRY transaction to the Distribution Subsystem for updating the NIR. DIC ZRY transactions will be processed to the NIR as part of monthend processing. Reentry of the violations is to be accomplished after monthend processing.

o. VRC TQ.

(1) REASON FOR VIOLATION/ERROR CONDITION (applies to DICs D4M, S, U, V, and Z.)

Indicates a receipt (suspected duplicate) has been received that is equal in quantity to a previous receipt. This input (including authorized variance) plus the first receipt will cause a recorded overage condition.

(2) PROCESSING/RESEARCH REQUIRED

Obtain a Transaction History File printout (appendix F-110) to determine if a previous identical posting has been recorded. Contact the distribution activity to resolve suspected duplication. If duplication is verified, take deletion action and reenter. If duplication is not verified, reenter for continued processing.

p. VRC WT.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates the National Inventory Record (NIR) Asset Balance Section file size has been exceeded. The maximum allowable number of entries has been reached. Additional data cannot be added to the NIR.

(2) PROCESSING/RESEARCH REQUIRED

Processing personnel will review the document which was the basis for the original action to determine if the requirement is valid. If it is a valid action, call DSIO-M and request that the NIR Asset Balance Section be enlarged. After the file has been enlarged, reenter document in accordance with paragraph 5. If some other action was intended, prepare reentry as outlined in paragraph 5.

q. VRC W4.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates DIC of input document does not match the TDIC recorded in the Due-In File (refer to appendix A-107).

(2) PROCESSING/RESEARCH REQUIRED

(a) Obtain a copy of the procurement instrument and a Due-In File printout to determine the reason for the unmatched condition.

(b) VRC W4 for DIC D4Ss with a Due-In TDIC of TDX received from a DLA depot should not be returned to the depot for processing by the Losing Inventory Manager (LIM). Contact the LIM for processing instructions. Under no circumstances should the Gaining Inventory Manager input these as a DIC D4X because of system interface problems. If the DSC finds this to be a continuing problem, formal notification of a MILSTRAP violation should be forwarded to DLA-OPP.

r. VRC W5.

(1) REASON FOR VIOLATION/ERROR CONDITION (Applies to DICs D4M, S, U, V, and Z.)

Indicates there is no matching ACF record based on a computer validation check of the following control elements:

1. NSN, pos. 8-20
2. Document Number, pos. 30-43
3. Contract Line Item Number, pos. 45-50
4. Location, pos. 67-69
5. Ownership/Purpose Code, pos. 70
6. Call/Order Serial Number, pos. 77-80

(2) PROCESSING/RESEARCH REQUIRED

(a) Obtain a Due-In File printout and an interrogation reply from the ACF (refer to appendices E-506 P and E-233 P for Incremental Delivery Schedules).

(b) Compare data elements (see above) between the two files (Due-In File versus Contract File) to determine the reason for the unmatched condition (missing/incorrect data or no record). When comparing CLINs for Incremental Delivery Schedule (IDS) the Due-In File and the SAMMSTEL inquiry (E-233 P) for the ACF, will be matched on the first five positions. The Due-In File contains the incremental CLINs, B-N (except I) in the last position, while the ACF contains the summary CLIN A, last position. After action is taken as stated in subparagraph (c) below, the violation will be reentered using the summary CLIN. (Summary CLIN located in the header data of SAMMSTEL inquiry.)

(c) Submit an IOM to Contracting stating the cause of the unmatched condition between the two files and request the two files be brought into alignment. Do not process the reject action until notification is received that requested action is accomplished.

s. VRC W6.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC W6 indicates that the input document, which represents No Charge Materiel contains Condition Code L in pos. 71.

(2) PROCESSING/RESEARCH REQUIRED

Submit an IOM to Contracting requesting disposition instructions for the No Charge Materiel received in Condition Code L. Also state the receipt was not recorded in the records. DO NOT process the reject until disposition instructions are received.

4. REENTRY INSTRUCTIONS

a. Review remaining data elements contained in violation output document to detect any other invalid data, and correct as necessary.

b. Reentry method for violations is contingent upon type of violation output document which is a local option and recorded in the ORC Table (appendix F-20). Violations may be reentered online via SMMSTELL Verb SVRR. (See DLAH 4745.2, Volume I, Part 1, DLA Remote Users Handbook, SMMSTEL or DLAM 4140.8, Logistics Reassignment Processing Manual for processing assistance.)

5. FLOWCHART

Flowchart not required.