

APPENDIX E-031 V

RECOMMENDED DISPOSAL **DOCUMENT** VIOLATIONS

1. INPUT DOCUMENT

Appendix B-31, Recommended Disposal **Document**, DIC ZLC.

2. INPUT TO PROCEDURE DECISION CHART

Disposal Transactions.

3. PURPOSE, CONTENTS, AND RESPONSIBILITIES

Disposal directives are discussed in chapter 12. This appendix provides instructions for the research, correction, and reentry of disposal directives which have been rejected from computer processing. Reasons for computer rejection by VRC, in alphabetical order, are listed below. IMs in the Commodity Branches, Inventory Management Division, DSO, are responsible for the correction of errors and reentry of the **document** as required.

VIOLATION

REASON CODE

DEFINITION

AB	Invalid Routing Identifier Code - From.
AF	Invalid Condition Code.
AN	Invalid Unit of Issue Code.
AR	Invalid Purpose Code.
AS	Invalid Retention Quantity.
AY	Invalid Stock Number.
BJ	Supplementary Address Invalid.
BV	Duplicate Transaction.
ET	Invalid Requisitioner.
2J	Invalid DEMIL Code.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VRC AB.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that data in pos. 67-69 of the input document are not an RIC for a distribution activity which is on the Source Preference Table or is not an RIC reflected on the RIC to PDO AAC Cross-Reference Table.

(2) PROCESSING/RESEARCH REQUIRED

Review the Supply Control Study and the Source Preferred Table Printout, appendix F-93, and the RIC to PDO AAC Cross-Reference Table List, appendix F-124, to determine whether the input RIC contained a typographical/data entry error or whether the RIC has been omitted from either or both the Source Preference Table or the RIC to PDO AAC Cross-Reference Table (see appendices F-93 and F-124 maintained in the MSO, DSO). When an error exists on the input Disposal **Document** (DIC ZLC), correct and forward for reentry as indicated in paragraph 5. When the RIC was omitted from either Management Policy Table, reentry action will not be effected until such time as the appropriate table has been updated.

b. VRC AF.

(1) REASON FOR VALIDATION/ERROR CONDITION

Indicates that pos. 71 contained a Condition Code other than A, B, C, D, E, F, G, J, or L.

(2) PROCESSING/RESEARCH REQUIRED

Review the Supply Control Study or other records in the Item Jacket File used in preparing the disposal directive to determine the correct condition code. Valid codes which may be used are A, B, C, D, E, F, or G. Condition Code J will process for recommended disposals directing shipment from other than DLA depots. Other recommended disposals reflecting Condition Code J, directing shipment from DLA depots are rejected for mailing with the DD Form 1225. Condition Code L will process whenever the ZLC transaction was mechanically generated from the input of a DIC ZLD document. If the Condition Code is L and the ZLC transaction was not generated through input of a DIC ZLD document, the DIC ZLC will violate.

c. VRC AN.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that the UI in pos. 23-24 contained blanks or did not match the UI recorded in the NIR. This code may also indicate that the quantity could not be mechanically converted.

(2) PROCESSING/RESEARCH REQUIRED

(a) Review the UI against the F-109, NIR Printout, of the NSN.

(b) When the correct UI is determined, examine the Quantity field in pos. 25-29 to find out if the quantity on the document is correct. For example, the UI may be changed from each to feet or pounds to bags, which could cause a change in the quantity. Correct the quantity field, as necessary.

d. VRC AR.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that a document was processed which contained a Purpose Code in pos. 70 other than A, B, C, D, E, F, G, H, or M or is numeric.

(2) PROCESSING/RESEARCH REQUIRED

(a) Screen violation document against the source records in Item Jacket File that were used in preparing the disposal directive (i.e., Supply Control Study) to determine the correct purpose code.

(b) When the purpose code is numeric, obtain a NIR Remote Inquiry Printout, or review the Item Jacket File to confirm that the NIR Key Code is D_ (deleted NSN). Refer to appendix E-306 P to obtain disposition of materiel for items ineligible for commingling.

e. VRC AS.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that a disposal document has been input which contains an invalid retention quantity, pos. 55-61.

(2) PROCESSING/RESEARCH REQUIRED

(a) Review the Disposal Quantity field (pos. 25-29) and the Retention Quantity field (pos. 55-61) against source records used in preparing the disposal directive to determine the correct quantity.

(b) When multiple DROs are involved, each DRO, for the same item, must contain the total retention quantity, pos. 55-61.

f. VRC AY.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that a document was processed with a stock number in the Stock Number field, pos. 8-22, which did not match a stock number in the NIR. The violation could occur because the stock number field contained imbedded blanks, alpha characters, or incorrectly transposed numbers.

(2) PROCESSING/RESEARCH REQUIRED

Review source documents such as the document number registers, NIR, and Supply Control Studies, to determine the correct stock number.

g. VRC BJ.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates the supplementary address field, pos. 45-50, is invalid.

(2) PROCESSING/RESEARCH REQUIRED

(a) Since the RIC to PDO AAC Cross-Reference Table mechanically assigns the supplementary address, ensure that the table is correct. If incorrect, make the necessary correction to the RIC to PDO Table and reenter the violation in accordance with paragraph 5 below.

(b) The validation process will also check the mechanically assigned supplementary address with the DoDAAD. If the RIC to PDO Table is correct, verify that the address in the DoDAAD is correct. If incorrect or missing, make the necessary change to the DoDAAD and reenter the violation in accordance with paragraph 5 below. It is not necessary to change the violated element (supplementary address), since upon reprocessing, the program will automatically assign the correct supplementary address.

(c) Ensure the table and/or DoDAAD are updated before reentering the violation.

h. VRC BV.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that a duplicate document has processed based upon a match of document number.

(2) PROCESSING/RESEARCH REQUIRED

Review the Supply Control Study in relation to the most recent NIR printout to ascertain if the NSN still requires disposal action. If required, reenter the transaction with a new document number.

i. VRC ET.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates a document has been entered with an activity address, pos. 30-35, that did not match a DoDAAD record.

(2) PROCESSING/RESEARCH REQUIRED

Review source records and determine the proper activity address. Verify that the address is in the DoDAAD File by a review of appendix F-225, Combined DoDAAD File.

j. VRC 2J.

(1) REASON FOR VIOLATION/ERROR CONDITION

(a) VRC 2J indicates that the NIR does not have a DEMIL Code recorded for the NSN shown in the input **document** or the DEMIL Code in the NIR contains an X.

(b) VRC 2J will also be output if the VRC 2J is reinput and the reinput does not contain a DEMIL Code or the DEMIL Code is X.

(2) PROCESSING/RESEARCH REQUIRED

(a) Review the transaction to determine the Condition Code in pos. 71. If the transaction cites Condition Code L, coordination must be effected with IAB. Such transactions are generated as a result of input of a DIC ZLD transaction by IAB requesting disposal of assets in Condition Code L. Care must be taken to assure that such transactions are not deleted as file incompatibilities will be created from such actions.

(b) Prepare DLA Form 1200, Request for Routine Technical Assistance. Complete parts I, II, and III of the form. In part II of the form, check the block marked OTHER and indicate that the Type of Action Requested is Demilitarization Code. In part III, also check the OTHER block and indicate that DEMIL Code is required in order to process a disposal action. Allow 8 working days for reply before initiating followup action. Upon receipt of the reply, enter the DEMIL Code into pos. 65 of the violation and reinput provided disposal action is still warranted. Otherwise, delete the violation and reinput DIC ZRB transaction in accordance with appendix E-108 P. DTO will initiate the required action whereby the DEMIL Code will ultimately be loaded in the NIR. To compensate for any time lags in the process of getting the DEMIL Code loaded in the NIR, the DLA Form 1200 should be kept for 30 days in the event that additional DEMIL Code violations are received for the same NSN.

(c) For multimanaged items (DSCP-Medical) the Assembly Manager will query the Catalog Management Data File or the FLIS Total Item Record to ascertain the DEMIL Code. Once the DEMIL Code has been obtained, the Assembly Manager will input a DIC ZMK (appendix B-216) to build or update a skeleton record of the item in the National Inventory Record File (NIRF), enter the appropriate DEMIL Code in pos. 65 of the violated DIC ZLC and reenter the corrected document for processing.

5. REENTRY INSTRUCTIONS

a. Review remaining data elements contained in violation output document to detect any other invalid data and correct as necessary.

b. Reentry method for violations is contingent upon type of violation output document which is a local option and recorded in the Output Routing Code Table (appendix F-20). The following codes are the various options with reentry instructions:

<u>CODE</u>	<u>OUTPUT</u>	<u>REENTRY</u>
1	ZLR - Controlled Violation Listing - appendix F-122	Using either Violation Listing, appendix F-122 or Violation Suspense Control Reentry Document , appendix B-66, corrected data and/or Violation Reentry Code (appendix A-62) with colored pencil or ink and submit as prescribed in appendix E-066 P.
3	Uncontrolled Violation appendix F-117	Reentry, when required, will be accomplished as prescribed in appendix E-346 P.

6. FLOWCHART

Flowchart not required.