

APPENDIX E-036 P

MATERIEL RETURNS REENTRY TRANSACTION

1. PURPOSE

a. This appendix provides instructions for manual review of Customer Excess Reports which have been output based upon control data which prohibits the mechanical generation of a Reply to Customer Excess Report without IM review and approval.

b. The Customer Excess Report will be processed through the program IAW policies and quantitative level computations contained in chapters 32 and 40. Decisions to return with, or without credit and for disposal will be made on the total or a part of the quantity reported. Based upon the established levels a decision may be split, authorizing part of the reported excesses returned with credit, a part returned without credit and the balance authorized for local disposal. When a decision is split, suffixes will be mechanically assigned to the Reply of Customer Excess Report. These decisions are posted to the Customer Returns Control File (CRCF), appendix F-37. An appendix F-37 will accompany the DIC ZTX output where possible.

c. The output document, the MRP Reentry Transaction, DIC ZTX, serves to notify the IM that a Reply to Customer Excess Report has been suspended pending review of the computer recommended decision. The DIC ZTX is initially furnished by mechanical means as a reentry transaction with prepunched, preprinted DIC, RIC, NSN and DOC NO. These transactions are output to the ORC by Review Reason Code, as defined in appendix A-36.

2. APPENDICES USED IN THIS PROCESS

- a. Appendix A-36, Materiel Returns Review Reason Codes.
- b. Appendix A-51, Customer Excess Transaction Status Codes.
- c. Appendix A-95, Materiel Return Project Action Codes.
- d. Appendix B-36, Materiel Returns Reentry Document (Output-Input - Total Actions), DIC ZTX.
- e. Appendix B-39, Customer Excess Report Document, DIC FTE (Excess), DIC FTF (Followup), DIC FTC (Cancellation).
- f. Appendix B-40, Reply to Customer Excess Report Document, DIC FTR.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. The organizational element or individual responsible for the preparation and submission of the reentry transaction will be determined by the ORC of record in Commodity Division, DSO or ORC 94, MSO, DSO.

b. Data Entry, ODS, is responsible for the reentry transaction for computer input.

4. PREPARATION OF THE REENTRY TRANSACTION

a. The MRP Reentry Transaction, DIC ZTX, will be prepared and submitted to correct or accept and release transactions suspended in the CRCF. The form will be output mechanically, citing a Review Reason Code (RRC) in pos. 75-76. The document number and NSN are prepunched and interpreted in the output transaction.

b. The only valid reentry code for DIC ZTX is RE. An invalid or blank reentry code will cause the transaction to reject with a RRC DF.

c. The reentry Code RE will be used for all reentries whether the computer decision is accepted or changed. The processing of a reentry transaction with reentry fields, pos. 35-62, blank notifies the computer program to process the suspended decision, reflected on the appendix F-37, without change.

d. Changes to the computer program's suspended decision will be made by annotating the appropriate preprinted data fields of the transaction or preparing new transactions when:

(1) Directing shipment to more than one Ship-To RIC. A maximum of five locations may be used.

(2) Return decision involves upgraded priority for partial shipment. See subparagraph 4g below.

e. Whether directing shipment to more than one depot or changing the computer assigned RIC to another, IMs must be aware of the fact that the customer is charged with transportation costs.

f. Positions 35-36 are recommended for use when assigning an S_ or T_ reject Status Code. When Status Code SM or TR is assigned the date field, pos. 56-59 will be completed. When Status Code TD is generated, it will override any previous status code without compatibility checks for any other status code. Status Code TD is a stand alone reject code and therefore incompatible with any other (Note: Incompatible code violates XS). For instance if a DIC FTR/TB (Non Credit Returnable) is recorded against a Document and a subsequent FTR/TD (Not returnable-Dispose, special instructions to follow) is submitted, the FTR/TD will override/overlay the FTR/TB and the FTR/TB cannot be recaptured nor is any validity/compatibility check made for this or any other status.

g. Changes to the Routing Identifier Code, position 60-62, should not be initiated if the Ship-To RIC is a designated Hold In Place Service depot.

h. Changes in priority designation from 13 to 03 and vice versa:

(1) Priority upgrades may be manually directed as follows:

(a) Whenever a DIC ZTX is output for an NSN which currently reflects a 0 ON-HAND balance.

(b) Whenever the action is considered appropriate to the stock position for a critical/intensively managed item.

(2) Decisions resulting from subparagraphs (a) or (b) above must receive concurrence from immediate supervisor and FTE Monitor, MSO, prior to reinput action.

(3) Priority downgrades will be made when the computer assigned 03 is invalid.

NOTE: When changing the Priority, the ZTX transaction will be annotated with pos. 63-64 since this field is not preprinted. Use the spaces on the transaction next to pos. 62.

5. REVIEW REASON CODES

a. Reason for output of the MRP Reentry Transaction by Review Reason Code are listed below and in appendix A-36:

<u>REVIEW REASON CODES</u>	<u>DEFINITIONS</u>
AC	Hi Pri RIC in DIC FTE is not on Storage Mission Table.
BN	Manager Review Code R/B.
DM	Project Action Code.
EN	NSN unmatched.
E5	Reply Overdue/FTD Reply Due.
GR	Dollar value credit exceeds MMAL.
GX	Short Shelf-Life item.
GY	Item being procured.
G3	No demands in last 270 days.
HC	Materiel required disposal within last 180 days.
KT	Supply Status Code 2 or 9.
LG	Logistics Transfer Item, Wholesale/Retail Level Review.
MD	Dollar Value equal to or less than Minimum Dollar Value.

REVIEW REASON CODES

DEFINITIONS

RA	Review required - Pending catalog change to NSN.
T7	No Supply Control Record on File.
UC	Dollar value equal to or greater than \$2500.00.

6. PROCESSING/RESEARCH INSTRUCTIONS

a. RRC AC.

(1) REASON FOR REVIEW/ERROR PROCESSING

(a) The Storage Mission Code, appendix A-159, recorded in the Supply Control File (SCF) for the NSN involved, is either invalid, blank or does not match a Storage Mission Code recorded in Management Policy Table (MPT001), appendix F-249, or

(b) The SCAF/SPT assigned Prime Distribution RIC is not recorded in the Storage Mission Pattern (MPT 001) corresponding to the Storage Mission Code recorded in the SCF for the NSN involved. For nonstocked NSNs, if the RIC from the SPT does not match SMC AA, RRC AC will be output. A SSCS with Reason for Study Code CR will accompany all RRC AC reentry documents for stocked NSNs.

(2) PROCESSING/RESEARCH REQUIRED

(a) For rejects involving the SCF Storage Mission Code or Storage Mission Pattern, appendix F-249 Listing, review the appendix F-167, SSCS, provided to correct the SCF Storage Mission Code if blank or invalid. If invalid, assure that the NSN's Storage Mission Code Pattern is properly recorded in the Table 001, appendix F-249 Listing.

(b) For rejects involving the SCAF/SPT assigned RIC* contact the SCAF/SPT Manager and coordinate an update to the SCAF/SPT.

(c) After correction of erroneous file data has been effected, reenter IAW subparagraph 5 below.

b. RRC BN.

(1) REASON FOR REVIEW/ERROR CONDITION

(a) Indicates that a Customer Excess Report has been received for an NSN that has been assigned a Manager Review Code (appendix A-70) and requires manual review, or

(b) That the Project Code represents a special agreement is in effect and IM Review is required. A SSCS and an appendix F-37 will accompany the RRC BN.

(c) A Requirements Exception List, appendix F-52, will be generated in the next Requirement cycle whenever a management decision restricts the computer from making a final decision and rejects the FTR/TD back to the IM. When the IM receives the F-52 Listing of FTR/TD rejects, send the applicable special instructions for this reply to the customer by mail.

(2) PROCESSING/RESEARCH REQUIRED

(a) The Manager Review Code restricts the computer from making a final decision. The accompanying SSCS will have the Creditable Level and Retention Limit printed on line 24, columns A through D. The IM must consider policies reflected in chapters 32 and 40 of this appendix and existing DSC local policies in the development of supply decision.

(b) Whenever the Project Code is valid as recorded in Management Policy Table 017, the IM will comply with the special instructions furnished the DSO, MSO, via DLA HQ.

(c) The customer must submit a SF 120 with all Customer Excess Reports for FSC 8120, FSC 6750, FSG 68, and FSG 91 IAW DLAR 7000.4. Automatic Returns are not authorized. When an FTE is received and the materiel is required, but a SF 120 has not been received within 5 days after receipt of the FTE document, the DIC ZTX will be coded SA (resubmit with exception information).

(d) Reenter documents not subject to the exceptions stated in subparagraphs (b) and (c) above IAW paragraph 7 below.

c. RRC DM.

(1) REASON FOR REVIEW/ERROR CONDITION

Indicates that a Customer Excess Report has attempted to process citing a valid Project Code and requiring manual review.

(2) PROCESSING/RESEARCH REQUIRED

(a) IM should process the output document and accompanying SSCs in consideration of the NSNs existing creditable Level/Retention Limit, existing local policies, and individual NSN conditions.

(b) It is imperative that resulting supply decisions be in compliance with the Project Code. Definitions for individual Project Codes are contained in appendix A-95 in correlation with Project Actions Codes.

(c) Completed documents should be reentered IAW paragraph 7 below.

d. RRC EN.

(1) REASON FOR REVIEW/ERROR CONDITION

Indicates that a Customer Excess Report was rejected by the DSC with Status Code SC to DAASO. After researching its files and determining that the NSN is the responsibility of the DSC, the DAASO will resubmit FTE document with Override Code D in pos. 70 indicating that a DSC/DAASO file conflict is involved. An appendix F-037 with the message, NSN CONFLICT WITH DAAS, will be output using ORC 94, appendix A-56, to the MSO.

(2) PROCESSING/RESEARCH REQUIRED

(a) The personnel of the MSO will accomplish the necessary cataloging or item management coding actions which will correct the DSC, DAASO, and possibly the DLSC files to resolve the DSC/DAASO conflict as follows:

1. Obtain a Total Item Record (TIR) printout from DLSC for the output FTE NSN IAW appendix E-429 P. The DLSC interrogation result will print out on the appendix F-311.

2. Obtain a National Inventory Record (NIR) printout for the same NSN IAW appendix B-143. The NIR will printout on appendix F-109.

(b) With the two above printouts on-hand, accomplish the following:

1. If the DLSC interrogation result, appendix F-311, indicates that the NSN is the responsibility of this DSC, review the NIR printout, appendix F-109, to determine if the NSN is compatible with the DLSC TIR.

a. If the NIR is compatible, determine appropriate disposition instructions for the reported materiel and reenter DIC ZTX IAW subparagraph 7 below.

b. If the NIR is not compatible, contact the DSC Logistics Assignment Monitor for assistance in resolving the discrepancy. If research determines that NSN is the responsibility of this DSC, proceed as in subparagraph a above.

c. If a DIC FTC, Cancellation of Customer Excess Report, is received and RRC EN has posted to the Manager Review/Reentry Section, an appendix F-37 with message REPORT OF EXCESS CANCELED, will be output to MSO, ORC 94. If DIC ZTX reentry action has not been taken, reenter the ZTX with Reentry Code RE in order to purge CRCF records. If DIC ZTX reentry action has already occurred, no additional action is required.

2. If the DLSC interrogation result, appendix F-311, indicates that the NSN is not the responsibility of this DSC, i.e., managed by another DSC or Military Service (MILSVC), accomplish the following:

a. Forward a message to the responsible DSC/MILSVC indicating that a credit return has been received for an item managed by their DSC/MILSVC. The losing DSC will take action to change the DAAS source of supply files.

b. Reenter the DIC ZTX citing Status Code SA, which will cause the DIC FTR Reply to be output to the DSO from the Exit Subsystem on a Requirements Exception List, appendix F-52. Discard this DIC FTR when it is received in DSO. Concurrently, manually prepared a DIC FTR in accordance with appendix B-40, citing Status Code T6 in pos. 65-66 and the RIC of the managing activity in pos. 67-69. Mail this DIC FTR/T6 to the submitting activity. Using the output F-37, prepare and transmit through DAAS an FTE transaction in accordance with appendix B-39, citing Advice Code 3U in pos. 65-66, to the gaining source of supply in pos. 4-6.

c. If a DIC FTC, Cancellation of Customer Excess Report, is received and RRC EN has posted to the Manager Review/Reentry Section, an appendix F-37 with message REPORT OF EXCESS CANCELLED, will be output to MSO, ORC 94.

(1) If DIC ZTX reentry action has not been taken, reenter the DIC ZTX with Reentry Code RE in order to purge CRCF records. The losing DSC will take action to change the DAAS source of supply files.

(2) If DIC ZTX reentry action has been taken, then using the output F-37, prepare and transmit through DAAS an FTC transaction in accordance with appendix B-39, citing Advice Code 3U in pos. 65-66, to the gaining source of supply in pos. 4-6.

d. If a DIC FTF, Followup for DSC Reply to Customer Excess Report, is received and RRC EN has posted to the Manager Review/Reentry Section, reentry action has occurred and Status Code SA has posted to the FTR Reply Section, an appendix F-37, with message NSN CONFLICT WITH DAAS, will be output to MSO, ORC 94. Using the output F-37, prepare and transmit through DAAS an FTF transaction in accordance with appendix B-39, citing Advice Code 3U in pos. 65-66, to the gaining source of supply in pos. 4-6.

3. If the DLSC interrogation results, appendix F-311, indicate that the NSN has experienced a FSC change, proceed as in subparagraph 2b above, citing Status Code T7 in pos. 65-66 and the changed FSC in pos. 8-11. Should the managing activity be changed as result of the FSC change, prepare and transmit through DAAS a DIC FTE, citing Advice Code 3U in pos. 65-66, to the gaining source of supply in pos. 4-6.

(c) It should be noted that the above occurrences are the most common situations occurring in the RRC EN area. If the RRC EN cannot be processed by the above procedures, additional research will be required.

e. RRC E5.

(1) REASON FOR REVIEW/ERROR CONDITION

Indicates that a Customer Excess Report has previously been output for manual review with an assigned RRC and that reentry action has not occurred within 15 days from the date the original RRC was output. After the initial 15 day period, the followup generation of RRC E5 will continue at 15 day intervals until either reentry action occurs, or a ZTX delay status TR advances the FTD Review Date in the CRCF. Further generation of RRC E5 will occur if the FTD Review Date is exceeded.

(2) PROCESSING RESEARCH REQUIRED

(a) Upon receipt of the DIC ZTX, if reentry action on the original RRC will not occur within the next 15 days, then reenter the DIC ZTX(E5) with Status Code TR in pos. 35-36 and the date by which a reply will be given in pos. 56-59.

(b) Upon receipt of the DIC ZTX, if reentry action for the original RRC will occur within the next 15 days, then no action is required.

(c) If an FTD Review Date has been exceeded and reentry action for the original RRC is still not available, then reenter the DIC ZTX(E5) with Status Code TR in pos. 35-36 and enter the new date by which a reply will be given in pos. 56-59.

f. RRC GR.

(1) REASON FOR REVIEW/ERROR CONDITION

Indicates that Customer Excess Report has attempted to process and the extended dollar value of the quantity for which credit can be granted exceeds the Maximum Mechanical Acceptance Level (MMAL) for the FSC involved as established in MPT016, and a manual review is required. An SSCS will accompany RRC GR and an appendix F-37.

(2) PROCESSING/RESEARCH REQUIRED

(a) The Creditable Level and Retention Limit are printed on line 24, columns A through D, of the SSCS. Compare applicable assets to the Creditable Level as prescribed in subparagraph 3a(2) of this appendix to determine the quantity for which credit will be granted and reenter IAW subparagraph 7 below.

(b) Note that when credit will be authorized for a portion of the reported quantity, a corresponding adjustment to the computer decisions may be required.

g. RRC GX.

(1) REASON FOR REVIEW/ERROR CONDITION

Indicates that a Customer Excess Report has attempted to process for an NSN identified as having a short shelf-life and requires a manual review. An SSCS will accompany the RRC GX.

(2) PROCESSING/RESEARCH REQUIRED

(a) The Creditable Level and Retention Limit are printed on line 24, columns A through D, of the SSCS.

(b) The Creditable Level and Retention Limit for shelf-life months 01 through 24 represents a one month requirement multiplied by the number of shelf-life months and becomes the Rotatable Quantity. The Creditable Level does not exceed 24 months requirements and assumes full shelf-life for applicable assets and the FTE quantity.

(c) The Retention Limit for shelf months 25-99 represents a one month requirement multiplied by the number of shelf-life months compared to a ten year forecast as prescribed in chapter 32. The lesser quantity is selected.

(d) Compare applicable assets to the Creditable Level/Rotatable Quantity to determine the quantity for which return with or without credit can be granted, or to authorize disposal. Partial quantities accepted require an adjustment to the pos. 25-29 quantity field.

(e) From the SSCS determine the assigned Shelf-Life Code. Review the definition of the assigned short Shelf-Life Code in terms of number of months new materiel may remain in storage prior to being reconditioned or condemned. (See appendix A-47 for Shelf-Life Codes.)

(f) In some instances, (especially when review indicates a large quantity of the NSN due-out) it may be necessary to contact the customer reporting the materiel (by telephone or teletype) to obtain a technical evaluation of the materiel and an estimate of time and cost required for reconditioning and a probable yield from reconditioning. (In all instances where the DIC ZTX represents an automatic return, the materiel will be accepted, with or without credit.) Care will be taken in the determination of creditability to assure that credit is not authorized on a reentry document for an NSN assigned SSC 6, or which will become SSC 6 within 120 days. The stated purpose of a credit authorization is to grant credit to the customer when the return of materiel will preclude or reduce a procurement action during the budget cycle. Further care will be taken in the determination of creditability to assure that:

1. Credits do not exceed quantities that can reasonably be expected to be issued prior to materiel becoming unserviceable/overage in storage.

2. Credits do not exceed quantities that can reasonably be expected to be included in net reimbursable sales during the next one and one-half years as determined by multiplying the SSCS, F-167, total four previous quarter demand lines, 11N and 110, by 1.5. The current month and current quarter demands should act as an additional demand estimate guide. Add the OWRMRP, line 14H, quantity and Safety Level, line 16H, quantity to the 18-month future estimated demand quantity.

3. Return decision quantities do not exceed capability to rotate assets, whenever Service-Owned assets (Ownership Code 0 through 1) are reflected on the SSCS.

(g) Reenter IAW paragraph 7.

h. RRC GY.

(1) REASON FOR REVIEW/ERROR CONDITION

Indicates that a Customer Excess Report with a dollar value greater than \$100 has been received for an NSN which has PR/recommended buy action in-progress, and the FTE quantity equals or exceeds 25% of the total PR/RB quantities. An SSCS will accompany the RRC GY.

(2) PROCESSING/RESEARCH REQUIRED

(a) The Creditable Level and Retention Limit are printed on line 24, columns A through D, of the SSCS. Compare applicable assets to the Creditable Level and Retention Limit to determine the quantity for which return with or without credit can be authorized, and reenter IAW paragraph 7.

(b) Compare the FTE quantity and dollar value with the QFD, quantity, and dollar value of the procurement action to determine whether or not a significant savings would be realized by a reduction or cancellation.

(c) To preclude a possible pipeline shortage due to reduction or cancellation of procurement based on a reported FTE quantity, it may be necessary to verify the availability and/or shipment of the excess materiel prior to actual reduction or cancellation.

(d) The IM analysis must prevail in this review to preclude significant simultaneous DSC procurement and acceptance of Customer Excess Reports.

i. RRC G3.

(1) REASON FOR REVIEW/ERROR CONDITION

Indicates that a FTE submission compared to current forecast has been determined by the computer to be required, but the item has had no recorded demand for the past 270-days (i.e., 9-months). A SSCS will accompany the RRC G3.

(2) PROCESSING/RESEARCH REQUIRED

Should a review of DLA Form 690 indicate a downward trend, the review of the QFD or NSO quantity for that item should be accomplished by the IM to determine if a readjustment is in order. It should be realized that at this point, the current forecast indicates the item is required. Reenter IAW paragraph 7.

j. RRC HC.

(1) REASON FOR REVIEW/ERROR CONDITION

Indicates that a Customer Excess Report has attempted to process for an NSN that has had a disposal action within the past 180 days and the materiel is required within the Retention Limit. An SSCS will accompany the RRC HC.

(2) PROCESSING/RESEARCH REQUIRED

(a) The Creditable Level and Retention Limit are printed on line 24, columns A through D, of the SSCS. Compare applicable assets to the Creditable Level and Retention Limit to determine whether or not materiel is required.

(b) Acceptance or rejection of the FTE quantity should be dependent upon quantity available from recoupment. If materiel is required, the IM must obtain a transaction history printout to determine if disposal action has been initiated in the most recent 180 day period from study date. Recoupment of materiel disposed of should be attempted by following the appendix E-509 P procedures.

(c) The IMs analysis must prevail in this review in order to prevent simultaneous depot disposal and return of materiel whenever possible. However, supervisory guidance may be required relative to significant dollars involved.

(d) If a jacket folder for a Low Value Demand Code L, NSO or nonstocked item has not been previously prepared, a documented record of the IMs decision need not ordinarily be kept.

(e) Reenter IAW paragraph 7.

k. RRC KT.

(1) REASON FOR REVIEW/ERROR CONDITION

(a) A Customer Excess Report, DIC FTE has attempted to process citing a NSN that is assigned a Supply Status Code (SSC) 2 or 9 that is not pending a change to a stocked item. An appendix F-191, Demand>Returns Listing with Action Code MA will be furnished from a later cycle.

(b) SSC/FSSC 2 or 9 items having a demand in the current quarter or past four quarter period will be output for review.

(c) Automatic returns will be automatically annotated with Status Code TB, no credit.

(d) In the rare instance when SSC/FSSC 2 items are accepted in MPT016, these returns will cite a RRC KT.

(2) PROCESSING/RESEARCH REQUIRED

(a) The IM will review the NSN for validation of the existing Supply Status Code IAW the policy and criteria expressed in DLAR 4140.52, subject: Assigning Supply Status Codes. Determine the requirement for stockage, degree of procurement difficulty, criticality of basic materials and procurement leadtime. Perusal of item description and characteristics should also reveal information as to rate of obsolescence, storage limitations, military essentiality, reparability (at depot or field user level) and so forth.

(b) Determine whether or not the materiel reported on the Customer Excess Report (FTE) should be returned or disposed of locally. The Retention Limit for nonstocked SSC 9 items is zero. Materiel should not be returned unless the item is being reclassified for stockage. Review the appendix F-191 listing. If there have been three or more demand frequencies in the current month, current quarter, and past three quarter columns, actively consider the materiel for return. Multiply the cumulative demand by 1.5 and compare the sum to the appendix F-109, NIR File Listing on-hand issuable assets and the appendix F-184, Due-In File Listing. Subtract the asset from the requirement. If a requirement exists, an analysis is required. The IMs analysis should determine whether all of the Customer Excess Return materiel is required for future issue.

(c) If the item is to be reclassified to a stocked type item, initiate Catalog action to change the item from SSC 2 or 9 to Future SSC 1, Replenishment Demand Item, or Future SSC A, NSO Item, IAW the procedures contained in chapter 48, Processing Catalog Changes to Files. (Catalog Update Actions will also update the Supply Control Record accordingly.)

(d) Reenter IAW subparagraph 7 below.

1. RRC LG

(1) REASON FOR REVIEW/ERROR CONDITION

Indicates that a Customer Excess Report has attempted to process on an NSN recorded in the Logistics Reassignment Gain File (LRGF), the Effective Transfer Date (ETD) is within one year prior to the current date, the Service Code (position 30 DIC FTE) matches the Losing Inventory Manager (LIM), and a quantity has been recommended for credit. In the event of multiple Review Reason Codes, the logistic transfer RRC will always supersede other RRCs.

(2) PROCESSING/RESEARCH REQUIRED

(a) The IM will review the FTE document and determine if the address to receive credit is a wholesale or retail activity.

(b) If it is determined that the request for disposition is from a wholesale activity, code the DIC ZTX with Status Code TB, the materiel is required, but no credit will be given.

(c) If it is determined that the request for disposition is from a retail activity, code the DIC ZTX with Status Code TA, the materiel is required and credit will be granted.

(d) Reenter IAW subparagraph 7 below.

m. RRC MD.

(1) REASON FOR REVIEW/ERROR CONDITION

Indicates that a Customer Excess Report has attempted to process and the extended dollar value is equal to or less than the Minimum Dollar Value as established in Management Policy Table 016 (MPT016), and a manual review is required. One or more of the following conditions exist:

(a) A Recommended Buy action is in process which may be reduced or canceled

(b) A Purchase Request action is in-process which may be reduced or canceled.

(c) A Type 1 Backorder is recorded against the NSN.

(d) A Manager Review Code B or R is established for the NSN.

(2) PROCESSING/RESEARCH REQUIRED

(a) The Creditable Level and Retention Limit are printed on line 24, columns A through D, of the SSCS. Determine whether the materiel is required. DSC policy may require that the SSCS be retained for a specified period of time

(b) Prior to cancellation or reduction of a Procurement action, determine condition classification and shipment status from the activity holding the excess materiel.

(c) Reenter IAW paragraph 7.

n. RRC RA.

(1) REASON FOR REVIEW/ERROR CONDITION

Indicates that a Customer Excess Report has attempted to process on an NSN citing SCF Catalog change code RA, which indicates a pending NSN deletion and consolidation with another NSN.

(2) PROCESSING/RESEARCH REQUIRED

(a) The IM will review the item jacket folder to determine the superseding NSN or, if necessary, obtain a F-311 Total Item Record (TIR) printout from DLSC for the output NSN IAW appendix E-429 P to ascertain the superseding NSN.

(b) Review requirements/assets for the replacing NSN in conjunction with the recommended status decisions reflected on the output in order to effectively provide return/dispose instructions to the reporting activity.

(c) Reenter IAW subparagraph 7 below.

o. RRC T7.

(1) REASON FOR REVIEW/ERROR CONDITION

Indicates that a Customer Excess Report has attempted to process citing a NSN that is recorded in the NIR, but is not recorded in the SCF. A SSCS does not accompany the RRC T7.

(2) PROCESSING/RESEARCH REQUIRED

(a) Prepare a NIR Inquiry Transaction, appendix B-143, and a DLSC TIR (Total Item Record) Request, appendix B-429. Review the NIR printout and the TIR, and determine the cause for the incompatibility between the NIR and SCF.

(b) No change to ZTX required, reenter IAW paragraph 7.

p. RRC UC.

(1) REASON FOR REVIEW/ERROR CONDITION

Indicates that a Customer Excess Report has attempted to process with an extended dollar value of \$2500.00 or more. One or more of the following conditions exist:

(a) A procurement action is in-process which should be reduced or canceled.

(b) Credit could be authorized for a portion of the reported quantity valued at less than \$2500.00, and the balance returned without credit.

(c) The total reported quantity can be returned without credit.

(d) A portion of the reported quantity is required within the Retention Limit and the balance, if returned, would place the NSN in an excess position.

(e) The NSN has assets equal to or greater than its Retention Limit.

(2) PROCESSING/RESEARCH REQUIRED

(a) The Creditable Level and Retention Limit are printed on line 24, columns A through D, of the SSCS. Determine whether or not the materiel is required. DSC policy may require that the SSCS be retained for a specified period of time.

(b) Prior to any attempt to cancel or reduce a contract, obtain firm condition classifications, and shipment data from the activity holding the excess materiel.

(c) Reenter IAW paragraph 7.

q. SPECIAL INSTRUCTIONS - Application of Other Status Codes through Reentry Action.

(1) STATUS CODE SA

Status Code SA may be manually assigned when a RRC EN has been researched and the NSN has been found to be under the management of another DSC or Military Service.

(2) STATUS CODE SN

May be used to effect the generation of an FTR with Status Code SN in instances where such status cannot be determined mechanically.

(3) STATUS CODE T4

Will be used for items designated as Industrial Plant Equipment (IPE) items by DIPEC when disposal would otherwise be recommended. Assign Status Code T4 to the quantity designated Status Code TC.

(4) STATUS CODE TD

May be used when a RRC T7 has been researched and the NSN found to be under the management of another DSC.

(5) STATUS CODE TR

May be used when the person processing the reentry document is unable to determine disposition and requires more time to reach a decision. A DIC ZTX with Status Code TR will cause a Delay Status to customer, DIC FTD, to be output citing the date from pos. 56-59 of the DIC ZTX. Status Code TR will not be used on a wholesale or indiscriminate basis.

7. REENTRY INSTRUCTIONS

a. Ensure that all DIC ZTX reentry transactions contain Reentry Code RE. The absence of Reentry Code RE will cause the transaction to violate.

b. Reentries without change require a Reentry Code entry only.

c. Reentries with changes should be reviewed to ensure the following:

(1) Project Code requirements are obeyed.

(2) Quantities of IPE items which are not designated for return will be assigned Status Code T4 for reporting to DIPEC.

(3) Multiple transactions for the same DIC FTE document are reentered during the same cycle.

(4) No more than five DIC FTR lines will result from reentered split actions, considering that a separate DIC FTR is prepared per Status Code, RIC To and Priority Code quantity.

(5) All data elements are valid entries.

d. Completed transactions will be taken to ODS or Data Entry as follows:

(1) When the output transaction is used for reentry, data handwritten into reentry data fields, pos. 35-64 and 77-80, will be entered into the corresponding data columns of the transaction.

(2) When a blank transaction is used, data fields 1-6, 8-64, and 75-80 will be hand annotated and will be entered entirely into corresponding data columns.

(3) In subparagraphs (1) and (2) above data positions 1-6, 8-34, and 75-80 must be other than blank. Other fields may have entries or may be blank.

(4) The ODS will determine whether the source/reentry document will be used or reproduced 1-80 into a new transaction for entry.

(5) The ODS will ensure that all DICs ZTX received for a cycle cutoff are input to the multiday cycle as a group.

8. FLOWCHART

Flowchart not required.