

APPENDIX E-092 V

REQUEST FOR PROCUREMENT OF NONMANAGED MATERIEL FOR ASSEMBLY,
ALTERATION, MODIFICATION, OR CONVERSION DOCUMENT VIOLATIONS

1. INPUT DOCUMENT

Request for Procurement of Nonmanaged Materiel for Assembly,
Alteration, Modification, Conversion Document, DIC ZQQ, appendix B-92.

2. INPUT TO PROCEDURE DECISION CHART

Processing Requests for Procurement of Nonmanaged Materiel for
Assembly, Alteration, Modification or Conversion.

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix is applicable to chapter 13 and provides instructions
for review, correction and reentry of requests for procurement of
nonmanaged materiel for assembly/ACM which have been rejected from
computer processing. Reasons for rejection, with applicable Violation
Reason Codes, are listed below. The Inventory Management Division,
Directorate of Supply Operations, is responsible for taking corrective
action.

<u>VIOLATION REASON CODE</u>	<u>DEFINITION</u>
AI	Document Number Invalid, Blank or Unmatched.
AK	Project Code Invalid or Blank.
AM	Unit Price Invalid.
AN	Unit of Issue Invalid.
BV	Duplicate Transaction.
ET	Requisitioner Invalid.
OW	Normal Source of Procurement Code Invalid.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VRC AI.

(1) REASON FOR VIOLATION/ERROR CONDITION

This code indicates that the document number in pos. 30-43
contains special characters or blanks.

(2) PROCESSING/RESEARCH REQUIRED

Review violation output against the source document to determine if the invalid data was the result of a data entry or coding error. Determine the correct document number and process in accordance with reentry instructions.

b. VRC AK.

(1) REASON FOR VIOLATION/ERROR CONDITION

This code indicates that the project code entry in pos. 57-59 does not contain one of the following projects: 2G7, 2G8, 2G9, or 2G0.

(2) PROCESSING/RESEARCH REQUIRED

Review the violation output against the source document to determine the cause of the violation. Determine the correct project code and process in accordance with reentry instructions.

c. VRC AM.

(1) REASON FOR VIOLATION/ERROR CONDITION

This code indicates that the Unit Price field (pos.*72-80) of the input document contains other than numerics, is not greater than zero, or is blank.

(2) PROCESSING/RESEARCH REQUIRED

Review the violation to determine the error. Check against records used in preparing the input, to obtain correct entry.

d. VRC AN.

(1) REASON FOR VIOLATION/ERROR CONDITION

This code indicates that the Unit of Issue (UI), pos. 23-24 on the document contains blanks and/or numerics.

(2) PROCESSING/RESEARCH REQUIRED

(a) When only one position of the UI is blank or numeric, check for apparent errors and annotate the correct UI in pos. 23-24.

(b) If both positions of the UI are blank or numeric, research supporting document files, teletype, DD Form 1348, or data entry worksheet to compare the UI fields. If the UI on the support document is different from that on the violation, enter the correct UI in pos. 23-24 and process the document for reentry in accordance with paragraph 5 below.

(c) If the entries in pos. 23-24 of the support document are blank, incomplete, the same as the UI on the violation, or the request was received by transceiver, research the catalog or other management records (National Inventory Record Printout, appendix F-109) to determine the current UI. Annotate the correct UI in pos. 23-24. If the UI

is quantitative, convert the quantity requested to the nearest multiple of the UI. Enter the converted quantity in pos. 24-29 and process the document for reentry in accordance with paragraph 5 below.

e. VRC BV.

(1) REASON FOR VIOLATION/ERROR CONDITION

This code indicates that a DIC ZQQ has previously been processed for cited document number.

(2) PROCESSING/RESEARCH REQUIRED

Review violation output against the source document to determine if the invalid data was the result of a data entry or coding error. Prepare an inquiry to the Due-In File in accordance with appendix F-117 P to determine if the NSN cited in the violated document is the same as the recorded transaction. If the document number and NSN are the same, delete the violation if controlled. Should the NSN be different, reprocess under a new document number.

f. VRC ET.

(1) REASON FOR VIOLATION/ERROR CONDITION

This code indicates that the Activity Address Code appearing in pos. 30-35 does not cross-reference to this DSC's Routing Identifier Code.

(2) PROCESSING/RESEARCH REQUIRED

Review violation output against the source document to determine if the invalid data was the result of a data entry or coding error. Determine the correct Activity Address Code for pos. 30-35.

g. VRC OW.

(1) REASON FOR VIOLATION/ERROR CONDITION

This code indicates that the Source of Procurement Code, appendix A-48 in pos. 67 is other than 3, 4, 7, or 8 in combination with a blank in pos. 68.

(2) PROCESSING/RESEARCH REQUIRED

Review the violation document against records used in preparing the input, to determine correct entry.

5. REENTRY INSTRUCTIONS

a. Review remaining data elements contained in violation output document to detect any other invalid data, and correct as necessary.

b. Reentry method for violations is contingent upon type of violation output document which is a local option and recorded in the Output Routing Code Table (appendix F-20). The following codes are the various options with reentry instructions:

<u>CODE</u>	<u>OUTPUT</u>	<u>REENTRY</u>
1	ZLR - Controlled Violation Listing, appendix F-122	Using either Violation Listing, appendix F-122 or Violation Suspense Control Reentry Document, appendix B-66, enter corrected data and/or Violation Reentry Code (appendix A-62) with colored pencil or ink and submit as prescribed in appendix E-066 P.
3	Uncontrolled Violation, appendix F-117	Reentry, when required, is accomplished as prescribed in appendix E-346 P.
6.	FLOWCHART	
	Flowchart not required.	