

APPENDIX E-095 P

OTHER NONRECURRING REQUIREMENT FORECAST/DELETE DOCUMENT

1. PURPOSE

This procedure is applicable to chapter 58 and provides instructions for the manual preparation of the Other Nonrecurring Requirement Forecast/Delete Document, DIC ZRG, appendix B-95. This document is used by the Item Manager (IM) to manually establish forecasts or delete nonrecurring requirements not covered as Special Program Requirements (SPR), to or from the Other Nonrecurring Requirement Record in the Supply Control File.

2. APPENDICES USED IN THIS PROCESS

- a. Appendix B-95, Other Nonrecurring Forecast/Delete Document.
- b. Appendix E-095 V, Processing of Other Nonrecurring Requirements Forecast Delete Document Violations.
- c. Appendix F-256, Other Nonrecurring Requirements Record (Reply to Inquiry).

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Directorate of Supply Operations (DSO), Item Manager (IM).

4. PROCEDURES

a. The IM will add/delete data to/from the Other Nonrecurring Requirements Record in the Supply Control File by manually preparing a DIC ZRG, appendix B-95 Other Nonrecurring Requirements Forecast/Delete Document, on DLA 890, Transcript for Other Nonrecurring Requirements Forecast/Delete Document. The current status of the record may be examined by first preparing a Special Requirement Inquiry Document, DIC ZR7, in accordance with appendix E-088 P. The processing of this document will produce a printout of the record in the format of appendix F-256. Based on the information provided by the printout, or information derived from other sources, the IM will prepare the Other Nonrecurring Requirements Forecast/Delete Document. One of the following Action Codes will be inserted in pos. 79-80 of the input document, as applicable:

GG - Establish Nonrecurring Requirement.

GH - Delete Nonrecurring Requirement.

b. Forward the completed document to Data Systems for processing. The computer validates prescribed entries and prepares violation notices for invalid entries. Violation documents are forwarded to the Commodity Branch (IM) for review and processing as described in appendix E-095 V. Inputs passing the validity check will update the Other Nonrecurring Requirements Record in the Supply Control File, in accordance with Action Code indicated in pos. 79-80.

5. FLOWCHART

Flowchart not required.