

APPENDIX E-102 P

ITEM MANAGEMENT CODING (IMC) DOCUMENT

1. PURPOSE

This procedure is applicable to chapter 46 and describes the method for manually preparing an Item Management Coding (IMC) Document, DIC LVA.

2. APPENDICES USED IN THIS PROCESS

- a. Appendix B-102.
- b. Appendix B-102 A.
- c. Appendix B-102 B.
- d. Appendix B-102 C.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The MSO and the individual IMs in the Commodity Branches within the DSO are responsible for the completion of the procedures described by this appendix.

4. PROCEDURES/INSTRUCTIONS

IMC transactions are submitted by the Services or mechanically prepared by the SAMMS Subsystem as described in chapter 46. In the event a manually prepared document is required the transactions will be prepared IAW the appendices listed in paragraph 2.

a. Appendix B-102 - Although IMC transactions are normally prepared by the Services in this format, on an exception basis with the Services concurrence, the DSO will prepare an LVA for CICs A, B, D, F, I, M, or R. Mandatory elements are indicated in the table following the card format of appendix B-102. All elements will be edited IAW appendix D-141, but in the event an invalid entry is identified for the following elements the computer will generate data as indicated below:

<u>ELEMENT</u>	<u>DATA</u>
Normal Source Procurement	1
Number Units On-hand/Due-In	Zero-fill
Type of War Reserve Code	2
Special Packaging Code	2
Date Operational Need	Spaces
Estimated Demand	Zero-fill
Demand Code	5
Type Financial Management Code	F
Price Code	B

b. Appendix B-102 A - This is the Pseudo IMC that is mechanically generated by the Provisioning Subsystem for each stock numbered SSR (DIC CXA). All advice will be returned to the Provisioning Subsystem and will be matched by document number to the original CXA input.

c. Appendix B-102 B - This is the Pseudo IMC that is mechanically generated in the Recording of User Interest Program. When three demands from a nonregistered Service/Agency are experienced on a single NSN within a 6-month period, an LVA is generated to DLSC with ORC UK_. LVA/KIR packages returned with ORCs UKC, UKF, UKM, or UKN (Coast Guard, Air Force, Marines, or Navy) will generate file maintenance and will cause the NSN to appear on the Potential User Interest List, appendix F-83 A. LVA/KIR packages returned from DLSC with ORCs UKA or UKB (Army or FFA) will be mechanically screened to determine if the Service/Agency can be recorded. If the Add User action would be possible, the NSN and related data will be printed on the Potential User Interest List, appendix F-83 B with a prepunched LVA transaction reflecting ORC 093. The Add User action is not taken at this time. Reinput of the ORC 093 LVA transaction in accordance with appendix E-528 P will cause the Service/Agency's user interest to be recorded. When the mechanically generated cards are not available, the LVA will be manually prepared in accordance with appendix B-102 B.

d. Appendix B-102 C - This is the Pseudo IMC that is mechanically generated in the Standardization User Wrap Program. The LVA will be manually prepared, if required, to wrap users from the nonstandard NSN to the standard NSN.

5. FLOWCHART

Flowchart not required.