

APPENDIX E-121 P

CORRECTED MATERIEL RELEASE CONFIRMATION TRANSACTION

1. FORM USED

The Corrected Materiel Release Confirmation Transaction (DIC ZHR), appendix B-121, will be prepared on a standard 80 column worksheet.

2. REASON FOR PREPARATION

The Corrected Materiel Release Confirmation Transaction is prepared to correct the Requisition Control and Status File as applicable to the Transportation Control Number (TCN), mode of shipment and date shipped, prescribed by chapter 4, and may be used to revise the quantity shipped (confirmed) downward when the previously processed Materiel Release Confirmation, DIC AR_, was prepared (by the shipping depot) in error.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The Requisition Processing Branch, Stock Control Division, DSO is responsible for preparation and input of this document.

4. INSTRUCTION FOR PREPARATION OF TRANSACTIONS

a. Sources of Information:

The transaction is prepared from information submitted by the shipping depot or consignee, and data reflected on the ARCSF printout, appendix F-114, for the matching document number.

b. Preparation of the Corrected Materiel Release Confirmation Transaction:

(1) The requirement for preparation of the Corrected Materiel Release Confirmation Transaction exists when a shipping depot advised, by letter, teletype or telephone conversation, that a Materiel Release Confirmation Card, DIC AR_, in the format of appendix B-14, has been released and contains the error(s) listed below, or when a consignee advises by SF 364 that an overage quantity has been received.

- (a) TCN, pos. 60-76.
- (b) Mode of shipment code, pos. 77.
- (c) Date shipped, pos. 57-59.
- (d) Date available for shipment, pos. 78-80.
- (e) Quantity shipped, pos. 25-29.

(2) In those instances involving errors in the TCN, mode, date shipped, or date available for shipment the incorrect data previously processed will be entered in pos. 25-45 and the corrected data entered in pos. 46-66 and 78-80 as applicable.

(3) In those instances involving errors in the Quantity Confirmed field, (which must be accompanied by a Materiel Release Denial, DIC A6_, in the format of appendix B-8), the previously reported (correct/incorrect) shipment data will be entered in pos. 25-45 (for record matching purposes) and the correct quantity actually shipped will be entered in pos. 69-73. The Corrected Materiel Release Confirmation Transaction, DIC ZHR, will be entered in one processing cycle to update the MRO Control/Confirmation Section, ARSCF (preparatory to processing the related denial action) and the Materiel Release Denial, DIC A6_, will be input into the next cycle to effect resupply and adjustment to the on-hand balances. The corrected Materiel Release Confirmation Transaction, DIC ZHR, will be prepared in the format of appendix B-121, using any standard 80 column guide as the input worksheet.

(4) In those instances where the customer/depot has reported an overage, input a DIC ZHR with all zeros in pos. 69-73. This action will reopen the ARCSF with BA status. After release of the ZHR, confirm ARCSF status by input of DIC ZCW (inquiry). When BA status is confirmed, input a DIC ARA with the actual quantity shipped to effect proper billing and update of SAMMS files. The Materiel Release Confirmation input, DIC ARA, for customer reported overage will be prepared in the format of appendix B-14.

c. Approval Requirements:

None.

d. Distribution of Form:

The completed worksheets will be routed to data entry for subsequent computer input.

5. INSTRUCTIONS FOR PROCESSING RETURNED FORM

Not applicable.

6. DISPOSITION OF FORM AFTER FINAL ACTION

Source Document will be filed for clearing violations (see appendix E-121 V) and then destroyed after ARCSF has been updated, IAW local records disposition procedures.

7. FLOWCHART

Flowchart not required.