

APPENDIX E-125 P

CONDITIONAL SUBSTITUTE INQUIRY

1. FORM/REPORT USED

Conditional Substitute Inquiry, DIC ZGV, appendix B-125.

2. REASON/CRITERIA FOR PREPARATION

This document is used to interrogate the conditional substitutes in the National Inventory Record (NIR). The inquiry produces a Conditional Substitute Inquiry, appendix F-94. Refer to chapter 27, Family Number and Interchangeable and Substitutable Items.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

a. The Item Manager, Directorate of Supply Operations, is responsible for preparing the Conditional Substitute Inquiry.

b. The Directorate of Technical Operations technicians may request an Item Manager to prepare a Conditional Substitute Inquiry and forward the reply, appendix F-94 to them.

c. The personnel in the Directorate of Technical Operations can independently input the inquiry form if a readily distinguishable group of ORC codes is provided. These appendix F-94 listings can then be forwarded to the applicable section in the Directorate of Technical Operations.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM/REPORT

a. PREPARATION OF FORM/REPORT

This document is prepared in accordance with appendix B-125. Incorrect data will cause a violation which may be corrected in accordance with appendix E-125 V.

b. DISTRIBUTION OF FORM/REPORT

A copy of the coding sheet will be sent to data entry.

5. PROCEDURES/INSTRUCTIONS FOR PROCESSING RESPONSE TO OR RETURNED FORM/REPORT

The Conditional Substitute Inquiry Listing, appendix F-94, will be distributed to the ORC entered in pos. 77-78 of the input inquiry document.

6. DISPOSITION OF FORM/REPORT AFTER FINAL ACTION

Upon receipt of the appendix F-94, the coding sheet for the inquiry document may be destroyed. The Conditional Substitute Inquiry Listing may also be destroyed after it has fulfilled the purpose of the inquiry; however, if the inquiry was requested by the Directorate of Technical Operations personnel, forward the listing to the technician.

7. FLOW CHART

Flow chart is not required.