

APPENDIX E-130 P

ELECTRONIC PROCUREMENT PROGRAM INTERFACE

1. PURPOSE:

This appendix is applicable to chapters 4 and 43 and provides instructions for the review, research, and maintenance of items processed through the Electronic Procurement Program Interface (EPPI) Process. Appendix E-130 P is designed to provide procedural guidance to the DSO for items selected for processing through the EPPI Process.

2. APPENDICES USED IN THIS PROCESS

- a. Appendix A-104, Electronic Procurement Program Codes.
- b. Appendix A-140, Electronic Procurement Program Interface Decision Support Codes (Standard).
- c. Appendix A-140A, Electronic Procurement Program Interface Decision Support Codes (Interim for DGSC).
- d. Appendix B-6-3, DLAM 7000.2, Volume I, Part 2, SAMMS Financial Subsystem Operating Procedures, Change to Standard Pricing Master File (DLA Form 806) DIC YSD.
- e. Appendix B-142, Item Management Data Change Document.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

- a. DSO IMDs are responsible for referring items for inclusion in EPPI processing; the standard selection criteria to be determined by each DSC within established DLA guidance and respective DSC procurement contract initiatives.
- b. DSO Logistics Program Division will be responsible for maintaining the Electronic Procurement Program Interface and any coordination which may be required both within the Directorate of Supply Operations and with other Center directorates. This responsibility will be accomplished by the EPPI Monitor.

4. PROCEDURES

- a. Recommendations of EPPI item candidates may be suggested by any directorate but the Directorate of Supply Operations will provide the final candidate items/Purchase Requests to the Directorate of Contracting and Production (D/C&P) after item review by other directorates. Each DSC may revise the guidelines to meet their criteria, but it is important that all contracting requirements be set in place prior to referring any requisitions to the EPPI Process.

b. The Electronic Procurement Program Code (EPPC), appendix A-104, is established or updated in the National Inventory Record by input of an Item Management Data Change Document (DIC ZJM), appendix B-142. The DIC ZJM transaction is mechanically generated upon establishment of an EPPI item record in the Electronic Procurement Control File, using the SAMMSTEL Verb SEPD (DLAH 4745.2, Volume I, Part 1, DLA Remote Users Handbook). The EPPC indicates in what manner an item is to be procured via electronic commerce, i.e., POPS, COPAD, PET, or Non-EPPI.

c. The establishment of an EPPI item record will also mechanically generate a Change to Standard Pricing Master File Transaction, DIC YSD, with Special Handling Code Y identifying electronic commerce procurement to the Financial Subsystem.

d. The EPPI Decision Support Code, appendix A-140, specifies the editing criteria to be used in determining the eligibility of a customer requisition for an item identified to an Electronic Procurement Program Interface (EPPI). This code is established or updated online by using the SAMMSTEL Verb SEPD.

e. The EPPI Decision Support Code (Interim for DGSC), appendix A-140A, specifies the editing criteria currently established at DGSC, which will remain in place until DGSC is incorporated into the standard EPPI Process. This code is established or updated online by using the SAMMSTEL Verb SEPP.

#### 5. FLOWCHART

Flowchart not required.