

APPENDIX E-157 P

SUPPLY CONTROL FILE ANALYSIS/SUMMARY REQUEST

1. PURPOSE

This appendix is applicable to chapter 34 and provides instruction for manual preparation of Supply Control File Analysis/Summary Request, DIC ZRJ, appendix B-157. This document is used by the Office of Planning and Management, Office of Data Systems, and the Management Support Office of Supply Operations to request a summary of management information and record counts from the current or a prior generation of the Supply Control File.

2. APPENDICES USED IN THIS PROCESS

- a. Appendix B-157, Supply Control File Analysis/Summary Request.
- b. Appendix F-451, Supply Control File Analysis and Summary Report.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The Office of Planning and Management, Office of Data Systems, and the Management Support Office of Supply Operations is responsible for the input preparation and review of the printout when management information and record counts are required from the current or a prior generation of the SCF.

4. PROCEDURES/INSTRUCTIONS

The Supply Control File Analysis/Summary Request will be manually prepared in the format of appendix B-157. This document is submitted, as required, to obtain one printout of appendix F-451 for the designated Supply Control File. The requester must coordinate with ODS to determine the generation of the SCF from which the information is to be gathered. There is a processing limit of 10 ZRJs per requested program use, and the ADP Job Number for this process is USRJAR75.

5. FLOW CHART

Flow chart not required.