

APPENDIX E-170 V

MANAGER BACKORDER ACTION DOCUMENT VIOLATIONS

1. INPUT DOCUMENT

Appendix B-170, Manager Backorder Action Document, DIC ZCK, ZD6, ZD7.

2. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction, and reentry of Manager Backorder Action Documents which have been rejected from computer processing. Refer to chapter 42, Backorder Files and Records. Reasons for computer rejection by VRC, in alphabetical sequence, are listed below. The organizational element responsible for processing the violation will be determined by the ORC of the originator of the document in violation and MSO for VRC OG. The Commodity Branches, (IM), Inventory Management Division, DSO, are responsible for processing VRCs MQ, RE, SM, and SN IAW appendix E-319 P.

<u>VIOLATION REASON CODES</u>	<u>DEFINITION</u>
AF	Condition Code Invalid.
AK	Project Code Invalid.
AN	Unit of Issue Invalid.
AQ	Ownership Code Invalid, Blank, or Unmatched.
AS	Quantity Invalid.
AR	Purpose Code Invalid, Blank, or Unmatched.
AY	NSN Invalid.
BJ	Supplementary Address Invalid.
BW	Backorder Unmatched.
CF	Action Code Invalid or Blank.
CP	NIRF Shows Zero Balance or Insufficient Assets.
DS	Invalid MILSTRIP Status Code.
EI	Basic Service Code Invalid or Blank.
ET	Requisitioner Invalid.
FK	Cancellation Quantity Variance.
FX	ESD Invalid or Blank.

<u>VIOLATION REASON CODES</u>	<u>DEFINITION</u>
MC	Action on DVD or TAV requisition not processed to update ARCS.
MQ	Date Requisition Processed is not within the Parameter for Computing the Period Code.
OG	Mass Cancellations and System Inquiry Verification Request.
OK	Backorder early release for FMS extended RDD Verification request.
PP	Unmatched in ARCSF.
RE	Demand not Recorded in the History File.
SM	Negative Balance Would Result in Demand History File from an Adjustment.
SN	Service Demand in the Demand History File Will Be Reduced by More Than 50 Percent.
UA	Storage Location Code Invalid.
US	Attempted Force release of an FMS Backorder.

NOTE: Invalid action codes in pos. 79-80 of DLA Form 955 for DICs ZCK and ZD7 will violate with VRC OG. These violations will be deleted and another DLA Form 955 prepared and entered.

3. PROCESSING/RESEARCH INSTRUCTIONS

a. VRC AF.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC AF indicates that the input document (AD6 or ZD7 with Action Code JC) contains Condition Code L.

(2) PROCESSING/RESEARCH REQUIRED

Discard the violation. Issue/transfer of Condition Code L materiel must be accomplished through use of DIC ZLD or DAC.

b. VRC AK.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC AK indicates that the data in pos. 57-59 (Project Code) of the input document (DIC ZCK, Action Code CP; DIC ZD7, Action Code JJ) is not complete.

(2) PROCESSING/RESEARCH REQUIRED

The documentation from which the initial cancellation or inquiry transaction was prepared will be reviewed for the correct project code, and the violation output document will be annotated accordingly for reentry.

c. VRC AN.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC AN indicates that the data in pos. 23-24 of the input document does not match the UI in the NIR. This violation is applicable to DIC ZD6, and DIC ZD7 with Action Codes HL, JC, JD, JH, JL, and LH.

(2) PROCESSING/RESEARCH REQUIRED

Prepare an NIR inquiry by CRT Remote, IAW appendix E-271 P instructions to determine correct UI and annotate reentry document accordingly.

d. VRC AQ.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC AQ indicates DIC ZD6 with Action Code JB was input to release a backordered requisition containing Advice Code 8D or 8Q and the appropriate numeric Ownership Code in pos. 70 cannot be mechanically assigned.

(2) PROCESSING/RESEARCH REQUIRED

DIC ZD6 with Action Code JB cannot be used to release a requisition containing Advice Code 8D or 8Q if pos. 30 is other than A through H, J through N, P through T, V, or W. Review the source document utilized to initiate this action and verify the entries in pos. 30 and pos. 65-66. If the data on the input matches the data on the requisition, delete the violation and reenter in accordance with paragraph 5. Otherwise, correct the data and reinput the violation.

e. VRC AR.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC AR indicates the Purpose Code entered in pos. 70 is other than A, B, C, D, E, F, G, H, M, or N. This VRC applies to DIC ZD6 with Action Code JB or DG or DIC ZD7 with Action Code JC or SW.

(2) PROCESSING/RESEARCH REQUIRED

Enter the correct the Purpose Code in pos. 70 and reenter the violation in accordance with paragraph 5.

f. VRC AS.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC AS indicates that the quantity field is either blank, other than numeric, or control quantity (pos. 45-49) is greater than the backorder quantity. This violation applies to pos. 25-29 of DIC ZD6; DIC ZD7 with Action Codes HL, JC, JD, JL, and LH; pos. 45-49 of ZD7, Action Code JC or JD.

(2) PROCESSING/RESEARCH REQUIRED

The documentation from which the original transaction was prepared will be reviewed and the correct quantity will be annotated on the reentry transaction.

g. VRC AY.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC AY indicates the data in pos. 8-22 (NSN) of the input document is invalid. This violation is applicable to manager directed backorder releases (DIC ZD6, Action Codes JA, JB); cancellations (DIC ZD7, Action Codes HL, JC, JD, JH, JL), and inquiries (DIC ZCK, Action Code CN).

(2) PROCESSING/RESEARCH REQUIRED

(a) For DIC ZD6:

A manual review of available data will be made to determine the correct NSN for the transaction in violation. IF DATA IS NOT AVAILABLE, PREPARE AN INQUIRY TO THE RCSF, DIC ZCW with Action Code BM, in the format of appendix B-155. The resulting F-114 report will supply the correct NSN for the requisition queried. Confirm that the original force release action is valid and annotate the correct NSN on the violation output document in the applicable field or blocks. If further action is not desired, delete the violation using Reentry Code D or discontinue processing as applicable.

(b) For DIC ZCK/ZD7:

The documentation from which the initial inquiry or cancellation transaction was prepared will be reviewed for the correct NSN and the violation output document will be annotated accordingly for reentry.

h. VRC BJ.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC BJ indicates the data in pos. 45-50 (supplementary address code) of the input cancellation document (DIC ZD7, Action Code JE) is incomplete.

(2) PROCESSING/RESEARCH REQUIRED

The documentation from which the initial cancellation transaction was prepared will be reviewed for the correct Supplemental Address and the Violation Output Document will be annotated accordingly for reentry.

i. VRC BW.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC BW is assigned:

(a) When the input is DIC ZD6 with Action Code JA, JB, or JS, and the NSN in the input DIC ZD6 is different than the NSN recorded in the ARCSF.

(b) When input is DIC ZD6 or ZD7, and the ARCSF does not have a record of a depot backorder under any suffix code.

(c) When the input is DIC ZD6 or ZD7, and the ARCSF does have a record of a depot backorder under a suffix code, but the Backorder File either does not have a record of a backorder, or the ARCSF suffix code does not match the suffix code recorded in the Backorder File. This should be a very rare occurrence, but it can occur when there is a failure in the program associated with updating the ARCSF or the Backorder File.

(d) When the input is DIC ZD7 with Action JC, and the input suffix code does not match the suffix code recorded in the ARCSF with depot backorder (BB) status.

(2) PROCESSING/RESEARCH REQUIRED

(a) Obtain a ARCSF Remote Inquiry to determine the correct NSN as recorded in the ARCSF.

(b) Review source documentation for the input to correct the document number used. If the document number is correct, obtain ARCSF Remote Inquiry to verify that a backorder does not exist.

(c) Prepare a Backorder Inquiry Card, DIC ZLH with Action Code CN, to obtain a printout of the depot backorders (BB) for the NSN involved. After obtaining the resultant appendix F-997, obtain a ARCSF Remote to verify that an incompatibility between the ARCSF suffix code record, and the Backorder File suffix code record still exists. If not, continue input action citing the correct suffix code. If so, defer any DIC ZD6 or ZD7 action, and notify the appropriate MSO personnel that a file incompatibility exists which is beyond the capability of the IM to correct.

(d) Obtain a ARCSF Remote to determine which suffix code with Status Code BB is recorded in the ARCSF, and use that suffix code for continued substitute action. Double check the control quantity in pos. 45-50 of DIC ZD7 if all zeros were used to delete any balance quantity from the Backorder File.

(e) Whenever DIC ZD6 or ZD7 corrective action for reentry purpose will not be made, delete the Violation Control File record using Reentry Code D_.

j. VRC CF.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC CF indicates the Action Code entered in pos. 79-80 is invalid or blank. This VRC applies to the following:

(a) DIC ZD6 or ZD7 with an invalid or blank Action Code in pos. 79-80.

(b) DIC ZD6 with Action Code JA or DIC ZD7 with Action Code HL, HK, JL, LH or SW was used to release a backordered requisition containing Advice Code 8D or 8Q.

(c) DIC ZD7 with Action Code HL, HK, or JL was used to release a backordered requisition containing Signal Code D or M.

(d) DIC ZD7 with Action Code JC was used to release a backordered requisition and the input NSN is the same as the NSN in the ARCSF.

(2) PROCESSING/RESEARCH REQUIRED

(a) Review the source document and determine the intended action. Select the appropriate Action Code as described in appendix B-170.

(b) DIC ZD6 with Action Code JA and DIC ZD7 with Action Code HL, HK, JL, LH, or SW cannot be used to direct an alternate action on a backordered requisition containing Advice Code 8D or 8Q. Review the source document and verify the entry in pos. 65-66. If the Advice Code 8D or 8Q is valid, use Action Code JB or any Action Code directing cancellation. Otherwise, annotate the correct Advice Code and reenter the violation.

(c) DIC ZD7 with Action Code HL, HK, or JL cannot be used to place a backordered requisition containing Signal Code D or M on direct delivery. Review the resource document and verify the Signal Code in pos. 51. If Signal Code D or M is valid, delete the violation. Otherwise, enter the correct Signal Code in pos. 51 and reenter the violation.

(d) DIC ZD7 with Action Code JC is used to issue a substitute NSN. If the NSN on the input transaction is valid and matches the NSN in the ARCSF, reenter the DIC ZD7 with Action Code JB or delete the violation. If the NSN on the input is in error, correct the NSN and reenter the DIC ZD7 with Action Code JC.

k. VRC CP.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC CP indicates that there are insufficient assets or no assets in the Ownership/Purpose Code or Condition Code assigned that are available for release at the storage location as directed by a backorder release transaction, DIC ZD6, Action Code JB, or DIC ZD7, Action Code JC, or the Storage Location, pos. 74-76 is blank or invalid.

(2) PROCESSING/RESEARCH REQUIRED

(a) The violation will be output as a notice that the desired action did not process. Consideration should be given to an alternate course of action i.e., substitution and direct delivery. The violation will be coded for deletion (Reentry Code D) or discontinue processing as applicable.

(b) When VRC CP indicates that there are no assets or insufficient assets available at the location, for the Ownership/Purpose and Condition Code, specified on a Manager Directed Cancellation Card, DIC ZD7, Action Code JC, (coded for substitution).

(c) Prepare an inquiry to the NIR, DIC ZCQ, Action Code BR in the format of appendix B-143. The resulting F-109, NIR Printout, will be reviewed to obtain the quantity by Location, Ownership/Purpose Code, and Condition Code of available assets in the required quantity, Ownership Purpose Code, and Condition Code. Correct the data in the violation output document accordingly and process for reentry. If the substitution cannot be made, delete the violation from the Violation Control File (Reentry Code D) or discontinue processing as applicable leaving the item on backorder. Consideration should be given to an alternate course of action, i.e., another substitution and direct delivery.

1. VRC DS.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC DS indicates an invalid BQ, BR, BS, C_, or D_ series MILSTRIP Status Code cited in the input transaction, or a blank/invalid RIC with Status Code BM or ZK.

(2) PROCESSING/RESEARCH REQUIRED

Determine if the error is the entry in pos. 65-66 (Status Code) or pos. 74-76 (RIC). When the entry in pos. 65-66 is in error, determine the appropriate MILSTRIP Status Code from available backup documents/ appendix A-12. When the entry in pos. 74-76 is in error, determine the correct RIC TO from available backup documents/NIR printout, appendix F-109. The violation output documents will then be annotated for reentry.

m. VRC EI.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC EI indicates that data in pos. 30 of a DIC ZCK Inquiry Card (Action Code CP) or a DIC ZD7 Cancellation Document (Action Code JJ) is invalid or blank.

(2) PROCESSING/RESEARCH REQUIRED

(a) The documentation from which the initial cancellation or inquiry transaction was prepared will be reviewed to ascertain the correct Service Assignment Code (appendix A-5) for those documents for which cancellation/interrogation is desired. The Service Assignment Code will be converted to a BSC, see appendix A-161, and the Violation Output Document will be annotated for reentry.

(b) For information, since all Services/Agencies may assign any three digit Project Code (except the 9__ series, which is reserved JCS), the BSC is used to differentiate between seemingly duplicate Project Codes.

n. VRC ET.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC ET indicates that the data in pos. 30-35 of a DIC ZCK Inquiry Card, (Action Code CL); a DIC ZD6 Manager Release of Backorder Document; a DIC ZD7 Cancellation Document, (Action Code HL, JC, JD, JK, or JL); or pos. 30-32 of a DIC ZD7 Cancellation Document (Action Code JG) is invalid or incomplete.

(2) PROCESSING/RESEARCH REQUIRED

The documentation from which the backorder release, initial cancellation or inquiry transaction was prepared will be reviewed for the correct Activity Address Code or MAP Country Code and Service Code and the violation output document will be annotated accordingly for reentry.

o. VRC FK.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC FK indicates that the data in pos. 25-29 of a Manager Directed Backorder Cancellation Document, DIC ZD7, Action Code JD (Status Code CW in pos. 65-66), does not equal the total quantity on backorder.

(2) PROCESSING/RESEARCH REQUIRED

Prepare a Backorder Inquiry Document, DIC ZLH, Action Code CN, to determine the correct backordered quantity to be canceled. Annotate the violation output document with the correct quantity and process for reentry.

p. VRC FX.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC FX indicates that DIC ZD7 with Action Code JD or JH was input to cancel requisition(s) on backorder with Status Code CV and the Effective Date Of Supply (EDOS) in pos. 73-76 is invalid or blank.

(2) PROCESSING/RESEARCH REQUIRED

If Status Code CV is appropriate, assign EDOS in pos. 73-76 that is numeric, (1 pos. year, 3 pos. Julian date) and greater than processing date. Annotate the violation output document with correct EDOS and process for reentry.

q. VRC MC

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC MC will be output when a manager attempts to refer a partial quantity on backorder to a TAV holding activity and the ARCS is presently full.

(2) PROCESSING/RESEARCH REQUIRED

If action cannot be taken for the total quantity delete the violation. The requisition remains in backorder.

r. VRCs MQ, RE, SM, AND SN.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRCs MQ, RE, SM, and SN are defined in paragraph 3.

(2) PROCESSING/RESEARCH REQUIRED

VRCs MQ, RE, SM, and SN will be processed in conjunction with appendix F-191, Demands>Returns History Listing, IAW appendix E-319 P.

s. VRC OG.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC OG indicates that a mass cancellation, a system inquiry verification is required for DIC ZCK with Action Code CK, CL, or CP; for DIC ZD7 with Action Code JE, JG, JJ, JK, JH. It further identifies DIC ZD6/ZD7 with Action Code JB or JC on FMS or Project Code 3AA requisitions for which the quantity is not available above the ROPL plus one or the documents are identified in the entry process appendix D-5 as having an invalid action code assigned.

(2) PROCESSING/RESEARCH REQUIRED

The Chief, MSO, DSO, will see if there is an IOM for this DIC and action code.

(a) If there is an IOM, specific format and data elements will be checked and reentry action will be accomplished for further processing by using Reentry Code ER.

(b) If there is no IOM, the applicable division will be queried to see if this is a valid requirement. If it is not valid, reentry will be accomplished for deletion by using Reentry Code D_. Delete action will remove the VRC OG from the ARCSF, however, subsequent attempts to release will again violate OG. If it is a valid requirement, the requesting division will furnish the Chief, MSO, all pertinent facts relating to this action by IOM and reentry action will be accomplished for further processing by using Reentry Code ER.

(c) Those documents identified in the entry edit of having an invalid/blank entry in the Action Code field will violate under Reason Code OG. These OG violations will be deleted and a new input document prepared and entered.

t. VRC OK

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC OK indicates that an early release of an FMS requisition with an extended RDD was attempted.

(2) PROCESSING/RESEARCH REQUIRED

(a) The violation will be output to ORC 94 for control and reinput. These violations will be assigned to a designated individual within the MSO of the DSO at direction of the Center Commander or a designated representative.

(b) This individual will ensure that there is an approved OSD directive(s) authorizing the early release of these FMS requisitions. In these instances the violation will be reentered and the document will bypass the extended RDD edit criteria.

(c) When authority has not been granted for early release, the IM will be advised to cease and desist from this type of action and the ZD6 or ZD7 document should be deleted.

u. VRC PP.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC PP indicates that the DIC ZD6/ZD7 input does not match an ARCSF record.

(2) PROCESSING/RESEARCH REQUIRED

The documentation from which the initial release or cancellation transaction was prepared will be reviewed to determine the correct requisition number and suffix and if applicable, the violation output document will be annotated accordingly for reentry. If the current requisition number and/or suffix code is not available, prepare a Back-order Inquiry Card, DIC ZLH, Action Code CN, to obtain a printout of the

backorders (BB) for the specific NSN. The reply will be reviewed to determine applicable document numbers/suffix codes for use in obtaining (if necessary) ARCSF Printouts, appendix F-114. Correct the violation output for reentry. If the correct document number/suffix code being forced released/canceled cannot be determined, delete the violation using Reentry Code D.

v. VRC UA.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC UA indicates that the Routing Identifier Code (RIC) in pos. 74-76 of DIC ZD6 with Action Code JB or DG or DIC ZD7 with Action Code JC or SW is invalid and does not match the Source Preference Table.

(2) PROCESSING/RESEARCH REQUIRED

Review the source document and verify the RIC of the storage activity against which the issue was directed. If the RIC is in error, correct the RIC and reenter the violation. If the RIC on the input transaction matches the source document, contact the Logistics Program Division for assistance.

w. VRC US.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC US indicates a DIC ZD6 with Action Code JB or DIC ZD7 with Action Code JC was input to attempt force release of an FMS backorder. The backorder was established as a result of processing transaction output under VRC OG because the quantity was not available above reorder point plus one, and VRC OG remains in the ARCSF.

(2) PROCESSING/RESEARCH REQUIRED

(a) There is currently a VRC OG transaction output on this document number which should be reinput according to the instructions outlined in paragraph q above.

(b) Under certain situations no VRC OG document will be found, indicating the original VRC OG document was processed prior to the implementation of this procedure (June 1982). In such case an IOM should be sent to ODS requesting deletion of the VRC OG violation control data from the ARCSF.

4. REENTRY INSTRUCTIONS

a. Review remaining data elements contained in violation output document to detect any other invalid data, and correct as necessary.

b. Reentry method for violations are contingent upon type of violation output document which is a local option and recorded in the ORC Table (appendix F-20).

Reentry of violations may also be accomplished through the SMMSTEL Verb SVRR. Please refer to DLAH 4745.2, Volume II for complete instructions.

6. FLOWCHART

Flowchart not required.