

APPENDIX E-205 V

ADJUSTMENT OF DUE-IN RECORDS FOR GOVERNMENT  
LOANED PROPERTY (GLP) CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-205, Adjustment of Due-In Records for Government Loaned Property (GLP) Card, DIC ZMJ.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-218, Adjustment of Due-In Records for Government Loaned Property (GLP) Cards.

3. PURPOSE\* CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for review, correction, and reentry of cards processed to adjust the Due-In records for GLP transferred from one contract to another, which have been rejected from computer processing. Reasons for rejection, with applicable Violation Reason Codes, are listed below. The Inventory Management Division, Directorate of Supply Operations, is responsible for taking corrective action.

<u>VIOLATION REASON CODES</u>	<u>DEFINITION</u>
AC	Routing Identifier Code (RIC) Invalid or Blank.
AL	Directive Number Invalid, Blank, or Unmatched to SFH Type Due-In.
AY	NSN Invalid, Blank, or Unmatched.
BT	No Matching Due-In Record/Receipt.
HP	Estimated Delivery Date Invalid.
OM	Project Code Invalid or Blank.
UA	Storage Location Invalid or Missing.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VRC AC.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that the RIC in pos. 4-6 in other than the processing DSC or is blank.

(2) PROCESSING/RESEARCH REQUIRED

Review violation document for possible omission or Data Entry error. Determine correct RIC and process as outlined in paragraph 5 below.

b. VRC AL.

(1) REASON FOR VIOLATION/ERROR CONDITION

(a) Indicates that the Directive Number in pos. 54-56 is blank or does not match the number in the Due-In File on SFH type due-in.

(b) Indicates that the Directive Number in pos. 62-64 is blank or pos. 62 contains other than a numeric.

(2) PROCESSING/RESEARCH REQUIRED

Review the violation notification to determine the error. Check input source documents (e.g., contract) for correct entries. If necessary, obtain Due-In File Printout (appendix F-184) processing a Due-In File Inquiry Card in accordance with appendix E-117 P. Enter correct data and process reentry as specified in paragraph 5 below.

c. VRC AY.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that the NSN in pos. 8-20 contains data elements other than numerics and is therefore an invalid NSN, or pos. 8-20 is partially or completely blank, or pos. 8-20 contains special characters.

(2) PROCESSING/RESEARCH REQUIRED

Processing personnel will review the source document which prompted the input of the DIC ZMJ to ascertain the correct NSN.

d. VRC BT.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates a DIC ZMJ violated because of no matching Due-In record for this NSN.

(2) PROCESSING/RESEARCH REQUIRED

Review input document for error. Obtain copy of Due-In File Printout (F-184) for comparison of initial issue of GLP. Prepare Due-In transaction card and establish Due-In. Reentry of violation should be subsequent to processing of Due-In transaction card.

e. VRC HP.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that the estimated delivery (due-in) date in pos. 73-75 is invalid.

(2) PROCESSING/RESEARCH REQUIRED

Review the violation document for possible omission or Data Entry error. Check input source documents to determine correct due-in date. Process corrected document as outlined in paragraph 5 below.

f. VRC OM.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that pos. 57-59 is blank or contains a Project Code other than 3G8.

(2) PROCESSING/RESEARCH REQUIRED

Review the violation document, and enter Project Code 3G8 in pos. 57-59. Process reentry of document as specified in paragraph 5 below.

g. VRC UA.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that the Due-In RIC, pos. 67-69 (storage location which will receive the returned materiel) is not a valid receiving depot for the DSC.

NOTE: Blanks in pos. 67-69 will not be a reason for rejection, as they indicate that the due-in location is not being changed.

(2) PROCESSING/RESEARCH REQUIRED

Check source input data for applicable storage location. Insert correct RIC in pos. 67-69 and process document for reentry in accordance with paragraph below.

5. REENTRY INSTRUCTIONS

a. Review remaining data elements contained in violation output to detect any other invalid data and correct as necessary.

b. Reentry methods for violations are contingent upon type of violation output. Type of output is an option recorded in the Output Routing Code Table (see appendix F-20). The following codes are the various options with reentry instructions:

<u>CODE</u>	<u>OUTPUT</u>	<u>REENTRY</u>
1	ZLR - Controlled Violation Listing, appendix F-122	Corrected data and/or reentry code (A-62) will be entered on appendix F-122 with colored pencil or ink and submitted as provided in appendix E-066 P.
3	Uncontrolled Violation Listing, appendix F-117	Reentry, when required, will be accomplished prescribed in appendix E-346 P.

6. FLOW CHART

Flow chart not required.