

APPENDIX E-232 V

OUTPUT ROUTING CODE CHANGE TRANSACTION VIOLATIONS

1. INPUT DOCUMENT

Appendix B-232, Output Routing Code Change Transaction, DIC ZRF.

2. PURPOSE, CONTENT, AND RESPONSIBILITIES

This appendix is applicable to chapter 33 and provides instructions for the research, correction, and reentry of the ORC Change Transactions which have been rejected from computer processing. VRCs are listed below. DSO personnel are responsible for correcting these violations.

VIOLATION
REASON CODES

DEFINITION

AC	RIC Invalid or Blank.
CF	Invalid Action Code pos. 79-80.
I4	ORC Missing or Invalid.
I6	FSC Invalid.
OG	Mass ORC Change Action Verification Required.
PR	Excessive Number of NIIN Group Assignments within FSC
V3	Rank/Category Invalid or Blank.
07	NIIN Invalid.

3. PROCESSING/RESEARCH REQUIRED

a. VRC AC.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that the RIC, pos. 4-6, is not the processing DSC or is blank.

(2) PROCESSING/RESEARCH REQUIRED

Enter correct RIC for processing DSC and prepare for reentry IAW paragraph 5.

b. VRC CF.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that a transaction has been received with an invalid Action Code in pos. 79-80 i.e., other than GM or GN.

(2) PROCESSING/RESEARCH REQUIRED

Processing personnel will obtain the valid Action Code by referring to the transaction format (appendix B-232).

c. VRC I4.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that the ORC in pos. 12-13 is not alpha or the ORC in pos. 77-78 is not alphanumeric.

(2) PROCESSING/RESEARCH REQUIRED

Annotate the appropriate ORC in the reentry document.

d. VRC I6.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that the input document contains an invalid FSC in pos. 8-11.

(2) PROCESSING/RESEARCH REQUIRED

Conduct in-house search to ascertain correct FSC. This search will require review of handscribed copy of input document.

e. VRC OG.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that a Mass ORC Change (a DIC ZRF transaction with Action Code GM in (pos. 79-80) has been identified in the Entry Process as an action for which verification is required. VRC OG will always be output on a Controlled Violation Listing, appendix F-122.

(2) PROCESSING/RESEARCH REQUIRED

The Chief MSO, DSO, will determine whether or not there is an IOM for the ORC change action indicated on file.

(a) If there is an IOM, specific format and data elements will be checked and validated and reentry action accomplished for further processing by using Reentry Code ER.

(b) If there is no IOM, determine if the requirement is valid. If so, prepare an IOM for the signature of the MSO Chief/Deputy with all pertinent facts relating to the requirement and forward same to the ODS along with the F-122 listing annotated with Reentry Code ER. If the requirement is not valid, annotate the F-122 listing with Reentry Code D - and forward to ODS for necessary delete action.

f. VRC PR.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that more than 50 NIIN Group Assignments, entered in pos. 15-32, 34-51, or 53-70, were input against one ORC Category Number (1-6) for one FSC.

(2) PROCESSING/RESEARCH REQUIRED

If the violated NIIN Group Assignments are still valid for ORC changes, another run of the Mass ORC Change Program should be scheduled following the procedure of appendix E 232 P, paragraph 4e.

g. VRC V3.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that an invalid Category Entry exists in either pos. 14, 33, or 52.

(2) PROCESSING/RESEARCH REQUIRED

Annotate the appropriate ORC Category Code as Codes 1-6, as appropriate in the reentry document.

h. VRC 07.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates than an NIIN is invalid in either pos. 15-32, 34-51, or 53-70.

(2) PROCESSING/RESEARCH REQUIRED

Annotate the appropriate NIIN in the reentry document.

4. REENTRY INSTRUCTIONS

a. Review remaining data elements contained in violation output to detect any other invalid data and correct as necessary.

b. Reentry methods for violations are contingent upon type of violation output. Type of output is an option recorded in the ORC Table (see appendix F-20). The following codes are the various options with reentry instructions:

<u>CODE</u>	<u>OUTPUT</u>	<u>REENTRY</u>
1	ZLR - Controlled Violation Listing, appendix F-122	Corrected data and/or reentry code (A-62) will be entered on appendix F-122 with colored pencil or ink and submitted as provided in appendix E-066 P.

<u>CODE</u>	<u>OUTPUT</u>	<u>REENTRY</u>
3	Uncontrolled Violation Listing, appendix F-117	Reentry, when required, will be accomplished via development of a complete new input source document with correct data, as prescribed in appendix E-346 P.

5. FLOWCHART

Flowchart not required.