

APPENDIX E-238 P

RESIDUAL ASSET DECAPITALIZATION ACTIVATOR DOCUMENT

1. PURPOSE

a. This procedure describes the processing of the Residual Asset Decapitalization Activator Document, DIC ZLW, appendix B-238 as prescribed by chapter 8.

b. The Residual Asset Decapitalization Activator Document will be utilized by processing personnel to manually direct the transfer of on-hand assets to Gaining Inventory Managers (GIMs). This document must be prepared manually for input to IPC/OTIS since transfer of assets will not be accomplished mechanically when the following occurs:

(1) Assets are generated by Losing Inventory Manager (LIM) subsequent to Established Transfer Date (ETD).

(2) Assets are picked up on the National Inventory Record File (NIRF) with no GIM reflected.

c. DIC ZLW will be automatically generated in certain circumstances IAW appendices E-027 P and F-276.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-27, Logistics Reassignment Storage Information Document.

b. Appendix B-34, Logistics Reassignment Storage Information Reply Document.

c. Appendix B-238, Residual Asset Decapitalization Activator Document, DIC ZLW.

d. Appendix E-027 P, Logistics Reassignment Storage Information Documents and Replies.

e. Appendix F-26, Logistics Reassignment (Losses).

f. Appendix F-276, LR Storage Information Asset Discrepancies.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The Materiel Support Branch within the DSO is responsible for the process described by this appendix.

4. PROCEDURES/INSTRUCTIONS

a. The Residual Asset Decapitalization Activator Document is manually prepared by the Materiel Support Branch, DSO, in the format of appendix B-238.

b. The document will be prepared for transfer of assets when the assets have been posted to the NIRF subsequent to the ETD and the Logistics Reassignment Loss File (LRLF) has no record or has been previously closed. On-hand assets will be reflected on the F-28 Report which will be mechanically produced on the ETD and monthly thereafter.

c. The GIM RIC (pos. 45-47 of DIC ZLW) can be determined by reviewing printout of F-26.

d. The F-276 Report is output six working days after the ETD and reflects DIC D9F reversals of decap actions caused by the LR Storage Information Asset Replies, DIC DZD. Processing personnel will ensure that DIC ZLWs for this materiel are not processed prior to the completion of research and/or an inventory being completed, normally within thirty days after the ETD.

e. Processing personnel will ensure that assets are recorded in acceptable purpose/condition codes prior to submission of the DIC ZLW document. Acceptable Purpose Codes (pos. 70) and Condition Codes (pos. 71) for logistics transfers are recorded in the LRLF. On-hand assets in unacceptable purpose/condition codes will be moved to acceptable purpose/condition codes on an expeditious basis and subsequently transferred by input of DIC ZLW documents.

f. Processing personnel will retain a duplicate copy of coding document for control purposes. The original coding document will be forwarded through data entry to IPC/OTIS for continued processing. Violations resulting from mechanical validation will be processed IAW appendix E-238 V. For documents passing the validation check, IPC/OTIS will generate Materiel Adjustment Documents, DIC D9F, appendix B-22, to drop assets from the NIR, Logistics Transfer/Decapitalization Documents, DIC DEF, appendix B-1, to be forwarded to GIM, and Logistics Reassignment Storage Information Document, DIC DZC, appendix B-27, to be forwarded to the storage activity. The DIC DZC will be processed IAW appendix E-027 P.

## 5. FLOWCHART

Flowchart not required.