

APPENDIX E-242 V

PORT OF EMBARKATION (POE)/FEDERAL SUPPLY CLASS (FSC) TO NEAREST DEFENSE  
DEPOT ACTIVITY ADDRESS CODE (DODAAC) CROSS-REFERENCE TABLE  
CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-242, POE/FSC to nearest Depot Cross Reference Table Card, DIC ZLN.

2. INPUT PROCEDURE DECISION CHART

Appendices D-88 and D-93.

3. PURPOSE, CONTENTS, AND RESPONSIBILITIES

This appendix is applicable to chapters 4 and 33 and provides instructions for the research, correction, and reentry for the POE/FSC to nearest Depot Cross Reference Table Cards which have been rejected from computer processing. Violation Reason Codes, in alphabetical order are listed below. The IM is responsible for processing these violations.

VIOLATION

REASON CODES

DEFINITION

AC	RIC, Invalid, Blank or Unmatched.
CF	Invalid Action Code pos. 79-80.
GA	DoDAAD Code Invalid or Blank.
I6	FSC Invalid.
ZM	POE Code Field is Blank or Invalid.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VRC AC.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that the RIC in pos. 4-6 was other than alpha/numeric, was blank or was other than S9C, S9E, S9G, S9I, S9M, S9S, or S9T.

(2) PROCESSING/RESEARCH REQUIRED

This should be the RIC of the DSC processing the transaction. Therefore, annotate the reentry document with the correct DSC RIC and reentry code. Reenter IAW paragraph 5.

b. VRC CF.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates the Action Code in pos. 79-80 of the input document is other than an authorized Action Code as defined in appendices A-42 and B-242.

(2) PROCESSING/RESEARCH REQUIRED

Processing personnel will identify the correct Action Code to be used. The entries of the original document as displayed on the violation output will help determine the correct Action Code. Only Action Codes AA, AB, and AC are permitted. When using Action Code AA, entries must be in pos. 7-18. When using Action Code AB, only the element to be deleted/changed need be entered (pos. 7-18). When using Action Code AC, an entry is required in pos. 77-78. Reenter IAW paragraph 5.

c. VRC GA.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that the DoDAAD Code is other than alpha/numeric, is not recorded in the DoDAAD File or pos. 14-19 are blank (Action Code AA only).

(2) PROCESSING/RESEARCH REQUIRED

(a) Determine if the DoDAAD Code on the violation is either blank or other than alpha/numeric. If so, ascertain the correct code and correct the entry. The choice of the correct DoDAAD Code is the responsibility of the MSO/DSO and is a management decision as to which depot will be selected to appear on the POE/FSC to nearest Depot Cross Reference Table, appendix F-258.

(b) If the DoDAAD Code appears to be correct, (code is alpha/numeric), then the DoDAAD Code in the input may not be in the record.

1. There is a possibility that the DoDAAD digits have been transposed or erroneously copied from a source document; therefore, verify code on the violation output with source documents, DoD Activity Address Directory, DoD 4000.25-D, and/or available printout of appendix F-225, Combined DoDAAD File Printout. If the cause is transposition or copying error, correct the entry accordingly.

2. If the DoDAAD Code on the Violation Document is compatible with the source document, there is a possibility that the Master DoDAAD Record had never been established with a DIC TA1 transaction, either because it had violated or was never received. On the other hand, it may have been deleted by a DIC TA4 transaction. This can be determined by reference to available appendix F-225, Combined DoDAAD File Printout or F-226, DoDAAD Management Data Printout. When it is ascertained that the DoDAAC is valid and is not recorded in the DSC DoDAAF, contact the DoDAAD monitor and request that the applicable DoDAAC be established in the DoDAAF. After verifying that the DoDAAC has been established (remote inquiry appendix E-361 P or ZBX inquiry, appendix B-135), reenter the violation IAW paragraph 5 below.

d. VRC I6.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates the FSC is invalid (alpha or special characters) or the FSC field is blank. This element is mandatory with Action Code AA.

(2) PROCESSING/RESEARCH REQUIRED

This field, pos. 10-13, must contain only numerics or may be blank. An entry must be used when the action code is AA. When using Action Codes AB or AC, an entry is not mandatory, but must be correct. Processing personnel should determine the correct FSC or use all 9's and reenter the violation IAW paragraph 5.

e. VRC ZM.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates no POE Code was entered in pos. 7-9 or the code entered was incomplete.

(2) PROCESSING/RESEARCH REQUIRED

The POE Code is extracted from DoD Regulation 4500.32-R, MILSTAMP, appendix B. The POE Code can be either two alpha/numeric characters (Water Port Identifier Code) or three alpha characters (Air Terminal Identifier Code). Note that only the first two elements of the three character Water Port Identifier Code are used for the POE Table, appendix F-258, and are entered in pos. 7-8. Use of the POE Code is mandatory with Action Code AA. Processing personnel should determine whether the correct number of characters have been entered and in the right card columns. If not, correct this using DoD Regulation 4500.32-R as the basis to determine the correct code. Checks should also be made to ensure that the code is complete. Also, processing personnel should ensure that a correct code is used with Action Code AA; failure to use a POE Code will cause violation. Reenter the corrected violation IAW paragraph 5.

5. REENTRY INSTRUCTIONS

a. Review remaining data elements contained in Violation Output Document to detect any other invalid data, and correct as necessary.

b. Reentry method for violations is contingent upon type of Violation Output Document which is a local option and recorded in the Output Routing Code Table (appendix F-20). The following codes are the various options with reentry instructions:

<u>CODE</u>	<u>OUTPUT</u>	<u>REENTRY</u>
1	ZLR - Controlled Violation Listing, appendix F-122	Using either Violation Listing, appendix F-122, or Violation/Suspense Control Reentry Card, appendix B-66, enter corrected data and/or Violation Reentry Code (appendix A-62) with colored pencil or ink and submit as prescribed in appendix E-066 P.
3	Uncontrolled Violation, appendix F-117	Reentry, when required, is accomplished as prescribed in appendix E-346 P.
6.	FLOW CHART	
	Flow chart not required.	