

APPENDIX E-289 P

SELECTIVE EDIT CONTROL TABLE TRANSACTIONS

1. PURPOSE

a. This appendix provides instructions for the preparation of the Selective Edit Control Table Transaction, DIC ZNC, appendix B-289, to add, change or delete items from the Selective Edit Control Table, appendix F-406.

b. This input transaction is prepared as agreements with Service/Civil Agencies are consumated or as deemed appropriate by the DSC to facilitate expeditious processing of selected requisitions.

c. The Selective Edit Control Table will be used in the requisition processing routines to direct a specific action on requisitions, followups (AT_), modifiers (AM_) or referral orders (A4_) for selected NSN/PGC. Requisitions and related documents subjected to Selective Edit routine and the resultant directed action will be based upon Activity Data entered in the Selective Edit Control Table.

2. APPENDICES USED IN THIS PROCESS

a. Appendix A-67, Selective Edit Action Codes

b. Appendix B-289, Selective Edit Control Table Transaction, DIC ZNC

c. Appendix F-406, Selective Edit Control Table Printout

3. RESPONSIBLE ORGANIZATION ELEMENT

The Selective Edit Control Table is the responsibility of the Item Manager.

4. PROCEDURES/INSTRUCTIONS

a. IMs will add, change or delete entries in the Selective Edit Control Table, Appendix F-406, by manually preparing DIC ZNC, Selective Edit Control Table Transaction, in the format contained in appendix B-289. Input will be handscribed on any authorized 80-position data entry coding sheet and forwarded to data entry facilities for input.

b. Input will be validated and processed. Violation notices will be forwarded to applicable IM for review, correction and reentry as outlined in appendix E-289 V.

c. Input transactions that add a new record, change an existing record or delete a specific record will mechanically output an updated copy of appendix F-406 applicable to the Control Type and Control Identifier contained in pos. 7-20 of input. Output should be reviewed to ensure action intended by input was accomplished.

d. To obtain an output of appendix F-406, DIC ZNC, appendix B-289 should be prepared with Action Code AC. If output of total table is desired, Control Type, pos. 7, will be left blank. If output of a specific table is desired, enter Control Type P in pos. 7 and applicable PGC in pos. 8-12 or enter Control Type N in pos. 7 and applicable NSN in pos. 8-20.

e. To add a new record or to modify an existing record, prepare DIC ZNC, appendix B-289, with Action Code AA. If input does not match an existing record, a new record will be built. Otherwise, data on input will overlay data on matching record.

f. To delete a record prepare DIC ZNC, appendix B-289, with Action Code AB. To delete an entire table as identified by entry in pos. 7-20, Delete Indicator D, pos. 76, will be used with Action Code AB. To delete a specific entry within a table enter Action Code AB and applicable data in pos. 7-35 and leave pos. 76 blank.

g. Requisitions submitted for selected NSN/PGC will be edited against the 6 pos., 3 pos., 2 pos. or 1 pos. Activity Code contained in the Selective Edit Control Table, appendix F-406.

h. To direct action on selected incoming requisitions, enter the appropriate Selective Edit Action Code from appendix A-67 in pos. 29-30 and enter associated data as applicable in pos. 31-35.

(1) Selective Edit Action Code CV must be entered with an Effective Date of Supply (EDOS) in pos. 31-35 of DIC ZNC.

(2) Selective Edit Action Codes BM or ZM must be entered with appropriate Routing Identifier in pos. 31-33 of DIC ZNC.

5. FLOWCHART

Flowchart not required.